



Peralta Community College District

501 5th Avenue Oakland, California 94606

Phone (510) 466-7225 Fax (510) 587-7873

Purchasing Department

September 25, 2014

Bid No. 14-15/07 District Wide College Catalogs For 2015 – 2017

ADDENDUM No. 1

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the bidder to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original Bid Documents for the above Bid. **Acknowledge receipt of this addendum in the space provided on the BID FORM. Failure to do so may subject Bidder to disqualification.**

The original Bid Documents are updated by the information as follows:

1. Page 1, Section II. Scope of Services

4. Catalog Size

- a. **Delete** (minimum 8 1/4" x 10 3/4").

2. Page 2, # 6 – Ink.

- b. The covers for each college's catalog is different and will print 4/1 – 4 color process over black with bleeds.

3. Page 2, # 7 – Art Work.

- a. Artwork will be provided in a pdf format or emailed to FTP Site with text, fonts and images, in Indesign CS4 or CS5 files.

4. Page 2, # 8 – Paper Stock

- a. Cover: 80-pound **cover stock** coated matte dull finish with aqueous coating for front and back cover and inside front and back cover.

Note:

- a. All paper for use in Peralta publications must qualify as recycled.

b. Delete this line

5. Page 3, Add # 10 – Billing & Invoicing

There should be **Four** separate invoices for the four locations namely College of Alameda, Merritt College, Laney College, Berkeley City College. This means there will be four separate Purchase Orders.

6. Page 3, Change # 10 to # 11 – Production Schedule

June 6 - Printer will upload corrected pages and send final proofs to colleges.

June 8 – 22 – Colleges will have two (2) weeks to correct proof and upload new corrected files to printer.

7. Page 3, Change # 11 to # 12 – Bids

Delete line 2 – Provide price for additional full proof.

8. Change # 12 to # 13 – Delivery.

9. Page 4, Section III. Cost Proposal

The number of text pages (Column 4) includes the 4 page covers.

End of Addendum One