<table>
<thead>
<tr>
<th>#</th>
<th>Issue Description</th>
<th>Priority</th>
<th>Type of issue</th>
<th>Module</th>
<th>Action</th>
<th>Status</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Business Managers are responsible for payroll adjustments but don't have the system access to do the job.</td>
<td>1</td>
<td>Business Process</td>
<td>FIN</td>
<td>New</td>
<td>Needs to be discussed with management.</td>
<td>Business managers do not have access to the tools to complete their job requirements.</td>
</tr>
<tr>
<td>1a</td>
<td>Business Managers can't create combo codes when needed for payroll adjustments.</td>
<td>1</td>
<td>Business Process</td>
<td>FIN</td>
<td>New</td>
<td>Needs to be discussed with management.</td>
<td>Security access issue.</td>
</tr>
<tr>
<td>1b</td>
<td>Business Managers do not know how to troubleshoot and fix payroll adjustment errors.</td>
<td>1</td>
<td>Business Process</td>
<td>FIN</td>
<td>New</td>
<td>Needs to be discussed with management.</td>
<td>Training and security access issue.</td>
</tr>
<tr>
<td>1c</td>
<td>Business Managers cannot view budget codes for employees in the HRMS system.</td>
<td>1</td>
<td>Business Process</td>
<td>FIN</td>
<td>New</td>
<td>Needs to be discussed with management.</td>
<td>Security access issue.</td>
</tr>
<tr>
<td>2</td>
<td>Timely posting of Payroll and Benefits expenses to the ledger does not occur on a monthly basis. Business managers do not have up to date GL information for their colleges.</td>
<td>1</td>
<td>Business Process</td>
<td>FIN</td>
<td>New</td>
<td>Needs to be discussed with management.</td>
<td>Business manager reports are not useful when journal line and ledger data are not up to date. Business managers cannot manage their budgets without timely reporting of expenditures.</td>
</tr>
<tr>
<td>3</td>
<td>Electronic Personnel Action Forms and electronic Leave Absence Reporting need to be implemented.</td>
<td>1</td>
<td>Technology Selection &amp; Implementation</td>
<td>HR/SA</td>
<td>New</td>
<td>Needs to be discussed with management.</td>
<td>Functional requirements have been created. Vendors have been identified and some demos have been viewed by potential users and management. However, all previous vendor proposals have been rejected.</td>
</tr>
<tr>
<td>4</td>
<td>System performance is slow.</td>
<td>2</td>
<td>IT</td>
<td>FIN, HR/SA</td>
<td>New</td>
<td>IT needs to investigate.</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>New nVision reports needed. Income statement by department, project, and activity, all values.</td>
<td>2</td>
<td>IT</td>
<td>FIN</td>
<td>New</td>
<td>Jake working on it.</td>
<td>New report requests will be created for business managers so they can have an income statement for every chartfield.</td>
</tr>
</tbody>
</table>
PeopleSoft System Issues

This document provides an overview of two types of PeopleSoft system issues at Peralta Community College:
1. Top issues that have been resolved in the last year.
2. Top issues that are still pending.

Accomplishments
1. The process for moving Student Financial data from the Student Administration system to the Financials system was not working. This issue has been resolved and the process is now mostly working. There are still a small number of transactions going to the wrong account. Also, all of the historical Student Financial data that had not been processed to the Financials system has been processed. This was a functional issue where setup data had to be edited and updated.
2. The Position Management module was implemented for the PeopleSoft HR/SA application.
3. The PeopleSoft Financials application was upgraded to the latest version of the software.
4. The Asset management module was implemented for the PeopleSoft Financials application.
5. Many minor patches and upgrades have been applied to all PeopleSoft application modules. These small patch releases are typically released on 3 or 6 month cycles from Oracle.
6. Existing queries were not showing up to users in PeopleSoft Financial application. This issue has been fixed. All existing useful queries have been identified and moved to FSPROD (the live production environment for the PeopleSoft Financial application).
7. There was a problem on Requisitions where a line entered as exempt does not get saved as exempt. This issue has been fixed in FSPROD.
8. A feature has been added to the Budget Transfer page which enables the users to check the available balance in a budget before the user attempts a budget transfer. This custom feature is currently being tested by the Business Managers in UAT (the user testing environment).
9. A new Requisition Approval History page was created that keeps track of requisitions and tells the user where the requisitions are at any given point of time. This custom feature is currently being tested in UAT.
10. Customizations have been added to the Vendors page as per the request of the Purchasing department.
11. Multiple PeopleSoft queries and Crystal reports have been developed and implemented into the production environments for all PeopleSoft modules.
12. Many requisition entry errors have been corrected in the FSPROD environment. This was a functional issue where data was entered improperly.
13. The MIS reports for state reporting on student data have been fixed and are working properly.
Current Top Issues

1. The issue must be fixed where some transactions from the Student Financials application are being processed into the incorrect account in the Financials application. This is a functional issue where setup data must be adjusted.

2. There is a need for an electronic personnel action form (ePAF) request and approval system. Right now personnel action forms are done on paper and routed manually. There is a 2 phase solution currently proposed:
   a. Phase 1 - This short term solution would use a free Microsoft electronic document management product to get the PAF’s online.
   b. Phase 2 - Find a software product solution that enables tight PeopleSoft HR integration.

3. There are a number of outstanding minor patches and upgrades for all of the PeopleSoft applications.

4. The PeopleSoft SA/HR application needs to be upgraded to the latest version of the software during 2010. During 2010 Oracle will increase the price of support for the current version of the software.