PERALTA COMMUNITY COLLEGE DISTRICT  
District Academic Senate  
October 18, 2011  

Present:  
✓ Karolyn van Putten (President)  
✓ Anita Black (Vice President)  
✓ Bob Grill (Treasurer)  
✓ Joseph Bielanski Jr. (Past President)  
Alexander, Alexis  
✓ Chauvet, Hannah  
✓ Franeta, Sonja  
✓ De Haan, Pieter  
✓ Jaramillo, Ed  
Park, Tae-Soon  
✓ Richardson, Denise  
✓ Swiencicki, Mark  
✓ Thaning, Mariella  
✓ Thompson, Trulie  

Absent:  
Joseph Bielanski, Alexis Alexander, Tae-Soon Park, Mark Swiencicki  

Guest(s):  
Dr. Deborah Budd  

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<th>AGENDA ITEM</th>
<th>SUMMARY OF DISCUSSION</th>
<th>FOLLOW UP ACTION</th>
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<td>I. CALL TO ORDER</td>
<td>Meeting was called to order at 3:15 p.m.</td>
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<td>II. APPROVAL OF 10/04/11 MEETING MINUTES</td>
<td>The DAS tabled the approval of the October 4, 2011 meeting minutes.</td>
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| III. STANDING ITEMS | Dr. Deborah Budd, Vice Chancellor of Educational Services, reported the following:  
✓ Accreditation Reports Updates  
✓ Each of the four colleges has met to ensure the timely delivery of the Accreditation reports that is due on March of 2012.  
✓ The DAC is also doing its part on responding to the recommendations of the Accrediting Commission on Community and Junior Colleges (ACCJC).  
✓ Each of the four colleges was asked by ACCJC to how they deal with their budget process. It was noted that the colleges are not given enough time to discuss budget cuts. VC Budd stated that the DAC was also not given enough time to properly discuss the budget cuts from the state level.  
✓ Smart Classrooms Project  
Swiencicki requested that a Smart Classroom Workgroup be formed and charged with negotiating a resolution to the problems that the colleges are having with the Smart Classrooms. It is urgent that this workgroup be formed ASAP as the Smart Classroom Project is near its end. The following were discussed:  
✓ It is too late in the project to discuss the specs of the equipment.  
✓ The fans in the equipment truly cause a problem. |  
| |  | The presidents of the College Academic Senates will identify a representative to the Smart Classroom Workgroup. |
| IV. BOT & DISTRICT ADMINISTRATIVE CENTER (DAC) | VC Budd presented the draft of the BP 4020, AP 4020 and AP 4021. She asked that the DAS review these and send any comments or revision to van Putten. The following were also discussed:  
- The effects of budget cuts (i.e. program consolidation and insufficient class offerings) were discussed. Black suggested that the DAS should handle matters concerning programs and curriculum without getting the Peralta Federation of Teachers (PFT) involved. The PFT should only be involved in issues relating to Intra-district Transfers and working conditions.  
- It was noted that the DAS's role is to look at how the four colleges can collaborate in their processes of making decisions on how programs can be maintained and/or changed.  
- In terms of discontinuing programs, it was suggested that the DAS obtain data by discipline, determine the productivity or efficiency of each program and initiate or facilitate dialogue within disciplines. The DAS will request data on the following:  
  1. Majors in each college  
  2. Major preference of First Year students  
  3. Degree and Certificate Completion Status in each college  
  4. FT/PT in each program  
  5. Program sizes  
- The DAS will take the following steps:  
  1. Start with revisiting the documents and presentations that were made in the Chancellor’s Ad Hoc Committee from the disciplines that have already been down the pathway in talking to one another across the four colleges about what it is that they are doing at their individual colleges  
  2. Look at the questions that the Ad Hoc Committee came up with and to see if these questions can be used to revisit the documents provided by the disciplines to the DAS and see if there’s something in those documents that is helpful in coming up with suggestions for other disciplines | The DAS will review the draft of the BP 4020, AP 4020 & 4021 and any comments should be forwarded to van Putten.  
The DAS will invite the PCCD Researcher to the next meeting. |
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<td>V. PRESIDENT’S DIALOGUE AND DISCUSSION</td>
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<td>VI. OTHER ITEMS</td>
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<td>VII. ADJOURNMENT</td>
<td>The meeting adjourned at 5:15 p.m.</td>
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Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS
A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.