



**PERALTA COMMUNITY COLLEGE DISTRICT  
PLANNING BUDGET INTEGRATED MODEL (PBIM)**

**DISTRICT FACILITIES COMMITTEE (DFC)  
December 01, 2017, 9:00 am – 11:00 am  
District Boardroom**

<b>Membership - District Facilities Committee (DFC)</b>			
<b>Name</b>	<b>Role</b>	<b>Name</b>	<b>Role</b>
Sadiq Ikharo	Chair, Vice Chancellor of DGS	Molly Sealund	Classified Representative
Stephen Corlett	Co-Chair & Faculty Rep (Laney Fac. Cmte.)	Helena Lengel	Classified Representative
Kelle McMahon	Director of Capital Projects & Facilities	Kirk Schuler	District Chief Engineering
Atheria Smith	Director of Facilities Planning & Development	Rachel Goodwin	Faculty Rep (COA Facilities Cmte.)
Royle Roberts	Safety Cmte Representative	Sarah Jung	Student Representative
Chungwai Chum	Business Director (Laney)	Tim Brice	Local 39 Representative
MaryBeth Benvenuti	Business Director (COA)	Jeff Sanceri	PFT Representative
Annette Dambrosio	District Accreditation Consultant Advisory - <b>NON-VOTING MEMBER</b>	Rosemary Vazquez	Note-taker (District) <b>NON-VOTING MEMBER</b>

**I. STANDING ITEMS:**

- A. CALL TO ORDER – CHAIR
- B. ADOPTION OF THE AGENDA (9:05 am)
- C. APPROVAL OF MEETING MINUTES – November 6, 2017 (9:10 am)
- D. PUBLIC COMMENTS (9:15 am)
- E. SUB COMMITTEE REPORTS (9:16 am)
- F. CO-CHAIR REPORT (9:17 am)
- G. CHANCELLOR’S REPORT (9:18 am)

**II. CARRIED OVER AND NEW ITEMS:**

<b>Topic</b>	<b>Presenter</b>	<b>Allocated Time</b>
A. Update – Status of Prop 39 (2017/18 School Year) <i>(Deferred from 11/6/17 meeting)</i>	Manager Neal (10 min)	9:20 am
B. Accreditation: Delineation of Functions/January Special meeting TCO	Dr. Dambrosio (10 min)	9:30 am
C. Corlett Resolution: Laney’s Facilities Report	Co-Chair Corlett	9:40 am (15 min)
D. Technology Training on Teamwork Software Report	Director Mehouelly	9:55 am (25 min)

Topic	Presenter	Allocated Time
E. Discussion of 1.5%: review of budget facts	Director Auberge	10:20 am (20 min)
F. Master List: Scheduled Maintenance with addition of Laney	Dr. Ikharo	10:40 am (20 min)
G. Best Practices on contracting and Procurement (CCCFC)	Dr. Ikharo	10:50 am (10 min)

**III. ADJOURNMENT**

**IV. NEXT MEETING: 2/2/18, 9am-11am – District Boardroom**

❖ *NOTE: All DFC Committee Members are encouraged to send their agenda setting topics or subject matters to the Chair (VC Ikharo and copy Rosemary Vasquez) no later than one week prior to any DFC meeting. Please use the “Planning & Budgeting Integration Model (PBIM) Agenda Item Request Template” for all agenda requests.*