

**Peralta Community College District
Peralta Planning & Budget Integration**

ADOPTED MINUTES - APRIL 8, 2011 Meeting

Committee: **PBIM FACILITIES COMMITTEE DISTRICT-WIDE**

Date/Time April 8, 2011, 9:00 am – 12:00 pm

Present: Sadiq, B. Ikharo, Robert Beckwith, Bill Love, Atheria Smith, Mike Lansbarkis, Louis Quindlen, Kerry Compton, Helene Lengel, Connie Willis, Alice Marez

Absent: Diane Rosenblum, Shirley Coaston George Kozitza, Don Petrilli, Robert Adams, Bill Andrews, Willy Lizarraga, Helene Maxwell, Jonathan Olkowski, Shirley Slaughter,

Excused Absence: Rosemary Vazquez, Hank Fabian

Guest:

Facilitator: Eric Gravenberg

Chair: Dr. Ikharo B. Ikharo

Co-Chair: Hank Fabian

Agenda Item	Discussion	Follow-up Action	Decisions (Shared Agreement/Resolved or Unresolved?)
1. Welcome & Introductions	A) Minutes Reviewed & Approval Minutes from the March 11, 2011, previously email to all committee members, were reviewed, and approved.		Motion to accept the March 11, 2011 meeting minutes, as presented, passed unanimously.
	B) Agenda Review Group briefly discussed the Laney Library as listed on Laney's resource requests list. The consensus is the student success comes first. Dr. Ikharo is ready to meet any time with Laney to discuss list.		
2. Review PBIM 2010-2011 Focus & Timeline	Dr. Ikharo reviewed the PBIM 2010-11 Focus and Timeline document which included strategic goals and short-term objectives, college deliverables, college deliverables sources, criteria and organization, PBI committee deliverables and timeline.	Rating the goals & objective (1-10) was deferred to the next meeting.	

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	<p>Committee members also reviewed the District-wide Facilities Committee’s 2010-2011 Goals & Objectives, accepted at the 10/8/10 meeting.</p> <p>Comments included:</p> <p><u>Goal #1 – Increase communications to stakeholders</u></p> <ul style="list-style-type: none"> ▪ Many reports and information is very useful; this committee has responsibilities. ▪ BCC needs full representation of faculty staff. Habitability reports are very helpful. ▪ Update website with current minutes and agendas. ▪ Share Recorders notes with Debbie Budd and other PBI committees. ▪ Facilitate awareness of facilities committee actions. ▪ Have more formal communications relating to resolutions/motions. ▪ A final newsletter relating to Measure A would be helpful. <p>Dr. Ikharo noted that he is scheduled to give a presentation on the Annual Report for Measure A Capital Projects at the April 12, 2011 Board Meeting.</p> <p><u>Goal #2: - Improve processes & procedures</u></p> <ul style="list-style-type: none"> ▪ Consensus was that the objectives for this goal were met. <p><u>Goal #3 Align campus facility needs with district plans & resource availability</u></p> <ul style="list-style-type: none"> ▪ The challenge is to align college groups and master plans with projects. 	<p>For the next meeting, the Colleges will bring facilities requests, developed through their own integrated budget planning processes.</p> <p>Goal # 3 will be revisited at the next meeting.</p>	
3. Facilities Capital Project Update	<p>Dr. Ikharo provided a verbal updated on the following projects:</p> <p><u>LANEY</u></p> <ul style="list-style-type: none"> ▪ ADA Project 		

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	<ul style="list-style-type: none"> ▪ Tower/Student Center, project complete in 10-12 months ▪ Smart Classrooms – should be complete by 8/9/11 ▪ Solar Project ▪ Library – planning phase to begin in Dec/2011 <p><u>BCC</u></p> <ul style="list-style-type: none"> ▪ Fifth Floor Built-out – bidding process to begin soon. ▪ Smart Classrooms – project progressing ▪ Parking Garage – the District is looking for alternative space <p><u>COA</u></p> <ul style="list-style-type: none"> ▪ 860 Atlantic – completed by Aug/2011 ▪ Portables for Swing Space – ready by Fall 2011 ▪ Building C & D – design phase by June/2011 <p><u>MERRITT</u></p> <ul style="list-style-type: none"> ▪ Lighting Project – complete by May/2011 ▪ Membrane Work – complete by May/2011 ▪ G Building – work complete by May 2012 ▪ Library – complete by May/2012 ▪ New Science & Allied Health Building – completed by 2013 <p><u>DISTRICT ADMINISTRATIVE CENTER</u></p> <ul style="list-style-type: none"> ▪ Swing Space Portables for PCTV – coordination is ongoing to move staff out of the Laney Tower, 9th floor <p>The use of the Laney College Parking lots (especially Laney) will be put on the agenda for discussion at the next meeting.</p>		
4. Reports from Campus Facilities Committees	<p><u>COA</u> 860 Atlantic Avenue</p>		

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	<p>Landscaping <u>Laney</u> Counseling is moving into the swing space; Financial Aid move is complete.</p> <p><u>Merritt</u> Since the fence has been removed, issue relating to security need to be addressed.</p> <p><u>BCC</u> No report.</p>		
5. Remarks from Committee Members	None.		
6. RECOMMENDATIONS TO OTHER PBIM COMMITTEES	None.		
7. Adjournment:	10.:50 am		
8. Next meeting:	To be determined.		
9. Upcoming meetings:	To be determined.		

All PBIM Committee Agendas and Minutes are posted on the Peralta Planning & Budget Integration Model webpage: <http://eperalta.org/wp/pbi/>