

A Member's Guide To Registering on myCoreSource.com

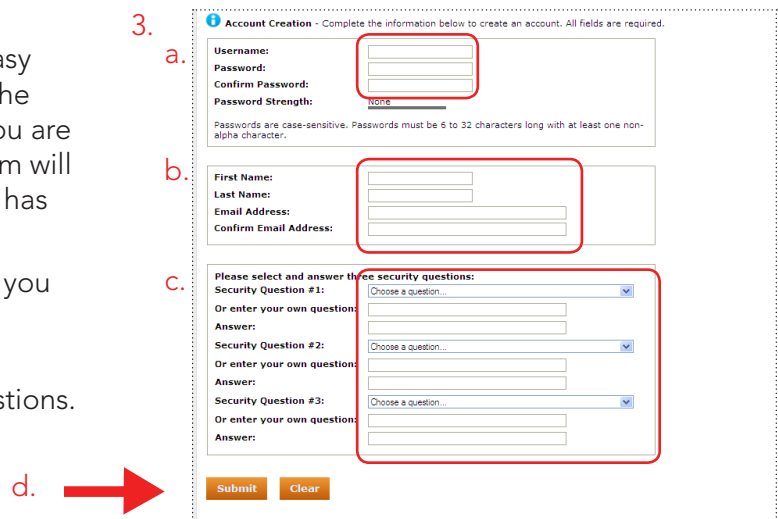
1. To get started, go to myCoreSource.com and select the **Create an Account** button.



2. The Account Creation security page is a feature that protects members' important information.
 - a. Type the distorted words shown at the top left of the box.
 - b. Select the **Submit** button.



3. Create an account by entering:
 - a. A username and password. For an easy transition, we encourage you to use the same username and password that you are currently using, if available. The system will tell you immediately if the user name has already been taken.
 - b. Your name and e-mail address where you want to receive myCoreSource.com Message Center Communications.
 - c. Select and answer three security questions.
 - d. Select the **Submit** button.



4. The Successful Account Creation notice will display and indicate that a new account has been created.

Note: This registration process is required only once.

After you print the Successful Account Creation notice for future reference, you can login to your account:

- a. By selecting the **Proceed to registration** button; or
- b. With your username and password the next time you visit **myCoreSource.com**.



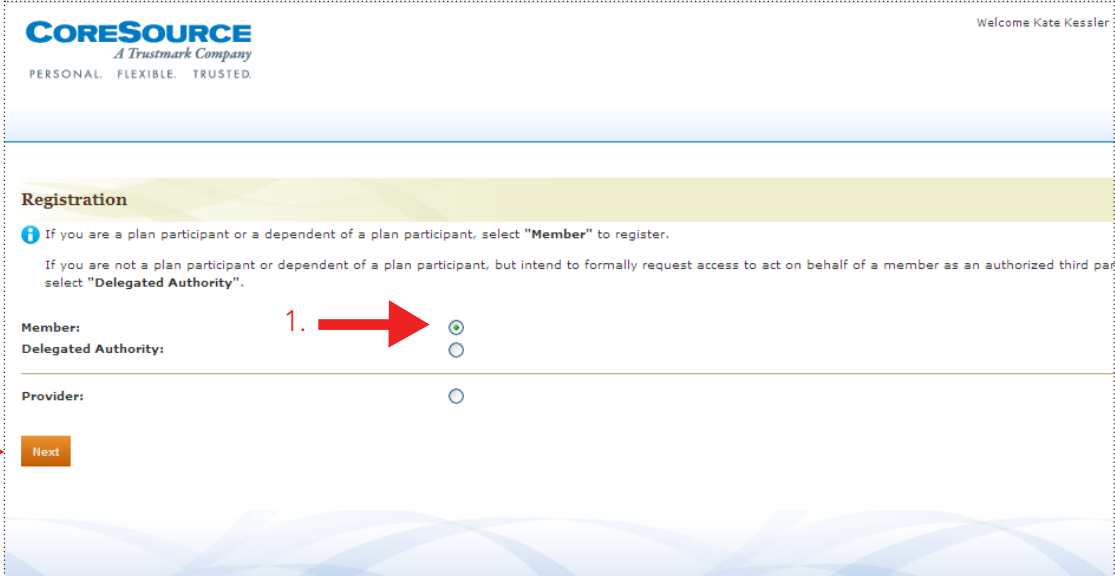
Please Remember:

Once you're registered on this new site, please be sure to bookmark the website and return directly to **myCoreSource.com** for all future visits.

Register as a Member

To register as a Member (also known as a plan participant) or a dependent of a plan participant:

1. Select the **Member** option.
2. Select the **Next** button.



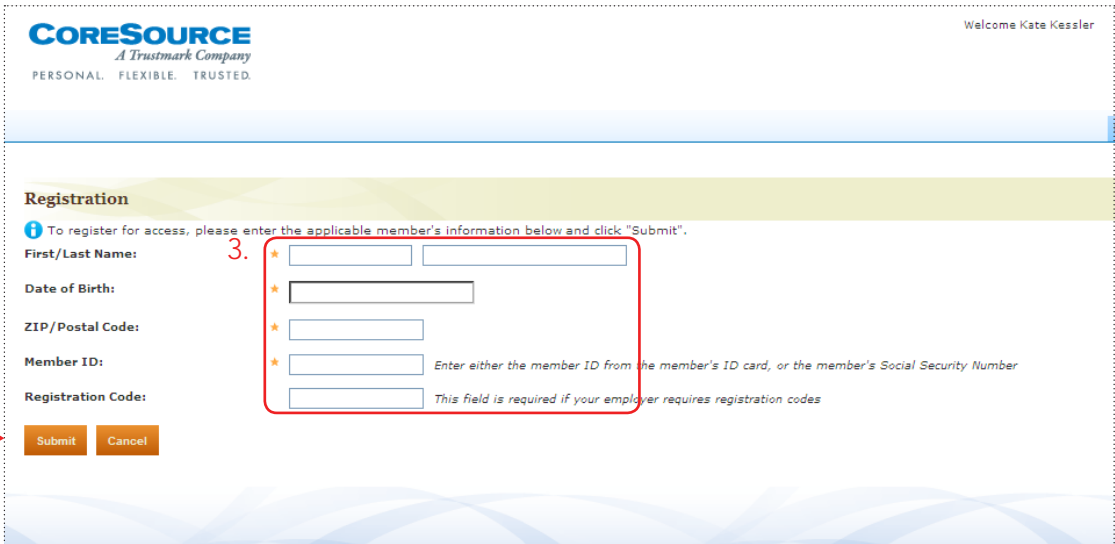
The screenshot shows the CORESOURCE registration interface. At the top left is the CORESOURCE logo with the tagline 'A Trustmark Company' and 'PERSONAL. FLEXIBLE. TRUSTED.'. At the top right, it says 'Welcome Kate Kessler'. Below this is a 'Registration' section with an information icon and text: 'If you are a plan participant or a dependent of a plan participant, select "Member" to register. If you are not a plan participant or dependent of a plan participant, but intend to formally request access to act on behalf of a member as an authorized third party, select "Delegated Authority".' There are three radio button options: 'Member:', 'Delegated Authority:', and 'Provider:'. A red arrow labeled '1.' points to the 'Member' radio button. Below these options is a 'Next' button, with a red arrow labeled '2.' pointing to it.

3. Enter your information into the required fields to link your account to your personal information at CoreSource.

Special Notes:

- You'll need to enter your information in the same way it is on file or on your ID card (Full name, etc.)
- Your employer will notify you if you need a registration code.

4. Select the **Submit** button. (To return to the previous screen, select Cancel.)



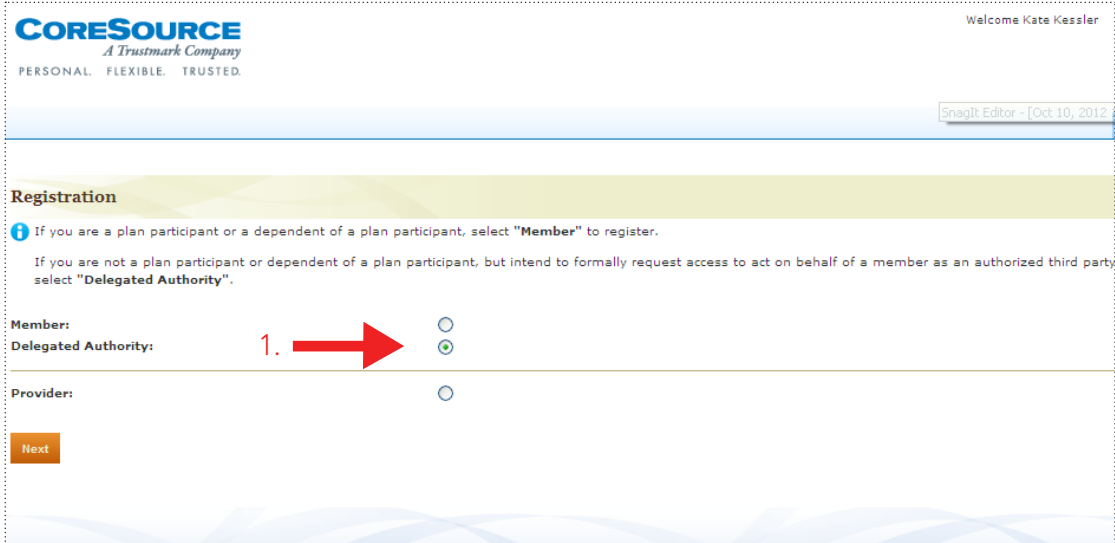
The screenshot shows the CORESOURCE registration interface with input fields. At the top left is the CORESOURCE logo with the tagline 'A Trustmark Company' and 'PERSONAL. FLEXIBLE. TRUSTED.'. At the top right, it says 'Welcome Kate Kessler'. Below this is a 'Registration' section with an information icon and text: 'To register for access, please enter the applicable member's information below and click "Submit".' There are five input fields: 'First/Last Name:', 'Date of Birth:', 'ZIP/Postal Code:', 'Member ID:', and 'Registration Code:'. A red box labeled '3.' encompasses the 'First/Last Name', 'Date of Birth', 'ZIP/Postal Code', and 'Member ID' fields. Below these fields are 'Submit' and 'Cancel' buttons, with a red arrow labeled '4.' pointing to the 'Submit' button.

Register as a Delegated Authority

A Delegated Authority is a person who is not listed on the plan, but has been delegated by the Member to have authority to view and/or change information for a Member.

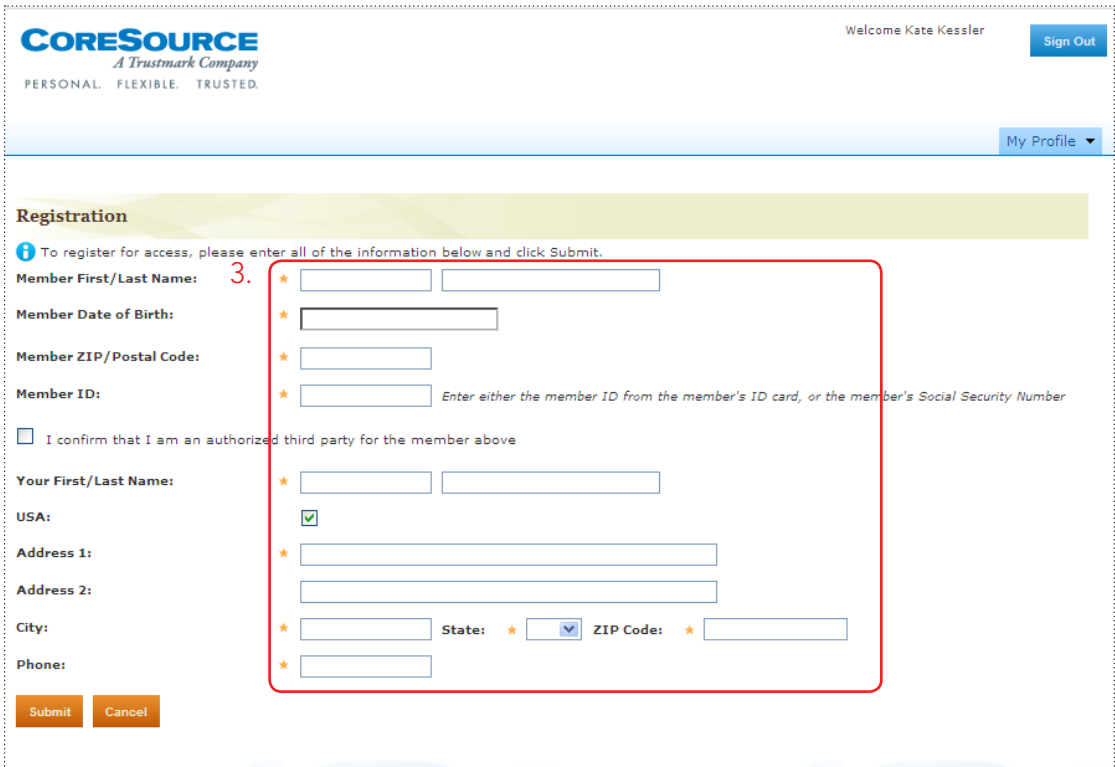
To formally request access to act on behalf of a member as an authorized third party:

1. Select the **Delegated Authority** option.
2. Select the **Next** button.



The screenshot shows the CORESOURCE registration interface. At the top left is the CORESOURCE logo with the tagline 'A Trustmark Company' and 'PERSONAL. FLEXIBLE. TRUSTED.'. At the top right, it says 'Welcome Kate Kessler' and 'Snagit Editor - [Oct 10, 2012]'. The main heading is 'Registration'. Below it, there is an information icon and text: 'If you are a plan participant or a dependent of a plan participant, select "Member" to register. If you are not a plan participant or dependent of a plan participant, but intend to formally request access to act on behalf of a member as an authorized third party, select "Delegated Authority"'. There are two radio button options: 'Member:' and 'Delegated Authority:'. A red arrow labeled '1.' points to the 'Delegated Authority' radio button. Below these options is a 'Provider:' label with a radio button. At the bottom left, a red arrow labeled '2.' points to an orange 'Next' button.

3. Enter your information into the required fields to link your account to your personal information at CoreSource.
4. Select the **Submit** button (To return to the previous screen, Select Cancel.)



The screenshot shows the CORESOURCE registration interface with the registration form. At the top left is the CORESOURCE logo with the tagline 'A Trustmark Company' and 'PERSONAL. FLEXIBLE. TRUSTED.'. At the top right, it says 'Welcome Kate Kessler' and 'Sign Out'. Below the logo is 'My Profile' with a dropdown arrow. The main heading is 'Registration'. Below it, there is an information icon and text: 'To register for access, please enter all of the information below and click Submit.' The form fields are: 'Member First/Last Name:' (with a red '3.' and a red box around the input fields), 'Member Date of Birth:', 'Member ZIP/Postal Code:', 'Member ID:' (with a note: 'Enter either the member ID from the member's ID card, or the member's Social Security Number'), a checkbox 'I confirm that I am an authorized third party for the member above', 'Your First/Last Name:', 'USA:' (with a checked checkbox), 'Address 1:', 'Address 2:', 'City:', 'State:' (with a dropdown menu), 'ZIP Code:', and 'Phone:'. At the bottom, there are orange 'Submit' and 'Cancel' buttons. A red arrow labeled '4.' points to the 'Submit' button.