Notice regarding eligibility and enrollment into the District’s medical and/or dental plans
(50/50% plan or 100% plan) for adjunct faculty-Spring 2008 Semester

If you are not teaching at Peralta during the Spring 2008 semester, you may disregard this notice.

Our records indicate that you are an adjunct faculty member of the Peralta Community College District. If you are assigned to teach Spring 08, you may be eligible for participation in one of the District’s medical plans and/or dental plans. Your eligibility for District contribution towards your premium is based on your teaching assignment for the Spring semester. This notice is to inform you of possible benefits available to you!

Plan Choices:
We offer the choice between:

- Two medical plans: Kaiser and CoreSource-using the BlueCross network
  - If you are teaching equal to or greater than .40 fte teaching assignment with Peralta, then Peralta will pay half of the premium cost.
  - If you are teaching less than .40 fte, then you are eligible to pay the full premium for coverage.

- Two dental plans: Delta Dental and United Health Care Dental
  - The District does not contribute to your dental insurance coverage

Check with the hiring department for confirmation of a teaching assignment.

Premiums & Coverage:
Your share of premiums will be deducted from your District pay on a pre-tax basis:

- Payroll deductions occur March 31, April 30, May 31
- Coverage begins March 1, 2008 and ends on August 31, 2008

What forms are needed? By when?
The following forms are required to affect your enrollment and must all be completed submitted to the Benefits Office no later than Friday, February 15, 2008:

1. Eligibility Affidavit
2. Adjunct Universal Benefit Enrollment form
3. Benefit Checklist

Enrollment or Re-enrollment is required if you:
- are currently enrolled and intend to sustain enrollment
- will be newly eligible in the Spring semester and intend to enroll in benefits

Enrolled in Peralta benefits in Fall 08 but are not teaching in Spring of 2008?
Your current medical and dental enrollment will end on February 28, 2008. You should expect to receive information on how to continue benefits under COBRA within 30 days of your coverage end date.

You may obtain the enrollment forms and the Spring 2008 Open Enrollment Announcement
- Download from the Peralta benefits website:
  http://www.peralta.cc.ca.us/apps/comm.asp?&1=95peralta.edu.
- Pick up from the Peralta Community College District Benefits Office
- Call 510 466-7229, and we can mail to you