Student Admissions

Enter and maintain applications, process test scores, application and transcript loads.

**Application Entry**
Create biographical, academic and admissions data for admissions applicants.
- Add Application
- Academic Information
- Application Materials
- Personal Information

**Application Maintenance**
Maintain program data and admissions decisions for admissions applicants.
- Maintain Applications
- Program Addition
- Action/Reason Entry
- Add/Update a Person

**Application Evaluation**
Maintain an applicant's evaluation information and admissions decisions.
- Application Decisions
# Records and Enrollment

Enroll in classes, produce transcripts, process transfer credit, transcripts and graduation.

## Enroll Students
- Enroll students into classes and add milestones.
  - Quick Enroll a Student
  - Quick Admit a Student
  - Student Milestones
  - 7 More...

## Student Term Information
- Perform term based activities for individual students.
  - Term Activate a Student
  - Student Grades
  - Term History
  - Student Incomplete

## Term Processing
- Process appointments, permissions, term activation, waitlists, withdrawals and other end of term activities.
  - Class Permissions
  - Waitlist
  - Withdrawal and Cancellation
  - 2 More...

## Transcript Summaries
- View enrollment summaries for individuals or groups of students.
  - Transcript Request
  - Transcript Text
  - Transcript Purge

## Transfer Credit Evaluation
- Add and evaluate course, test and other credits for transfer.
  - Course Credits - Manual
  - Test Credits - Manual
  - Other Credits - Manual

## Transfer Credit Rules
- Define rules and equivalencies for transfer credit.
  - Test Component
  - Test Table

## Graduation
- Verify degrees & honors, update degree checkout statuses in batch, and audit changes.
  - Student Degrees
  - Honors and Awards
  - Graduation Report
  - Degree Change Audit

## 3 C's Summaries
- View comment, communication and checklist summaries for students.
  - Comment Summary
  - Communication Summary
  - Personal Checklist Summary
### 2009 Fall Schedule

<table>
<thead>
<tr>
<th>Class</th>
<th>Schedule</th>
</tr>
</thead>
</table>
| CIS 200-B1 LEC (43215) | Mo 9:00AM - 10:50AM  
BCC 312, PC  
COMP. LAB, 3RD FLR |
| CIS 200-B1L LAB (43216) | Mo 11:00AM - 11:50AM  
BCC 312, PC  
COMP. LAB, 3RD FLR  
We 9:00AM - 11:50AM  
BCC 312, PC  
COMP. LAB, 3RD FLR |
| CIS 246-B1 LEC (42737) | Sa 1:00PM - 1:50PM  
BCC 312, PC  
COMP. LAB, 3RD FLR  
Sa 2:00PM - 4:50PM |
Academic Advising

Define rules for degree audit, create student exceptions.

Define Dynamic Condition
Create multi-dimensional condition specifications.
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