

<p>3m. BOT BP/AP Policy Review/ Recommendations/Updates/Proposed Revisions</p>	<p>President Moore informed the DAS that Laney has begun to convene a DE committee, and they are writing their charge. In addition, the Laney Faculty Senate has written a resolution about DE classes. Dr. Stark said BCC and COA are still deliberating the formation of their own DE committees. Rep Hasbrouck expressed concerns about PT training for Canvas given the time crunch. In consideration of this, Dr. Stark would like to provide a range of days/times of trainings for faculty.</p> <p>Several Review/ Recommendations/Updates/Proposed Revisions were made to BP 4020, BP 4100, 4020, 4022, 4100, 4230. The changes included adding “noncredit” language to some of the policies and correction of typos. There was also a recommendation made to eventually include an electronic signature for incomplete contracts.</p>	<p>Katherine moved to approve; Mary seconded all changes. No objections.</p>
<p>4. <i>BOT Watch</i></p>		
<p>5. <i>For Discussion and/or Information</i></p>		
<p>6. <i>For action and consideration</i></p> <p>6b. Early Starfish/ Early Alert Pilot</p>	<p>BCC and COA are heading a pilot for Early Alert/Starfish for the Spring 2018 semester. Laney and Merritt will wait until Fall 2018 so that their VPIs and administrators are in place. VC Cole is beginning technical integration and has reached out to the colleges to make sure that counseling faculty are ready to execute. Once technical integration is underway, configuration will begin with a hopeful Sept/Oct timeline. VC Cole made a recommendation for an EA coordinator to work on configuration</p>	<p>Recommendations for the configuration committee will be given to VC Cole after the Sept. 19 DAS meeting.</p>

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along with instructional faculty and counseling faculty to make sure pilots can be successful. President Smith recommended that all four colleges are represented on the configuration team. After group discussion and VC Cole's input, the DAS recommended configuration team became two faculty members from each college -- one instructional faculty and one counseling faculty. Another concern stated by VP Gastis was for the colleges to provide enough support to instructional/counseling faculty to execute the pilot. DAS would like to create a recommendation to forward to the colleges about executing Early Alert/Starfish pilots. Recommendations will be given to VC Cole after the Sept. 19 DAS meeting.

Laney Rep Blake introduced the resolution approved at the Laney Budget Advisory Committee that was also passed at the Laney Faculty Senate. The Laney Budget Advisory Committee does not have budget access and declared that they are unanimously unable to fulfill their charge when it comes to the budget. Necessary recourse was to send a resolution to seek an AP6200 revision that would specifically include consultation with faculty on budget matters as a 10+1 issue. The AP will be used as a mechanism for faculty consultation about budget matters, ultimately asserting the 10+1. Rochelle recommended some of the resolution language be stricken to reflect DAS and not just Laney. DAS President Smith recommended adding the language to the plural "faculty senates" in the third paragraph.

Donald moved to approve the resolution; Catherine Nichols seconded.

There were two additional motions to amend resolution language so that the resolution would read "whereas members of budget and planning committees..." by Rochelle. Mary seconded. The language was also changed to say "college academic senates."

Amendment unanimously passed and the resolution passes.

<p>7. New Business/Announcements</p> <p>7a. Convening district Class cutting committee</p>	<p>Brad Balukjian, PT PFT Representative, says article 18 or the PFT contract lays out standards for class sizes and workload hours. More specifically, Part D, No. 3 specifies that the PFT and District agree to establish a joint committee that includes membership designated by DAS to create a joint committee to review the criteria and process for low enrolled courses. Classes below their minimum size are up for cuts and the committee is supposed to review and make recommendations. This part of article hasn't been enforced. Individual deans and VPIs currently have their own processes for class cuts. Balukjian's goal is to constitute and convene committee and hopes to get it under way soon. The committee must include DAS membership, but how do we select DAS reps?</p> <p>Balukjian suggested two PFT reps, two DAS reps and one Joint PFT/DAS. Siri Brown will convene five administrators to the committee, including two VPIs and two deans.</p> <p>Donald asked how problematic this will be; how does it get done? What about software? Timeline concerns and implementation and implication for bureaucracy. Timelines and data are of the essence.</p> <p>President Smith confirmed that this was an official announcement to the DAS about the committee and members will be identified and appointed on September 19 session.</p>	<p>Donald moves to appoint three people to this committee September 19. Seconded by Kelly. No objections. Motion carries.</p>
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Abbreviations:

- ❖ DAS – District Academic Senate
- ❖ PCCD – Peralta Community College District

- ❖ BOT – Board of Trustees
- ❖ DAC – District Administrative Center
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

- A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.
- B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.
- C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.
- D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:
 1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.