QUARTERLY MEETING OF THE BOARD OF DIRECTORS
Thursday, June 3, 2010, 5:00 – 7:30 p.m.
Berkeley City College
2050 Center Street, 4th Floor
Berkeley, CA 94704

A G E N D A

1) Call to order, welcome, roll call – 5 minutes

2) President’s Opening remarks (gala, graduations, jazz festival @ Merritt College, acknowledgments) – 10 minutes

3) Approval of minutes - 5 minutes
   a. March 4, 2010 Board Meeting
   b. May 3, 2010 Special Board Meeting

4) Treasurer's report - 15 minutes

5) Update on Executive Director Hiring – 45 minutes
   a. Presentation of new ED
   b. Discussion on transition process – how we as a Board help her get acclimated quickly; what is the internal support system in place; what initial goals or objectives have been or will be set; employment agreement

6) Governance topics – 15 minutes
   a. Conflict of Interest statement – all members need to read and sign
   b. Policy and Procedures manual

7) Program Reviews/ Updates – 30 minutes
   a. Golf tournament
   b. Yvonne Thompson - students @ Congressional Black Caucus
   c. Sandra Smith - award winning DVD
   d. Grants committee

8) Miscellaneous Topics – 10 minutes
   a. Future meetings dates/locations
   b. General feedback/ concerns from Board members

9) Adjournment