## AGENDA

**Peralta Colleges Foundation Retreat and Board Meeting**  
**Friday, January 21, 2011**  
**Waterfront Hotel, 10 Washington St., Jack London Square**  
**Validated Parking in Garage at Washington & Embarcadero**

<table>
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<th>Timing</th>
<th>Agenda Item</th>
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<tr>
<td>Noon – 12:30 pm</td>
<td>Arrival, Lunch and Informal Networking</td>
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| 12:30 pm – 1:00 pm | **Introductions, Meeting Purpose & Agenda**  
  ▪ RETREAT MISSION: Develop an overall long-term vision for the foundation and determine immediate next steps to begin moving toward that vision. |
| 1:00 pm – 2:45 pm  | **Brainstorming Session 1: Visioning**  
  ▪ REVIEW MISSION: The Peralta Colleges Foundation exists to enhance the intellectual, cultural, and educational needs of our students, faculty and staff, and the communities in which they work.  
  ▪ Discussion on what we want to see in place to realize that mission.  
  ▪ Brainstorm/consensus on future accomplishments. |
| 2:45 pm – 3:00 pm  | Break                                                                      |
| 3:00 pm – 4:00 pm  | **Brainstorming Session 2: Assessment**  
  ▪ How can we move toward the vision?  
    ▪ Sharing our current reality  
    ▪ What are our strengths? Weaknesses?  
    ▪ What are the benefits & dangers of being highly successful in meeting the vision set above?  
    ▪ What are we committed to accomplishing this year? |
| 4:00 pm – 4:15 pm  | Break                                                                      |
| 4:15 pm – 5:00 pm  | **Next Steps?**  
  ▪ Select a next step or initiative for the next 90 days.  
  ▪ Determine how this initiative will be launched & completed  
  ▪ Discuss how to guide and communicate progress on initiatives  
  ▪ Schedule check in meeting in 3 months to review progress and plan for the next quarter |
| 5:00 pm – 6:00 pm  | **Business Discussion**                                                      |