Campus Community

PCCD Staff Development Flex Day
Jan. 15, 2008

PASSPORT
Student Administration Project
Working together for our student community
Old Process:

Accounts Payable, HR, and Student Administration each had separate data bases and records for each student and/or employee.

New Process:

Data is entered once and shared by all functions. Data is consistent throughout all functions.
Key Process Changes

- Campus Community is a completely new process for Peralta.
  - One integrated Database with One record per student/faculty.
  - Business processes will be shared throughout modules in the system.
Old Process:
Duplicate records were created.

New Process:
Search-Match will prevent duplicate records.
Old Process:

Low-level of description were permitted for data entry.

New Process:

High-level of description will be required for data entry. This will help create more accurate records.
Critical Dependencies

- Accurate Data Input is essential by all functions.
- HR will still be dependant on faculty, staff and students to provide accurate biographical data. HR will depend on faculty and staff to provide accurate timesheet reporting in order to provide correct payment and salary actions.
- Faculty, staff and student employees will depend on HR for accurate and timely salary payment.
- Faculty will depend on Schedulers to provide them with adequate facilities for each class.
Campus Community Process Reviews

SMT Process Review
January 17, 2007

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  – One integrated Database with One record per student/faculty.
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## OLD Process:

<table>
<thead>
<tr>
<th>Accounts Payables, HR, and Student Administration each had separate databases and records for each student and/or employee.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duplicate records were created.</td>
</tr>
</tbody>
</table>

## NEW Process:

| Data is entered once and shared by all functions. Data is consistent throughout all functions. |
| Search-Match will prevent duplicate records. |
| High-Level of description requirements for data entry. Will create more accurate records. |
Critical Dependencies

- Accurate Data Input is essential by all functions.
- HR will still be dependant on faculty, staff and students to provide accurate biographical data. HR will depend on faculty and staff to provide accurate timesheet reporting in order to provide correct payment and salary actions.
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