HOW TO SEARCH FOR DIR REGISTERED CONTRACTORS
A GUIDE FOR DISTRICT AND CAMPUS USERS

TO SEARCH FOR DIR REGISTERED CONTRACTORS
1) Open the California Industrial Relations – Home Page (www.dir.ca.gov)
2) Click on Public Works Project;
3) Under “Contractor Registration” click on “Searchable Database”;
4) Form “PUBLIC WORKS CONTRACTOR REGISTRATION SEARCH” will appear;
5) Registration Number: If you know the Registration Number enter the ten (10) digit number;
6) Contractor Legal Name: Contractor name must be their full legal name;
7) License Number: Enter the CSLB License Number;
8) Click on “Search”

WHAT IF YOU TRIED STEPS 5, 6, 7 AND NONE OF THOSE WORK ......
Try this method:
1) At the Contractor Legal Name, type the Contractor’s name (one word only)
   Example: FIX (for Fix Painting Company)
   Click “Search”
   It will give you all registered contractors with the word “fix” on their legal name
2) If you are searching for registered contractors for B – General Building Contractor
   At the Contractor Legal Name,
   Type GENERAL
   Click on “Search”
   It will give you a list of contractors with the word “general” on their legal name

DO THE SAME IF YOU ARE SIMPLY LOOKING FOR REGISTERED CONTRACTORS WITH SPECIALTY TRADES
SUCH AS THE FOLLOWING:
   ENGINEERING, PLUMBING, ELECTRIC, ELECTRICAL, PAINTING, MECHANICAL, HVAC, FLOORING,
   PAVING, ROOFING, GRADING, etc.

OR SIMPLY TYPE THE FIRST WORD OF THE COMPANY’S LEGAL NAME ......

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If you still need clarifications, please contact Marie Hampton, Director of Purchasing

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Purchasing & Contract Services