

ADDENDA

RFQ NO. 18-19/22

Peralta Community College District

February 28, 2019

RFQ NO.: 18-19/22 Architectural Engineering Services District-Wide

ADDENDA No. 3

This addenda supersedes items of the original contract documents wherein it is inconsistent with it. All other conditions remain unchanged. The following changes, modifications, corrections, additions or clarifications shall apply to the contract documents and shall be made a part of and subject to all of the requirements thereof as if originally specified or shown. It is the responsibility of the proposer to review the list of attachments to ensure that the addendum is full and complete. This Addenda modifies the original RFQ Documents for the above qualification packet. **Acknowledge receipt of this addenda in the space provided on the packet. Failure to do so may subject Proposer to disqualification.**

Responses to RFI

1. Will the RFQ/Ps for the four (4) fast-tracked projects the District is working on be released prior to selection for RFQ 18-19/22 in which case not-yet-prequalified firms can respond?

Response: No.

2. Can you provide a link of the Districtwide Facilities Master Plan?

Response: The District completed a comprehensive District-Wide Facilities Master Plan (FMP) with the assistance of WLC Architects in 2009. In 2018, Steinberg/Hart Architects (SVA) assisted the District in conduction and completing an update to the initial District-Wide FMP. The updated FMP can be viewed at the following web address:

<http://web.peralta.edu/general-services/facilities-master-plan-final-draft/>

3. Does the District want us to submit a sub consultant team?

Response: Not at this time. Submitting a sub consultant team is optional. The District understands that sub consultants may not be identified or change prior to bidding a specific project. A complete list of sub consultants is required when bidding on a specific project. No substitutions are permitted without written approval of the District once a project is awarded and your list of sub consultants is approved by the District. Otherwise, penalties may be assessed.

4. Is there any advantage to submitting a sub consultant team if it's optional?

Response: No – See response #3.

5. Would we be required to respond to any subsequent RFPs with the sub consultant team?

Response: Once selected to submit a project proposal, identification of a sub consultant team is required. It is left to the prime consultant to identify its sub consultant(s) based on the specificity of each RFP's individual scope of work.

6. If a sub consultant team is selected, can resumes be excluded from the page limit?

Response: Sub consultant resumes are not required at this time. If they are included, those pages will be counted in the page limit.

7. Are the required forms only for the prime architect to fill out?

Response: Yes. The objective of this RFQ is to learn more about prime organizations and their ability to provide the subject services as a prime consultant.

8. Does an hourly rate sheet need to be submitted?

Response: Yes.

9. Were the RFQ packages submitted in May 2018 for the 2018 RFQ for Architectural/Engineering Services reviewed by the District?

Response: Not applicable to this RFQ.

10. What was the outcome of that RFQ process?

Response: Not applicable to this RFQ.

11. It appears that there are some fast track projects coming out from the 2018 submission, based on the original Bond Measure A. Will those RFP's be predicated on a pool generated from RFQ# 17-18/10; or will they be general RFP's, or will they be predicated on a pool based on RFQ #18-19/22.

Response: Prime consultants selected for upcoming projects funded by Measure G will be selected from the pool based on RFQ# 18-19/22.

12. Please confirm that only Architects need submit qualifications for Architectural/Engineering Services RFQ 18-19/22 and that there may be an Engineering RFQ issued at a later date.

Response: Certain projects call for engineering services. Therefore, engineering firms are encouraged to submit qualifications under this RFQ. A separate RFQ for engineering services will not be issued in the future.

13. The District mentioned that Architects could submit on their own or with sub consultants. Would sub consultants on shortlisted teams be contracted through the Architect even for projects that do not have an architectural component?

Response: Not all projects require architectural or engineering services. Therefore, sub consultants are encouraged to submit qualifications in the event that the District has projects that do not have an architectural component.

14. For projects that do not require Architectural services, such as the infrastructure projects that fall within the scope of RFQ: 18-19/22, are engineering firms required to be a part of an Architect-led team in order to submit future proposals?

Response: Request for proposals will be based on the specificity of the project scope of work. Engineering firms are not required to submit proposals under an architect when architectural work is not required.

15. Will an RFQ be issued for Civil Engineering, Surveying, Traffic Engineering, Geotechnical Engineering and other engineering disciplines and when?

Response: Engineering services are encouraged to submit. The District will not develop a separate list for engineering disciplines.

16. Is it possible to start a joint venture with the firm that has not attended the pre-qualification meeting?

Response: Joint-venture proposals are acceptable. Documented attendance at the pre-qualification meeting of at least one representative from a joint-venture is required.

17. Since the District has included the General Provisions and the District Contract for Services, would the District like us to provide any comments and/or modifications we may have with either document and if so, is it acceptable to include these comments behind tab 7: Required Forms and exclude them from the page count?

Response: The General Provisions and District Contract for services are informational items. These documents were included solely to inform potential service providers of standard District expectations. Any comments will be included in the page count.

18. Are firms that did not attend the pre-qualification meeting still eligible to qualify for the Architectural Engineering service pool?

Response: No. This was a mandatory meeting. Firm representative attendance is documented with signatures on the mandatory meeting attendance list. The District will publicly post the attendance list on its website.

19. Where will the Aviation Training Center going to be located?

Response: College of Alameda

20. Please clarify the District's preference on including sub consultants including typical engineering disciplines and specialty consultants.

Response: Please review responses numbers 3, 4, 5 and 6 above referencing sub consultants, engineering disciplines and specialty consultants.

21. Will the 4 “urgent projects” be solicited under the 2018 Pre-Approved list as the recent Merritt Child Care Center was, as it appears they are planned through Measures prior to passage of Measure G?

Response: If Measure G funds are used, the architectural/engineering pool for services from RFQ # 18-19/22 may be utilized.

22. Please confirm that the categories of projects are under \$14M or up to \$40M

Response: The category of projects will be small, middle range and large.

- ***Small – between \$2.5 m – \$15m***
- ***Mid – between \$15m - \$40m***
- ***Large – \$40m and above.***

23. Will new master plans be done for each campus or has this been completed?

Response: See question # 2.

24. SVA was mentioned but it's unclear the context of their work for the District.

Response: See question # 2.

End of Addendum Three