



**PCCD Planning and Budgeting Integrated Model (PBIM) Committee Meeting
 District Technology Committee (DTC) Minutes
 October 6, 2017, 11:30 am – 1:30 pm
 District Board Room**

Membership present:

Chair: Jason Cole, Vice Chancellor of IT
 Inger Stark, Distance Education Committee Representative
 Antoine Mehouelley, Director of Network Services
 Kelly Parnell, Faculty IT Representative
 Timothy Hackett, Faculty IT Representative
 Vincent Koo, College IT Committee Representative, Berkeley City College
 Roberto Gonzalez, Classified Senate Representative
 Vu Phan, College IT Committee Representative, Laney College
 Mark Swiencicki, PFT Representative
 Alex Hernandez, Classified Representative, SEIU 1021

Absent:

Bryant Munrudo, Student Government representative

Guests:

Kelle Lynch, Director of Facilities

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome
I. Standing Items			
-Call to Order	N/A	N/A	N/A
-Adoption of the Agenda			The agenda was amended. Item E. Add past agendas and minutes to the DTC website. Agenda was then adopted as presented. <i>Motion: Swiencicki,Parnell</i> <i>Unanimous.</i>
-Approval of Minutes (May 2017)			Chair Cole suggested to approve the minutes from September 2017. He also suggested that approval of May 2017 minutes be deferred until November 2017 as members had not reviewed them. <i>Motion: Hackett,Parnell</i> <i>Unanimous.</i>
-Public Comment			N/A
-Sub Committee Reports			N/A



<p>-Co-Chair Report</p>			<p>VC Cole presented on the PGC meeting. Need at least two volunteers for the PBIM Review Committee. R. Gonzalez offered. One more volunteer is needed for the PBIM Review Committee by the end of 10/13. The PBIM Review Committee will evaluate the effectiveness of the participatory governance committees during the 2017-2018 pilot year.</p> <ul style="list-style-type: none"> -Proxy and/or designee can attend meetings in lieu of a committee member. -A formal evaluation of PBIM will occur in January 2018. -A Draft of the Planning and Budget Calendar will be reviewed at next PGC meeting. -AP 6250 was approved by the PBC and will move to Chancellor Laguerre for consideration. -Contract Negotiations are ongoing between PCCD and Deloitte as they were selected to carry out the PeopleSoft Upgrade. -Dir. Mehouelley presented on the Laney Smart Classroom project. It is almost complete--56 of the 66 classrooms are complete. Laney Smart class room. Almost complete. Stated 66 class rooms and 10 are left. Phase I is complete. There are three phases. -Phase I – Complete standard rooms that weren’t leaking -Phase II - Complete oddly shaped rooms that are not leaking -Phase III - Standard size classrooms that are not leaking. <p>NetExperts are completing this project.</p>
<p>-Chancellor’s Report</p>			<p>N/A</p>
<p>II. Carried-Over and New Items</p>			
<p>A. Discuss establishing a DAS Smart Classroom Configuration</p>			<p>Recommend that the AV and the white boards be reconfigured. This would involve faculty input. It was noted that the TEECOM PowerPoint presentation was not distributed to the DTC. A request was made</p>



			to have that happen. Request fulfilled via email that same day, October 6, 2017.
B. Discuss Smart Classroom saturation at all colleges			Discussed when carts with AV equipment will be phased out and if adjunct faculty will be trained on how to use a smart classroom. It was recommended that the training question be directed to PFT. Yes carts will phase out at the completion of the smart classroom project.
C. Discuss compensation for PT faculty training for Smart Classrooms			It was suggested that Cleavon Smith be consulted about this matter.
D. Prioritize and create working groups to revamp district policy and standards.			V.Koo,A.Mehouelley,R.Gonzalez and V.Phanto will create standard policies for Acceptable Use, BYOD, End User Device, Security Standards, and Software Installation K. Pernell, VC Cole-Role Clarity, e.g., what is the District responsible for and what are Colleges' responsibility T.Hackett – Breach policy, Compromised Account policy
E. Adding past agendas and minutes to the DTC website			Note taker Keiko James to update the DTC website with past agenda and minutes. Topics for next meeting: -TCO's - What are the standards and how to use TCO's. What the electronic deadlines are for TCO's and when to replace them. -Elect a Faculty Co-Chair
III. Adjournment			Meeting adjourned at 12:55pm
IV. Next meeting			<i>Friday, November 3, 2017</i> <i>11:30 am to 1:30 pm</i> <i>District Board Room</i>