

Peralta Community College District
PBIM – District Technology Committee - Meeting Minutes
Scott's Seafood Restaurant
August 24, 2012 – 1:00pm – 2:15pm

Present: Fabian Banga, Lilia Celhay, Vina Cera, Nate Heller, Jannett Jackson, Calvin Madlock, Lee Marrs, Charles Neal, Jo Ann Phillips, Bala Sampathraj, Inger Stark, Manuel Uy
 Guests: David Betts, Jeff Heyman
 Facilitator/Recorder: Evelyn Lord, Karolyn van Putten
 Absent: Gina La Monica, Mike Orkin, David Sparks, Mary Louise Zernicke

Agenda Item and Presenter(s)	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved/Unresolved?)
Meeting Called to Order	1:15 PM		
I. Introductions	All committee members introduced themselves.		
II. Election of Co-Chair	<p>President Jackson nominated Fabian Banga as co-chair for another year. This will help with continuity. Also because this committee will be looking at Distance Education. She also believes that Fabian's vision of this committee has always been fair.</p> <p>President Jackson's nomination was second by Lee Marrs. Fabian Banga was elected co-chair unanimously.</p> <p>Fabian mentioned that in the past this committee had a second co-chair representing the classified staff. It was suggested to agendize this item for discussion at the next DTC meeting</p>		<p>Fabian Banga elected co-chair of the DTC</p> <p>Agendize for next meeting the election of a second co-chair</p>
III. Discuss Items for Next Meeting (September 7, 2012)	<ul style="list-style-type: none"> • Review all projects listed under the IT Strategy and their priority • Review documents provided by Tony Tortorice about webmail in order to make a decision at next DTC meeting or if decision cannot be made at next meeting, DTC needs to come up with a specific timeline for making such a decision. 		
IV. Goals for 2012-13	<ul style="list-style-type: none"> • To monitor and support the implementation of all projects in priority A in the IT Strategy and to keep an eye on projects in priority B and C • Consider and plan for the implementation of a universal portal for: <ul style="list-style-type: none"> ○ Remote authentication ○ Email 		

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	<ul style="list-style-type: none"> ○ Registration • Consider human resources/staffing for each of the projects in the IT Strategy • Improve/Formalize communication with the other committees 		
V. Any Extremely Urgent IT Matters that required a decision before the September 7 meeting	<p>There was discussion as to whether or not this committee was prepared to make a decision regarding webmail. Everyone felt they needed to review the report prepared by Tony Tortorice before making any decisions.</p> <p>This committee needs to make a recommendation to the Chancellor. The final decision falls on the Chancellor based on such recommendation.</p> <p>No decision was made at today's meeting.</p>		
VI. Others	<p>Manny Uy brought up the issue of funding for the hosting fees for the new College of Alameda website. IT currently pays for the domain fees of all colleges.</p> <p>Fabian Banga is aware that VC Orkin is working with IT regarding funding for website hosting.</p>		
Adjournment:	2:15 P.M.		
Next meeting:	September 7, 2012		

Minutes taken: Silvia Cortez

Attachments: DTC Meeting Agenda – August 24, 2012