How to Retrieve Password by Email

a) Go to Peralta Passport Home page

b) Click the “Forgot Password?” link

c) If you knew your User ID and you had set up your Security Question and Answer, please select “I know my User ID” and enter your User ID. Then, click the Continue.

If you don’t know you User ID, please see the instruction on How to Retrieve Your User ID and Initial Password
d) Select another or accept the email address from the dropdown list. Enter your security answer in the Response field. Click Email New Password button to email your password to the email address as shown

![Forgot My Password form]

You will see message show “Your password has been emailed.” Click the Close button to close the dialog window

![Password Emailed]

f) Check your email for the new password