

**Peralta Community College District
Peralta Planning & Budget Integration**

MEETING SUMMARY – November 5, 2010 (No Quorum was recognized)

Committee: PBIM FACILITIES COMMITTEE, DISTRICT-WIDE
Date/Time: November 5, 2010, 10:30 am to 12:30 pm
Location: District Office, Boardroom
Present: Robert Adams, Shirley Coaston, Hank Fabian, Bill Love, Don Petrilli, Rosemary Vazquez, Make Lansbarkis, Louis Quindlen , Greg Valentine, Eric Gravenberg, Sadiq Ikharo;
Absent: Peter Olds, Diane Rosenblum, George Kozitza Helene Lengel, Bill Andrews, Jonathan Olkowski, Willy Lizarraga,
 Alice Marez, Robert Beckwith, Shirley Slaughter
Excused Absence: Kerry Compton,
Guest: Olivia Rocha, Olive Construction Management

Facilitator: Dr. Eric Gravenberg **Chair:** Dr. Ikharo B. Ikharo **Co-Chair:** Hank Fabian

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
Meeting Called to Order	10:40 am The chair declared the absence of a quorum. No motions or voting will occur until a quorum is recognized. In addition, unanimous consent cannot be given when a quorum is not present Meeting convened with reports only.		
1. Welcome & Introduction			
2.	A. Minutes Review & Approval The 9/10/10 draft minutes, previously emailed to members, was		

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	<p>reviewed. Corrections were noted and amended minutes will be brought back this committee for approval the next meeting.</p>		
	<p>B. Agenda Review Agenda was reviewed.</p> <p><u>Schedule Maintenance</u> Final report is due in FUSION in Dec/2010. Director Beckwith will communicate with college to get input for final list.</p> <p><u>Future Agenda Items:</u> Future agenda items should be sent to the chair for consideration.</p> <p>Suggested future agenda items:</p> <ul style="list-style-type: none"> ▪ How Measure A monies are allocated ▪ AB1725, Title 5 of the California Education Code and the share governance process (Dr. Love will send specific topic relating to this subject.) ▪ Facilities Work Orders – How are they Processed and Tracked? 		
<p>3. Smart Classroom, District-wide – Progress Report</p>	<p>Olivia Rocha, CM for the project gave a brief progress report:</p> <ul style="list-style-type: none"> ▪ No equipment has been ordered. CM to meet with end users to discuss equipment appropriations. ▪ Smart Classroom Systems – Vendor for AV Equipment to be awarded. ▪ Smart Classroom Electrical and Low Voltage – the infrastructure to be awarded. 		

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	<ul style="list-style-type: none"> ▪ Priority will be given to purchasing the equipment and installation. The designers and construction managers are meeting with each College to review the equipment layout for sign-off and approval. ▪ The process has been long since many of the colleges have changed classroom locations and have requested design changes. ▪ Project is behind schedule; however, the reviews are needed in order to proceed. ▪ Training will occur once equipment is ordered and installed. 		
<p>4. Proposed Kaiser Convention Center</p>	<p>Dr. Ikharo gave an update:</p> <ul style="list-style-type: none"> ▪ On Nov. 9, 2010, the Board of Trustees will consider a formal request to enter into an exclusive negotiation agreement (ENA) between the City of Oakland and PCCCD to explore the potential of purchasing the Henry J. Kaiser Convention Center. ▪ The draft initial business plan is not ready for presentation to this committee, but is expected it to be completed by next week. ▪ Conversations and input from the Colleges is ongoing. In addition, more detailed cost estimations and conversations with the Division of the State Architects are continuing. ▪ The DGS will continue to conduct its due diligence analysis during the ENA period with more complete findings and recommendations forthcoming. 		

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<p>5. Report from Campus Facilities Committees</p>	<p>No reports from the colleges</p> <p>Dr. Ikharo reported that the District is investigating opportunities to the procurement additional parcels in Berkeley to be used for additional parking and classroom spaces.</p>		
<p>6. Progress Report on District-wide Security Camera Projects – Plans</p>	<p>Dr. Ikharo report included the following information:</p> <ul style="list-style-type: none"> ▪ Bid for Sheriff's Control Center remodel is complete. Recommended vendor was sent to the Chancellor for final approval. ▪ Bid for Increment 2, this is the camera and infrastructure project, is forthcoming. ▪ Campus follows up meetings with each Campus President, Business Managers, and Campus Deans and some Department Faculty relating to camera locations has been completed. Final design has been signed-off by the campus leadership. ▪ Discussion is ongoing relating to vendor choice for video streaming. Which one can provide better image resolution? ▪ Dr. Ikharo shared a document that listed the camera locations at each campus, noting that this document is considered confidential and cannot be duplicated for distribution. However, if committee members want to review this document in depth they are welcome to make an appointment with his office. 		

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7. Emergency Preparedness	Due to a lack of quorum, this item deferred to the next meeting.		
8. Remarks from Guests	Committee members shared positive experiences and news.		
9. RECOMMENDATION/ACTION ITEMS TO BE SENT TO OTHER PBIM COMMITTEES	None.		
Adjournment:	12:30 pm		
Next meeting:	December 3, 2010 10:30 pm – 12:30 pm , District Office Boardroom		
Upcoming meetings:	February 11, 2011; March 11, 2011.; April 8, 2011; May 13, 2011		

Minutes taken: Rosemary Vazquez

All PBIM Committee Agendas and Minutes are posted on the Peralta Planning & Budget Integration Model webpage:
<http://eperalta.org/wp/pbi/>