



January 29, 2016

333 E 8<sup>th</sup> Street  
Oakland, CA 94606

EID:

*New reporting requirements under the Affordable Care Act*

Re: New reporting requirements under the Affordable Care Act

Dear :

You are receiving this notice because the Peralta Community College District meets the federal definition of a large employer under the Affordable Care Act and there are new federal reporting requirements regarding benefits that large employers offers.

**New healthcare reporting law**

Since 2014, the healthcare reform law (the Affordable Care Act (ACA) has required individuals to have health insurance that meets the “minimum essential coverage” standards or potentially pay a penalty. When you file your Federal income tax return, you must indicate whether you (and your dependents) had the type of health insurance required by the law. The IRS will also receive information about your coverage from your employer and/or your health insurance provider.

For your 2015 tax filing, you may not receive your forms until March 31, 2016. This deadline was recently extended from February 1, 2016. You should timely file your individual tax return even if you do not receive a 1095 before the April 15 tax filing deadline. The IRS had indicated that you will not need to file an amended return and can rely on the information you have at the time you file your individual tax return.

Enclosed are ***Frequently Asked Questions*** for your reference. Please address your inquiries to the contacts noted on the ***Frequently Asked Questions*** or to your tax-preparer.

Very truly yours,

***Jennifer Benford Seibert***

Employee and Retiree Benefits Manager



1. What do I put on my tax return?

You will indicate whether you (and your dependents) had coverage on your Federal income tax return by checking a box on the form you are filing. On IRS Form 1040, this information is requested on Line 61.

<b>Other Taxes</b>	57	Self-employment tax. Attach Schedule SE	57	
	58	Unreported social security and Medicare tax from Form: a <input type="checkbox"/> 4137 b <input type="checkbox"/> 8919	58	
	59	Additional tax on IRAs, other qualified retirement plans, etc. Attach Form 5329 if required	59	
	60a	Household employment taxes from Schedule H	60a	
	60b	b First-time homebuyer credit repayment. Attach Form 5405 if required	60b	
	61	Health care: individual responsibility (see instructions) Full-year coverage <input type="checkbox"/>	61	
	62	Taxes from: a <input type="checkbox"/> Form 8959 b <input type="checkbox"/> Form 8960 c <input type="checkbox"/> Instructions; enter code(s)	62	
	63	Add lines 56 through 62. This is your total tax	63	
<b>Payments</b>	64	Federal income tax withheld from Forms W-2 and 1099	64	

You will receive information from your employer and/or your health insurance provider about the coverage in which you are enrolled and/or were offered, **but you should not provide this information to the IRS with your tax return.** This process functions in the same manner as your Form W2 in that regard.

2. What information about my coverage will I receive?

Active and retired employees enrolled in Kaiser for ANY part of 2015

If you enrolled in coverage, you will receive a Form 1095-B from our insurance carrier. This form notes which members of your family were covered and in which months. Information from Form 1095-B can be used in completing your Federal income tax return.

In addition, as part of this law, Peralta Community College District will send you a Form 1095-C which shows which months of the year you were eligible for coverage and the cost of the least expensive monthly premium you could have paid under our plans for employee only coverage. You will receive a 1095-C even if you declined coverage. Keep all forms you receive with your tax documents in case you are ever asked to provide proof of coverage. Your tax preparer may also ask for these forms as documentation. **You do not need to submit these forms with your taxes** and can prepare taxes without them if you know the months of the year that you (and your dependents) had coverage.

Active and retired employees enrolled in our self-funded plan, currently administered by CoreSource for ANY part of 2015

You will receive a Form 1095-C from Peralta Community College District. This form shows which months of the year you were eligible for coverage and the cost of the least expensive monthly premium you could have paid under our plans for employee only coverage. Section III of the form provides information about the months in which you and/or your dependents were covered under our plan. Information from Form 1095-C, Section III can be used in completing your Federal income tax return.

Keep all forms you receive with your tax documents in case you are ever asked to provide proof of coverage. Your tax preparer may also ask for these forms as documentation. **You do not need to submit these forms with your taxes** and can prepare taxes without them if you know the months of the year that you (and your dependents) had coverage.

3. How will I know if I owe a tax penalty?

If you and your tax dependents had healthcare coverage for all of 2015, you will not owe a tax penalty. However, if there was a gap in healthcare coverage of more than three months, you may have to pay a penalty when you file your Federal income taxes. If you had a gap in coverage, talk to your tax advisor about whether you may qualify for an exemption due to financial hardship or other accepted reasons.

4. What if my dependents or I had other coverage?

If you are covered under your spouse or domestic partner’s plan, these forms will be provided by his or her employer and/or insurance carrier. If you were covered by a healthcare marketplace plan, you would receive a similar form (1095-A) from your healthcare carrier.

Questions regarding the 1095 forms distribution? If you were enrolled in:

- Kaiser for 2015 then contact Kaiser at 1 844 477 0450 or visit website-kp.org/proofofcoverage
- Self-funded plan for 2015, then contact the Benefits Office 510 466 7229 or email benefits@peralta.edu