

## **Peralta Community College District NOTICE TO PROPOSERS**

The Peralta Community College District is calling for sealed proposals for the leasing and maintenance of multifunction (copy, print, scan, fax), digital, networked copiers District Wide through a four (4) year lease and maintenance Service Contract. **(RFP No. 14-15/29 District Wide Multifunction Copiers Lease)** to be delivered to the Purchasing Department, at 501 5th Avenue, Oakland, California, 94606, until 11:00 am, on **March 6, 2015**.

A mandatory Pre-proposal meeting will be held on **February 18, 2015** at 10:00 a.m. in the Department of General Services Conference Room #1, located at 333 East 8<sup>th</sup> Street, Oakland, CA 94606.

There will also be a Mandatory Site Visit on **February 23, 2015** at 10.00am at Merritt College, Q Building Room 106, on 12500 Campus Drive, Oakland, CA 94619.

**(Please plan to arrive 15 minutes early; late arrivals may not be eligible to submit a response).**

Copies of the bidding documents may be obtained at Peralta Community College District, Office of Purchasing, **501 5th Avenue, Oakland California, 94606**, Phone (510) 466-7225, Office Hours: 8:30 a.m. to 4:30 p.m., or by visiting our website at: [www.peralta.edu](http://www.peralta.edu) and clicking on "Business Opportunities" and then on "List of Current RFPs/Bids" to download the RFP Packet.

**Publication Dates: 2/6/15 and 2/11/15**