

Peralta Community College District
333 East Eighth Street · Oakland, California 94606 · (510) 466-7200

REQUEST FOR QUALIFICATIONS & PROPOSALS (RFQ/P)

For

**District-Wide Energy Efficiency and Proposition 39 Energy
Expenditure Plan (EEP) Design / Implementation Services**

RFQ/P 18-19/23

The Peralta Community College District is requesting qualified persons, firms, partnerships, corporations, associations, or professional organizations to provide design-build implementation of a District-wide Energy Efficiency, Sustainability and Facility Improvement Program and the District's Proposition 39 Energy Expenditure Plan ("EEP"), including design, construction, installation, and commissioning of one or more projects identified in the EEP.

Respondents to this RFQ/P should mail or deliver five (5) bound copies, one (1) unbound copy and one (1) electronic copy on USB flash drive of their submittals, as further described herein, to:

Peralta Community College District
Dr. Sadiq Ikharo
Department of General Services
333 East 8th Street, Oakland, CA 9460
RFQ/P 18-19/23

All responses are due by 1:00 p.m., on January 18, 2019.

FAX OR EMAIL RESPONSES WILL NOT BE ACCEPTED. LATE SUBMITTALS WILL NOT BE ACCEPTED OR CONSIDERED.

Questions regarding this RFQ/P must be submitted in writing by e-mail to Dr. Sadiq Ikharo at sikharo@peralta.edu on or before **January 11, 2019 at 1:00 p.m.** Answers will be posted on the District website.

Each Response must conform and be responsive to the requirements set forth in this RFQ/P, and must be submitted in the format specified by the District as defined in this RFQ/P. The District reserves the right to waive any informalities or irregularities in received Submittals. Further, the District reserves the right to reject any and all Responses and to negotiate contract terms with one or more respondent firms for one or more of the work items.

RFQ/P 18-19/23
Schedule

DATE*	EVENT
December 28, 2018 January 4, 2019	Advertisement dates of RFQ/P
January 18, 2019, by 1:00 p.m.	Deadline for submission of response to RFQ/P
January 18, 2019	Post Public Notice of Intend to Enter into GC 4217 Contract
January 21, 2019	Release of short-listed firms for interview, if applicable
January 22, 2019	Interviews of short-listed firms, if applicable
February 5, 2019	Board of Trustees approval

*The District reserves the right to revise or change this schedule without prior notice.

I. BACKGROUND AND OVERVIEW

In March 2018 the Board of Trustees of the District (the "Board") adopted a facilities master plan in order to evaluate and address all of the facilities needs of the District at each campus and facility.

the purpose of this Facilities Master Plan was designed to analyze existing facilities and technology, and outline a upgrade and replacement plan that align with the current and future needs of the District, as identified in the District's Educational Master Plan.

In November 2018 the local voters passed an \$800 million dollar bond for the District to upgrade aging classrooms, technology, science labs; expand job training classrooms; and acquire, construct, repair sites/facilities/equipment.

The Master Plan identified a number of viable energy efficiency and /or sustainability projects at various District sites that could yield significant savings and improve the learning environment. The District intents to develop and implement these projects under a comprehensive energy and sustainability program.

The District is requesting qualified persons, firms, partnerships, corporations, associations, or professional organizations to review the District's Master Plan, Sustainability Plan and Prop39 EEP and provide analysis, implementation (design, construction, installation, commissioning) of various energy efficiency, sustainability and EEP Projects. The successful respondent will also provide verification and reporting (measurement and verification, and audit compliance) services. of the audit and plan and post-project support. The District will evaluate each firm based on the information set forth in the response submitted, together with other information available to the District from any other sources. In making its firm selection, the District reserves the right to consider and evaluate these factors, and all other factors, as it sees fit.

The District's Proposition 39 -Energy Expenditure Plan (EEP) application is underway for one or more energy efficiency projects ("Project") at the four (4) District sites identified in the Project Description and Scope of Work section, below. Proposition 39 grants funds approved for the Project equal \$1,621,219. These funds and associated projects shall be incorporated into the proposed comprehensive energy program. A copy of the District's approved EEP forms are attached hereto as Form B and incorporated herein.

II. LIMITATIONS

This RFQ/P is neither a formal request for bids, nor an offer by the District to contract with any party responding to this RFQ/P. The District makes no representation that participation in the RFQ/P process will lead to an award of contract or any consideration whatsoever. The District shall in no event be responsible for the cost of preparing any proposal in response to this RFQ/P.

The District, in its sole discretion, reserves the right to:

- Accept or reject any and all submittals, or any portion or combination thereof;
- Choose any combination of proposals;
- Interview any, all, or none of the respondents;
- Negotiate with any one or more respondents for one or more of the work items;

- Contract with any entity responding to this RFQ/P in whatever manner the District decides;
- Seek proposals from, or to contract with any firm not participating in this process;
- Extend the deadline to submit a proposal;
- Amend or cancel in part or in its entirety this RFQ/P;
- Abandon the RFQ/P entirely;
- Make a selection on the basis of the total submittal;
- Waive any informality or non-substantive irregularity, not affected by law, as the interests of the District may require; and/or
- Evaluate each submittal, and award a contract, if any, which best serves the interest of the District at a reasonable cost to the District.

the awarding of any contract pursuant to this RFQ/P, if at all, is at the sole discretion of the District. The award of any contract to a firm is subject to approval by the Governing Board of the District ("Board").

III. FULL OPPORTUNITY.

The District hereby affirmatively ensures that Disadvantaged Business Enterprises ("DBE"), Small Local Business Enterprises ("SLBE"), Small Emerging Local Business Enterprises ("SELBE"), and Disabled Veterans Business Enterprises ("DVBE") shall be afforded full opportunity to submit responses in response to this RFP and will not be discriminated against on the basis of race, color, gender, sexual orientation, political affiliation, age, ancestry, religion, marital status, national origin, medical condition or disability in any consideration leading to the award of the contract. No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination in any consideration leading to the award of contract.

IV. LOCAL, SMALL LOCAL AND SMALL LOCAL RESIDENT BUSINESS ENTERPRISE PROGRAM.

The District has adopted a Local, Small Local and Small Local Resident Business Enterprise Program ("L/SL/SLRBE") and increasing the mandatory local participation requirement from twenty five percent for all capital program/construction related contracts and professional services agreements. The business must be located at a fixed, established commercial address located in the District's market area of Albany, Alameda, Berkeley, Emeryville, Oakland, or Piedmont.

Designed for this project, the District has established a Local Business Utilization goal ("LBU") of fifty percent (50%) LBU participation with a 25% or less Local Business ("LBE") participation and a 25% or more Small Local or Small Local Resident Business ("SLBE/SLRBE") participation.

Respondents must submit a description of the partnership team's L/SL/SLRBE composition clearly indicating the name of the firms and percentages of participation on the following form ("Local Business Participation Worksheet"):

[REMAINDER OF PAGE INTENTIONALLY BLANK]

LOCAL BUSINESS PARTICIPATION WORKSHEET

Prime Consultant:

RFP:

Date:

Team Member	Projected Percent of Total Fee Per Team Member	LBE %	SLBB %	SLBR %	
Prime Company: Address: Phone: Email:					
Company: Address: Phone: Email:					
Company: Address: Phone: Email:					
Company: Address: Phone: Email:					
Company: Address: Phone: Email:					
Company: Address: Phone: Email:					
TOTAL PARTICIPATION					

V. CONFLICTS OF INTEREST

Respondent shall certify that no official or employee of the District, nor any business entity in which an official of the District has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract, nor that any such program will be employed in the performance of any contract without immediate divulgence of this fact to the District.

VI. MINIMUM QUALIFICATION REQUIREMENTS

Respondents must meet the following minimum requirements to participate in the District's RFQ/P process:

- Credentialed, trained and knowledgeable staff.
- If applicable, prequalified by the District.
- Compliance with the District's L/SL/SLRBE Program.
- Established record of technical performance on similar projects in California.
- Successful implementation of at least five (5) energy performance contracts for the public sector, preferably K-14 school districts, in the last three (3) years.
- Established record of firm's ability to perform the work.
- Licensed with the Contractors State License Board of California, with active standing
- No pending or recent litigation in the past five (5) years associated with the savings performance and/or measurement and verification of a guaranteed energy savings project. Certification to this effect signed by an officer of the firm.
- Extensive experience with the Office of Public-School Construction (OPSC), CDE, DSA, Proposition 39, the public school construction building and design codes, including but not limited to California Building and Electrical Codes, and Title 24 of the California Code of Regulations, is mandatory.
- Minimum of Thirty Five Million Dollars (\$35,000,000) of bonding capacity.

Failure to provide accurate and complete information as requested is grounds for disqualification.

VII. PROJECT DESCRIPTION & SCOPE OF WORK

The services for the Project ("Services") shall consist of implementation of the energy efficiency measures described in Table "1", for one or more of the following Project Sites:

- (1) **Berkeley City College**, 2050 Center Street, Berkeley, CA 94704
- (2) **College of Alameda**, 555 Ralph Appezato Memorial Parkway, Alameda, CA
- (3) **College of Alameda Science Annex** 860 Atlantic, Alameda, CA;
- (4) **College of Alameda Aviation Maintenance Facility** 970 Harbor Bay Parkway, Oakland, CA
- (5) **Laney College**, 900 Fallon Street, Oakland, CA 94607
- (6) **Merritt College**, 12500 Campus Dr, Oakland, CA 94619

Referred to herein collectively, the "Project Sites," or singularly as a "Project Site."

Listed below is the preliminary performance completion timeline:

Retrofits, Improvements, Commissioning, etc. February 25, 2019 to June 30 2020

The **project cost is estimated to be up to \$33,000,000**. The project cost is anticipated to be funded by a combination of District funding, grants, incentives and Proposition 39 grant funds. The District has received a Prop39 allocation in the amount of **\$1,621,219**. Project scope funded by Prop 39 shall require separate accounting and reporting. Table 2 provides a cost estimate breakdown by Energy Conservation Measure (ECM).

The District intends to implement a Design-Build program consistent with the provisions of Government Code sections 4217.10 through 4217.18, which will provide for sustained efficiencies and energy cost savings. Services may include, but are not limited to: the analysis, design, construction, installation, and commissioning of the energy efficiency measures/project in accordance with all applicable law.

The District expects that the selected firm(s) will work with the Project architect(s) and contractor(s) to achieve the practices and standards required by the guiding principles and objectives identified below:

- Long-term cost savings through reduced energy use and related operating cost savings;
- Compliance with the requirements of Proposition 39 and California Government Code §4217.10, *et seq.*, and all other applicable laws, codes, and regulations;
- Annual guarantees for cost savings;
- Upgrading old and/or inefficient systems;
- Maintaining consistent and reasonable levels of occupant comfort;
- Maintaining building functionality and compatibility with existing equipment;
- Improving utilization of technology to achieve optimum performance and saving;
- Providing additional benefits as a direct result from energy related services and capital improvements, such as reduced maintenance needs, improved indoor air quality, building improvements, and reduced greenhouse gas emissions;
- Minimize financial and technical risk to the District; and
- Comprehensive funding solutions.

Designs, products, components, construction, and installations must comply with applicable codes, standards, and rating methodologies. All plans and estimates shall be compliant with any potential Division of the State Architect (DSA) guidelines, applicable California building and electrical codes, Title 24 of the California Code of Regulations, and requirements of Proposition 39 and Government Code section 4217, *et seq.*, and other applicable law.

The District intends to select **one or more firms** that best meet the District's needs to perform the Services as described in this RFQ/P. The District may assign all or parts of the work described to one or more of the selected firm(s). The criteria on which the District makes its determination will not be limited to the amount of proposed fees, but will also be based on ability and experience as described herein. Additionally, the District may contract immediately, or during the course of the Project, with a single firm to provide all of the Services described herein, or the District may elect to divide the scope of work into phases. District at its discretion may elect to employ the selected design-build energy firm to implement additional energy conservation, sustainability and/or facility improvement measures District-wide or at select campuses

VIII. QUESTIONS REGARDING RFQ/P

Questions regarding this RFQ/P must be submitted in writing by e-mail to Dr. Sadiq Ikhara at sikharo@peralta.edu on or before December 28, 2018 at 1:00 p.m. Answers will be posted on the District website.

IX. INSTRUCTIONS FOR SUBMITTING QUALIFICATIONS/PROPOSALS

A. Qualifications/Proposal Format & Required Information

Firms responding to this RFQ/P must follow the format below and include responses to all questions. All materials submitted to the District in response to this RFP shall remain the property of the District unless portions are designated as proprietary at the time of submittal and are specifically requested to be returned.

Submitted materials must be in 8-1/2 x 11 inch PDF format. Submittal shall include divider tabs labeled with boldface headers below (e.g. the first tab would be entitled "Cover Letter," the second tab would be entitled "Relevant Qualifications/Experience," etc.) Each submittal shall not contain more than thirty (30) single sided pages, excluding front and back covers and tabs. Submittals containing more than thirty (30) single sided pages will not be considered. Do not exceed page limits.

Five (5) bound copies, one (1) unbound copy, and one (1) electronic copy of the submittal shall be submitted. The unbound copy marked "Copy for Reproduction" shall not have divider sheets or tabs; shall have text printed on one side only (i.e. no back to back pages); shall remove pages with proprietary information; and shall contain a cover sheet listing the firm's name, the total number of pages, and identification of those pages that were removed due to proprietary information.

Each submission package will be reviewed to determine its completeness prior to the actual evaluation. If a Respondent does not respond to all categories requested, the Respondent may be disqualified from further consideration.

B. Qualifications/Proposal Components

1. Cover Letter (One page maximum)

Provide a letter of introduction signed by an authorized officer of the organization. Clearly identify the individual(s) who are authorized to speak for the firm during the evaluation process. At a minimum, the cover letter must also include:

- A one or two page statement of interest and executive summary of relevant qualifications to engage in a professional relationship with the Peralta Community College District.
- The following statements:
 - a. *"[Firm's name] received a copy of the District's Proposition 39 Implementation Services Agreement¹ used by the Peralta Community College District, including the indemnity provisions and professional and general liability insurance provisions contained therein. If given the opportunity to contract with the District, [Firm's name] has no substantive objections to the use of this Agreement."*
 - b. *"I, [Name, Title at Firm], certify that no Board member, official or employee*

of Peralta Community College District, nor any business entity in which an official of the District has an interest, has been employed or retained to solicit or assist in the procuring of the resulting contract, nor that any such person will be employed in the performance of any contract without immediate divulgence of this fact to the District."

- c. "I, [Name, Title at Firm], certify that I have read the attached RFQ/P and accompanying instructions and that I am authorized to commit the [Firm's name] to the proposal submitted.*
- d. Proposed preliminary schedule identifying anticipated days to completion, based on project dollar volume.*
- e. Respondents percentage mark-ups for project components, design, project management, construction management, general conditions, overhead and profit, based on total project cost (provided below)*
- f. Added Value, describe any unique capabilities of your firm that would be useful to the specific needs of the District/project"*

2. Firm Information (Two pages maximum, excluding Certificate(s) of Insurance and Local Business Participation Worksheet)

Provide the following information for your firm and for any and all other firms with which yours will joint venture or associate with on this project:

- a. Firm name
- b. Name of primary contact person and email address
- c. Phone Number
- d. Address, location of nearest branch office where the bulk of services solicited will be performed and number of professional employees located there
- e. Website/Facebook/LinkedIn page
- f. Federal Tax I.D. Number
- g. License or Registration Number
- h. Evidence that firm is authorized to conduct business in the State of California.
- i. Type of organization/business structure (ownership, legal form, i.e. corporation, partnership, etc., and senior officials of company). If a joint venture, describe the division of responsibilities between participating companies, offices (location) that would be the primary participants, and percentage interest of each firm. If the firm is a subsidiary or affiliate of another company(ies), identify such other company(ies).
- j. Certificates of Insurance identifying the firm's current insurance coverages.
- k. A brief description and history of the firm, including number of years the firm has been in business, the type of business conducted, and date the firm was established under its given name.
- l. Identify proportion of overall business dedicated to the Scope of Services sought herein and number of years of experience performing this type of work
- m. Identify proportion of overall business composed of public school projects

- n. Number of professional employees and support staff (licensed professionals, technical/administrative support)
- o. Attach completed Local Business Participation Worksheet, and identify any State of California certification for your firm of Small Business or Disabled Veteran Business Enterprise status
- p. How sub-consultants/sub-contractors are generally used by your firm and to what extent work is performed in-house versus by a sub-consultant/sub-contractor
- q. How sub-consultants/sub-contractors will be utilized on the project(s) and to what extent work will be performed in-house
- r. Provide similar information for proposed sub-consultants/sub-contractors
- s. Signature of principal
- t. Corporate seal (if a corporation)

3. Project Approach/Relevant Qualifications

State your firm's qualifications for and approach to the anticipated scope of Services. Should your approach differ for any of the Projects/Project Sites, please specify.

- a. Describe your firm's qualifications and provide a statement demonstrating your firm's or team's ability to accomplish the Services in a comprehensive and thorough manner on schedule.
- b. Describe your firm's approach to implementing EEPs, including your approach to the design, installation, construction, and commissioning of energy efficiency measures and projects, and your approach to construction management of such projects. Include a step-by-step description of typical project implementation and the specifications of a typical public K-14 energy/Proposition 39 project.
- c. Describe your firm's experience with design-build project delivery under Proposition 39 and Government Code section 4217, *et seq.* Address the areas that are self-performed, subcontracted, team delivered, etc. At a minimum, design, engineering, procurement, and installation/construction must be addressed in your response.
- d. Describe your firm's approach to Proposition 39 post-project reporting, including, without limitation, measurement and verification, and audit compliance.
- e. Describe the approach that will be taken to comply with applicable federal, state, and local laws, codes, regulations, and requirements, including, without limitation, Proposition 39, Government Code section 4217, *et seq.*, applicable California building and electric codes, CEQA, and Title 24 of the California Code of Regulations.
- f. Depending upon the final energy efficiency measures implemented, Respondent may be required to assist the District in working with various outside governmental agencies, including but not limited to, those listed below. Describe your firm's experience with, and working within the processes of, each of the following agencies:

- California Energy Commission (CEC) – include, without limitation, discussion of experience with EEP submission and approval process
 - City or County Planning Commissions and Departments
 - Regional Air Quality Control District
 - State and Regional Water Quality Control Boards
 - California Department of Education (CDE)
 - Division of the State Architect (DSA) – include, without limitation, discussion of experience with coordination of DSA final certification
 - State Allocation Board
 - Office of Public-School Construction (OPSC) – include, without limitation, discussion of experience with obtaining OPSC project closure status
 - Department of Toxic Substance Control (DTSC)
 - Any additional agencies Respondent considers relevant to the Scope of Work
- g. Describe your firm's safety program. Include proof of your firm's safety Experience Modification Rating (EMR) or equivalent.
- h. Describe your firm's experience with construction cost reduction measures.
- i. Describe your plans for value engineering.
- j. Describe any unique capabilities of your firm that would be useful to the specific needs of the District/project.

4. Relevant Project Experience & References

Describe your firm's experience with Proposition 39 EEP energy efficiency projects of comparable size and complexity for California public school districts. Your response must include at least **three (3)** California public school district projects similar in nature to this Project that were completed by Respondent within the last **five (5) years**. In a project-by-project format, list each project and provide the following information (specific and concise responses required; do not include general information):

- C. Briefly state the significance of each relevant project your firm has worked on that you would like to be considered in this RFQ/P. Briefly explain why you believe the particular project is relevant to the District's needs.
- D. For each project cited, provide the following:
- a. Project name and type
 - b. District/Location
 - c. Description of project and scope of services provided
 - d. Square footage of school/site
 - e. References: District/owner contact (name, phone number, & email)
 - f. Original budget and bid amount (specify)
 - g. Total project cost and contract amount (specify)
 - h. Beginning and end dates of project or service, including construction
 - i. Performance guaranty and whether this was met
 - j. Measure savings source

- k. Describe energy efficiency measures implemented and, if applicable, include the following information:
 - i. Average peak demand (kW) before implementation of EEP energy efficiency measures and total demand savings (kW) of energy efficiency measures implemented
 - ii. Total annual electric use (kWh) before implementation of EEP energy efficiency measures and total annual electric savings (kWh) after implementation
 - iii. Total annual natural gas use (therms) before implementation of EEP energy efficiency measures and total annual natural gas savings (therms) after implementation
 - iv. Total annual fuel oil use (gals) before implementation of EEP energy efficiency measures and total annual fuel savings (gals) after implementation
 - v. Total annual charges for electric, gas, and fuel (specify) before implementation of EEP energy efficiency measures and total annual energy cost savings (\$) after implementation
- l. Length of payback period
- m. Fiscal year of benchmarking measurements
- n. Sources of funding (specify amounts of each source and firm's role in securing such funding)
- o. Specify role of firm, or if work was not performed exclusively by the firm (i.e., joint venture, association). Identify key individuals of the firm involved and their roles in the project, and any sub-consultants or sub- contractors.

5. Proposed Project Team

The selected firm shall employ at its expense professionals properly licensed and skilled in the execution of the functions required for the applicable services as described herein. Provide the following information (be specific and brief):

- a. Identify key personnel and/or team members, including subconsultants and/or subcontractors. Include a clear description of each team member's project responsibilities. List dates of employment by your firm whether employed as an employee, independent contractor, sub-consultant, or otherwise, and office addresses for each of the identified personnel. Key personnel should have a minimum of five (5) years experience.
- b. For each of the identified personnel and/or team members, state biographical information and qualifications relevant to the services for which the submittal is being submitted and the scope of the project, including responsibilities, titles, licenses, certifications, and clearly identify experience in school projects.
- c. Include current fee schedule per hour for proposed firm members(s) and prospective sub-consultants and sub-contractors, including overtime rates.
- d. Indicate which person will be the District's single point of contact for the Project.
- e. If any work is to be provided by sub-consultants or sub-contractors, include a statement as to how this shall be organized, including identified roles and qualifications of sub-consultants and sub-contractors, if any. Note: firm(s) must demonstrate long term relationships with any sub-consultants or sub-contractors and state recent project experience where the sub-consultant or sub-contractor is utilized.

- f. Each submittal must include evidence that the firm and its subconsultants and subcontractors are legally permitted and properly licensed and registered for the scope of work for which the submittal is submitted and to conduct business in the State of California.

The District expects that the team shall remain intact through the duration of the Project(s). If a team member must leave, the District reserves the right to approve that team member's replacement.

6. Fees/Services Proposal

Proposers will submit proposals in response to this RFP. The Proposals will be scored, evaluated, and a successful Design Build Entity ("DBE") will be identified for award of the Design Build contract using a "Best Value" method of selection. The District reserves the right to increase or decrease the Finalist group as it determines to be in its own best interests at any time.

6.1 Projected Construction Budget

This Procurement and selection includes the Prop 39 Energy Improvements project, with a Projected **Construction Budget of \$21,206,000**.

The Projected Construction Budget is established by the District. It includes: Phase II - Construction Services - the hard cost of Construction (labor and material); applicable insurances beyond payment and performance bond premiums. Other miscellaneous construction related costs not specifically accounted for above, that are normally included in projects of this type, are assumed to be included in the above. It does not include management and supervision, general conditions or overhead and profit.

The Projected Construction Budget does not include: Phase I– Design & Approval; a reasonable District-controlled Design-Builder's Contingency; or Open Book Bidding & Establishing Gross Maximum Price (GMP) Services. These fees will be provided separately by the respondent as a percentage of the Projected Construction Budget. These percentages will be the basis for determining the respondent's fees for this project and any supplemental future District funded energy projects.

After selection of the DBE, approval of the construction documents, and successful completion of the open book bidding, the total Contract Sum will be established as a Guaranteed Maximum Price ("GMP").

6.2 Pricing

Based upon the RFP requirements, each respondent will submit pricing on the following pricing components on the Price Proposal and Breakdown Form which is found as Attachment XX to the RFP:

- A percentage markup for all Design, Approvals, Open Book Bidding, and Establishing GMP services. This markup is combined into one component part for all preconstruction services. See the Price Proposal Form found as Attachment D to this RFP for further instructions;
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- A percentage markup for daily General Conditions for the Construction Phase calculated using the projected Project Construction Duration for the Project. See the Price Proposal Form found as Attachment D to the RFP for further instructions on what to include in General Conditions pricing; and
- A percentage markup to cover all overhead and profit (“Fee”) for the Construction Phase.

Proposer’s total markup will be scored relative to all other Proposer’s prices based on 125 maximum points possible.

7 Litigation/Insurance Claims History

List any and all litigation and/or claims in the past **five (5)** years (including any current or ongoing litigation and/or claims), filed either by an owner, owner’s consultant, representative, or third party, or any client or previous client of the firm which names or named (even if dismissed) the firm, firm’s employees, firm’s consultants, engineers, subcontractors or any employees of same as defendants of any tier. Specifically include:

- (a) For each case/claim listed, provide a comprehensive summary of the litigation, arbitration, or other dispute resolution process and negotiated/settled history. State the nature of the complaint or claim or issues in the litigation, case number, beginning and end date or anticipated end date, the status of the litigation/case, names of parties, and the judgment, resolution or outcome, if any.
- (b) Provide a comprehensive summary of any claims (whether or not pursued through litigation) in which your firm has been involved. Provide details as to the parties involved, the scope and nature of the claim, the status of the claim, and the outcome of the claim, if any.

Note: A submittal failing to provide this requested information on any claims, lawsuits, arbitrations and/or litigation, and responses which assert attorney-client privilege and fail to provide the information requested, will be considered non-responsive, disqualified from the selection process, and will not be evaluated. Failure by a firm to disclose any such claims and/or litigation may result in a determination that the firm is ineligible to bid on, contract for, or perform any work in connection with any District projects.

8 Reference List (One page maximum)

Provide a list of references from the past three (3) years for Proposition 39 energy efficiency project services similar in scope to this RFQ/P. Include a minimum of three (3) public agency (preferably K-12 or community college) client references. List must include the following information for each contact:

- Client name
- Address
- Contact name and telephone number
- Dates of service
- Description of project and service
- Contract amount

E. Submission Guidelines.

Respondents to this RFQ/P should mail or deliver five (5) bound copies, one (1) unbound copy and one (1) electronic copy on CD or USB flash drive of their submittals, as further described herein, to:

Peralta Community College District
Dr. Sadiq Ikharo
Department of General Services
333 E 8th Street
Oakland, CA 94606
RFQ/P # 18-19/23

All responses are due by 1:00p.m., on January 18, 2019

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The District reserves the right to waive any informalities or irregularities in received Submittals. Further, the District reserves the right to reject any and all Responses and to negotiate contract terms with one or more respondent firms for one or more of the work items.

X. ADDITIONAL RFQ/P INFORMATION

A. Restrictions on Lobbying and Contacts.

From the period beginning on the date of the issuance of this RFQ/P and ending on the date of the award of the contract(s), if any, no person, or entity submitting in response to this RFQ/P, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall contact through any means or engage in any discussion regarding this RFQ/P, the evaluation or selection process, or the award of the contract(s) with any member of the District, Board of Education ("Board"), or any member of a District selection committee or other committee reviewing responses to this RFQ/P. Any such contact shall be grounds for the disqualification of the entity submitting a response.

B. Addenda to RFQ/P.

The District in its discretion may, at any time, issue one or more addenda to this RFQ/P and the District will provide such addenda to each firm that is known by the District to have received a copy of this RFQ/P. Each firm is solely responsible for and must, in its Response, acknowledge each addendum that it has received. The District will send each addendum to the last known addresses of the firms, but in no event shall the District be responsible or liable for any failure of a firm to receive any such addendum.

C. Assignment.

Any contract resulting from this RFP and any amendments or supplements thereto shall not be assignable by the successful consultant either voluntarily or by operation of law without the written approval of the District.

D. Public Records.

The District will open and review Responses privately to assure confidentiality and to avoid disclosure of the contents to competing Firms prior to and during the review, evaluation and negotiation process. However District may, upon applicable request, disclose any Response to the extent it is a public record in accordance with California law. All materials submitted in response to this RFQ/P are deemed property of the District and public records upon submission to the District. Pursuant to *Michaelis, Montanari, & Johnson v. Superior Court* (2006) 38 Cal.4th 1065, RFQ/P Packets shall be held confidential by the District and shall not be subject to disclosure under the California Public Records Act until after either: (1) the District and the successful Respondent(s) have completed negotiations and entered into Agreement(s), or (2) the District has rejected all Proposals. To the extent permitted by California law, the District may exempt from disclosure for materials deemed Trade Secrets (as defined in California Civil Code section 3426.1) and materials specifically marked "Confidential" or "Proprietary" at the time of submittal, and are specifically requested, in writing, to be returned. The foregoing notwithstanding, the District may reject for non-responsiveness the RFQ/P Response of a Respondent who indiscriminately notes that its entire RFQ/P Response or excessive portions thereof are "Trade Secret," "Confidential" or "Proprietary." The District is not liable or responsible any damage or injury that may result from the disclosure of RFQ/P Responses, or portions thereof, deemed to be public records, including those exempt from disclosure if disclosure is required by law, by an order of court of competent jurisdiction, or which occurs through inadvertence, mistake or negligence on part of the District or its agents or representatives. If the District is required to defend or otherwise respond to any action or proceeding wherein request is made for the disclosure of the contents of any portion of a RFQ/P Response, by submitting a response to this RFQ/P, each Respondent agrees to defend, indemnify and hold harmless the District in any action or proceeding from and against any liability, including without limitation attorneys' fees arising therefrom.

E. Ownership of Documents.

All Responses and other materials submitted in response to this RFQ/P shall become the property of the District, unless portions of the materials are designated as "Proprietary" or "Confidential" in accordance with Section XI.E. above at the time of submittal, and are specifically requested, in writing, to be returned.

F. Responsibility for Costs.

Each Firm (and not the District) shall be responsible for any and all costs that it incurs in connection with this RFQ/P, including, without limitation, costs associated with preparation and submission of a Response, and expenses associated with travel to any presentation, interview or other meeting. In no event will the District reimburse any Firm for any such costs or expenses.

G. Modification or Withdrawal of Response.

A Firm may at any time withdraw its Response by providing written request for withdrawal to the District. At any time prior to the deadline for submittal of Responses specified in this RFQ/P, a Firm may modify its Response by submitting the modified Response together with a written request to withdraw the original Response and replace it with the modified Response.

H. Insurance Requirements.

The District will require that the selected firm have insurance in effect at all times during the term of this agreement and that the Firm provide certificates of insurance indicating the District, its employees, agents, and consultants as additional insured, and copies of policies as evidence that the insurance is in effect. The applicable insurance requirements and limits will be established by the District during negotiations with the Firm.

XI. DISTRICT'S EVALUATION & SELECTION PROCESS

The District intends to use the responses to this RFQ/P to assist in the possible selection of one or more firms for the implementation of the District's EEP Projects, and monitoring services. The District intends to select **one or more firms** that best meet the District's needs to perform the Services as described in this RFQ/P. The District may assign all or parts of the work described to one or more of the selected firm(s). Additionally, the District may contract immediately, or during the course of the Project, with a single firm to provide all of the Services described herein, or the District may elect to divide the scope of work into phases.

Selection of qualified firm(s) will be based on the criteria listed below as well as quality and completeness of submitted proposal, understanding of objectives, project approach, experience and expertise with public agencies and similar types of efforts, current and past performance as evidenced by current/former clients and references. Additional questions may be asked of firms and interviews may be conducted. Firms awarded contracts will be expected to sign the District's standard Agreement for Modified Proposition 39 Energy Expenditure Plan (EEP) & Implementation Services (Attachment "2").

A. Selection Criteria

The criteria for selecting the firm(s) may include, without limitation:

- **Completeness** – Responsiveness, completeness, organization, brevity, and clarity of Submittal, including demonstrated compliance with the District's S/SL/SLRBE requirements.
- **Qualifications** – Project team experience, capability, stability, expertise, familiarity, and performance history of the firm with similar Proposition 39 California public school projects.
- **Record of Past Performance/References** – This includes work quality, completion of work on schedule, cost controls, as well as the response of references provided by the firm or any other references identified by the District.
- **Approach** – This includes project approach, project management and coordination methodologies.
- **Cost Control/Fee Structure** – This includes cost control procedures, preliminary cost estimates, personnel utilization, and billing rates/fee structure.

B. Interviews/Reference Checks

The District, at its sole discretion, may elect to conduct interviews with finalists, or directly select firm(s) based on the response to this RFQ/P. The District may select a firm or firms based on the highest rated proposal(s) and interview one firm without further discussion or interview other firms. The District is not obligated to invite any or all finalists for an interview. The District may perform investigations of proposing firms that extend beyond contacting the references identified in the proposals. Following the evaluation/interviews, the selection committee will make recommendations to the Superintendent and Board of Trustees regarding the candidates. The criteria for these recommendations will include those identified previously. District staff members will notify the successful firm of the intention to enter into an agreement.

C. Scoring:

- **Proposal** - The scoring for the Proposal will be based on a maximum of 325 points available.
- **Interview** - Proposers shall also attend an Interview / Presentation meeting with the Selection Panel. The scoring for the Interview / Presentation will be based on a maximum of 150 points available. The Rules for Presentations and Interviews will be issued to finalist.

D. Price –

Proposer' s Price that was submitted in a separate sealed envelope will be opened after the Interview / Presentation and scored relative to all other Proposer's prices based on 125 maximum points possible.

Note: The total maximum points possible for the RFP scoring is 600 points calculated as shown in the table on the following page:

Proposal	Possible Points
Completeness	10
Qualifications – Past Experience	60
Project Approach	60
Proposed Project Team	50
References	30
Preliminary Schedules	30
Added Value	25
Litigation History	20
Local Labor Plan	20
Safety Record	20
Total RFQ Response	325
Total Possible Interview Points	150
Total Possible Price Points	125
Total Possible Points	600

E. Final Determination & Award

The awarding of a contract or contracts is at the sole discretion of the District. In addition to the reservation of rights and limitations set forth in this Section, and above in Section II, the District reserves the right to enter into one contract, or award multiple awards of contracts, for this work or related work. If contractual agreement cannot be reached with the apparent successful firm, the District may cancel the award and negotiate with the next highest ranked proposer.

The District may, at its option, determine to award contract(s) for only phases of the work, or for only portions of the scopes of work identified in this RFQ/P process. In such case, the successful proposing firm will be given the option not to agree to enter into the contract and the District will retain the right to negotiate with any other proposing firm selected as a finalist. If no finalist is willing to enter into a contract for the reduced scope of work the District will retain the right to enter into negotiations with any other firm responding to the RFQ/P.

Any contract resulting from the RFQ/P and any amendments or supplements thereto shall not be assignable by the successful Respondent(s) either voluntarily or by operation of law without the written approval of the District.

THANK YOU FOR YOUR INTEREST IN THIS PROJECT!

TABLE 1
PROJECT SCOPE SUMMARY

ECM #	ECM	Campuses
1	Interior and Exterior LED Lighting Retrofits	Alameda, Laney, Merritt
2	Exterior Safety Lighting	Alameda, Laney, Merritt
3	HVAC Upgrades	Alameda, Laney, Merritt
4	HVAC Energy Management Control System Upgrades	Alameda, Laney, Merritt, Berkeley
5	EV Charging Stations	Alameda, Laney, Merritt
6	Transformer Upgrades	Alameda, Laney, Merritt
7	Water Fixture Upgrades	Alameda, Laney, Merritt
8	Solar PV Systems	Alameda, Merritt
9	Battery Peak Shaving Systems	Alameda, Laney, Merritt

Project scope incorporates recommendations from 2017 Facilities Master Plan.

TABLE 2
ENERGY CONSERVATION MEASURE COST ESTIMATE ALLOCATION

ECM #	ECM	Allocation
1	Interior and Exterior LED Lighting Retrofits	\$ 4,898,389
2	Exterior Safety Lighting	\$ 865,645
3	HVAC Upgrades	\$ 16,612,775
4	HVAC Energy Management Control System Upgrades	\$ 607,001
5	EV Charging Stations	\$ 687,583
6	Transformer Upgrades	\$ 1,164,816
7	Water Fixture Upgrades	\$ 606,859
8	Canopy PV System	\$ 1,510,740
9	Battery Peak Shaving Systems	\$ 3,027,540
10	Retro commissioning Berkeley CC	\$ 92,257
11	Alameda PV Liberal Arts Building	\$ 226,395
	Contract Amount	\$ 30,300,000

Values shown above are preliminary estimates, final project cost shall be developed and validated by the selected vendor during project development and design.

ATTACHMENT A

PERALTA CCD'S FACILITIES and EXISTING EQUIPMENT

(a) The following Peralta CCD Facilities are included under the Scope of Work as listed below:

Facility	Address
Berkeley City College	2050 Center Street, Berkeley, CA 94704
College of Alameda	555 Ralph Appezato Memorial Parkway, Alameda, CA 94501
College of Alameda Science Annex	860 Atlantic Avenue, Alameda, CA 94501
College of Alameda Aviation Maintenance Facility	970 Harbor Way Parkway, Alameda, CA 94502
Laney College	900 Fallon Street, Oakland, CA 94607
Merritt College	12500 Campus Drive, Oakland, CA 94619

ATTACHMENT B

STANDARDS OF OCCUPANCY AND CONTROL

The following standards are a guideline used to evaluate the energy conservation measures in this program. It is understood that existing and installed equipment may not allow for exact times and temperatures to be met, but every effort will be made to meet the below standards as closely as the equipment allows.

HVAC Standards of Occupancy and Control

Facility	Area	Occupancy
	Equipment	Schedule
Alameda	All	Regular 8:30 AM - 5:30 PM , Intermittent 8:00 PM - 10:00 PM
Science Annex	All	Regular 8:30 AM -5 PM , Labs 24 hrs
Alameda Aviation	All	Regular 8:30 AM - 5:30 PM , Intermittent 8:00 PM - 10:00 PM
Merritt.	All	Regular 8:30 AM - 5:30 PM , Intermittent 8:00 PM - 10:00 PM

Lighting Standards of Occupancy and Control

Facility	Area Type	Occupancy Hours
College of Alameda*	Active Storage	1040
College of Alameda*	Cafeteria Multipurpose	2080
College of Alameda*	Classroom Elementary	2600
College of Alameda*	Classroom University	2600
College of Alameda*	Common Area	2080
College of Alameda*	Electrical Mechanical	260
College of Alameda*	Exterior	4368
College of Alameda*	Exterior 24/7	8760
College of Alameda*	Gymnasium	2600
College of Alameda*	Hallway/Lobby/Stair	3120
College of Alameda*	Inactive Storage	2080
College of Alameda*	Janitor Closet	2080
College of Alameda*	Kitchen	2600
College of Alameda*	Library	2080
College of Alameda*	Locker Room	2600
College of Alameda*	Lounge/Breakroom	2080

College of Alameda*	Open Office	2600
College of Alameda*	Enclosed/Conference	2600
College of Alameda*	Restroom Open	3120
College of Alameda*	Restroom Single	2600
College of Alameda*	Storage-Active	2080
College of Alameda*	Storage-Inactive	260
College of Alameda*	Tennis	520
College of Alameda*	Work Room	2600
<hr/>		
Merritt College	Active Storage	2080
Merritt College	Cafeteria Multipurpose	3120
Merritt College	Classroom Elementary	3120
Merritt College	Classroom Middle/HS	3120
Merritt College	Classroom University	3120
Merritt College	Electrical Mechanical	260
Merritt College	Exam room	2200
Merritt College	Exterior	4368
Merritt College	Gym university	3120
Merritt College	Hallway/Lobby-Stair	3120
Merritt College	Inactive Storage	260
Merritt College	Kitchen	2600
Merritt College	Library	3400
Merritt College	Locker Room	2600
Merritt College	Lounge/Breakroom	3120
Merritt College	Open Office	3120
Merritt College	Enclosed/Conference	2600
Merritt College	Restroom Open	3120
Merritt College	Restroom Single	2600
Merritt College	Retail	2600
Merritt College	Work Room	2600

* **Note** College of Alameda includes all three campuses, the main campus, College of Alameda Science Annex, and College of Alameda Aviation Maintenance Facility

ATTACHMENT C

PROPOSED SCOPE OF WORK

Energy Conservation Measures to Be Implemented

ECM #	Description
1	Interior and Exterior LED Lighting Retrofits
2	Exterior Safety Lighting
3	HVAC Upgrades
4	HVAC Energy Management Control System Upgrades
5	Electric Vehicle Charging Stations
6	Transformer Upgrades
7	Water Fixture Upgrades
8	Solar Photovoltaic Canopy System
9	Battery Energy Storage Systems

ECM 1: Interior and Exterior LED Lighting Retrofits

The table below lists the locations of the interior and exterior lighting retrofits.

Site	Interior	Exterior
College of Alameda	X	X
College of Alameda Science Annex	X	X
College of Alameda Aviation Maintenance Facility	X	X
Laney College	X	X
Merritt College	X	X

Scope of Work:

Scope	DSA Submittal
ECM 1: Interior and Exterior LED Lighting Retrofit	No Submittal – Exemption IR A-22

1. The following is a summary of typical retrofits.
 - a. Interior Retrofits
 - i. **High Efficiency light emitting diode (LED) Upgrades**
 - ii. **Hi-Bay Fixture Upgrades**
 - iii. **Lighting Controls –**
 - iv. **Emergency Ballasts –**
 - b. Exterior Retrofit
 - i. **LED Lighting for Exterior Applications.**
 - ii. **Lighting Controls**

ECM 2: Exterior Safety Lighting

Scope of Work:

Scope	DSA Submittal
ECM 2: Exterior Safety Lighting	No Submittal – Exemption IR A-22

1. The following is a summary of typical retrofits.
 - a. complete the scope as described below:
 - i. Replacement of sixteen (16) existing canopy light fixtures
 - ii. Installation of thirty-three (33) 20W canopy light fixtures in existing empty can.
 - iii. Installation of thirty-nine (39) new fixtures where no light fixtures currently exist,.

ECM 3: HVAC Upgrades

Scope	DSA Submittal
ECM 3.1: Boiler Burner Upgrades	No Submittal – Exemption IR A-22
ECM 3.2: Rooftop Package Units	Letter of Structural Compliance – Exemption IR -10
ECM 3.3: Rooftop Heat Pump Units	Letter of Structural Compliance – Exemption IR -10
ECM 3.4: Multi-Zone Rooftop Units	Structural: Fire, Life and Safety: Accessibility
ECM 3.5: Air Handling Units	Letter of Structural Compliance – Exemption IR -10
ECM 3.6: Exhaust Fans	No Submittal – Exemption IR A-22
ECM 3.7: Heating Hot Water Pumps	No Submittal – Exemption IR A-22
ECM 3.8: Central Plant	Structural: Fire ,Life and Safety: Accessibility

General HVAC Demolition Scope

1. Dispose of refrigerant, piping, and equipment in accordance with applicable codes and regulations.

General New HVAC Work Scope:

1. If required, prepare and submit Letter of Structural Compliance or design drawings to DSA for approval

ECM 3.1: Boiler Burner Upgrades

Demolition:

Remove and dispose of the existing mechanical equipment below:

- Six (6) burners and boiler control panels

New Work:

1. Provide and install six (6) new Pro Fire burners and boiler control panels on the boilers
2. Commission boiler systems and verify proper operation to ensure optimum natural gas consumption by the boiler

ECM 3.2: Rooftop Package Units

Demolition:

Remove and dispose sixteen (16) gas packaged units.

New Work:

1. Provide and install (16) rooftop package units.

ECM 3.3: Rooftop Heat Pump Units

Demolition:

Remove and dispose six (6) rooftop heat pump units.

New Work:

1. Provide and install six (6) rooftop heat pump units.

ECM 3.4: Multi-Zone Rooftop Units

Demolition:

1. Remove and dispose six (6) of the existing units.

New Work:

1. Provide and install five (5) new multi-zone units.

ECM 3.5: Air Handling Units

Demolition:

1. Remove and dispose nine (9) rooftop air handling units.

New Work:

1. Provide and install nine (9) new air handling units.

ECM 3.6: Exhaust Fans

Demolition:

1. Remove and dispose thirty-seven (37) exhaust fans.

New Work:

1. Install thirty-seven (37) exhaust fans.

ECM 3.7: Heating Hot Water Pumps

Demolition:

1. Remove and dispose of eight (8) heating hot water (HHW) pumps.

New Work:

1. Install eight (8) HHW pumps.

ECM 3.8: Central Plant

Demolition:

1. Remove and dispose (3) three 200 ton water cooled chillers, (3) three primary chilled water (CHW) pumps, (2) two secondary chilled water pumps, (3) three cooling towers and (3) three condenser water pumps.

New Work:

1. Install (3) three 300 ton water cooled chillers, (3) three primary chilled water pumps, (2) two secondary chilled water pumps, (3) three cooling towers and (3) three condenser water pumps.

ECM 4: HVAC Energy Management Control System Upgrades

Scope of Work:

1. Provide firmware upgrades from Version 3.33 to Version 3.4 to the controllers.
2. The EMS will be accessible through a Windows based graphical interface located at the District Office.
 - a. 180 controller panels at Laney College
 - b. 150 controller panels at Alameda College (Including Science Annex)
 - c. 254 controller panels at Merritt College
 - d. 170 controller panels at Berkeley City College

ECM 5: Electric Vehicle Charging Stations

Bollard style level 2 commercial dual port electric vehicle charging stations will be installed at the following locations.

Site	Number of Charging Stations	Total Number of Ports
College of Alameda	10	20
Laney College	5	10
Merritt College	10	20

Scope of Work:

Scope	DSA Submittal
ECM5: EV Charging Stations	Accessibility

1. Prepare and submit design drawings to DSA for approval
2. Wiring between each system's charging stations shall be with copper wire. Aluminum wire will be used from each system's AC combiner to the main point of connection at the site's electrical switchgear.

ECM 6: Transformer Upgrades

Fifty-four (54) existing transformers at College of Alameda, Laney College, and Merritt College are to be replaced with new, similarly sized high-efficiency transformers.

Scope of Work:

Scope	DSA Submittal
ECM 6: Transformer Upgrades	No Submittal – Exemption IR A-22

ECM 7: Water Fixture Upgrades

Scope of Work:

Scope	DSA Submittal
ECM 7: Water Fixture Upgrades	No Submittal – Exemption IR A-22

ECM 8: Solar Photovoltaic Canopy System

Provide and install a solar photovoltaic (PV) canopy system at the following location:

Facility	Address	Est. kWdc
Merritt College	12500 Campus Drive, Oakland CA 94619	354 kW

Scope of Work:

Scope	DSA Submittal
ECM 8: Solar PV Canopy System	Structural: Fire, Life and Safety: Accessibility

1. Prepare and submit design drawings to DSA for approval and to local utility for interconnection permits.
2. Provide geotechnical evaluations necessary for design requirements.
3. Provide utility interconnection drawings and application management services.
4. This scope includes ADA striping and signage under the footprint of the canopies.

ECM 9: Battery Energy Storage Systems

Design, engineer, and install Battery Energy Storage Systems (BESS) at the locations in the table below:

Site	Interior
College of Alameda	250kW/500kWh
Laney College	750kW/1500kWh
Merritt College	250kW/500kWh

Scope of Work:

Scope	DSA Submittal
ECM 9: Battery Energy Storage Systems	Structural: Fire, Life and Safety: Accessibility

ATTACHMENT D

PRICING PROPOSAL FORM

PROPOSAL FOR: Prop39 / Energy Infrastructure

Improvement Project PROCURMENT No.: RFQ/P 18-19/23

TO: Peralta Community College District ("District")

FROM: _____ ("Proposer")

Pursuant to and in compliance with the Request for Proposal ("RFP"), the undersigned Proposer, having familiarized him/her/itself with, the RFP, all Addenda, all documents attached thereto and incorporated therein, all applicable laws, the local conditions affecting the performance of the project, and the cost of the services requested and work at the place where the work is to be done, hereby proposes and agrees to perform within the times stipulated, the Design Build project, including all of its/their component parts, and everything required to be performed, including its acceptance by the District, and to provide and furnish any and all labor, services, materials, tools, expendable and non-expendable equipment, utilities, apparatus, transportation services, and the like, including all applicable California sales and other applicable taxes, permits, licenses and fees required by the agencies with authority in the jurisdiction in which the work will be located necessary to perform the Design Build contract and complete all of the terms and conditions of the Design Build contract, including the services and work in a workmanlike manner required in connection with the services and work required by this Proposal, for the District's project identified above, all in strict conformance with the RFP and all documents attached thereto and incorporated therein, and all applicable laws, for the amounts set forth herein below:

A. Phase I - Design, Approval, Open Book Bidding & Establishing GMP Services:

The Phase I – Survey, Design, Approval, Estimating, Open Book Bidding & Establishing Guaranteed Maximum Price (GMP) Services are described generally in: the RFP.

Using the Projected Construction Budget set forth in the RFP, proposer agrees to provide **ALL** Phase I Design Services for the Energy Efficiency / Energy Infrastructure Improvements Project, set forth below as, a percentage, the amount of the DBE Fee for Phase1 services.

1. Design Services

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

B. Phase II – Construction Services:

Phase 2 - Construction Services

Using the Projected Construction Budget set forth in the RFP, proposer agrees to provide the following construction related services for the Energy Efficiency / Energy Infrastructure Improvements Project, set forth below as, a percentage of the construction budget, the amount of the DBE Fee for the indicated Phase 2 services.

- a. costs of supervision and management, at all levels above trade forepersons, including without limitation, management by the project manager, assistant project manager(s), project engineer(s), general superintendent, project superintendent, assistant superintendent(s), project accounting staff, estimators, schedulers, design and engineering services, including draftsman, secretarial, clerical, and the like, and all other costs related thereto;

1. Project Management

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

2. Construction Management

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

1. Percent for DBE's General Conditions:

The Proposer agrees that the amount of the Proposer's General Conditions, as defined below, for all Phase II Construction Services required by: the RFP, *based on the construction duration for the Energy Efficiency / Energy Infrastructure Improvements Project* stated in the RFP, shall be, as set forth below as, a percentage of the construction budget.:

1. General Conditions

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

2. Cost of Bond

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

“General Conditions Costs” means the following costs (including, without limitation, wages, salaries and other personnel costs) expected to be incurred by Design-Builder or its General Contractor for purposes related to or in furtherance of performance or administration of the Construction portion of the Work by the Design- Builder or General Contractor (as distinguished and separate from performance or administration of the Work by a Subcontractor or Sub-consultant):

- .1 costs of general secretarial and clerical support, certified payroll management, labor compliance requirements, and related assistants;
- .2 costs of field office and field operations, including, without limitation, office/trailer, furniture, copiers, computer hardware, computer software, internet, fax machines, drinking water and other drinks, first aid supplies, field engineering supplied, office supplies and related costs and supplies and including one furnished and equipped small office for use of the Inspector(s) of Record;
- .3 costs related to communication including without limitation, telephones, cell phones, pagers, two- way radios and portable devices, cameras and videos/DVD recording equipment and costs of usage related thereto;
- .4 costs related to preparation or implementation of safety programs, including, without limitation, costs of Design-Builder’s safety officer(s) and related supplies, tools and equipment;
- .5 costs of quality assurance/quality control (QA/QC) program, QA/QC manager and related costs of supplies, tools and equipment;
- .6 costs of postage, express delivery and courier service;
- .7 costs of travel (including, without limitation, auto and parking expenses) and related subsistence;
- .8 costs of temporary fencing, parking facilities and all forms of Site security;
- .9 costs of reproduction, blueprinting, use of BIM/CADD and other copying requirements set forth in the Contract Documents;
- .10 costs of clean up, dust or noise control, storage on Site, trash disposal and temporary toilet facilities;
- .11 costs of temporary water, power, gas, sewer, telephone, data, any other costs of temporary services, not directly related to the Work;
15. costs of on-site and off-site storage facilities or rental expenses;
16. costs of scaffolding, man lifts, tower and mobile cranes and other hoisting equipment for general use of trades that traditionally do not provide their own

material placement as a part of their contract;

17. costs of federal, state, or local business, income, and franchise taxes.

DBE's Fee (Overhead and Profit) for Phase II Construction Services:

Using the Projected Construction Budget set forth in the RFP for the Energy Infrastructure Improvements Project, set forth below as, a percentage, the amount of the DBE Fee for overhead and profit for which you will perform all Phase II Construction Services for the Energy Infrastructure Improvements Project:

1. Overhead

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

2. Profit

_____ % (stated in numerals)

\$_____ Dollar amount (stated in numerals)

PROJECT TOTAL MARKUP A+B \$_____ Dollar amount (stated in numerals)

I, the below-indicated Proposer, declare under penalty of perjury, that the information provided and representations made in this Pricing Proposal Form are true and correct.

Proper Name of Proposer as registered with the Contractor's State License Board **and** the California Secretary of State's Office

Address

By: _____

Date: _____

Signature of Proposer

NOTE: *If Proposer is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents; if Proposer is a general partnership, the true name of each partner shall be set forth above, together with the signature of the partners; if the Proposer is a Limited Liability Company, then the true name of each Managing Member shall be set forth above, together with the signature of each Managing Member; if the Proposer is an individual, his/her signature shall be placed above. All signatures should be made in permanent blue ink.*

FORM B - PROPOSITION 39 FUNDING APPLICATION

2/5/2018

BASELINE PROJECT MILESTONES

ID	Current Status	Project Opportunity Identified	Project Calcs and Funding Application Submitted to Utility	Utilities Approve Project for Incentives	Funding Request Submitted to CCCCCO/Funding Approved	Implementation Start	Implementation Complete
01	Developing	11/10/2017		12/4/2017	2/10/2018	5/11/2018	8/9/2018
02	Developing	11/10/2017		12/4/2017	2/8/2018	5/9/2018	8/7/2018

COMMENTS

This application contains interior and exterior deemed lighting retrofit projects at various buildings across Laney and Merritt College. [BRL 2/5/18]

By signing below, I hereby commit the Community College District identified above to implement the energy projects identified on the referenced Project Name and Number using Proposition 39 funding allocated for this purpose by the Chancellor's Office, and will comply with the CCC Proposition 39 Energy Project Guidelines and all legal requirements. Notify your utility account representative(s) promptly of any schedule changes.

Signed:

Name/Title:

District:

Date:

Charles Neal
 CHARLES NEAL Sustainability Director
 Peralta CCD
 Feb. 6, 2018