BOARD POLICY 5500 STUDENT STANDARDS OF STUDENT CONDUCT

The Chancellor shall establish regulations and procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations.

The regulations and procedures shall clearly define the standards of conduct that is subject to discipline, shall detail the discipline due process, and shall identify potential disciplinary actions, including but not limited to the removal, suspension or expulsion of a student.

The Board shall consider any recommendation from the Chancellor for expulsion. The Board shall consider an expulsion recommendation in closed session unless the student requests that the matter be considered in a public meeting. Final action by the Board on the expulsion shall be taken at a public meeting.

The student standards of conduct and discipline due process shall be made widely available to students through the college catalog and other means.

Reference:
Education Code Sections 48900(q); 66300; 66301; 66450; 67361; 67362; 76033; 76120; 78907; 81600, and 87708
ACCJC Accreditation Standards I.C.8 and 10 (formerly II.A.7.b)
Government Code Sections 995 et seq.
Business and Professions Code Section 4240
Health and Safety Code Sections 11014.5 and 11053
Penal Code Sections 415, 502, and 626.2
Administrative Procedures 5500, 5520

Replaces:
Board Policy 8.01 Due Process adopted April 26, 1994.

Approved by the Board of Trustees: November 13, 2012
BOARD POLICY 5700 ATHLETICS

The District shall maintain an organized program for men and women in intercollegiate athletics. The program shall not discriminate on the basis of gender in the availability of athletic opportunities.

The Chancellor shall assure that the athletics program complies with state and federal law, the California Community College Athletic Association (CCCAA) Constitution and Sport Championship Handbooks, Sports Guides, and appropriate Conference constitution regarding student athlete participation.

Reference:
Education Code Sections 78223, 66271.6, 66271.8, and 67360 et seq
20 U.S.C. 2601

Replaces:
Board Policy 4.50 Meals and Lodging for Athletic Teams approved October 18, 1971
Board Policy 4.55 Permission for Athletes to Enroll in One Peralta College and Participate in Sports in another policy approved August 4, 1975

Approved by the Board of Trustees: January 22, 2013
Updated and approved by the Board of Trustees: January 21, 2014
Each year, the Chancellor shall present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.

Budget development shall meet the following criteria:

- The annual budget shall support the District’s master and educational plans.
- Assumptions upon which the budget is based are presented to the Board for review.
- A schedule is provided to the Board by January of each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget. At the public hearings, interested persons may appear and address the Board regarding the proposed budget or any item in the proposed budget.
- Changes in the assumptions upon which the budget was based shall be reported to the Board in a timely manner.
- The Budget projections shall address the district’s long-term mission, goals and commitments.
- The Chancellor shall issue an administrative procedure that provides for equity among the colleges and details the process to implement this policy.

Reference:
Education Code Section 70902(b) (5); Title 5, 58300 et seq.
Administrative Procedure 6200
ACCJC Accreditation Standard III.D

Replaces:
Board Policy 6.02 Budget Preparation and Administration adopted December 18, 1967 and last revised June 28, 2011

Approved by the Board of Trustees: September 11, 2012
Revised and approved by the Board of Trustees: October 14, 2014
BOARD POLICY 6300 FISCAL MANAGEMENT AND ACCOUNTING

The Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5 Section 58311 of the California Code of Regulations including:

- Adequate internal controls exist.
- Fiscal objectives, procedures, and constraints are communicated to the Board and employees.
- Adjustments to the budget are made in a timely manner, when necessary.
- The management information system provides timely, accurate, and reliable fiscal information.
- Responsibility and accountability for fiscal management are clearly delineated.

The books and records of the District shall be maintained pursuant to the California Community Colleges Budget and Accounting Manual.

As required by law, the Board shall be presented with a quarterly report showing the financial and budgetary conditions of the District.

As required by the California Community Colleges Budget and Accounting Manual, expenditures shall be recognized in the accounting period in which the liability is incurred, and shall be limited to the amount budgeted for each major classification of accounts and to the total amount of the budget for each fund.

Reference:
- Education Code Section 84040(c)
- California Code of Regulations Title 5 Section 58311
- ACCJC Accreditation Standard III.D
- Administrative Procedure AP 6300 General Accounting

Replaces:
- Board Policy 6.03 Accounting adopted December 18, 1967 and last revised January 6, 1975

Approved by the Governing Board: September 27, 2011
BOARD POLICY 6330 PURCHASING

The Chancellor is delegated the authority to purchase supplies, materials, apparatus, equipment and services as necessary for the efficient operation of the District. No such purchase shall exceed the amounts specified by Section 20651 of the California Public Contract Code as amended from time to time. The Chancellor shall issue administrative procedures to detail the implementation of this policy to include a process for prequalification of vendors. The prequalification procedure is to include specific criteria in conformance with the public contract code.

All District purchasing and relevant administrative procedures shall comply with applicable Board Policy 3910 (replaces BP 2.40) on Environmental Sustainability.

All such transactions shall be reviewed by the Board every 60 days.

Reference:
- Education Code 81656
- Public Contract Code 20650 and 20651
- Administrative Procedures 6330 & 6331

Replaces:
- Board Policy 6.30 Supplies and Services adopted May 7, 1985
- Board Policy 6.40 Food and Refreshments adopted April 23, 1991

Approved by the Board of Trustees: November 13, 2012
BOARD POLICY 6700 CIVIC CENTER AND OTHER FACILITIES USE

There is a Civic Center at the colleges and at the District Office. Use of the Civic Center shall be granted as provided by law. The Chancellor shall establish an Administrative Procedure regarding the use of District property and facilities, including property designated by the District as a Civic Center, by community groups, outside contractors, and other non-employees and non-students.

The Administrative Procedure shall reflect the requirements of applicable law, including Education Code Section 82537, regarding Civic Centers. The procedures shall include reasonable rules regarding the time, place, and manner of use of District facilities. They shall assure that persons or organizations using District property are charged such fees as are authorized by law. Public use of District property shall not interfere with scheduled instructional programs, other scheduled activities of the District on behalf of employees or students, or other previously authorized civic center activities.

No group or organization may use District property to unlawfully discriminate on the basis of race, color, religion, ancestry, national origin, military or veteran status, disability, sex (i.e., gender), or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, or on any basis prohibited by law.

Use of the District’s Civic Centers will be only for the purposes described by the California Legislature in Education Code Section 82537(a). These purposes include use by associations “formed for recreational, educational, political, economic, artistic, or moral activities of the public school districts” in order to “engage in supervised recreational activities” or “meet and discuss, from time to time, as they may desire, any subjects and questions which in their judgment appertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside” (Education Code Section 82537(a)). In granting permission to use the Civic Centers, the District will not discriminate on the basis of viewpoint with regard to organizations engaging in expressive activities on the topics and subject matters articulated above.

Reference:
Education Code Section 82537 and 82542
Administrative Procedure AP 6700 Civic Center and Other Facilities use

Replaces:
Board Policy 6.64 Use of College Facilities adopted September 13, 1994 and last revised May 11, 2008.

Approved by the Board of Trustees: February 28, 2012
The Chancellor shall establish procedures for the recruitment and selection of employees including, but not limited to, the following criteria:

- Academic employees shall possess the minimum qualifications prescribed for their positions by the Board of Governors.
- The criteria and procedures for hiring academic employees shall be established after first affording the Academic Senate an opportunity to participate in the decision.
- The criteria and procedures for hiring classified employees shall be established after first affording Service Employees International Union Local 1021 and International Union of Operating Engineers an opportunity to participate in the decision.

Reference:
Education Code Sections 70901.2, 70902(b)(7) & (d), and 87100 et seq.;
Title 5 Sections 53000 et seq. and 51023.5;
ACCJC Accreditation Standard III.1
Administrative Procedures 7120, 7121, 7122, 7123, 7124, 7125, 7126

Replaces:

Approved by the Board of Trustees: October 9, 2012