

PBIM DISTRICT FACILITIES COMMITTEE

ADOPTED – October 02, 2015 Meeting Minutes

Date of Meeting: October 02, 2015, 9:00 am – 12:00 pm

Present: Atheria Smith; Olivia Rocha; Brock Drazen; Dettie Del Rosario; Louis Quindlen; Rosemary Vazquez; Sadiq B. Ikharo; Shirley Slaughter; Ralph Smeester; Hoi Ko; Laura Hernandez; Karen Shields; Ron Perez

Chair/Tri-Chairs: Dr. Sadiq B. Ikharo / Louis Quindlen / Molly Sealund

Guest: Amy Marshall (for Phyllis Carter)

Facilitator/Recorder: Atheria Smith / No Recorder

Absent: Greg Valentine, Siraq Omar; Bill Love; Helena Lengel

Excused: Wendi Franklin; Mary Beth Benvenuti; Phyllis Carter; Rachel Goodwin; Gina Tomlinson; Molly Sealund; Calvin Madlock; Shuntel Nathaniel

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved or Unresolved)
Meeting Called to Order	9:15 am The floor was open for nominatations for a DFC member to serve as Facilitator since Tina Vasconcellos is no longer available to serve. Atheria Smith was nominated and accepted the nomination.		Motion by Louis Quindlen, 2 nd by Dettie Del Rosaro to nominate Atheria Smith to serve as DFC’s Facilitator for 2015-16 school year, passed unanimously.
1. Agenda Review	Agenda approved, as presented.		Motion by Brock Drazan 2 nd by

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			Dettie Del Rosario to accept the agenda, as presented, passed unanimously.
2. Review of Minutes – 9/4/15	September 04, 2015 DFC minutes approved, as presented.		Motion by Brock Drazen 2 nd by Ron Perez to accept the 9/4/15 DFC minutes, as presented, passed unanimously.
3. Reports: College Facilities Committees	<p><u>BCC (Shirley Slaughter)</u> No major items to report. Next meeting is scheduled for November 2015.</p> <p><u>Merritt (Brock Drazen)</u></p> <ul style="list-style-type: none"> • Committee as set its annual goals; • There are a few issues that need to be resolved relating to the new S Building; • Brock asked Dr. Ikharo to give an update on the emergency (blue) phone at the next meeting. <p><u>Laney (Amy Marshal for Phyllis Carter)</u></p> <ul style="list-style-type: none"> • No major items to report; • Next meeting is scheduled for next week; • Committee will focus on working with DGS to addressing maintenance issue, specifically repairs. 	Dr. Ikharo to provide an update of the Emergency (Blue) Phone project at the next DFC meeting.	

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	<p><u>COA (Ko Hoi)</u></p> <ul style="list-style-type: none"> • No major items to report. • Meeting is scheduled for next week. 		
<p>4. Elect a DFC Member to Serve on the District Education Committee</p>	<p>Since attendance today was limited, this item was deferred to the next meeting.</p> <p>Dr. Ikharo will reach out to the DFC membership for nominations and/or volunteers.</p>	<p>Dr. Ikharo will send out a communication to all DFC members asking for nominations and/or volunteers.</p>	
<p>5. Review & Final 2015-16 DFC Committee Goals & Objectives</p>	<p>Goals & objective were reviewed and accepted with one minor correction:</p> <ul style="list-style-type: none"> • Goal 1, a) Title I will be replaced with Title 24. <p>A discussion ensued relating to security projects, districtwide with Dr. Ikharo providing brief updates on the following security projects:</p> <ul style="list-style-type: none"> • Emergency (Blue) Phones: Project is ongoing. Osafran Okundaye is the Project Manager; • A recommendation will be made to increase Sheriff deputies; • New 2-way radios have been procured. DGS is working with IT to install repeaters. <p>Discussions relating to the recent Oregon College shooting concluded with the committee voting on a resolution to be sent to the PBC recommending the development of a more comprehensive plan to address active shooters on Peralta campuses and training.</p>		<p>Motion by Louis Quindlen, 2nd by Brock Drazen to accept the Final 2015-16 DFC Committee Goals & Objectives, as amended, passed unanimously.</p>

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<p>6. Proposed Scheduled Maintenance Projects College Equipment and Library Materials</p>	<p>Dr. Ikharo provided an update which included a list of 2015-16 proposed schedule maintenance projects and spending plan. Of the \$2,527,152 state block grant, \$600,000 will be allocated for the colleges (\$150,000 each) for instructional equipment and library materials with the remaining balance (\$1,927,152) to be allocated for schedule maintenance projects, districtwide.</p> <p>Dr. Ikharo indicated that the proposed project list provided is a working document to be vented through the colleges shared governance process. Projects must meet the criteria and cannot be capital projects. Projects must also be substantially completed within the next two years.</p> <p>Dr. Ikharo will provide a status report on current 2014-15 Schedule Maintenance projects at the next meeting. He also provided a brief status update on the 20-day projects ongoing and completed.</p> <p>In response to Dettie’s concerns relating to the elevators at Merritt, Building R in need of repairs, Dr. Ikharo indicated that these elevators will need to be replaced. Bid specifications are being developed and funding will need to be identified. More information will be provided at a future meeting.</p>		
<p>7. Total Cost of Ownership (TCO)</p>	<p>Dr. Ikharo will coordinate with the college leadership to meet with college committees to assist with the implementation of a Total Cost of Ownership document, as recommended by the ACCJC.</p> <p>DFC membership discussions and suggestions included:</p> <ul style="list-style-type: none">• The need to have TCO for college programs and equipment as		

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	<p>well. It was suggested that this item may fall under the charter for discussion at the DEF;</p> <ul style="list-style-type: none">• Every college is expected to give their input in writing;• Meetings with colleges should occur soon;• Funding will need to be identified. <p>Dr. Ikharo will provide periodic update as they arise.</p>		
8. Upcoming Ballot Initiative (FPP/IPP)	<p>Dr. Ikharo spoke briefly regarding the California Public Education Facilities Bond Initiative (#15-0005) that has been approved for circulation in California as a contender for the November 8, 2016 ballot, as an initiated state statute.</p> <p>The measure, upon voter approval, would authorize the issuance and sale of \$9 billion in bonds, and the proceeds from such bonds would be stored in a 2016 State School Facilities Fund and a 2016 California Community College Capital Outlay Bond Fund. Proceeds would be allocated for the following purposes:</p> <ul style="list-style-type: none">• \$3 billion for the construction of new school facilities;• \$500 million for providing school facilities for charter schools;• \$3 billion for the modernization of school facilities;• \$500 million for providing for facilities for career technical education programs; and• \$2 billion for acquiring, constructing, renovating and equipping community college facilities. <p>Ather Smith provided information relating to the 2017-2021 Five Year Plan which included a Project Priority List. Of the 24 projects submitted, two FPPs have already been approved by the</p>		

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	<p>State: 1) Merritt Child Development Center and 2) Laney Learning Resource Center. The District’s contributions listed will change as the estimated project costs listed are from 2006. However, the State’s contribution will remain the same. Periodic updates will be provided as they arise.</p>		
<p>9. Barbara Lee Science & Allied Health Center</p>	<p>Dr. Ikharo provided an update.</p> <ul style="list-style-type: none">• Tentative date for the opening dedication ceremony is scheduled for November 6, 2015. All are invited to attend with an official invitation forthcoming;• It was suggested and agreed that the next DFC scheduled for November 6th should be held at Merritt from 8:30 am to 10:30 am so that all can attend the dedication ceremony. Laura Hernandez indicated that she will see if the student lounge is available and will reserve it, if so;• Exterior and directional signage is in progress;• This project will be completed on time and within budget thanks to the hard work of everyone involved.• Building commission has begun and will continue for the next year with a DGS Stationary Engineer(s) trained on the new building maintenance life systems;• Punchlist items are being addressed. He asked that any other punchlist items should be sent to Gary Bank, DGS Facilities Project Manager; <p>In response to concerns that some furniture for the new building may be poorly designed, Dr. Ikharo will meet with Gary to discuss involving the vendor to conducting a furniture analysis.</p>		

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<p>10. RECOMMENDATION/ACTION ITEMS TO BE SENT TO OTHER PBIM COMMITTEES</p>	<p>The DFC discussed active shooters on campus which resulted in a vote to adopt the following resolution, which will sent to the PBC:</p> <p><i>“DFC recommends that Risk Management, in conjunction with Peralta Police Services, develop a comprehensive plan to address active shooters on campus and conduct training sessions for all Peralta staff, faculty and students in the event this type of incident should occur on Peralta’s campuses.”</i></p>	<p>Dr. Ikharo will draft a memo and send the resolution to the PBC on behalf of the DFC.</p>	<p>Committee unanimous voted to adopt this resolution.</p>
<p>11. Next Meeting Date</p>	<p>November 6, 2015, 8:30 am to 10:30 am NOTE: Meeting will be held at Merritt College</p>		
<p>12. Meeting Adjourned</p>	<p>11:15 am</p>		
<p>Future Meetings</p>	<p>2015: Dec. 4th 2016: Feb. 5th, Mar. 4th, Apr. 1st, & May 6th</p>		

Minutes taken by: Rosemary Vazquez

Attachments: All documents and/or handouts for this meeting can be found at: <http://eperalta.org/wp/pbi/>