PERALTA COMMUNITY COLLEGE DISTRICT - June, 1999

CLASSIFIED JOB DESCRIPTION

ATHLETIC TRAINER - EQUIPMENT MANAGER
(IUOE Local 39 Salary Range 45)
Job Code: 015

CLASS PURPOSE
Under general supervision, performs specialized work in acting as trainer and equipment manager for intercollegiate athletic programs. Performs other duties as assigned.

EXAMPLES OF ESSENTIAL DUTIES:
Any one position may not include all of the duties listed nor do listed examples include all tasks which may be found in positions of this class. To perform this job successfully, an individual must be able to perform each essential duty of the position satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions required for the position.

- Administers first aid to injured athletes
- Applies devices such as strapping bandaging or braces designed to prevent or protect against injury
- Administers therapeutic modalities and techniques under the direction of the team physician
- Prepares and utilizes a program of conditioning for athletes in cooperation with the coaching staff
- Assists with the proper selection, care and fitting of equipment in cooperation with the coaching and equipment staffs
- Maintains first aid room and treatment, giving heat treatments, whirlpool baths, etc.
- Makes medical appointments for injured students in physical education classes and prepares necessary reports, notifying parents, hospital and ambulance service as necessary
- Stores, issues, receives, checks and inventories athletic equipment for men's competitive sports, such as football, baseball, basketball, volleyball and tennis.
- Issues or supervises issue of lockers, clothing protective pads, shoes, balls, bats, rackets and other game equipment
- Sees that all equipment is in safe condition and is repaired where necessary
- Sets up, services and repairs physical education equipment, nets, gymnastic equipment, wrestling and tumbling mats, and basketball nets and rims
- Stencils and marks equipment
- Maintains records on lockers and equipment issued
- Makes reports of athletes who are injured and of students who owe money for locks and equipment
- Sorts clothing for laundry and cleaners and inspects and stores returned laundry
Job Description: Athletic Trainer – Equipment Manager

- Assists with packing and loading equipment
- Inspects clothing equipment for needed repairs
- Tapes athletes prior to practice and games
- Accompanies team on road trips

Marginal Job Functions
- May supervise rehabilitation programs for injured athletes under the direction of the team physician
- Performs other related duties as required.

MINIMUM QUALIFICATIONS
1. One year of experience performing duties similar to those of a Physical Education Attendant, including administration of first aid or any combination of training and experience that could likely provide the desired knowledge and abilities.
2. Understanding of, sensitivity to and respect for the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of Peralta Colleges’ students, faculty, staff and community.

DESIRABLE QUALIFICATIONS
Knowledge of:
- Equipment, materials, and supplies used in men's and women’s intercollegiate athletic sports.
- Storage and inventory methods
- First aid

Ability to:
- Maintain and make repairs to athletic clothes and equipment
- Issue and maintain records on lockers
- Establish and maintain cooperative and effective working relationships with others
- Understand and carry out oral and written directions
- Train and supervise student assistants

ENVIRONMENTAL DEMANDS
- Occasional work performed in extreme cold, heat, dryness, wetness and humidity
- Occasional work performed alone, in small workspaces, at elevated heights and with noise
- Occasional use of vibrating equipment
- Occasional use of motor vehicle both on campus property and on public highways
Job Description: Athletic Trainer – Equipment Manager

- Frequent use of moving equipment
- Frequent interaction with other individuals

MENTAL REQUIREMENTS
- Must be able to communicate in English (speaking, writing, and reading) at a level to safely and effectively perform the essential functions of the Athletic Trainer - Equipment Manager position.

PHYSICAL REQUIREMENTS
- Occasional use of stairs and ladders
- Occasional kneeling, squatting, jumping, running, throwing and crawling
- Occasional use of manual dexterity
- Frequent standing, walking and sitting
- Occasional lifting and carrying up to 50lbs.
- Frequent stooping and body twisting
- Frequent work at a rapid pace
- Frequent use of tactile, audio and visual acuity
- Frequent use of oral communication
- Frequent reaching at high and low levels

TOOLS AND EQUIPMENT USED
- Occasional use of protective clothing and equipment
- Occasional use of a balance

Revised: N/A