



Peralta Community College District
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Purchasing Department

May 22, 2015

RFP 14-15/36 Classroom Schedule IT Project

ADDENDUM No. 1

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the bidder to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original Bid Documents for the above Bid. **Acknowledge receipt of this addendum in the space provided on the BID FORM. Failure to do so may subject Bidder to disqualification.**

Revisions

1. Page 6: **2.2 Technical Requirements**

1. The Go-Live date for the Shibboleth federal SSO solution will be **July 1st, 2015.**

3. Note that the system will be a two-way system operating on Real Time.

6. Provide a minimum of 2 test environments (Quality Assurance, Development) and Production.

Note that future PeopleSoft upgrades may affect the software therefore will require ongoing upgrades.

2. Page 7: **2.3 Training Requirement**

All training must be done onsite (face to face)

Demonstrations/Presentations by vendors must be onsite and are scheduled for June 1st, 2015 in the Information and Technology Conference Room.

3. **Travel (Travel expenses , Travel time and related fees)**

Travel expenses and related fees shall be solely the vendor's responsibility. PCCD will not be liable for any expenses incurred by vendor during this process.

4. Page 8: **IV. Submission Requirements**

5. Proposed Costs: Provide your own Fee Proposal Form completing all requirements outlined in the Scope of Services and as mentioned on Item # 4 of the Evaluation Criteria (on page 10).

Questions

1. Are file import/export formats acceptable as CSV or excel files?

Answer: If it's one time load, any format will work but for data synchronization, all formats are acceptable EXCEPT excel files.

2. What other forms of "credit" for down-time are acceptable?

Answer: We are looking for Credit on our next Licensing/Subscription fee

3. What if down time is not caused by software?

Answer: With a fully hosted system, the downtime is determined by not being able to access the software or perform its primary functions. Downtime can be software or hardware outage specifically related to the vendor's service offering.

4. What functionality specifications are there for mobile, if any?

Answer: The user must be able to perform the primary functions of the software.

5. How many users will you have?

***Answer: Non-Academic Users 40
Administration/Academic-Schedulers 12***

6. What types of licenses are required (named read-only, etc)?

***Answer: Non-Academic Users 40
Administration/Academic-Schedulers 12***

7. What will each of the test environments be used for?

Answer: One will be used for new function configuration testing and the other for testing the interface.

8. Do we have to provide written recommendations from 3 client references?

Answer: Peralta will contact the references you provide to us via phone calls.

Attachment:

Attached, please find the SDLC doc provided by PCCD.

End of Addendum One



System Development Lifecycle Methodology (SDLM)



DEPARTMENT OF INFORMATION TECHNOLOGY

System Development Lifecycle Methodology

