



PERALTA COMMUNITY COLLEGE DISTRICT
District Academic Senate
Tuesday, March 7, 2017
PCCD District Board Room



Present: Cleavon Smith (President), Mario Rivas (Vice-President), Rochelle Olive (Treasurer), Donald Moore (Secretary), Joseph Bielanski (Past-President), Fred Bourgoin (Laney), Kelly Pernell (BCC), Mary Ciddio (Merritt), Meryl Siegel (Laney), Jayne Smithson (COA)

Absent: Charles Washington (COA); Jamar Mears (COA)

Guest(s): Laney, Photo Instructor, Carrie Maultsby, Adjunct faculty from Merritt, Business Entrepreneurship; Catherine Nichols, Faculty from BCC. Annette Dambrosio, David Gruber, Director of Growth Sector re Stem Core Initiative. Luis Pedraja, Vice Chancellor of Academic Affairs; Charles Neal, Dir of energy and environmental sustainability (District). Scott Hoshida, PFT Rep.; Ed Jaramillo, PFT President; East Bay MUD Representative, (?**Alexander Coate, General Manager, EBMUD;**) Caren Perlmutter, Education Manager, Opterra Energy Sources; Gregory Coxson, P.E. Regional Sales Director OpTerra Energy Services; Miriam Zamora-Kantor, Professional Development; Debra Jones, WDCE-District; Melvinia Turner King, Interim Associate Vice Chancellor, WDCE; Charles Neals, Mark Butler, Oakland Chamber of Commerce; Bob Wells, Cenergistic

AGENDA ITEM	SUMMARY OF DISCUSSION	FOLLOW UP ACTION
1. Call to Order: Agenda Review	2:37 p.m.	
2. Approval of Minutes from previous meeting(s) 21 and 28 February 2017	Approved	
3. Standing Items: a. Treasurer’s Report b. College Senate Presidents’ Reports to/from 10+1 Meetings with the Chancellor c. Accreditation Update d. Action Tracking	<p>Treasurer’s Report: Rochelle Olive. Upcoming Institutes – Minimum Qualifications Overview of upcoming programs \$12,000 available to use. Early registration is imperative. Plenary conference has hotel rooms available. CTE Leadership May 5 &6. Counselors get discount rate.</p> <p>Accreditation Update: Annette Dambrosio, recommends faculty involvement in accreditation.</p> <p>Action Tracking update:– no update on GE software for “Just In Time” Basic Skills – Donald wants to follow up.</p>	<p>Are CTE Liaisons getting paid for their release time? Luis Pedraja will look into it.</p> <p>Donald will reach out to Patrick to have Stephen provide follow up</p>

<p>e. Academic Affairs Coordination Report</p> <p>f. Distance Education Report</p> <p>g. PFT Report</p> <p>h. DAS President's Reports to the BOT</p> <p>i. Staff Development Officer Report</p> <p>j. Learning, Service Area & Administrative Outcomes Assessment</p> <p>k. Instructional Technology and Interactive Learning Environments District-wide</p> <p>l. Strategic Integration Updates</p> <p>m. BOT¹ Policies (BP⁴) and AP² Review/Recommendation/Updates/Proposed revisions</p>	<p>Academic Affairs: Discussion on enrollment management – have chairs of disciplines confer on alignment of courses. Working on “Early Alert.” COA working on guided pathways. District and colleges need to coordinate. We need to forward our recommendations.</p> <p>Distance Education: Canvas transition moving along – talking about integrated student support. Evaluation of courses, \$ to campuses to support the transition. Colleges each have plan. There is a question of Tech manager support via release time. Discussion on need for Orientations, uniformity of shells, etc.</p> <p>PFT: Ed Jaramillo, PFT President. ACC requested to be reaffirmed as the accreditor.</p> <p>There is no accreditation officer to fill in. Discussion/meeting 3/21/17 from 3-5:00</p> <p>Staff Development: Hold the Professional Development leaders accountable. Planning for fall flex with a mid semester day so Non-teaching staff could attend.</p>	<p>Provide DAS recommendations on issues noted.</p> <p>There was a request to Post the minutes of the PFT meeting.</p>
--	--	--

<p>4. BOT Watch and DAC³ updates (e.g., policies, procedures, processes):</p> <p>a. PBIM Governance: District Technology Committee (DTC), District Facilities Committee (DFC), District Education Committee (DEC), Planning and Budgeting Council (PBC)</p> <p>i. PBIM Evaluation and Restructure</p>		
<p>5. For Discussion and/or Information:</p> <p>a. Workforce Development and Continuing Education Contracts Report</p> <p>b. Joint PFT/DAS Report on Faculty Evaluations</p> <p>c. Reassertion of Faculty Purview in Shared Governance</p> <p>d. Administrative hiring</p> <p>e. Open Educational Resources (OER) Recommendation</p> <p>f. Resolutions Tracking Update</p> <p>g. DAS Rationale for Column Advancement</p>	<p>Workforce Development and Continuing Education Contracts: Updated listings provided by Dr. Melvinia King.</p> <p>Faculty Evaluations: Discussion on how to do a better faculty evaluation. ? Support a resolution to do a presentation at next flex day. Two hour workshop.</p> <ul style="list-style-type: none"> • 1 hour on procedures for evaluation and • second part on what learning takes place with evaluatee or evaluator. <p>PFT AND COLUMN ADVANCEMENT. 2 areas for column advancement: Languages that would help communicate with our population and technology courses to teach online. Wants to draft a resolution to resolve some questions on these requests. Up to 20 Units acceptable.</p>	<p>Workshop Development Volunteers:</p> <ul style="list-style-type: none"> • Non-instructional: Joseph Beilanski and Mary Ciddio • Instructional: Cleavon Smith, Mario Rivas and Donald Moore

<p>h. Pathways to STEM Careers through Energy Conservation and Infrastructure Upgrade Programs</p>	<p>Growth Sector Presentation from Growth Sector regarding the Stem Core Initiative. Students need to be at Calc 1 level and need knowledge of related jobs. Accelerated math courses</p> <p>Charles Neals, Prop 39, Energy Conservation Initiative to be presented</p> <p>Mark Butler, Oakland Chamber of commerce</p> <p>Bob Wells, Cenergistic, works with school districts on Behavior based Energy program. Gets LEED certification on buildings. Solar, newer equipment, turning things off, etc. Meet with campus leadership and facilities committees. Anticipate savings \$1.5 Million . We share the savings – if no savings, no payment.</p> <p>Opterra: Gregg Cocksom, Caren Perlmutter, Education Manager. Example: Hartnell College. Involve students in the projects and the training. Relate infrastructure upgrades with our learning opportunities. How to build on this for our students.</p> <p>Working with OUSD on STEM opportunities and OpTerra would like to bridge the gap.</p>	<p>Development of task force: Mario Rivas, Kelly Pernel, MerylSiegel, Cleavon Smith Recommended tie in with CTE programs.</p>
<p>6. For Action and/or Consideration:</p>	<p>EBMUD – retirement age changes. How to work to build business, math and writing and help merge that with building trades. Looking at Pipeline Training Academy for the plumbers – 10 months. – basic math. Chancellor is looking to identify options where we could help them meet their challenges. Currently doing internal academy and want the workers to get a more contextualized approach that would be appropriate for their fields. Expand our advisories to include new partners.</p> <p>Discuss academic freedom issues in the future..</p>	

7. New Business/Announcements:		
8. Adjournment	4:38 p.m.	

Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District
- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
 1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.