



## **Peralta Community College District**

**501 5<sup>th</sup> Avenue Oakland, California 94606**

**Phone (510) 466-7225 Fax (510) 587-7873**

*Purchasing Department*

**February 12, 2015**

### **Bid 14-15/28 District Wide Janitorial Supplies**

#### **ADDENDUM No. 1**

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the bidder to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original Bid Documents for the above Bid. **Acknowledge receipt of this addendum in the space provided on the BID FORM. Failure to do so may subject Bidder to disqualification.**

#### **Change the wording in INSTRUCTIONS TO BIDDERS # 11**

Rejection of Bids and Award of Contract.

#### **From:**

The District reserves the right to waive any irregularities in the bid and the right to accept or reject any and all bids, or to accept or reject any portion or combination thereof, or award on the basis of the total bid, when to do so is in its own best interest. The Contract will be awarded within forty-five (45) calendar days after opening of Bids to the lowest responsible Bidder complying with the requirements of the Contract Documents, subject to Governing Board approval. The time for awarding the Contract may be extended by the District with the consent of the lowest responsible Bidder.

#### **To:**

The District reserves the right to waive any irregularities or required formalities or to amend or cancel in part or entirety, **and to award to multiple bidders** this request for information if it is in the best interest of the District.”

1. Will this Bid be awarded to one vendor, or will this be a line by line award?

***Answer: This Bid will be awarded to multiple vendors.***

2. Will samples be required for sub items? If so, when and where should the samples be sent?

***Answer: Yes, samples for sub items should be sent to the District's Warehouse at: 501 5<sup>th</sup> Avenue, Oakland CA, 94606.***

3. Is there a bid recap available for review?

***Answer: No, PCCD has not gone out to bid for this project in the last 5 years.***

4. If a different paper supplier is used other than the one listed (Kimberly Clark), would the vendor have to supply the district with dispensers?

***Answer: The paper must fit the core size specified on the Bid.***

5. Who was the previous vendor awarded this project and what was the pricing from the previous bid?

***Answer: No, we haven't had any from the previous Bids. This was not previously bid.***

6. If a vendor is located out of state, do they have to attend the mandatory meeting?

***Answer: Yes, this is a Mandatory meeting.***

7. Based on past ordering history, how often are orders placed (monthly, quarterly or other)?

***Answer: Ordering will depend on the product. It could range from 2-3 months.***

8. How many delivery locations are there?

***Answer: We only have one delivery location which is the District's warehouse.***

9. What is an average case order for the trash can liners listed in the Bid?

***Answer: The average order is 200-300 cases.***

10. What is the term of the contract?

***Answer: This will be a one year contract with a possibility of extension.***

11. Can a vendor use FedEx at their expense to pick up a sample of each of the can liners listed on the bid?

***Answer: Yes, but we would also require a sample from the vendor.***

**End of Addendum One**