ANNUAL MEETING OF THE BOARD OF DIRECTORS
Thursday, September 9, 2010  5-8 pm
PCCD Offices – Board Room
333 East 8th Street   Oakland, CA 94606

A G E N D A

I.   Call to Order and Attendance – Karen Friedman (5 mins.)

II.  Approval of Minutes August 12, 2010 – Karen Friedman (5 mins.)

III. President’s Report – Karen Friedman (10 mins.)

IV.  Executive Director’s Report – Stephanie Casenza (15 minutes.)
   A.   Operations Plan
   B.   Fundraising Plan
   C.   Annual Fundraising Dinner
   D.   Jazz @ Merritt Fundraiser

V.   Treasurer’s Report – Mark Lindquist (15 mins.)
   A.   Financial reports for FY 2009/10 and YTD 2010/11
   B.   Proposed Budget
   Motion: Presuming approval of $100,000 grant from PCCD, move acceptance of proposed fiscal year 2010 budget, to be reviewed again in October.

VI.  Ad Hoc Grants Review Committee – Diana Bell or Stephanie Casenza (15 minutes)
   A.   Student Delegation to Congressional Black Caucus
   Motion: Move approval of committee’s decision to provide $2500 toward the 2010 Student Delegation to the Annual Congressional Black Legislative Conference.
   B.   Update on policies and procedures
   C.   Book Grant to College Libraries
   Motion: Move acceptance to renew $4,000 grant to college libraries for limited loan text book purchases. Dollar amounts will be determined by FTEs and actual book purchases at the discretion of individual college librarians.

VII. Board Nominations – Karen Friedman (20 minutes)
   A.   Renew terms of existing directors
a. Diana Bell
b. Karen Friedman
c. Robert Harris
d. Mark Lindquist
e. William Patterson
f. Heather Tunis

B. Election of Officers
   a. President
   b. Vice President
   c. Secretary
   d. Treasurer

VII. Call for Adjournment of Business Meeting – Karen Friedman