

ADDENDA

RFP NO. 16-17/11

Peralta Community College District

November 30, 2016

RFP NO.:16-17/11 CEQA CONSULTING SERVICES DISTRICT WIDE

ADDENDUM No. 1

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the proposal documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the proposer to review the list of attachments to ensure that the addendum is full and complete. **Acknowledge receipt of this addendum in the space provided on the Proposal. Failure to do so may subject Proposer to disqualification.**

Revisions

There are no revisions to the Proposal documents.

Responses to RFI

1. Were any addendums issued for this RFP?

Response: No, this is the first addendum for this RFP.

2. Is only the Prime contractor responsible for filling out Attachments 6-9?

Response: Yes, the responsibility is on the Prime Contractor only.

3. Were any responses to other questions distributed to those who received the RFP?

Response: No, this is the only response (Addendum) to this RFP.

4. Section VI, Submission Requirements, indicates that the response should be limited to 15 pages, which excludes the required forms and sample reports.

- a. Are the detailed resumes for key personnel identified in Section VI, Item #4, Staff Resources, excluded from the page limited noted above?

Response: Yes, they are excluded.

5. Is the CEQA approach, work plan, and schedule identified in Section VI, Item #5, Relevant Experience and in Section VII, Evaluation Criteria, Section A, Item #3, included or excluded from the page limit noted above?

Response: Yes, it is excluded.

6. Section VI, Item #5, Relevant Experience, Item A – Are sample reports to be provided for the 5 completed CEQA projects noted in this section? Can links be provided for the sample projects, or can they be provided on CD?

a. Response: No they should be part of one pdf for the entire proposal

7. Section VII, Evaluation Criteria, Section A, Item #5, Proposed Costs, refers to a PCCD RFP Worksheet. This worksheet is not included in the RFP package. Can it be provided?

Response: There's no worksheet for this RFP. Please refer to Proposed Costs language on VI. Submission requirements # 6.

“Billing rates for all personnel and/or categories of employees as well as any overhead or other special charges. If applicable, Consultant's response should provide estimates for certain standardized components of the CEQA consulting services process. Provide consultant's typical fee schedule as applicable as well as any sub-consultant fees or services that may be needed.

A. Provide the proposed billing rate for each proposed discipline and employee.

B. Provide any planned escalation rate, if applicable.

C. All other services not included herein shall be negotiable as required.

Consultants proposed fee should include and account for all direct labor costs, fringe benefits, insurance, overhead, profit, and all other expenses the consultant will incur in providing the services.”

End of Addendum One