

March 15, 2016

PCCD PROFESSIONAL DEVELOPMENT NEWSLETTER

THE LATEST IN PROFESSIONAL DEVELOPMENT NEWS

Who are we and what do we do?

“Professional Development means us as professionals, competent professionals; and also us as individuals, healthy individuals.”

The framework for our professional development (PD) and our Flex Days is the collaborate result of California state legislation, Ed. Code, and the Peralta District administration with the Peralta faculty union (PFT contract).

While state funding for staff development is now being offered to the colleges, it is imbedded in specific programs such as Equity and SSSP- not to campus PD committees. Faculty funding for committee disbursement was originally negotiated by the PFT and is outlined in Article 25: A total of \$120,000.00 disbursed amongst the campuses, proportionally based on FTEF (Full time equivalent faculty). These funds are dedicated to faculty professional development at each college including sabbaticals, individual travel and conferences, Flex Days, and other planned campus events.

Classified staff individual travel and conferences, are currently available at Laney and Merritt Colleges. Additional funds for classified staff, for all the colleges, are being solicited. (Please help keep this momentum going).

In [Chancellor Laquerre's District Day address](#), he recognized the faculty's value to the institution and announced an historic infusion of new funds to augment current PD funding. While the details are still being worked out, starting soon we can look forward to the doubling of our current number of sabbatical offerings and professional development funds!

“Cooked links” Ctrl+Click to follow links:

Staff Development Webpage:

<http://web.peralta.edu/staff-development/>

District Benefits

[Peralta employee
tuition waiver form](#)

[Peralta EAP Employee
Assistance Program](#)

Community Discounts

[SF Opera Mini and Full
subscriptions
Student/Teacher 50%
discount](#)

[California Academy of
Sciences discount
code: peralta](#)

[Berkeley Rep savings
15% \(50% if you're
under 30!\)](#)

Sleep Tips

More on the Staff Development webpage (Benefits webpage too)

WHO are the members on my campus Professional Development Committee and **HOW** were they selected?

Members serve for 2 years and are selected (one each and one jointly) by:

College Academic Senate Presidents and Campus PFT representatives = 3 faculty

College Classified Senate Presidents and Campus Classified Union representatives = 3 classified

College Presidents = 3 administrators

Each college is lucky to have both novice and veteran Professional Development Committee members.

BCC: Brandon Celaya (chair) rcelaya@peralta.edu, Scott Hoshida, Heather Dodge / Meredith Isaaksen (shared), Jennifer Lenahan, Joanna Louie, Theresa Rumjahn, (Karen Shields, alternate), Tram Vo-Kumamoto, Andre Singleton, _____

COA: Sherrone Smith (chair) ssmith@peralta.edu, Maurice Jones, Anthony Scoggins, Marivic Lizardo Lashawn Brumfield, _____, Florentino Ubungen, Toni Cook, William Watson

Laney: Chris Weidenbach cweidenbach@peralta.edu, Kelle Lynch-McMahon, David Simon, Agustin Rodriguez, Christy Blue, Jacqueline Ma, Denise Richardson, Phoumy Sayavong, Scott Strong

Merritt: Jason Holloway jholloway@peralta.edu, Charity Clay, Tom Renbarger, Margie Rubio, Samantha Knappenberger, Maria Spencer, Arnulfo Cedillo, Rachel Antrobus, Tina Vasconcellos

What is my Professional Development Obligation? How do I calculate it? How do I report it?

Professional obligations are calculated yearly and can be satisfied during each school year.

According to the PFT Contract, Appendix A 5, Professional Days are in lieu of regular class meetings;(and) contract, temporary and extra service faculty shall be paid as if they were conducting their regular classes during those days. Faculty may participate in more hours of activities than their obligation. However, no additional compensation will be paid for such participation.

So we ask, "How many hours do I usually teach on "X" Flex Day?"

For at least 40% of this time, attendance at a regularly scheduled Flex Day workshop or presentation is considered to be an obligation. The remaining 60% of the hours may be satisfied through individual projects or alternate means (including participation in conferences, workshops, department and college committee meetings).

Flex Day Reporting: Faculty reporting of professional development participation is required by the state and "kinda-sorta" could be done via Intranet; however several problems have been noted with this system. We have until the end of the school year to input and record your hours. Your choices are to use the online Intranet as it is now. Or you can hold onto your records. Then if / when improved you can use our Intranet system to report your entire years' activities. Alternatively you may manually document and submit your records to the District Educational Services /Staff Development Officer. ~ Either way, please always sign rosters and help make sure the rosters are submitted to District Staff Development c/o Miriam Zamora-Kantor.

And the numbers...

Starting at the beginning of this fiscal year and then we expect again this July, the district distribution of \$120,000.00 amongst the four campuses. IN ADDITION, we are looking for promised additional funds. If doubled, these numbers would represent a total of approximately \$45,000.00-95,000.00 to each campus!

As you read this letter, all four campus committees are currently reviewing and approving individual and group PD proposals. There is still time for *you* to find a conference or workshop or... Please contact your college PD committee for details on procedures, dates, limits and opportunities.

Kudos to: All the PDC bookkeepers! They are stellar in keeping the committees informed, educated and on track, as well as getting your requests processed: COA -[Marivic Lizardo](#), BCC -[Joanna Louie](#), Laney -[Eric Smith](#), and Merritt -[Margie Rubio](#).

More Kudos to: Our Chancellor Laguerre for his commitment, insight and foresight to recognize, fund, and foster additional professional development opportunities for faculty, as well as his eagerness to explore how we can include and extend professional development to all classified staff.

Coming Soon

Watch for announcements and look for your campus PDC newsletters to learn the guidelines, important dates and procedures, along with important deadlines to apply for funds.

Please don't feel burned out with announcements as there are many fine guest speakers and events happening on our campuses. If you can wade through announcements, lots of enticing treasures may be found.

FORWARD THINKING August 2016

August Flex Days planning

Thanks to all of you who worked on your program plans and thanks to the support of our college VPI's. The professional development needs that were noted on program plans have been captured for analysis and possible implementation!

Do you have ideas for a theme or focus? Please share your ideas with your campus Professional Development Committee.

Got Talent? We have a very knowledgeable and talented community. Do you have a special skill, some information or something you'd like to share? It could be for a Flex Day workshop or an offering during the semester. Contact your campus chair to discuss a plan.

Thinking about a sabbatical? Some prep info:

Complete info is available in the PFT Contract 26, R... Application ranking shall be a two step process. An applicant must pass Step One to move onto Step Two.

Step One: The committee is looking for: A clear statement of purpose; and Evidence of Institutional Support: what support mechanisms need to be in place for this sabbatical to be successful? For example, if the purpose of the sabbatical is to develop new curriculum for a department or discipline, there should be evidence of preparation and institutional support within the division and/or department. If the sabbatical is to learn new skills and/or knowledge, there should be evidence of acceptance into the training program or evidence of having met the preliminary qualifications, i.e., taking the GRE exam if the person is going to graduate school, or letters of acceptance from the appropriate agencies or individual);

The purpose must be achievable: There should be a clear, identifiable project or result and a method by which to measure completion.

Step Two: Applicants who have successfully completed Step One will have their applications scored and ranked in Step Two. Scoring will be based on the following:

- a. The plan of work relates significantly to the applicant's professional assignment: (15 points)
- b. The plan of work will greatly enhance the applicant's background and improve professional competence: (15 points)
- c. The plan of work will greatly benefit students: (15 points)
- d. The plan of work will greatly benefit colleagues and/or department: (15 points)
- e. The plan of work will greatly benefit the college: (15 points)
- f. The plan of work shows evidence of innovation and creative approaches to the issue and concerns addressed: (15 points)
- g. The plan of work is thorough and complete and definitely worth funding; (10 points)

It's not too early to speak to previous sabbatical applicants and recipients, your PDC chair, your peers, your students... and see what ideas emerge. Next applications will be due by November 15th, 2016 – in eight months!

WHAT HAPPENED ON January FLEX DAYS?

DISTRICT DAY <http://web.peralta.edu/staff-development/files/2015/10/Flex-Day-Agenda-Jan-2016.pdf> <http://web.peralta.edu/staff-development/files/2015/10/Flex-Day-Agenda-Jan-2016.pdf>

BCC <http://www.berkeleycitycollege.edu/wp/staff-dev/files/2014/01/Flex-Day-Spring-2016-1.19.16.pdf>

COA <http://web.peralta.edu/staff-development/files/2015/10/COA-Convocation-2016-Final.pdf>

LANEY <http://www.laney.edu/wp/professionaldevelopment/files/2016/01/January-2016-Laney-Flex-Days-schedule.pdf>

MERRITT <http://www.merritt.edu/wp/professionaldevelopmentcommittee/flexible-calendar/spring-2016-flex-days/> <http://www.merritt.edu/wp/blog/flex-day-2/>

What happened on last August Flex Days?

<http://web.peralta.edu/staff-development/files/2013/11/District-Flex-Day-Fall-2015-Agenda.pdf>

<http://www.laney.edu/wp/instruction/professional-development/flex-day-fall-2015/>

<http://www.merritt.edu/wp/professionaldevelopmentcommittee/wp-content/uploads/sites/334/2015/08/MC-Fall-2015-Flex-Day-Program.pdf>

I made it to the end of this newsletter and **I Still Have Questions**

Great! Let me know how I can help: Miriam Zamora-Kantor 510 466-7313,
mzamorakantor@peralta.edu







Dedication

This spring newsletter is dedicated to Mike Orkin, who in his role as Vice Chancellor of Educational Services has steadfastly led and supported generations of Staff Development Officers. We along with the campus chairs and committees, thank you.