



## RFQ NO. 15-16/04

### Peralta Community College District

November 5, 2015

## **Provide Architectural Services to Modernize the New Berkeley City College Annex Located At 2118 Milvia Street**

### **ADDENDUM No. 3**

This addendum supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the bidder to review the list of attachments to ensure that the addendum is full and complete. This Addendum modifies the original Bid Documents for the above Bid. **Acknowledge receipt of this addendum in the space provided on the RFQ FORM. Failure to do so may subject submitter to disqualification.**

#### **Clarification of RFQ Documents**

1. Item 6 on Page 7 of the Submission Requirements is asking for the standard fee structure of your firm; the **hourly rates** of a principal architect, draftsman, office administration and so on. We are not looking for a total dollar amount for the project.

#### **Requests for Information (RFI)**

1. Can you confirm that the College is looking for drawn conceptual designs as part of the Statement and Understanding and Project Approach (Item 3 on Page 7 of RFQ)?

Response: No drawings or conceptual designs are required at this time. Submit only relevant information about your firm and experience at this time.

2. If conceptual design proposals are required will scaled plans of the existing building and a detailed envisaged program of accommodation including numbers of classrooms and expected student capacity be provided?

Response: Conceptual design proposals are not required at this time.

3. In the Selection Criteria on Page 9 of the RFQ it appears that Item 3 on Page 7 - Statement and Understanding and Project Approach has been gathered in as part of the first 10 points. Is this correct?

Response: No.

4. Are we to assume that the required fee proposal will cover the services of all required sub-consultants? If so does the College have a list of the required range of sub-consultant services for the project?

Response: The District is only interested in your qualification at this time.

5. In the RFQ submission are we required to detail the sub-consultant firms per Item 4 on Page 7 Qualification and Experience with all the associated forms or should we just list the intended team?

Response: Just the intended team is required. Provide relevant information about your company's knowledge and experience that qualifies your firm to submit a proposal in response to this RFQ. If you are partnering with other firms, provide the names of who you are partnering with, and provide their qualifications.

6. Are we to assume that the scope of architectural and sub-consultant services includes all stages of work from inception through to completion?

Response: Yes.

7. Is the requirement to be an SLBE a prerequisite for the project without which a candidate cannot be successful nor does it result in the loss of 5 points as set out in Item 6 of the Selection Criteria on Page 9?

Response: SLBE is not a prerequisite to be successful.

8. If a candidate is an SLBE but falls outside the Geographic Location Requirements can we employ the 25% subcontractors (sub-consultants) criteria to gain the 4% bidding preference as set out on Page 2 of Attachment 5? If so will this result in 4 points per the Selection Criteria?

Response: Yes.

9. Will the College provide a copy of the sign-in sheet for the pre bid meeting?

Response: The sign-in sheet is posted on the District website at <http://web.peralta.edu/purchasing/files/2012/06/RFQ-15-16-04-Pre-Submittal-Meeting-Sign-In-Sheet.pdf>

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