The Chancellor shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The Board is ultimately responsible for assuring the community that the Peralta Colleges meet accreditation standards, and to that end, the Chancellor shall develop procedures for keeping the Board apprised of the ongoing status of accreditation, including timelines, preparations for visits, self-studies, commission recommendations, District responses to recommendations, and follow-up requirements. In addition to such oversight information, the procedures shall ensure that the Board be directly involved in accreditation standards that deal explicitly with Board governance. During visits, the officers of the Board or designees shall be available to greet the team and upon request attend meetings.

The Chancellor shall provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

Reference:
ACCJC Accreditation Eligibility Requirement 20 and ACCJC Accreditation Standards I.C.12 and 13 (formerly IV.B.1.i)
Administrative Procedure 3200
Title 5 Section 51016

Replaces:
Board Policy 1.28 Accreditation

Approved by the Board of Trustees: March 13, 2012
Revised and approved by the Governing Board: June 24, 2014
The Chancellor shall ensure that the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to:

A long range comprehensive Strategic Plan integrated with the following plans:

- Educational Master Plan
- Facilities
- Human Resources
- Information Technology
- Equal Employment Opportunity Plan
- Student equity
- Student Success and Support Program Plan
- Transfer
- Cooperative Work Experience
- EOPS
- Environmental Sustainability

The institutional plans listed shall be integrated into the annual budget preparation process.

The Chancellor shall submit the plans for which Board approval is required by Title 5 to the Board.

Plans will contain goals, objectives, and long-range measurable outcomes.

Reference:
Title 5, Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, 56270 et seq.

Replaces:

Approved by the Board of Trustees: February 28, 2012
Revised and approved by the Board of Trustees: March 11, 2014
The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, sex or gender, gender identity, race or ethnicity, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, active duty military and veterans, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community or persons using the services of the district can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, sex or gender, race, color, medical condition, ancestry, sexual orientation, marital status, physical or mental disability, active duty military and veterans, pregnancy, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics.

Reference:
Education Code Sections 66250 et seq., 72010 et seq., and 87100 et seq.;
Title 5 Sections 53000 et seq. and 59300 et seq.;
Penal Code Section 422.55;
Government Code Sections 12926.1 and 12940 et seq.
ACCJC Accreditation Eligibility Requirement 20 and
ACCJC Accreditation Standard Catalog Requirements (formerly Accreditation Standard II.B.2.c)
California Fair Employment and Housing Act
Administrative Procedure 3410

Approved by the Board of Trustees: June 26, 2012
Updated and approved by the Board of Trustees: January 21, 2014
Updated and approved by the Board of Trustees: June 24, 2014
BOARD POLICY 3540 SEXUAL AND OTHER ASSAULTS ON CAMPUS

Any sexual assault or physical abuse, including, but not limited to rape as defined by California law, whether committed by an employee, student or member of the public, that occurs on District property, is a violation of District policies and procedures, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. Students, faculty, and staff who may be victims of sexual and other assaults shall be treated with dignity and provided comprehensive assistance.

The Chancellor shall establish administrative procedures that ensure that students, faculty, and staff who are victims of sexual and other assaults receive appropriate information and treatment, and that educational information about preventing sexual violence is provided and publicized as required by law.

Reference:
Education Code 67382, 67385, and 67386;
20 U.S. Code Section 1092(f);
34 Code of Federal Regulations Section 668.46(b)(11)
Administrative Procedure 3540

Replaces:
Board Policy 2.45 Crime Awareness and Campus Security
Board Policy 6.66 Sexual Assault Policy

Approved the Board of Trustees: January 22, 2013
Peralta Community College District

BOARD POLICY 4020 PROGRAM, CURRICULUM, AND COURSE DEVELOPMENT

The programs and curricula of the District shall be of high quality, relevant to the multicultural East Bay community and student needs, reflective of the District's and Colleges' Mission, Vision and Values, and evaluated regularly through Program Review and Annual Unit Plan updates to ensure quality and currency. To that end, the Chancellor shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development; and
- Consideration of job market and other related information for vocational and occupational programs, as well as regular review of vocational programs consistent with requirements of Education Code.

All new programs, program modifications, and program deletions shall be approved by the Board.

All new programs shall be submitted to the California Community Colleges Chancellor's Office for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a "credit hour" program or a "clock hour" program.

The Chancellor shall establish a procedure which prescribes the definition of "credit hour" consistent with applicable federal regulations, as they apply to community college districts. The Chancellor shall establish a procedure to assure that curriculum at the District complies with the definition of "credit hour" or "clock hour," where applicable.

The Chancellor shall establish a procedure for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

References:
Education Code Sections 70901(b), 70902(b), and 78016;
California Code of Administrative Regulations Sections 51000, 51022, 55100, 55130 and 55150
U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid
Programs under Title IV of the Higher Education Act of 1965, as amended
ACCJC Accreditation Standards II.A and II.A.9
Administrative Procedure 4020 Program and Curriculum Development

Replaces:

Approved by the Board: February 14, 2012
BOARD POLICY 4025 PHILOSOPHY AND CRITERIA FOR ASSOCIATE DEGREE AND GENERAL EDUCATION

Courses that are designated to fulfill the general education and depth requirements shall meet the following philosophy taken from Title 5 Section 55061, which is the policy of the Board of Governors.

The awarding of an Associate degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics, to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems, to develop the capacity for self-understanding, and to attain knowledge, master skills, develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic and environmentally sustainable society.

In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Central to an Associate degree, general education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most important, general education should lead to better understanding.

In the establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major society problems.

The Chancellor shall establish procedures to assure that courses used to meet general education and associate degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.

References:
Title 5 Section 55061;
ACCJC Accreditation Standard II.A (formerly II.A.3)

Replaces portions of:
Board Policy 5.20 Requirements for Degrees and Certificates first adopted May 10, 1983 and last revised September 16, 2008

Approved by the Board: February 14, 2012
**Academic Freedom**

**Intellectual freedom and responsibility:**
Intellectual freedom is to be guarded as a basic right of all citizens in a free society. To this end, the colleges of the district are committed to free discussion and open inquiry in the pursuit of truth. It is recognized that freedom to think, to read, to speak and to question is necessary to the development of an informed citizenry. This freedom shall be integral to the philosophy of this district and is guaranteed to all staff and students.

For each faculty member, intellectual freedom is both a right and a responsibility. As a right, it guarantees the instructor freedom to interpret personal findings and to communicate the conclusions without being subjected to interference, molestation, or penalty because the conclusions are at variance with those of other persons. As, a responsibility, it carries the obligation to study, to investigate, to present, to discuss and to interpret fairly and objectively facts and ideas related to the instructor's assignments.

Since human knowledge is limited and changeable, the instructor will acknowledge the facts on which controversial views are based and show respect for opinions held by others. While striving to avoid bias, the instructor will cite the evidence available and present the conclusions to which the instructor believes this evidence points without limiting the freedom of the student to express and defend the student's own views and beliefs. With the understanding that the student must also respect the rights of others, the student shall have the freedom to question and differ without jeopardy to the student's scholastic standing.

The college faculty member is a citizen, a member of a learned profession, and an employee of an educational institution. As a person of learning and an educational employee, the faculty member should remember that the public judges the profession and the institution by his/her utterances. Hence, the faculty member should at all times be accurate, should show respect for the opinions of others, and should make every effort to indicate that he/she is not an institutional spokesperson. To insure these principles of intellectual freedom for this district's colleges, the administration and the board, as the governing body of the district, will demonstrate their support by actively working toward a climate which will foster this freedom. Such participation will extend to the point of defending and supporting any tenured or non-tenured faculty member who, while maintaining the high standards of the profession, finds personal freedom of expression unfairly attacked or curtailed.

**Freedom of Speech, Political Activities:**
The governing board recognizes the right of any employee of the district to take or refrain from taking a stand on any political issue and to support or oppose any issue or candidate. In accordance with the Education Code, such activities must be conducted on the employee's own time. The employee will exercise reasonable care to show that he/she is acting in his/her capacity as a private citizen. Nothing in this policy shall prevent:

- The discussion and study of political, social, and moral issues when such discussion and study are appropriate to the subject matter of a course.
- The conducting of student and employee elections and campaigning connected therewith.
References:
California Education Code Section 70902
Government Code Title 1, Division 7, Chapter 3.5, Sections 6254 (D-6267).
Title 5, Section 51023
"Faculty as Professionals: Responsibilities, Standards and Ethics," Academic Senate for California Community Colleges (Spring, 2002).
ACCJC Accreditation Eligibility Requirement 20 and
ACCJC Accreditation Standard I.C.7 (formerly II.A.7)

Replaces:
Board Policy 5.15 **Code of Faculty Professional Standards** first adopted March 15, 1965 and last revised November 18, 2008 which included merging Board Policy 5.10 **Intellectual Freedom** with BP 5.15; and also merges BP 5.45 **Public Forums.**

Approved by the Board of Trustees: December 11, 2012
BOARD POLICY 4040 LIBRARY AND LEARNING SUPPORT SERVICES

The four colleges of the Peralta Community College District shall maintain library services, collections and information competency instruction that are an integral part of the educational program. The district will provide the means to assure the planned and systematic acquisition and maintenance of library materials, resulting in a well-balanced collection having the depth, scope, and currency necessary to meet the needs of the Peralta Community College District.

The librarians, working in collaboration with other Peralta Community College District faculty, shall have primary responsibility for the identification, selection, coordination and provision of academic resources, services and collections that meet the information needs of the Peralta Community College District.

Library resources shall be accessible to the campus community. Students and faculty involved in distance education or off-campus programs shall have electronic access to sufficient library resources to ensure successful completion of their academic coursework. The libraries shall be open during all academic terms in which classes are offered. Libraries shall operate under the supervision of library faculty during all open library hours.

The District supports the American Library Association’s Bill of Rights and the Association of College & Research Libraries’ Standards for Libraries in Higher Education.

The four Peralta Colleges shall have learning support services that are an integral part of the college’s educational program.

Reference:
- Education Code Section 78100
- ACCJC Accreditation Standard II

Replaces:
Board Policy 5.30 Selection of Library Materials (no approval date listed).

Approved by the Board of Trustees: May 8, 2012
BOARD POLICY 4050 ARTICULATION

The Chancellor shall establish procedures that assure appropriate articulation of the District's educational programs with proximate high schools and baccalaureate institutions.

The procedures also may support articulation with institutions, including other high schools, community colleges, or four-year institutions, that are not geographically proximate but that are appropriate and advantageous for partnership with the District.

References:
Education Code Sections 66720-66744;
Title 5 Section 51022(b)
ACCJC Accreditation Standard II.A.10

Replaces:

Approved by the Board: January 24, 2012