

10:56: Convened meeting without a quorum.

10:57: Chancellor's report by Yashica – Ad Hoc Committee proposal for PBIM Review Committee. The Chancellor seeks volunteers to serve on the committee.

Handout – Ad Hoc Committee Proposal

Standing Reports –

- a. DFC – Dr. Ikharo, reviewed highlights of the October meeting: Facilities Master Plan, BCC new building, planning processes for accreditation for all meetings for preparedness. Barbara Des Rochers asked about Berkeley City College new building (Milvia) – assessment for new building. Dr. Ikharo went into detail about prior assessment and determination about renovating existing building or new building. Original outcome was to recommend a new building. Further analysis indicated new building is much more expensive than renovation of existing. Recent campus discussions have focused on renovation.
- b. Distance Ed – Inger Stark, college academic senates approved transition from moodle to canvas. Need to develop plan, budget. Re-evaluate charge. Job descriptions are outdated. Launch of pilot program will be in the Fall 2017. Establish timelines. What is the cost? Try not to do it cheaply, but to support professional development. VC Orkin will bring it back through DEC. Barbara Des Rochers would like a copy of report. Mario said to bring in people from each campus, all inclusive, and take back to PBC.
- c. Workforce Development – Dr. King, WDCE Taskforce Retreat (handout), invite to each person of PBC, two day retreat (Friday-Saturday), have clarity of WDCE work in short task force, if need for further, then will ask for additional task force, Mario asked about how is WDCE going through shared governance, VC Little suggested should be a task force of DEC rather than PBC – recommendation. Barbara Des Rochers asked about proposal.
- d. Accreditation – Annette Dambrosio, accreditation team here at DO and campuses, went well, but hear nothing until January, will move to midterm reports (required by JC), but nothing to do with accreditation. DFC sending minutes to PBC, recommend other committees send their minutes to PBC, will improve communication (have written documents for questions). Put minutes in supplementary folder of PBC. Mario commented, sat in on PBC meeting for accreditation, if decisions made at PBC, how is it communicated back to colleges? VC Little stated that Cleavon Smith explained the PBC communication process – disseminating info to colleges, receiving feedback and bringing back to PBC, accordion style. Mario said should be formalized. VC Little suggested that at next PBC meeting to formalize the process of collaboration of information from PBC. Rochelle Olive offered that if questions, offer to campus groups, then review information, recommended minutes of PBC go out to campus committees for next month. Dr. Ikharo, how does this District handle program reviews? One recommendation from his meeting was have a manager to supervise projects, make sure projects are done on time, outcome of program reviews. Second, is matter of ownership, DFC has committee to implement projects on ongoing basis. Conclusion, Peralta has action plans. Barbara Des Rochers asked about AUO and PIOs, assess effectiveness, send out surveys to

colleges to identify effectiveness. Suveys have been conducted. Results to be reviewed. VC Little thanked Dr. Dambrosio for all her work.

- e. DEC – Mario Rivas, had quorum at last meeting to do business, CTE subcommittee made recommendation at last meeting about change in Strong Workforce funds to colleges, accepted, went to DEC, recommendation of establishment of 5 goals, sent to colleges, got feedback, went back to colleges, back to DEC, quantify, monitoring.

11:45 Task Force Reports

- a. PBIM Assessment Task Force, Dr. Dambrosio, examining existing PBIM and ways to improve, will bring items back to PBC, will meet in December.
- b. Budget Allocation Model Task Force, VC Little, documents, have shared info with PBC before, had wrap up meeting to identify recommendations to PBC, VC Little ran numbers to identify impacts – to plug in recommendations, have equity, but there is still structural imbalance, two charts of numbers, top chart in current year budget based on BAM, bottom part numbers with BAM recommendations, VC Little reviewed over report. Show productivity measures, have adjusted revenue, but have never adjusted on the expenditures side. So, need to look at revenues and expenditures in relate to BAM. What are next steps? Rich Greenspan, academic admin, Alameda hiring two deans, where is money coming from? Colleges say District is giving dollars, so causing structural problems down road. To fix, easiest thing is cut classes. Two things going on. VC Little agreed that we must look at all items. Sylvia Espinosa, asked if parking was considered, because is additional cost at BCC. Rick Greenspan asked about district administrators and district office costs. VC Little said this was addressed in last recommendation. Mario Rivas stated that PBC committee take this back to colleges. VC Little mentioned implementation timeline was not part of BAM Task Force recommendations. That's a next step. Barbara Des Rochers, asked about clarification of data. General Fund only.
- c. Creation of AP Task Force, Luther Aaberge, presented ad hoc task force request for AP Task Force, reviewed ad hoc request form, questions from Barbara Des Rochers about combining AP and Purchasing Task Forces, but Director Aaberge was not supportive. Two departments and the issues are too big/many to address properly. Dr. Ikharo, supports comment by Sylvia that deliveries for supplies, etc, go directly to campus. Suggested add DGS on committee important. Barbara Des Rochers concerned about timing of vendor payments, and have a structure in place to efficient delivery. Would like to submit request to committee. Wants to change who can do what. Abigail Brewer asked to add staff at college level. Sylvia Espinosa has issues with requisitions, available vendors. They would like to see buyers at college level.

12:15 Review and Assessment of PBC Goals & Objectives for 2015-16

- a. VC Little reviewed the handout with addition of new column of outcomes for 2015-16.

12:16 Identify PBC Goals & Objectives

- a. VC Little read list of group for FY17 Goals. Dr. Crawford asked if they would stay after meeting to discuss and finalize FY17 Goals.

12:20 Meeting adjourned.