Committee: PBIM DISTRICT FACILITIES COMMITTEE  
Date/Time 10:45 am to 12:45 pm  

Present:  Atheria Smith, Brock Drazen, Charles Neal, Don Petrilli, Gregory Valentine, Mary Beth Benvenutti, Mike Lanbarkis, Sadiq B. Ikharo, Norma Ambriz-Galaviz, Tina Vasconcellos, Dettie Del Rosario, Louis Quindlen, Brian Adair, Rosemary Vazquez, Bill Love, Phyllis Carter Shirley Slaughter, Molly Sealund  
Absent: Carlotta Campbell, Kelly Purnell, Michael Dioquino, Wai Li  
Excused: Helena Lengel  
Guest: Calvin Madlock, Johnnie Fudge, Mark Wilson, John Hendrickson, Kirk Schuler  

Facilitator: Tina Vasconcellos  
Chair: Dr. Ikharo B. Ikharo  
Co-Chairs: Don Petrilli & Mike Lanbarkis  

<table>
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<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Follow-up Action</th>
<th>Decisions (Shared Agreement/Resolved or Unresolved?)</th>
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<td>1. Meeting Called to Order</td>
<td>10:50 a.m.</td>
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<td>2. Agenda Review</td>
<td>Today’s agenda was reviewed and approved, as presented.</td>
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<td>Motion by Bill Love, 2nd by Don Petrilli to approve the 12/6/13 meeting minutes, as presented. Motion passed unanimously.</td>
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<td>3. Approve Meeting Minutes</td>
<td>The December 6, 2013 draft meeting minutes, previously sent to committee members, was reviewed and approved with a minor spelling correction to a committee member’s</td>
<td></td>
<td>Motion by Norma Ambriz-Galaviz, 2nd by Atheria Smith to adopt</td>
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Page 1 of 8
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<td>4. Sustainable Committee Report</td>
<td>VC Ikharo spoke briefly on technology trends to develop infrastructure to reduce fossil fuel consumption.</td>
<td>Charles Neal will work with the Colleges’ through the shared-governance process to gather stakeholders input.</td>
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<td>Charles Neal reported on the following two sustainable peralta items:</td>
<td>DFC membership passed the following resolution:</td>
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<td>a) <strong>Ready Electric Vehicle (REV) Changing Station Installation</strong></td>
<td>“The DFC membership supports the Ready for Electric Vehicle (REV) Program, as presented in the PowerPoint presentation, and recommends it moves forward in the college shared-governance process.”</td>
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<td>Kevin Kellener, Account Representative from NRG eVgo was introduced. He gave a PowerPoint presentation that included the following information:</td>
<td>Resolution passed. Yes - 14 No - 0 Abstained: 1 (Greg Valentine)</td>
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<td>• Company Overview</td>
<td>Motion by Bill Love, 2nd by Louis Quindlen to accept the following resolution rewrite:</td>
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<td>• California investment agreement between NRG &amp; California Public Utility Commission</td>
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<td>• Ready for Electric Vehicle (REV) Program</td>
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<td>• Subscription Rates for Faculty &amp; Staff - $29.95 for a yearly contract for a dedicated charger with a $99.95 one-time set-up fee, plus subscribers will be charge for electricity used at a rate of 0.50/hr. for 3.3kW charger or $1/hr. for 6.6 kW charger</td>
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<td></td>
<td>• Installation Options</td>
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<td>• Sustainability Benefits</td>
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Total cost of infrastructure/equipment for 10 REV spaces each at the District Administrative Center, Merritt and Laney Colleges totals $133,971. Broken down as follows:

<table>
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<th>Contribution</th>
<th>Amount</th>
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<tr>
<td>NRG eVgo’s Contribution</td>
<td>$117,000</td>
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<tr>
<td>Cost to District</td>
<td>$16,971</td>
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Research is being conducted to include College of Alameda, as they utilized a different utility company, Alameda Municipal Power (AMP).

Site plans were shared of prospective locations for the REV charging stations. No handicap parking spaces will be affected.

Separate meters will be installed to monitor the electricity costs.

Stephen Kelley, Senior VP of Green Charge Networks (GCN), also spoke briefly relating to intelligent energy storage and DC fast chargers for electric vehicles. PowerPoint Information included:

- GCN Company Overview
- PON 603 CEC Grant - to install DC fast charger & energy storage systems
- DC Fast Charges
- Savings & Revenues - College receives 25% of customer payment
- eVgo Network
- Timing
- Sample of GCN at Work

“To earmark 60% of California Solar Initiative (CSI) energy rebate money received to be utilized exclusively for new energy and sustainability projects, District-wide.”

Motion passed.
Yes – 9
No – 4
Abstained - 0
Mr. Kelley mentioned that in order to receive funding it is required that the REV charging stations be installed by the March 31, 2014 deadline.

Presentation was followed by a question and answer session.

A discussion ensued. Comments included:

- College shared-governance process should have been completed first before this item was brought to the DFC;
- Locations of EV stations should be in well-lighted areas, especially at the Merritt College campus where, Dr. Love commented, that safety is a significant problem;
- Concerns that the current infrastructure may not have enough power to support these EV stations must be addressed;
- What about insurance coverage? Risk Manager Valentine asked to see a copy of the agreement, specifically to review the indemnification language. Manager Valentine cautioned the group that the proposed timeline is too short and may put the District at risk;
- What about power outages, how will this affect the EV stations? Is there a plan to ensure there are no interruptions?
- The proposal may need to be modified; the timeline will be a challenge for the larger colleges;
- Why are there subscriber charges when other colleges and some businesses offer these services for free?
- Concerns that subscriber’s dedicated charging stations will limit the parking spaces available to
faculty & staff.

- It was suggested that signage and/or bollards be installed at dedicated EV charging stations as a safety precaution.

VC Ikharo asked Charles Neal with make arrangements to present the Ready Electric Vehicle Program (REV) presentation to the college stakeholders in order to have specific questions addressed and to get their input.

VC Ikharo mentioned that he is working with Charles Neal on a proposal to present to the Chancellor for his review. This Item will require Board approval.

Bill Love commented that he is amazed how some agenda items are allowed to be discussed over and over again without seeming to move forward and is concerned that this is becoming problematic at committee meetings.

A resolution was passed in support of the REV program with recommendations to move forward with the college shared-governance process.

b) **Revised Resolution – Language Re-write**

As follow-up to the 12/6/13 meeting, a revised resolution was distributed and discussed. After a lengthy discussion relating to the percentage of rebate monies to be used for sustainable projects, the committee voted and passed the following Peralta Sustainability amended language:

“To earmark 60% of California Solar Initiative (CSI) energy rebate money received to be utilized exclusively for new energy and sustainability projects, District-wide.”
Charles Neal will present the revised language to the Sustainable Peralta committee.

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<td>5. 2014 Planning &amp; Budgeting Council Spring Semester Timeline</td>
<td>Due to time constraint this item was not fully discussed. Don Petrilli mentioned the importance for faculty and staff to adhere to the March 2014 deadlines listed in the PBC Spring timeline relating to Unit Plan Resource Requests. Deferred to the next meeting</td>
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- Funding options and other funds available
- How are the CSI rebates distributed and who should benefit?
- Sustainable projects vs. high-risk projects – how do we address both with so little funding to go around?
Committee approved the following resolution:

“To earmark an additional $600,000 of the California Solar Initiative (CSI) rebate funds to be added to the $400,000 approved funding for a total of $1,000,000 of CSI rebate funding to be utilized for Identified projects listed in the 2013-14 College Emergency Facilities Maintenance & Repairs Needs list.” |

VC Ikharo will provide a comprehensive report on the rebates received to date, to be presented to the committee at the next meeting.

Motion by Bill Love, 2nd by Louis Quindlen to expend the meeting until 1:00 pm. Motion passed unanimously.

VC Ikharo shared that, as part of budget development, this is the time to start developing the colleges’ maintenance and repair needs list for the 2014-15 school year.

VC Ikharo asked the facilities college representatives to work with their college leadership to provide a list of recommended maintenance & repairs needs.

For uniformity, a template will be sent to committee members to record items. College lists should be completed and sent to DGS before 2/21/14 so a master list can be developed and presented for review and discussion at the next DFC meeting in March 2014.

Rosemary will send template to all DFC committee members and created master list.

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### 8. Information Presentation: – 5-Year Construction Plan

Due to time constraints this item was not fully discussed.

Information document was distributed regarding the 5-year plan planning process for this year submittals. Manager Smith briefly went over the timeline deadlines and reminded the colleges that required documents are due to DGS no later than June 1, 2014.

Manager Smith also mentioned that she plans to meet with each of the College Facilities Committees to explain the process in more detail and to answer any questions.

Deferred to the next meeting.

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### 9. Reports – Campus Facilities Committees

Due to time constraints, no Campus Facilities Committee reports were given.

Deferred to the next meeting.

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### 10. RECOMMENDATION /ACTION ITEMS TO BE SENT TO OTHER PBIM COMMITTEES

The District Facilities Committee on February 07, 2014 passed the following resolutions:

Facilitator Vasconcellos will send a memorandum to
A. Regarding the Ready for Electric Vehicle (REV) Program:

“The DFC membership supports the Ready for Electric Vehicle (REV) Program, as presented in the PowerPoint presentation, and recommends it moves forward in the college shared-governance process.”

B. Regarding CSI & Other Utility Rebates

“To earmark 60% of California Solar Initiative (CSI) energy rebate money received to be utilized exclusively for new energy and sustainability projects, District-wide.”

C. Regarding funding for 2013-14 College Facilities Emergency Maintenance $ Repairs Needs

“To earmark an additional $600,000 of the California Solar Initiative (CSI) rebate funds to be added to the $400,000 approved funding for a total of $1,000,000 of CSI rebate funding to be utilized for identified projects listed in the 2013-14 College Emergency Facilities Maintenance & Repairs.

8. Adjournment: 1:10 pm

Next meeting: March 14, 2014, 9:00 am – 12:00 pm

Upcoming meetings: 2014: Apr 11th, May 3rd

Recorder: Molly Sealund
Minutes Recorded by: Rosemary Vazquez

All PBIM Committee Agendas and Minutes are posted on the Peralta Planning & Budget Integration Model webpage: http://eperalta.org/wp/pbi/