



Peralta Community College District

PRE-QUALIFICATION TO BID

Pre-Qualification No.: 14-15/05 District-wide Security Safety Maintenance Training Project (Cameras, Servers and Infrastructure)

The Board of Trustees of the Peralta Community College District (PCCD), Oakland, California, through the Office of Purchasing, is hereby requesting Pre-qualifications packages for the above mentioned project.

All potential bidders must be pre-qualified in order to be able to bid on the District-wide Security Surveillance Project. All successful pre-qualified bidders will be invited to a mandatory pre-bid meeting once the formal bidding documents are available.

Pre-Qualification Information

Pre-Qualification Description	District-wide Security Safety Maintenance and Training Project
Pre-Qualification Number	14-15/05
Project Number	2368
Qualification Issued	October 3, 2014
Department	Purchasing Department
Scheduled Publication Dates	October 3, 2014; October 10, 2014
Pre-Qualification Due Date	October 22, 2014 at 11:00 AM

Instructions for Submitting Pre-Qualifications

Submittal Address	Peralta Community College District Purchasing Department Attn: John Hiebert, Buyer 501 5 th Avenue Oakland, CA 94606
Submittal Copies	One (1) Original. Three (3) marked copies marked "Copy"
Submittal Envelope Requirements	Pre-Qualification must be <u>sealed</u> and have the following information <u>clearly marked</u> and visible on the outside of the envelope: <ul style="list-style-type: none">• Pre-Qualification Number• Name of Your Company• Address• Phone Number

How to Obtain Pre-Qualification Documents

Copies of the Pre-Qualification documents may be obtained at:

Available	Location
Yes	Peralta Community College District Purchasing Department 501 5 th Avenue Oakland, CA 94606 Monday through Friday 9:00 AM to 4:00 PM (510) 466-7225
Yes	Website: www.peralta.edu Under "Quick Links", click "Business Opportunities" to download the Qualification packet.

Questions about the Pre-Qualification

Questions and or Requests for Information (RFI) must be submitted in writing and can be submitted by email as follows:

Primary Contact	Jeff Cook, Project Manager Email: jcook@peralta.edu
Question/RFI Due Date	October 13, 2014 at 4:00 p.m. Please submit questions as soon as possible. No questions regarding the pre-qualification will be responded to after the above date. All pertinent questions will be responded to and answered in writing no later than the Response Date listed below.
Response Date	October 16, 2014 All pertinent questions will be responded to via addendum faxed (or emailed) to all prospective bidders, and placed on the District's website. Bidders who did not receive a copy of the addendum should download it from the District's website. See "How to Obtain Pre-Qualification Documents" section for our web address. All addendums must be acknowledged on the Statement of Bidder's Qualifications signature page.

Full Opportunity

The Peralta Community College District hereby affirmatively ensures that Disadvantaged Business Enterprises (DBE), Small Local Business Enterprise (SLBE) and Small Emerging Local Business Enterprise (SELBE) shall be afforded full opportunity to submit bids in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation or religion in any consideration leading to the award of contract.

No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any consideration leading to the award.

Peralta Community College District reserves the right to reject any or all Qualifications, to waive any irregularities or informalities not affected by law, to evaluate the Qualifications submitted and to award the contract according to the Qualification which best serves the interests of Peralta Community College District.

Marie Hampton, Director of Purchasing

PRE-QUALIFICATION INFORMATION (14-15/05)

The Peralta Community College District (PCCD) has determined that all bidders on the District-wide Security Safety Maintenance and Training project must be pre-qualified prior to submitting a bid. It is mandatory that all C-7 Prime Contractors who intend to submit a bid, fully complete the Statement of Bidder's Qualifications and provide all materials requested herein, and be approved by Peralta Community College District to be on the final qualified Bidders list. No bid will be accepted from a C-7 Prime Contractor that has failed to comply with these requirements. If two or more business entities submit a bid as part of a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid. The C-7 Prime Contractors are encouraged to submit pre-qualification packages as soon as possible, so that they may be notified of omissions of information to be remedied or of their pre-qualification status well in advance of the bid advertisement for this project.

Answers to questions contained in the attached Statement of Bidder's Qualifications, information about current bonding capacity, statement from surety, and the most recent reviewed or audited financial statements (if requested), with accompanying notes and supplemental information, are required. PCCD will use these documents as the basis for pre-qualifying the Contractor. All C-7 Prime Contractors who meet PCCD's pre-qualification requirements will be invited to the mandatory pre-bid meeting for this project. PCCD anticipates notifying all Contractors about their eligibility status by November, 2014.

PCCD reserves the right to adjust, increase, limit, suspend or rescind the pre-qualification process based on subsequently learned information. C-7 Prime Contractors who are disqualified will be notified, and given an opportunity for a hearing consistent with the hearing procedures described below for appealing a pre-qualification rating.

While it is the intent of the Statement of Bidder's Qualifications and documents required therewith to assist in determining bidder responsibility prior to bid and to aid in selecting the lowest responsible bidder, neither the fact of pre-qualification, nor any pre-qualification rating, will preclude from a post-bid consideration and determination of whether a bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness.

The pre-qualification package's Statement of Bidder's Qualifications answers, financial statements (if requested) and surety letters submitted by Contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for purpose of verification, or investigation of substantial allegations, or in the appeal hearing. State law requires that the names of All C-7 Prime Contractors applying for pre-qualification status shall be public records subject to disclosure.

Each Statement of Bidder's Qualifications must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the Contractor on whose behalf that person is signing. If any information provided by a Contractor becomes inaccurate, the Contractor must immediately notify PCCD and provide updated accurate information in writing, under penalty of perjury.

PCCD reserves the right to waive minor irregularities and omissions in the information contained in the pre-qualification application submitted, to make all final determinations, and to determine at any time that the pre-qualification procedures will not be applied to a specific future public works project.

PCCD may refuse to grant pre-qualification where the requested information and materials are not provided, or not provided by five business days before the bid due date. There is no appeal from a refusal for an incomplete or late application.

Where a timely and completed application results in a rating below that necessary to pre-qualify, an appeal can be made. An appeal is begun by the Contractor delivering notice to PCCD, attention of [Jeff Cook](#) of its appeal of the decision with respect to its pre -qualification rating, no later than ten business days prior to the closing time for the receipt of bids for this public works project. Without a timely appeal, the Contractor waives any and all rights to challenge the decision of PCCD, whether by administrative process, judicial process or any other legal process or proceeding.

If the C-7 Prime Contractor gives the required notice of appeal and requests a review, the review shall be conducted so that it is concluded no later than five business days after PCCD's receipt of the notice of appeal, and no later than five business days prior to the last date for the receipt of bids on this project. At or prior to the review, the C-7 Contractor will be advised of the basis for PCCD's pre-qualification determination. The C-7 Contractor will be given the opportunity to present information and present reasons in opposition to the rating. Within one day after the conclusion of the review, a decision will be rendered. It is the intention of PCCD that the date for the submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process.

Note: A contractor may be found not pre-qualified for bidding on a specific public works contract to be let by *Public Entity*, or on all contracts to be let by *Public Entity* until the contractor meets *Public Entity's* requirements. In addition, a contractor may be found not pre-qualified for either:

- (1) Omission of requested information or
- (2) Falsification of information

NOTICE: To C-7 Contractors who are using subcontractors for this job, please be advised that *Public Entity will* require, as to subcontractors, one of the following:

- The qualification of subcontractors in the following crafts or trades, following acceptance of your bid, but before the award is made: _____
- Pre-qualification of all subcontractors.
- Pre-qualification of subcontractors in certain crafts.
- Post-bid qualification review.

Project Overview/Scope of Work

This job consists of nine (9) major components for the implementation of a District-wide Security Safety System. The areas to be covered are as follows:

1. Maintain the operation of currently provisioned, Safety Cameras, Operating Software, Servers and Storage Units at each campus location back to the Peralta Community College Sheriff's Department Control Center for viewing and access purposes.
2. Maintain Installation of electrical and cabling components to operate the cameras.
3. Maintain Integration of existing analog and digital cameras to the new network infrastructure and the current Physical Security Information Management software.
4. Maintain the new infrastructure including all wireless access points, PCCD IT coordination of the installed Gigamon and redundant Internet (Genic) networks.

5. Maintain the current configuration of all equipment to the Peralta Community College Sheriff's Department Command Center's existing Sight-Line Consoles and existing M-View Modular Monitor Wall.
6. Training all PCCD Information Technology Staff to maintain the current system, network and infrastructure. Initial comprehensive training course with manufacturer certification and additional as needed classes. Ongoing support as needed for Information Technology and also Peralta Police.
7. All maintenance requires a 3 hour response time on site, with an initial 30 minute call back to the District 24x7. There will be a prequalification of vendors bidding for this agreement. Chosen vendor's office must be within 25 miles of PCCD campuses.
8. The maintenance agreement will include (2) preventative maintenance and cleaning programs each year. Vendor will also apply any patches, upgrades to software or camera drivers as new upgrades are provided by the manufacturer.
9. Add alternate – Pricing. PCCD requires add alternate pricing to existing manufacturer warranties, including all cameras, PSIM software, Cisco smart net and all appliances.

The locations of campuses and Police Services are as follows:

- District Offices and Physical Plant – 333 E. 8th Street, Oakland, CA 94608
- Laney College – 900 Fallon Street, Oakland, CA 94607
- College of Alameda – 555 Ralph Appezzato Memorial Parkway Alameda, CA 94501
- Alameda Aviation Campus – 970 Harbor Bay Parkway, Alameda, CA 94501
- 860 Atlantic Street – Alameda, CA 94501
- Berkeley City College – 2050 Center Street, Berkeley, CA 94704
- Merritt College – 12500 Campus Drive, Oakland, CA 94619
- Peralta Police Services – District Offices 333 E. 8th Street, Oakland, CA 94806

The Peralta Community College District requests the maintenance of the currently installed infrastructure, configuration, and programming of all components and equipment for this project. Cabling and Electrical work must be included as part of the overall project. Existing safety cameras at all sites are included. Maintain existing PCCD switches and patch panels in the existing MDF/IDF's. The chosen Contractor and their subcontractors must perform all required maintenance upgrades to existing switches to support the system. Training of the PCCD Information Technology Staff is essential, and guidelines and manuals must be included as part of the on going training.

All potential C7- Prime Contractors/bidders and/or their sub-contractors must be certified with 2 plus years of experience on each product. Proof of certification and past performance for the technical equipment listed below must also be included. Failure to produce all certifications, years of certification and references are grounds for automatic disqualification. Each pre-qualification will be reviewed to make a final determination. Only the qualified potential Contractor/bidders will be notified of the mandatory pre-bid meeting and will receive copies of the full specification at that time.

The District Wide Security Safety Maintenance and Training Project will be a prevailing wage job and a Project Labor Agreement required.

Information about the District's Project Labor Agreement

The Peralta Community College District has entered into a Project Labor Agreement (PLA) for all its Public Works construction projects, which requires that the successful General Contractor, and its field Subcontractors to sign the applicable Letter of Assent (LOA). The complete text including the terms and conditions, and the LOA, will be included in the bid package for review by all Contractors bidding on this project. Contractors contemplating bidding on this project are strongly encouraged to review the complete PLA documents, but should at minimum be aware of the following:

- No work stoppages, strikes, sympathy strikes, slowdowns or lockouts are allowed during the execution of the work.
- There are provisions for alternative dispute resolution, depending on affected crafts.
- Based on a formula and certain basic requirements, a Contractor may use up to five (5) "core" workers, but all workers must be dispatched through the applicable union halls.
- There are goals for the utilization of local workers, utilizing the normal hiring hall procedures for dispatch.

A Contractor is not required to become signatory to a union to work on a project covered by the PLA, but is required to sign a Letter of Assent (LOA) agreeing to work under the terms of the PLA, on a project by project basis. Workers are not required to join a union but must be dispatched through a union hiring hall and must pay union initiation fees and dues when working on a project covered by the PLA.

A complete copy of the District's PLA Document can be downloaded from:
[http://www.peralta.edu/Projects/4/PLA_Agreement_Final_\(signed_7-21-09\).pdf](http://www.peralta.edu/Projects/4/PLA_Agreement_Final_(signed_7-21-09).pdf)

(Please proceed to the Statement of Bidder's Qualifications and attach additional pages as necessary.)

STATEMENT OF BIDDER'S QUALIFICATIONS (14-15/05)

Bidder's/C-7 Prime Contractor's Organization:

Firm Name: _____ Check One: Corporation
(As it appears on license) Partnership
 Sole Prop.

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

General Information: (Bidder/Contractor will be immediately disqualified if any answer to questions 5 through 9 is "No".)

1. Number of years your organization has been in business as a contractor: _____
2. Number of years your organization has conducted business under its present name: _____
3. Has your organization conducted business under a different name other than your organization's present name? Identify all prior name(s) or name style(s):

4. Your organization's Federal Tax Identification Number: _____

5. Prime C-7 Contractor possesses a valid and current California Contractor's license for the project for which it intends to submit a bid. _____Yes _____No

C-7 California Contractors License Number: _____

Expiration Date: _____

Responsible Managing Employee/Officer: _____

License Classification(s): _____

6. Prime C-7 Contractor for this job must possess a C-7 license or will provide a licensed C-7 Subcontractors for this project: _____Yes _____No **(See also question number 13.)**
7. Prime C-7 Contractor has a liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 aggregate. _____Yes _____No

8. Prime C-7 Contractor has current worker's compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.:
_____ Yes _____ No
9. Prime C-7 Contractor is capable of securing Payment and Performance Surety Bonds for at least \$2,000,000: _____ Yes _____ No

Licensing/Debarment Information: (If any answer for questions 10 through 12 is "Yes", the District will evaluate the circumstances surrounding your situation to determine if your firm can be pre-qualified for this project.)

10. Has a claim or other demand ever been made against your organization's California Contractors License Bond? _____ Yes _____ No. If yes, please, state the following: (i) the name, address and telephone number of each person or entity making claim or demand; (ii) the date of each claim or demand; (iii) the circumstances giving rise to each such claim or demand; and (iv) the disposition of each such claim or demand.

11. Has a complaint ever been filed against your organization's California Contractors License with the California Contractors State License Board? _____ Yes _____ No. If yes, please, state the following for each complaint: (i) the name, address and telephone number of each person or entity making the complaint; (ii) the date of each complaint; (iii) the circumstances giving rise to each such complaint; and (iv) the disposition of each such complaint, including without limitation, any disciplinary or other action imposed or taken by the California Contractors State License Board as a result of any such complaint.

12. Has your firm been debarred from providing services to any State or Federal Agency within the last five (5) years? _____ Yes _____ No. If your firm has been debarred, you will need to provide background information and reason for the debarment. Provide the name and contact information for the Agency that debarred your firm. The District must review the reason and duration for the debarment before it can determine if your firm can be consider for this project.

C-7 Prime Contractor and/or C-7 subcontractor experience: (Bidders/C-7 Prime Contractors who fail to provide a Statement of Bidder's Qualifications for their subcontractor(s) will be automatically disqualified.)

13. C-7 Prime Contractors must either possess a valid C-7 license. C-7 must also be provided or provide licensed subcontractors who possess valid C-7 licenses. Licensed C-7 subcontractors must also fill out a Statement of Bidder's Qualifications. The District will not prequalify any General Contractor without a qualified C-7 license or a qualified C-7 licensed subcontractor.

If the General's subcontractors do not meet the qualifications listed in this pre-qualification packet, then the General Contractor is subsequently disqualified. Please provide a copy of this pre-qualification packet to all of your C-7 licensed subcontractors, and attach their Statement(s) of Bidder's Qualifications to this packet, and indicate their names below:

C-10 Prime Contractor Name: _____ License # _____ Exp. _____

C-7 Subcontractor Name: _____ License #: _____ Exp. _____

Client Reference:

List 3 projects of similar scope (as indicated in the Scope of Work section) that you have performed in the last five (5) years, for commercial, municipal, retail, or government surveillance systems. Include name, contact person, and telephone/fax/email and address for each reference provided:

Owner/Project _____
Scope of Project and Value: _____

Contact Person: _____
Phone Number: _____
Email: _____

Owner/Project _____
Scope of Project and Value: _____

Contact Person: _____
Phone Number: _____
Email: _____

Owner/Project _____
Scope of Project and Value: _____

Contact Person: _____
Phone Number: _____
Email: _____

Performance History: : (If any answer for questions 14 through 30 is "Yes", the District will evaluate the circumstances surrounding your situation to determine if your firm can be pre-qualified for this project. Bidders/Contractors will receive one point for each "No" answer and zero points for each "Yes" answer. Bidders must score a total of 8 points in the Performance History section to be considered for pre-qualification.)

14. Have any lawsuits or other administrative, legal, arbitration or other proceedings, ever been brought or commenced against your organization or any of its principals, officers or equity owners in connection with any construction contract or construction project? ____ Yes ____ No.

If yes, describe the circumstances, the amount demanded or other relief demand and the disposition of each such lawsuit or other proceeding.

15. Has your organization ever filed a lawsuit or commenced other administrative, legal or other proceedings in connection with any construction contract or construction project? ____ Yes ____ No.

If yes, describe the circumstances, the amount demanded or other relief demand and the disposition of each such lawsuit or other proceeding.

16. Are there any judgments, orders, decrees or arbitration awards pending, outstanding against your organization or any of the officers, directors, employees or principals of your organization? ____ Yes ____ No.

If yes, describe each such judgment, order, decree or arbitration award and the present status of the satisfaction or discharge thereof.

17. Has your organization ever refused to sign a construction contract awarded to it? ____ Yes ____ No.

If yes, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of your refusal to sign such contract.

18. Has your organization ever failed to complete a construction contract? ____ Yes ____ No.

If yes, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of your failure to complete such contract.

19. Has your organization ever been declared in default of a construction contract? ____ Yes ____ No.

If yes, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of each such declaration of default.

20. Has a claim or other demand ever been asserted against any Bid Bond, Performance Bond, or Payment Bond posted by your organization in connection with any construction contract or your submittal of a bid proposal for a construction contract? ____ Yes ____ No.

If yes, state the following: (i) the name, address, telephone number and contact person for each claimant; (ii) the date upon which each such demand or claim was made; and (iii) the disposition of each such demand or claim.

Experience and Certifications: (If any answer for questions 21 through 26 is "Yes", certifications and references must be supplied to document your years of experience. A "No" answer to any of the below listed automatically disqualifies potential bidder.

For each "Yes" answer, provide the following: (i) a general description of the work performed by your organization on the project; (ii) the dollar value of the work performed or to be performed by your organization; (iii) the project owner's name, address, and telephone; (iv) the percent presently complete; and (v) the current scheduled completion date (vi) manufacturer certification certificates.

21. Does your company and/or subcontractor possess 2 plus years of experience and certification with OnSSI with Occularis and or Sky Point /Lenel surveillance software? _____ Yes _____ No

22. Does your company/and or subcontractor possess 2 plus years of experience and certification with Cisco Wireless and router infrastructure? Must carry Silver or Gold Certification. Provide Certifications.

_____ Yes _____ No

23. Does your company /and or subcontractor possess 2 plus years of experience and certification with Panasonic IP Cameras and Video Converter- IPRO Certified? _____ Yes _____ No

24. Does your company /and or subcontractor possess 2 plus years of experience and certification with Mobotix IP Cameras and software, Mobotix certified. _____ Yes _____ No

25. Does your company / and or subcontractor possess 2 plus years of experience and certification with Winsted Console Certification and Orion Technologies Monitors? _____ Yes _____ No

26. Do your company and or subcontractor possess 2 plus years of experience and certification with Pivot 3 video surveillance storage device sever Certification? _____Yes _____No

Addendum Acknowledgement

The following addendum(s) are acknowledged in this Statement of Bidder's Qualification:

(Addendum Number and Date)

Accuracy and Authority:

The undersigned is duly authorized to execute this Statement of Bidders Qualifications under penalty of perjury on behalf of the Bidder. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Statement of Bidder's Qualifications and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Statement of Bidder's Qualifications.

The undersigned declares and certifies that the responses to this Statement of Bidder's Qualifications are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses.

I declare under penalty of perjury under California law that the foregoing is true and correct.

Signature_____ Date_____

Printed Name:_____

Company Name_____