## Fall 2016

| Projects | Responsible Entities | Costs |
|---|---|---|
| Website | DE committee - transition to Admin | None |
| PCCD decision to select Canvas as new LMS | Academic Senate & Administration | None |
| Submit Application to CCCSCO | Chancellor | None |
| Recruit Faculty (est. 20) to participate in Canvas "Train the Trainers" program in spring<br><br>Recruit faculty (est. 30) to participate in Peralta @ONE Canvas class in spring | DE committee | None |
| Develop 2 year plan for faculty and staff training and support | DE Committee, Colleges, and Admin | None |
| Assess IT compatibility between Canvas and PeopleSoft | Admin | None |
| Change Ed Tech from .5 to 1.0 | Admin | None |
| Develop complete transition project timeline | Admin | None |
| Develop complete transition project cost analysis | Admin | None |
| Research/Assess impact of transition on students - identify student/service support requirements that are not currently in place<br>(*review historical data on student enrollment, retention, success, and achievement gaps*) | Admin | None |
| Continue Moodle maintenance and support | DE coordinators, Ed Tech Analyst, Tim Gibbon (ICC) | Existing / Continue |
| Colleges<br>   ● Recruit Instructors for Pilot classes for F17<br>   ● Develop college specific DE plans | Colleges | None |

## Spring 2017

| Projects | Responsible Entities | Costs |
|---|---|---|
| Contract for Canvas implementation | Admin | **Cost to be determined** |
| Canvas implementation into Peoplesoft | IT and A&R | **Cost to be determined** |
| District Instructional Designer to support colleges and transition | Admin | **Cost to be determined** |
| Faculty and staff training - online learning, pedagogy, and use of Canvas<br>● Canvas "Train the Trainer" implementation (est. 20)<br>● Peralta @ONE class/training (est. 30)<br>● EDT classes<br>● Moodle to Canvas migration workshops<br>● Peralta online teaching institutes | DE Committee, Faculty, and Admin | **Stipends, reassigned time, etc.** *(instructors & learners)* **- Cost to be determined** |
| Assess/Recommend faculty roles and positions for instructional design, online pedagogy, DE leadership at colleges<br>● Review "Job description" and reassigned time | DE Committee, PFT, and Admin | None |
| Continue Moodle maintenance and support | Begin shift from DE coordinators to Ed Tech Analyst & Tim Gibbon (ICC) | Existing / Continue |
| Colleges<br>● Set up processes for review & approval of online courses<br>● Select courses and instructors for F17<br>● Develop college specific support, training, etc. for DE | Colleges | **DE allocation to each college - Cost to be determined** |

## Summer 2017

| Projects | Responsible Entities | Costs |
|---|---|---|
| Ongoing faculty and staff training - online learning, pedagogy, and use of Canvas | DE Committee, Faculty, and Admin | **Stipends, reassigned time, etc.** *(instructors & learners)* **- Cost to be determined** |
| Prepare for Fall launch of pilot classes | Colleges and Admin | **Cost to be determined** |
| Continue Moodle maintenance and support | Ed Tech Analyst & Tim Gibbon (ICC) | Existing / Continue |

## Fall 2017

| Projects | Responsible Entities | Costs |
|---|---|---|
| Launch and support pilot classes in Canvas | Admin, IT, A&R, (?) | **Cost to be determined** |
| Evaluate student experience - access, retention, success, etc. | | **Cost to be determined** |
| Ongoing faculty and staff training - online learning, pedagogy, and use of Canvas<br>• For online, hybrid, and F2F classes | DE Committee, Faculty, and Admin | **Stipends, reassigned time, etc.** *(instructors & learners)* - **Cost to be determined** |
| Continue Moodle maintenance and support | Ed Tech Analyst & Tim Gibbon (ICC) | Existing / Continue |
| Colleges<br>• Continue processes for review & approval of online classes<br>• Spring '18 schedule building<br>• Develop college specific support, training, etc. for DE | Colleges | **DE allocation to each college - Cost to be determined** |

## Spring 2018 / Summer 2018 / Fall 2018

| Projects | Responsible Entities | Costs |
|---|---|---|
| Ongoing faculty and staff training - online learning, pedagogy, and use of Canvas<br>• For online, hybrid, and F2F classes | DE Committee, Faculty, and Admin | **Stipends, reassigned time, etc.** *(instructors only)* - **Cost to be determined** |
| Continue Moodle maintenance and support | Ed Tech Analyst & Tim Gibbon (ICC) | Existing / Continue |
| Colleges<br>• Continue processes for review & approval of online program | Colleges | **DE allocation to each college - Cost to be determined** |

## Spring 2019 - all classes offered only in Canvas

**Transition complete**