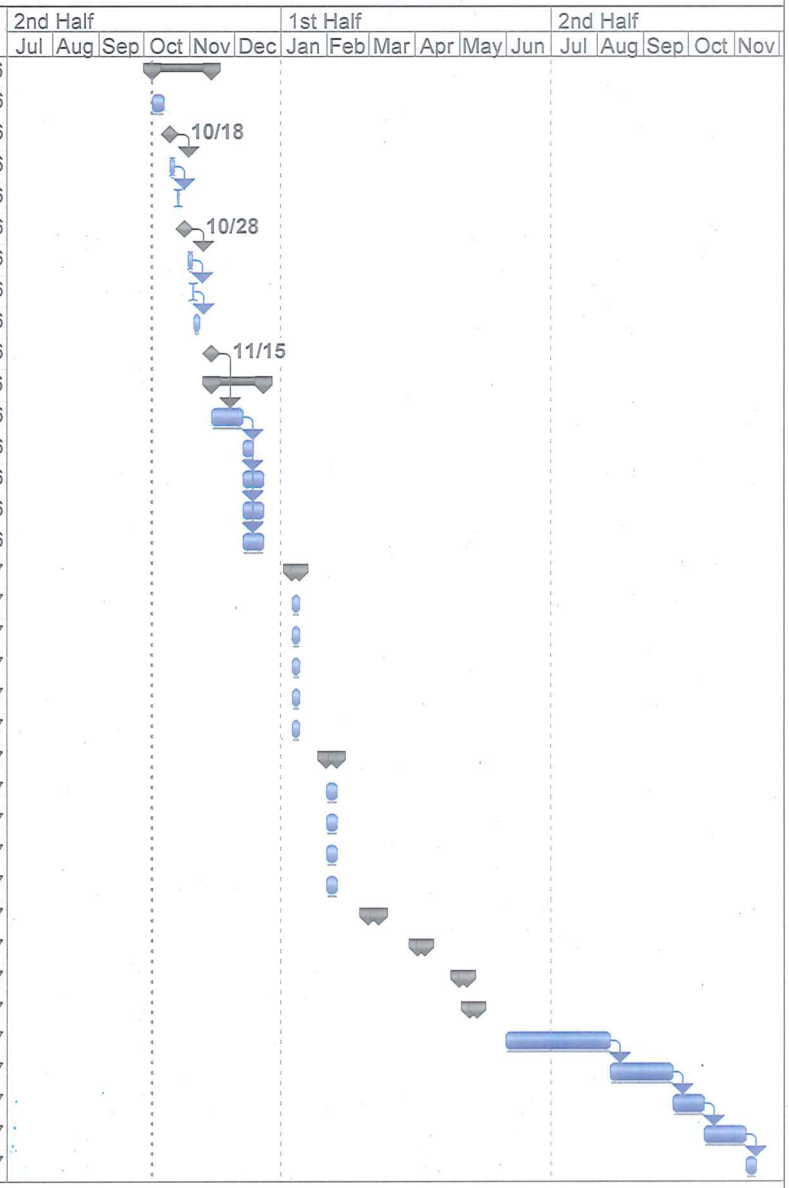
Facilities and Technology Master Plan update 2016-2017

draft schedule 10/7/16

ID	Task Name	Duration	Start	Finish
1	**RFP-SOQ**	**28 days**	**Fri 10/7/16**	**Tue 11/15/16**
2	Advertise	1.2 wks	Fri 10/7/16	Fri 10/14/16
3	Mandatory meeting	1 day	Tue 10/18/16	Tue 10/18/16
4	Question period	3 days	Wed 10/19/16	Fri 10/21/16
5	Addendum	1 day	Mon 10/24/16	Mon 10/24/16
6	Qualifications due	1 day	Fri 10/28/16	Fri 10/28/16
7	evaluation & short list	3 days	Mon 10/31/16	Wed 11/2/16
8	Notify short list	1 day	Thu 11/3/16	Thu 11/3/16
9	Interviews	2 days	Fri 11/4/16	Mon 11/7/16
10	Finalist BOT presentation	1 day	Tue 11/15/16	Tue 11/15/16
11	**Project initiation**	**25 days**	**Wed 11/16/16**	**Tue 12/20/16**
12	Contract	3 wks	Wed 11/16/16	Tue 12/6/16
13	schedule planning meetings	1 wk	Wed 12/7/16	Tue 12/13/16
14	existing Master Plan documentation review	2 wks	Wed 12/7/16	Tue 12/20/16
15	educational master plan review	2 wks	Wed 12/7/16	Tue 12/20/16
16	technology planning review	2 wks	Wed 12/7/16	Tue 12/20/16
17	**Meetings-District Wide**	**5 days**	**Mon 1/9/17**	**Fri 1/13/17**
18	Chancellor	1 wk	Mon 1/9/17	Fri 1/13/17
19	Board	1 wk	Mon 1/9/17	Fri 1/13/17
20	District Wide Facilities Committee	1 wk	Mon 1/9/17	Fri 1/13/17
21	Maintenance & Operations	1 wk	Mon 1/9/17	Fri 1/13/17
22	IT	1 wk	Mon 1/9/17	Fri 1/13/17
23	**BCC- Initial information gathering**	**5 days**	**Wed 2/1/17**	**Tue 2/7/17**
24	Facilities Planning Committee	1 wk	Wed 2/1/17	Tue 2/7/17
25	Faculty & staff meetings	1 wk	Wed 2/1/17	Tue 2/7/17
26	Student meetings & surveys	1 wk	Wed 2/1/17	Tue 2/7/17
27	External community	1 wk	Wed 2/1/17	Tue 2/7/17
28	**Merritt - Initial information gathering**	**5 days**	**Wed 3/1/17**	**Tue 3/7/17**
33	**Laney - Initial information gathering**	**5 days**	**Mon 4/3/17**	**Fri 4/7/17**
38	**Alameda - Initial information gathering**	**5 days**	**Mon 5/1/17**	**Fri 5/5/17**
43	**Preview of initial findings**	**5 days**	**Mon 5/8/17**	**Fri 5/12/17**
48	Plan development	10 wks	Thu 6/1/17	Wed 8/9/17
49	Preview of plans by campus	6 wks	Thu 8/10/17	Wed 9/20/17
50	Adjustments based on Feedback	3 wks	Thu 9/21/17	Wed 10/11/17
51	External community presentations	4 wks	Thu 10/12/17	Wed 11/8/17
52	Board Presentation	1 wk	Thu 11/9/17	Wed 11/15/17



Project: Facilities and Technology Ma
Date: Thu 10/6/16

Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline