Committee: PBIM FACILITIES COMMITTEE DISTRICT-WIDE
Date/Time: April 8, 2011, 9:00 am – 12:00 pm

Present: Sadiq, B. Ikharo, Robert Beckwith, Bill Love, Atheria Smith, Mike Lansbarkis, Louis Quindlen, Kerry Compton, Helene Lengel, Connie Willis, Alice Marez

Absent: Diane Rosenblum, Shirley Coaston George Kozitza, Don Petrilli, Robert Adams, Bill Andrews, Willy Lizarraga, Helene Maxwell, Jonathan Olkowski, Shirley Slaughter,

Excused Absence: Rosemary Vazquez, Hank Fabian

Guest:

Facilitator: Eric Gravenberg
Chair: Dr. Ikharo B. Ikharo
Co-Chair: Hank Fabian

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<th>Agenda Item</th>
<th>Discussion</th>
<th>Follow-up Action</th>
<th>Decisions (Shared Agreement/Resolved or Unresolved?)</th>
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<tr>
<td>1. Welcome &amp; Introductions</td>
<td>A) Minutes Reviewed &amp; Approval</td>
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<td>Motion to accept the March 11, 2011 meeting mutes, as presented, passed unanimously.</td>
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<td>Minutes from the March 11, 2011, previously email to all committee members, were reviewed, and approved.</td>
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<td>B) Agenda Review</td>
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<td>Group briefly discussed the Laney Library as listed on Laney’s resource requests list. The consensus is the student success comes first.</td>
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<td>Dr. Ikharo is ready to meet any time with Laney to discuss list.</td>
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<td>2. Review PBIM 2010-2011 Focus &amp; Timeline</td>
<td>Dr. Ikharo reviewed the PBIM 2010-11 Focus and Timeline document which included strategic goals and short-term objectives, college deliverables, college deliverables sources, criteria and organization, PBI committee deliverables and timeline.</td>
<td>Rating the goals &amp; objective (1-10) was deferred to the next meeting.</td>
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<td>Committee members also reviewed the District-wide Facilities Committee’s 2010-2011 Goals &amp; Objectives, accepted at the 10/8/10 meeting. Comments included:</td>
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<td><strong>Goal #1 – Increase communications to stakeholders</strong></td>
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<td>- Many reports and information is very useful; this committee has responsibilities.</td>
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<td>- BCC needs full representation of faculty staff. Habitability reports are very helpful.</td>
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<td>- Update website with current minutes and agendas.</td>
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<td>- Share Recorders notes with Debbie Budd and other PBI committees.</td>
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<td>- Facilitate awareness of facilities committee actions.</td>
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<td>- Have more formal communications relating to resolutions/motions.</td>
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<td>- A final newsletter relating to Measure A would be helpful.</td>
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<td>Dr. Ikharo noted that he is scheduled to give a presentation on the Annual Report for Measure A Capital Projects at the April 12, 2011 Board Meeting.</td>
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<td><strong>Goal #2: - Improve processes &amp; procedures</strong></td>
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<td>- Consensus was that the objectives for this goal were met.</td>
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<td><strong>Goal #3 Align campus facility needs with district plans &amp; resource availability</strong></td>
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<td>- The challenge is to align college groups and master plans with projects.</td>
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<td>3. Facilities Capital Project Update</td>
<td>Dr. Ikharo provided a verbal updated on the following projects:</td>
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<td>LANEY</td>
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<td></td>
<td>- ADA Project</td>
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<td>For the next meeting, the Colleges will bring facilities requests, developed through their own integrated budget planning processes. Goal #3 will be revisited at the next meeting.</td>
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| Decisions (Shared Agreement/Resolved or Unresolved?) |
### Agenda Item Discussion

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<td>▪ Tower/Student Center, project complete in 10-12 months</td>
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<td>▪ Smart Classrooms – should be complete by 8/9/11</td>
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<td>▪ Solar Project</td>
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<td>▪ Library – planning phase to begin in Dec/2011</td>
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<td>BCC</td>
<td>▪ Fifth Floor Built-out – bidding process to begin soon.</td>
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<td>▪ Smart Classrooms – project progressing</td>
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<td>▪ Parking Garage – the District is looking for alternative space</td>
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<td>COA</td>
<td>▪ 860 Atlantic – completed by Aug/2011</td>
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<td>▪ Portables for Swing Space – ready by Fall 2011</td>
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<td>▪ Building C &amp; D – design phase by June/2011</td>
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<td>MERRITT</td>
<td>▪ Lighting Project – complete by May/2011</td>
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<td>▪ Membrane Work – complete by May/2011</td>
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<td>▪ G Building – work complete by May 2012</td>
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<td>▪ Library – complete by May/2012</td>
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<td>▪ New Science &amp; Allied Health Building – completed by 2013</td>
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<td>DISTRICT ADMINISTRATIVE CENTER</td>
<td>▪ Swing Space Portables for PCTV – coordination is ongoing to move</td>
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<td>staff out of the Laney Tower, 9th floor</td>
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The use of the Laney College Parking lots (especially Laney) will be put on the agenda for discussion at the next meeting.

4. Reports from Campus Facilities Committees

| COA                             | 860 Atlantic Avenue |

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### Agenda Item Discussion Follow-up Action Decisions (Shared Agreement/Resolved or Unresolved?)

#### Landscaping
- **Laney**
  - Counseling is moving into the swing space; Financial Aid move is complete.

- **Merritt**
  - Since the fence has been removed, issue relating to security need to be addressed.

- **BCC**
  - No report.

### 5. Remarks from Committee Members
- None.

### 6. RECOMMENDATIONS TO OTHER PBIM COMMITTEES
- None.

### 7. Adjournment:
- 10:50 am

### 8. Next meeting:
- To be determined.

### 9. Upcoming meetings:
- To be determined.

All PBIM Committee Agendas and Minutes are posted on the Peralta Planning & Budget Integration Model webpage: [http://eperalta.org/wp/pbi/](http://eperalta.org/wp/pbi/)