

PBIM MINUTES

District Academic Affairs and Student Services Committee (DAASSC)

Friday March 9, 2018 11:30am-1:30pm

District Board Room

Co-Chairs: Dr. Siri Brown & Dr. Mario Rivas

Committee Membership:

	Name	Role		Name	Role
X	Siri Brown	Chair, VC of Academic Affairs	X	Iolani Sodhy-Gereben	Classified Rep
X	Debra Jones	AVC Workforce Development		Roberto Gonzalez	Classified Rep
X	Mario Rivas	Faculty Co-Chair		Aisha Jordan	Student Government Rep
X	Don Miller	VP Instruction, COA	X	Cleavon Smith	DAS Rep
X	Jeff Lamb	VP Instruction, Merritt	X	Mary Shaughnessy	PFT Rep
	Tina Vasconcellos	VP Student Services, COA	X	Fred Bourgoin	Laney Faculty Rep
X	Jason Cifra	VP Student Services, BCC	X	Joseph Bielanski	BCC Faculty Rep
	Rochelle Olive	COA Academic Senate	X	Eleni Gastis	Laney Faculty Senate
X	Kelly Pernell	BCC Academic Senate		Natalie Alderman	1021 Rep
X	Donald Moore	Academic Senate, Laney	X	Laura Leon-Maurice	Note-taker

I. I. STANDING ITEMS

A. CALL TO ORDER

Meeting began @ 11:34.

B. ADOPTION OF THE AGENDA

Any recommendations, comments. Move to approve the agenda. Passed.

C. APPROVAL OF MINUTES

Edits or recommendations for minutes? December and February.

Moved by CSmith, Seconded by ISodhy-Gereben. Approved.

D. PUBLIC COMMENT

E. SUB COMMITTEE REPORT

Inger Stark chair of DE committee. DAASSC, if academic senate sanction plan DAASSC would follow suit. BCC, Laney, has approved plan. Waiting for Merritt, and COA. April meeting DAASSC give time to approve plan. DE is desperate for student service participation. First president meeting is coming Monday. Action item at the next meeting.

F. CHANCELLOR'S REPORT

Chancellor: I been communication with faculty leaders regarding changes that i am proposing in future. Part of the process is to present to DASSCC, PBC, and PTC.

1. Move forward to put back together A&R into one leadership. Reinstatement of AVC of student services. We have tried having registrar and AVC separately. Having two managers in a small area has generated a lot of confusion, low morale for staff. Long term effects. A. Cost savings, b. Clarity for colleges and staff, c. Clear advocacy for student's services and cabinet level. The position will report to the chancellor.

I will send you this in writing. On the org chart.

2. Registrar position and assistant VC positions will be eliminated. Timeline to start recruitment April 1 complete by May 20. Director of Research. Vacant for over a year. Done one or two searches and not satisfied with outcome of the searches. This position has one line that has to do with planning. AVC for planning and research. Help to attract different caliber of applicants. Reduces our reliance on consultants for planning will report to chancellor. Same timeline, will send out as well.

3. Go out for national search associate VC of Workforce. Same timeline for recruitment.

Discussion:

Is this body being asked to endorse those or informational. Endorsement after receiving information. Review and give feedback PBC on March 24.

What the rationale for having these positions report to chancellor? Process. Get discussion for VP/Deans. Broadly discussed. My concern we are moving to an era there's going to be much demands placed on SS. Important for different groups to discuss.

We don't want it delayed. Critical and immediate need for those areas.

Chancellor- Reporting to chancellor, this is happening because of the absence of a chief of staff. If we fill that position they would report to that person.

Transitioning roles, opportune of delineation of function between colleges and district. Important task to do at this time. Chancellor- Presidents and I have been working on the deletion of function. Need to clarify as we bring new people on board.

Send information, but time issue. Can we request information with a deadline and make comment?

Support it today, call a special meeting.

Have a special meeting in two weeks. Groups from colleges. I don't deny timelines issue. We need to vet this as carefully as possible. More forward, allow consultation that is necessary.

Only two VPSS here, we are not supportive of the student services position. Opportunity to talk to chancellor and explain. PBC is planning and budget that is where the locus is going to be. Not getting enough information to make a decision. This group, this is what we support.

Mario Rivas- **Motion: Ask chancellor for the information, send to this group and ask group for input. We could have meeting, call in, respond email. Motion approved.**

I. II. CARRIED OVER AND NEW ITEMS

<p><i>Integrated Plan COA</i> - Paula Armstead</p>	<p>Associate dean present report on behalf of Dr. Vasconcellos. Sept 2017. Committee goals & activities: 1. Increase the number of first time students by 50% in one academic year. 2. 80% of all full-time matriculating students will have a SEP within their first academic year. 3. Increase the number of students who complete a certificate or degree by 25% by June 2019. 4. Increase the number of students who successfully complete online courses by 10% (goal: 68% completion by June 2019) 5. Strengthen and expand community partnerships with high schools and community based organizations to support successful transitions.</p>
<p><i>Integrated Plan BCC</i> - Jason Cifra</p>	<p>Ed committee website. Documents BCC's previous results. 2. Document commitment and efforts to integrate sssp, se, bsi 3. Document budget and budget utilization 4 Three components; plan (applications), executive summary and integrated plan. integrated plan executive summary Result of previous goals and enrollment information Document budget utilization, including district budget and activities. Please reply to the survey, don't need to integrate the budget. Should we be accessing impact? How do we scale up? Other two colleges will present next month.</p>
<p><i>Achievement Gap Defn and Data:</i> - Karen Engel, Dean of Research</p>	<p>Goal is to center our focus on the achievement gap. Power Point in Dropbox: Definitions: Opportunity gaps occur when a group of students receives more or fewer educational inputs, like access to high-quality teachers or learning opportunities, than another student group. Achievement gaps occur when one group of students performs better or worse than another group on output measurements of student achievement, like standardized tests or graduation rates. As such, opportunity and achievement gaps take many forms and are interrelated. Capturing the definition is making it consistent for program review.</p>
<p><i>Equity, Achievement Gap and the Colleges</i> - Siri Brown and all</p>	<p>Reports reveal holes in the system. Have goals that we cannot measure. Clarify and empower us in our role. What do we want to support and focus? Yesterday we had a forum. It forced enrollment service to get all of the data together. Present and access. We are spending millions of dollars and not seeing movement. Get serious in a productive way. Are we using the dollars effectively? Asking different programs to come and see what kind of support that they need.</p>
<p><i>Starfish and One Peralta Update</i></p>	<p>Challenges that the students are having. Up & running on One Peralta side. We are in configuration building the</p>

- Jason Cole

workflows and processes designed. Targeting May for Go Live in finance. Aiming for moving from annual close process to quarterly flow process. Track in smaller chunks in our budget. Revamping purchase process.

Campus solutions side: evaluation with the teams, student records, financial aid, student services. Beginning to design the future state.

Simplify enrollment for students, reduce the number of steps.

Starfish project: Launched, split into two groups. Design team that is going to set design requirements. Only have to meet three times. Take same student profiles. Take the personas and map those journeys.

Configuration team that learns the technical “how to’s”.

Self-service degree planning: Timeline and incorporating into the colleges.

Project manager who is helping us coordinate the process. Bringing people together. One pilot at BCC this summer. Pilot launches for other three colleges in the fall.

Discussion:

There are still counselors that don’t like the degree planner in Starfish. When we made the decision to use the Starfish degree planner, was that a shared governance process?

JCole- DEC, Academic Senate, Counseling Functionality Group.

MShaughnessy- Starfish successful for early alert. Counseling functionality team was given a presentation. At the end we said we don’t have the information to go forward. Counseling functionality team does not endorse the degree planner. Not a single campus that has implemented this successfully.

There are concerns around what it does or the decision making process. We do not have the resources to make it accurate. Not roll it out because it would not be accurate for the students. The work to improve that tool has been put on hold. We saw a limited presentation. We have a tool that we are using far under capacity and now we are being introduced a new tool that is not satisfactory.

JCole- We agreed on the Starfish for early alert. The degree planner came on top of it. The state planning initiative is tied to early alert and the degree planner. We would give up that grant if we decided not to use. The module that we are using is a custom piece. Has a maintenance and development cost. We don’t have staff. In PeopleSoft would be an implementation cost.

Have people get together. Bring back to group.

I. III. Adjournment

I. IV. Next Meeting: Friday April 20th 11:30am-1:30pm

Guests:

Karen Croley, Karen Engel, Dominic Benavides, Myron Jordon, Denise Richardson, Inger Stark, Jason Cole, Paula Armstead