



PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
Tuesday, February 21, 2017
PCCD District Board Room



Present: Cleavon Smith (President), Mario Rivas (Vice-President), Rochelle Olive (Treasurer), Donald Moore (Secretary), Joseph Bielanski (Past-President), Fred Bourgoin (Laney), Kelly Pernell (BCC), Mary Ciddio (Merritt), Meryl Siegel (Laney)

Absent: Charles Washington (COA); Jamar Mears (COA)

Guest(s): Jason Cole, Vice Chancellor of IT, Annette Dambrosio, Luis Pedraja, Vice Chancellor of Academic Affairs

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
I. CALL TO ORDER	2:40	
II. APPROVAL OF MEETING MINUTES	Noted change in Accreditation to note "BCC and Laney are Clear and Merritt and Laney Have just one issue each to address."	Fred Bourgoin moved to approve and Donald seconded. Comment by Rochelle Olive noted. Minutes Approved as amended to include: "BCC and Laney are clear and Merritt and Laney Have just one issue each to address."
III. STANDING ITEMS: <ul style="list-style-type: none"> • Treasurer's Report • College Senate Presidents' Reports to/from 10+1 Meetings with the Chancellor • Accreditation 	Annette Dambrosio reported on conference in Napa	Senate to be commended specifically Kelly and Joseph for being in forefront! We have the feedback in writing now. Laney and Merritt each have one issue to resolve

<ul style="list-style-type: none"> • Academic Affairs Coordination Report • Distance Education Report • DAS President's Reports to the BOT • Staff Development Officer Report • Learning, Service Area & Administrative Outcomes Assessment • Instructional Technology and Interactive Learning Environments District-wide • Strategic Integration Updates • BOT¹ Policies (BP⁴) and AP² Review/Recommendation/Updates/Prop. Revisions 	<p>Luis Pedraja, scheduling coordination to be more student friendly Discussed early alert pilot – what next Discussed initiatives – pathways, study abroad, other agreements with other universities.</p> <p>Discussion on transition to Canvas – meeting Monday, 1-3 p.m. Looking at hiring an instructional design person – Benefit of having more uniform shells</p> <p>Per Miriam Zamora-Kantor – upcoming meeting to approve contract – 20 unit limit for Undergrad courses to be used for advancement.</p>	<p>Let Luis know your ideas so he can add them to the strategic plan.</p>
<p>IV. BOT & DAC Updates</p> <ul style="list-style-type: none"> • PBIM Governance: District Technology Committee (DTC), District Facilities Committee (DFC), District Education Committee (DEC), Planning and Budgeting Council (PBC) 		
<p>V. FOR DISCUSSION AND/OR INFORMATION:</p> <ul style="list-style-type: none"> • Enrollment Management Plan Task Force Appointments • Academic Affairs Advisory • OER Resolution 	<p>State Enrollment Management next Thursday , Laney Tower DAS Meeting - Next Tuesday special meeting 2/28/17 to review documents. March 2 – Faculty Only March 3 – District enrollment Management.</p> <p>OER facilitator across the district – look at high impact classes and look at inter-district approach. Facilitator would help</p>	<p>Look at the OER proposal for an OER facilitator and</p>

<ul style="list-style-type: none"> • Strong Workforce Resolution • Column Advancement Resolution from Laney College • Faculty Diversity Internship Program • Workforce Development and Continuing Education 	<p>design the materials or work to put them together. Coordination between colleges. Questions on how to respect academic freedom in this process. (2a). Questions on financial support for the facilitators.</p> <p>Melvina Turner King - response for request for information. Contract education and Non-Credit Education. Looking for 200 FTES for non-credit (Advanced and Classic) Serving each of the colleges.</p> <p>Presentation by Jason Cole, Vice Chancellor of IT. Discussion</p>	<p>come back to next meeting with ideas.</p> <p>Identify what information we need from her group. Faculty need to be involved. Program information needs to be disseminated to faculty in an easily navigable process. Create better processes to share information on the needs that facilitate the transitions to programs. Simplify processes at the colleges.</p>
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<ul style="list-style-type: none"> • IT Program 	<p>regarding renovating the Core and streamline processes. Ease of Use, Mobile Access etc. Dealing with upgrade to make things more modern and accessible. Upgrade to PeopleSoft 9.2 – Finance, HR, Campus Solutions - ? 14 months? Possibly concurrently. No firm answers on time. Counselor Functionality Team will be consulted. Have short term plan by end of April. Seeking user input to shape the plan.</p>	<p>More information to come.</p>
<p>VI. FOR ACTION AND/OR CONSIDERATION</p> <ul style="list-style-type: none"> • Attendance at Conferences by DAS • Action Tracking • Resolution Tracking • Faculty Evaluations • Reassertion of Faculty Purview in Shared Governance 	<p>Discussion regarding need for funding and attendance at conferences. Discussion regarding payments and ways of sharing the funds available. Move this to a standing Item</p> <p>Discussion – on Google Docs Discussion – document in Google Docs</p> <p>Discussion – meeting March 10 president of state academic senate from the Chancellor’s office – look at participatory governance closely. – Technical visit – Collegiality in Action. Who to invite?</p>	<p>Motion by Rochelle Olive Seconded by Mario Rivas. Passed Unanimously</p> <p>Postpone till March 21</p>

	Invite Scott (Leahy?).	
VII. NEW BUSINESS/ANNOUNCEMENTS	Jennifer Shanoski notes that there may be a contract update up for vote.	
VIII. ADJOURNMENT		4:33

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
 1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.