ANNUAL MEETING OF THE BOARD OF DIRECTORS
Thursday, September 13, 2012  5 pm
Pankow Builders, 1111 Broadway Suite 200, Oakland
Offices of PCF Board Member Eric Kisshauer, (415) 716-6449

Our Mission: The Peralta Colleges Foundation exists to enhance the intellectual, cultural, and educational needs of our students, faculty and staff, and the communities in which they work.

AGENDA

I. Call to Order and Attendance – Karen Friedman (5 mins.)

II. Adoption of Agenda – Karen Friedman (3 mins.)

III. Public Comment (3 minutes per speaker)

IV. Approval of Minutes July 12, 2012 – Karen Friedman (5 mins.)
   Motion required

V. Classroom Enrichment Grant Recipient Testimonial – (10 mins.)

VI. President’s Report – Karen Friedman (10 mins.)
   A. Breakfast with the Chancellor – September 21, 2012
   B. Contract Education - Selection of Consultant to Prepare a Business Plan
      Motion Required: To authorize the board work group exploring contract education to engage a consultant to prepare a business plan with a budget not to exceed $5,000.

VII. Executive Director’s Report – Stephanie Casenza (15 mins.)
    A. Fundraising Update
    B. 2011-12 Annual Report

VIII. Treasurer’s Report – Gary Bell (30 mins.)
    A. Discussion of 2010-11 Audit
    B. Investment Recommendations for Restricted Funds
       Motion Required: To engage Bell Investment Advisors of Oakland.
    C. Selection of 2011-12 Auditor
       Motion Required: To engage Williams Adley for 2012-13.
    D. 2011-12 Year-End Financials
    E. Scholarships and Grants Budget
       Motion Required: To approve Finance Committee’s recommendation to approve $35,000 in scholarships, library grants and classroom enrichment grants for 2012-13 using board designated funds.
IX. Adjournment of Regular Business Meeting -- Karen Friedman

*Motion required: Adjourn this regular business meeting of the Peralta Colleges Foundation and move into the 2012 Annual Meeting.*

X. Call to Order of the Annual Meeting of Peralta Colleges Foundation Board of Directors -- Karen Friedman

XI. Directors and Officers – Joe Echelberry (10 mins)

A. Elections of Officers for 2012-13

*Motion required: To accept the slate of officers presented here for fiscal year 2012-13.*

a. Karen Friedman - President
b. Gary Foss – Co President
c. Gary Bell – Treasurer
e. Jose Ortiz – Executive Secretary

B. Renewal Term for William Patterson (tentative)

*Motion required*

C. Recognition of Diana Bell, Robert Harris and Betty Inclan for their service

XII. Nominating Committee – Joe Echelberry (5 mins.)

A. Nomination of new directors

*Motion required: To accept the following slate of directors whose terms are effective immediately*

a. Jannett Jackson
b. Endy Ajike Ukoha
c. Ed McFarlan

B. Nomination of Robert Harris as Emeritus Board Member

*Motion Required: To recognize Robert Harris for his 20 years of service to the Peralta Colleges Foundation by appointing him Emeritus Board Member*

XIII. Executive Session

*Motion Required*

XIV. Call for Adjournment of Annual Meeting

*Motion Required*

**Mark Your Calendar**

Next Board Meeting is Thursday, November 8, 2012
Location to be Announced