



Peralta Community College District

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Purchasing Department

November 9, 2016

ADDENDUM No. 4

RFP No.: 16-17/03

Facilities and Technology Master Plan Update

This Addendum modifies the original Documents for RFQ No.16-17/03. Acknowledge receipt of this addendum in the space provided on the PROPOSAL FORM. Failure to do so may subject Bidder to disqualification.

GENERAL CLARIFICATIONS

- 4.1 Base RFP p 12-13 – Information on the 4 campuses was introduced in no particular order. They are of equal importance.
- 4.2 Base RFP p 11 – delete the following statement:
~~The new master plan should give special attention to College of Alameda and Merritt College:~~
- Clarification - Addendum #3:
- Note links were provided to the educational master plans for all 4 colleges. They are of equal importance
 - Note item 11 (a-d) gives additional information which was not contained in past master plans which will be part of the update. This is not a higher priority, simply additional areas of study.
- 4.3 Base RFP p 11 – Add the following to the scope of work:
- The work will be conducted in a shared governance environment. As such the consultant will meet with various campus groups facilitated by District staff including but not limited to the following at each individual college:
 - Executive team
 - Facilities committees
 - Councils
 - Roundtables
 - Academic Senate
 - Classified Senate
 - Students
 - Community involvement & partnership
 - Along with the educational master plans, the information gathered from meetings with these groups will be essential to the plan updates. Multiple meetings may be required in both the spring semester and fall semester.
 - The entire effort of the plan is expected to take 1 year.
- 4.4 Q - Do all attachments/forms of the RFQ need to be filled out or all these just examples of the forms we will have to fill out when shortlisted?
RESPONSE - All forms need to be filled out except:

1. "Agreement for Services" p 33. This is an example & will be replaced.
2. The SLBE/SELBE is optional

4.5

Q - Is "The Agreement of Services" (Page 33) a binding agreement to section 2 of the RFP?
RESPONSE – Addendum 3, item 6 updated the form of agreement. This new agreement supersedes Section 2 of the RFP

End of Addendum #4