December 13, 2011

ADDENDUM No. 1

Re: Bid 11-12/13 Multifunction Color Copiers Lease for Peralta Community College District

Acknowledge the receipt of this addendum in the space provided on the BID FORM, Attachment # 2 (Page 3 of 3). Failure to do so may subject bidder to disqualification.

The following corrections have been made to the above referenced Bid:

A. CHANGES TO SPECIFICATIONS

1. There are no changes to the Bid.

B. ANSWERS TO RFI’S

Q. Are the locations for the multifunction color copiers wheelchair accessible?

A. Yes, all of the locations for the multifunction color copiers are Wheelchair accessible.

Q. Will the winning bidder have to travel up or downstairs with the copiers for delivery and installation?

A. None of the locations for the multifunction color copiers require they be moved up or down stairs for delivery and installation.

Q. Does Peralta Intend on visiting vendor sites for a demonstration of equipment and solutions prior to a final award?

A. We do not intend on visiting vendor sites for demonstrations prior to awarding the bid.

Q. Is Peralta open to other lease options not mentioned in the bid?

A. No, we are not interested in alternative leasing options.

Q. Will there be any preferences towards OEM servicing agents versus dealerships?

A. There will be no preferences in awarding the bid regarding OEM Servicing agents and dealerships.
Q. What email service does Peralta currently use?

A. Peralta Community College District currently uses Microsoft Outlook for our email service.

Q. Do you require True Adobe Postscript?

A. No, we do not require True Adobe Postscript.

Q. Do you need an application that directly interfaces with Microsoft Outlook for auditing and tracking emails? Will basic Scan to email be sufficient?

A. We do not need an application that directly interfaces with Microsoft Outlook for auditing and tracking emails. Basic scan to email is acceptable to us.

Q. Is there a need for mobile printing solutions?

A. No, there is currently no need for mobile printing solutions.

Q. Does Peralta require any secure printing applications?

A. Peralta Community College District does not require any secure printing applications.

Q. How would you like to scan and retrieve documents?

A. Per the Minimum Copier Standards table in the Bid, we would like to Multifunction Color copiers to be capable of LDAP lookup, manual entry, and scan to email and/or workstation.

Q. What applications and operating systems do you print from?

A. The applications we print most often from are Adobe, Microsoft Office and Peoplesoft.