

November 1, 2016

# PCCD PROFESSIONAL DEVELOPMENT NEWSLETTER



## *THE LATEST IN PROFESSIONAL DEVELOPMENT NEWS*

### **August 2016 Fall Flex Days ... and thinking ahead to January 2017**

Can you believe we are already more than halfway through this semester?!

Our four campus Professional Development Committees are busy planning for the next Flex Days coming up January 18, 19 & 20.

Would you like to be involved?

The deadlines to submit proposals will be set by each campus.

Proposals for Flex Days workshop are currently being accepted.

Got Talent? We have a very knowledgeable and talented community. Do you have a special skill, some information or something you'd like to share? Perhaps offer it for a Flex Day workshop or a presentation during the semester. Contact your campus chair to discuss a plan.

In case there are still District or college sign-in sheets or evaluation sheets still out there, please send them to me at the address below. Sign-in sheets for both Campus and the District Flex day activities make up the state mandated recorded

### Staff Development webpage:

<http://web.peralta.edu/staff-development/>

### District Benefits

Peralta employee  
tuition waiver form

Peralta EAP Employee  
Assistance Program

### **Community Di\$count\$**

**SF Opera Mini and  
Full subscriptions  
Student/Teacher  
50% discount**

<http://sfopera.com/edu>

California Academy of  
Sciences discount  
code: peralta

[www.calacademy.org/e-tickets2](http://www.calacademy.org/e-tickets2)

Berkeley Rep savings  
15% (50% if you're  
under 30!)

<http://tickets.berkeleyrep.org/single/EventListing.aspx?promo=PERALTA>

More on the Staff  
Development webpage  
(Benefits webpage too)

attendance and are housed at the district office, with the Staff Development Officer and the Vice Chancellor of Academic Affairs.

Your recorded attendance is counted toward your faculty and classified work obligation hours. Professional obligations are calculated yearly and can be satisfied during each school year.

**Flex Day Reporting:** Click [here](#) if you want to learn more about Faculty Obligation Hours

The Intranet system is not functional and we are not using it. For FLEX DAY events, just sign the rosters. For individual professional development activities, manually document and submit your hours to District Academic Affairs Attn. “Staff Development Officer Miriam Zamora-Kantor”.

Please remember to always sign rosters and help make sure the rosters are submitted to District Staff Development c/o Miriam Zamora-Kantor.



### **Forward Thinking January Flex Days Planning**

Thanks to all who worked on your annual program updates (APU’s). Did you notice the questions regarding funding requests and professional development needs? This gets filtered to our Professional Development (PD) Committees for analysis and possible implementation and may even influence who we get for key note speakers!

Please share your ideas with your campus Professional Development Committee, and start submitting your proposals.

## **2. What is Professional Development?**

“Professional Development means us as professionals, competent professionals; and also us as individuals, healthy individuals.”

The framework for our professional development and our Flex Days is the collaborate result of California state legislation, Ed. Code, and the Peralta District administration with the Peralta faculty union (PFT contract Article 25).

While state funding for staff development is being offered to the colleges, it is imbedded in specific programs such as Equity and SSSP- not to campus PD committees. Faculty funding for committee disbursement negotiated by the PFT, is outlined in Article 25: A total of \$120,000 disbursed amongst the campuses, proportionally based on FTEF (Full time equivalent faculty). These funds are dedicated to faculty professional development at each college, including sabbaticals, individual travel and conferences, and other planned campus events including campus Flex Days.

At the January District Day, in [Chancellor Laguerre's District Day address](#), he recognized the faculty's value to the institution and announced a historic infusion of new funds toward doubling the current PD funding. Starting at the beginning of the fiscal year in July, we received the contractual \$120,000.00 to the four campuses. PLUS we received \$60,000.00 of the \$120,000 promised augmented funds. This year's campus allocation showed a 50% increase to each campus!

BCC \$40,202

COA \$32,936

Laney \$70,529

Merritt \$36,333

We can look forward to more increases and to fruitful uses of this valuable resource! Your input to the campus Professional Development Committee can influence the outcomes.

Funds for **classified staff** individual travel and conferences are available through the Professional Development Committees at BCC, Laney and Merritt Colleges. Additional professional development funding for classified staff is being solicited. (Please help keep this momentum going.)

**Kudos to:** All the PDC bookkeepers! They are stellar in keeping the committees informed, educated and on track, as well getting your requests processed: COA -Marivic Lizardo, BCC - Joanna Louie, Laney -Carrie Ward Kelly, and Merritt -Margie Rubio.

Look for your campus reports to learn the details of your committee's activities, funds, procedures, etc.



## **WHO** are the members on my campus Professional Development Committee? **HOW** were they selected?

Members serve for 2 years and are selected by Senate presidents and Union representatives:

Academic Senate, PFT, joint = 3 faculty

Classified Senate, SEIU, joint = 3 classified

College Presidents = 3 administrators

Each college is lucky to have both novice and veteran PDC members.

**BCC:** Jenny Yap and Shawn McDougal (co-chairs) [bcc-profdev@peralta.edu](mailto:bcc-profdev@peralta.edu), Elena Givental, Jennifer Lenahan (bookkeeper), Joanna Louie, Karen Shields, Theresa Rumjahn (alternate and webmaster), Tram Vo-Kumamoto, Lisa Cook, Windy Franklin

**COA:** Sherrone Smith (chair) [ssmith@peralta.edu](mailto:ssmith@peralta.edu) Maurice Jones, Anthony Scoggins, Marivic Lizardo (bookkeeper) , Shaun Foster, Selwynn Montgomery, Tina Vasconcellos, Lilia Celhay, Tran Fong

**Laney:** Chris Weidenbach (non-member chair) [cweidenbach@peralta.edu](mailto:cweidenbach@peralta.edu), Kelle Lynch-McMahon, David Simon, Bruce Lazerus, Carrie Ward Kelly (bookkeeper), Agustin Rodriguez, Christy Blue, Denise Richardson, Gary Albury, Scott Strong

**Merritt:** Jason Holloway (chair) [jholloway@peralta.edu](mailto:jholloway@peralta.edu), Charity Clay, Tom Renbarger, Margie Rubio, Samantha Knappenberger, Maria Perez, Arnulfo Cedillo, Jeffery Lamb, Rosemary Delia

PD Chairs meet with Miriam for informative, creative, and productive monthly meetings.

As you read this letter, all four campus committees are currently reviewing and approving individual and group PD proposals. There is still time for you to find a conference or workshop or...



Contact your college PD committee for details on procedures, dates, limits and opportunities.



### 3. Sabbaticals and Retraining Leaves

Thinking about a sabbatical? Some prep info:

Complete info is available in the [PFT Contract](#) 26, R. Application ranking shall be a two-step process. An applicant must pass Step One to move onto Step Two.

Step One: The committee is looking for:

A clear statement of purpose; and

Evidence of Institutional Support: what support mechanisms need to be in place for this sabbatical to be successful? For example, if the purpose of the sabbatical is to develop new curriculum for a department or discipline, there should be evidence of preparation and institutional support within the division and/or department. If the sabbatical is to learn new skills and/or knowledge, there should be evidence of acceptance into the training program or evidence of having met the preliminary qualifications, i.e., taking the GRE exam if the person is going to graduate school, or letters of acceptance from the appropriate agencies or individual);

The purpose must be achievable;

There should be clear, identifiable project or result and a method by which to measure completion.

Step Two: Applicants who have successfully completed Step One will have their applications scored and ranked in Step Two. Scoring will be based on the following:

- a. The plan of work relates significantly to the applicant's professional assignment: (15 points)
- b. The plan of work will greatly enhance the applicant's background and improve professional competence: (15 points)
- c. The plan of work will greatly benefit students: (15 points)
- d. The plan of work will greatly benefit colleagues and/or department: (15 points)
- e. The plan of work will greatly benefit the college: (15 points)
- f. The plan of work shows evidence of innovation and creative approaches to the issue and concerns addressed: (15 points)
- g. The plan of work is thorough and complete and definitely worth funding; (10 points)

For more information, contact your PDC chair.

Next applications will be due by November 15th, 2016

### I know about Sabbatical Leaves, but what is a Retraining Leave?

If you want to keep most of your load, but need time to pursue an educational goal, a retraining leave might be right for you. Here is a hint and if you would like more information follow the [link](#) below.

Extracted from Article 26, S. Retraining Leave

1. Eligibility Faculty members must have been employed by the District as regular, contract employees for at least four years prior to application for retraining leave. The purpose of such leave is to improve and enhance the effectiveness of faculty member's on-the-job performance.

2. Requirements Faculty members receiving such a retraining leave will be required to enroll in an accredited college or university, or some other approved program acceptable to the District, which will qualify the individual to meet the minimum qualifications and competencies necessary to provide service in the area he or she is preparing to work in.

## 7. Salary

a. Retraining leave pay will be based on 75% of the approved leave portion of the employee's regular contract. For example, if an employee's regular contract is 1.0 and his or her approved retraining leave is .50, computation of pay is as follows: .50 at 1 regular contract rate of pay; .50 at 75% of regular contract rate of pay.

Link to [union contract](#) - See Article 26 S.

## 4. Happy Hour

4:30-5:30

Bistro - Happy Hour

Join us at the Bistro: share your thoughts of the day; meet your colleagues, familiar and new. Enjoy hors d'oeuvres and libations amidst the natural beauty of the estuary, the community garden and our Bay Area climate. Everyone is invited.

Who knew we could have so much fun with non-alcoholic drinks?



Special thanks to Alfred Brown, for the drinks and for these recipes:



**Pineapple Ginger Sparkler:**  
(serves 4)

4 cups (1 liter) ginger ale,  
chilled  
4 cups pineapple juice,  
chilled  
1 piece (2 inch) fresh ginger,  
sliced thin  
1 Orange thinly sliced -1/2  
cup fresh Basil sliced

Slice ginger and mix with  
pineapple juice and simmer,  
cool down , add ginger ale  
stir and add orange slices  
and basil, refrigerate.



**Virgin Sangria:**  
(serves 8)

4 cups of Mango Passion  
Fruit Juice  
2 cups of Pineapple Juice  
2 cups of Apple Juice  
2 cups of Club Soda or  
Sparkling Water  
1 Lime (squeezed)  
1 Apple (peeled, cored and  
sliced)  
1 Orange (sliced)  
1 Lemon (sliced) Directions:

Add all liquids together and  
stir, add fruit and stir serve  
cold or iced.



**Virgin Mimosa:**  
(serves 12)

4 cups of Ginger Ale  
8 cups of Orange Juice  
1/2 cup Grenadine Syrup

Directions: Add orange juice,  
ginger ale, stir gently, pour in  
grenadine in circular motion  
and serve.

**What made our recent August 17th Flex day a success?**

**So very many people generously shared their talents.**

A partial list includes:

- |                   |                  |                |                          |            |
|-------------------|------------------|----------------|--------------------------|------------|
| Luther Aaberge    | Alex Hernandez   | Dale Nabeta    | Mario Rivas              |            |
| Alexis Alexander  | Jeff Heyman      | Danny Nguyen   | Nancy Delaney River      |            |
| Phyllis Carter    | Brandi Howard    | Rochelle Olive | Jennifer Benford Seibert |            |
| Veronica Crawford | Jowel Laguerre   | Tae-Soon Park  | Inger Stark              |            |
| Yashika Crawford  | Amy Marshall     | Cody Pelletier | Karen Talbot             |            |
| Bob Frost         | Michael T. Moore | Vu Phan        | Nghiem Thai              | David Yang |

## Hey! Additional Kudos for our food and libations!

Scott Strong & Alfred Brown, Laney Catering, Khalil Hamadeh, the Big Apple Cafe, and Stan Dodson, La Farine Bakery

Watch for announcements and look for your campus PDC newsletters to learn the guidelines, important dates and procedures, along with important deadlines to apply for funds.

There are many fine guest speakers and events happening on our campuses and if you keep an eye out for announcements, enticing treasures may be found.



**More Kudos** to: All the amazing faculty, staff, administrators and students who share their skills and talents for the good of us all. Again thank you to Chancellor Laguerre for his support and for making good his vision of increased funding for professional development

I made it to the end of this newsletter and **I Still Have Questions**.

Great! Let me know how I can help: Miriam Zamora-Kantor 510 466-7313, [mzamorakantor@peralta.edu](mailto:mzamorakantor@peralta.edu)