REGULAR MEETING OF THE BOARD OF TRUSTEES

Tuesday, December 11, 2012

5:00 p.m. Closed Session

6:30 p.m. Reception
   There will be a public dessert reception to Honor
   Outgoing Trustee Hodge, Incoming Trustee Brown, and
   Re-Elected Trustees González Yuen, Gulassa, and Withrow.

7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on Peralta TV – Cable Channel 27 – Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on Granicus:

Link on the Peralta Board Website: http://web.peralta.edu/trustees/meetings-votelog/

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

AGENDA

CALL TO ORDER (5:00 p.m.)

CLOSED SESSION (5:01 p.m.)

Topics to be discussed include:
   Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
   Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
• Conference with Legal Counsel (54956.9(a)), Johnson v. PCCD, U.S. District Court, Northern District of CA Case No. C08-4152
• Conference with Legal Counsel (54956.9(a)), Payne v. PCCD, United States District Court, Case No. C08-03133.
• Conference with Legal Counsel (54956.9(a)), Abdur-Rasheed v. PCCD, United States District Court, Case No. CV 11-1744.
• Conference with Legal Counsel (54956.9(a)), Vogt v. PCCD, Alameda County Superior Court, Case No. RG11-573757.
• Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
• Conference with Legal Counsel (54956.9(a)), PCCD v. KYJ Associates, Alameda County Superior Court, Case No. RC08376707.
• Conference with Legal Counsel (54956.9(a)), Jackson v. PCCD, Alameda County Superior Court, Case No. RG11601534.
• Conference with Legal Counsel (54956.9(a)), Kogo v. PCCD et al., Alameda County Superior Court, Case No. RG12613106.
• Conference with Legal Counsel (54956.9(a)), Burk v. PCCD, Alameda County Superior Court Case No. RG12633720.
• Conference with Legal Counsel (54956.9(a)), Chabala v. PCCD; Opong-Mensah, Alameda County Superior Court Case No. RG12655323.
• Conference with Legal Counsel (54956.9(a)), First National Insurance Co. v. PCCD, U.S. District Court, Northern District of CA Case No. CV12-5943.
• Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (9 cases).

Conference with Real Property Negotiator (Government Code § 54956.8):
• Negotiator Ikharo, 2120 University Avenue, Berkeley, California, 94704.
• Negotiator Ikharo, 2025 Center St, Berkeley, California, 94704.
• Negotiator Ikharo, 1950 Addison Street, Berkeley, California, 94704.

• Consider Approval of College President, Berkeley City College.
• Consider Approval of College President, Merritt College.
• Consider Approval of Director of Capital Projects, District Office.
• Consider Approval of Facilities Project Manager, District Office.
• Consider Approval of Director of Purchasing, District Office.

OPEN SESSION (7:00 P.M.)

PLEDGE OF ALLEGIANCE

ROLL CALL Trustees Brown, Pr_ Ab_, González Yuen Pr_ Ab_, Guillén Pr_ Ab_, Handy Pr_ Ab_, Hodge, Pr_ Ab_, Riley Pr_ Ab_, Withrow Pr_ Ab_, and Gulassa Pr_ Ab_, Student Trustees Clegg Pr_ Ab_ and Cervantes Pr_ Ab_.

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REPORT OF ACTION TAKEN IN CLOSED SESSION  (7:01 P.M.)

APPROVAL OF THE AGENDA  (Please state the Agenda Item Number and Identify the Issue)  (7:02 P.M.)
At this time, Board members or the Chancellor may request to modify the agenda. Board members may request that items on the consent calendar be removed to be addressed separately on the Action Calendar. Subsequent to the approval of the consent calendar, the items removed from the consent calendar are discussed and voted on separately. Changes to the agenda are to be approved by a majority of the Board. The Board will move to the Action Calendar items with public speakers.

AWARDS  (7:03 P.M.)
Presentation of Awards to outgoing Trustee Hodge, and President Gulassa and Vice President Riley.

SWEARING-IN CEREMONY of INCOMING TRUSTEES  (7:05 P.M.)
• Swearing-in of Incoming Trustees Meredith Brown, Nicky González Yuen, Cy Gulassa, and Bill Withrow.

ANNUAL ORGANIZATIONAL MEETING (7:15 P.M.)

Election of President of the Board of Trustees, 2013

Election of Vice President of the Board of Trustees, 2013

Appointment of Secretary of the Board of Trustees, 2013

Board Self-Evaluation Review 2012

APPROVAL OF THE MINUTES  (7:20 P.M.)

1. Consider Approval of the Regular Board meeting Minutes of November 13, 2012. Consider approval of the regular Board meeting minutes of November 13, 2012. The minutes are posted on Granicus.
PUBLIC COMMUNICATION (7:25 P.M.)
At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (3 minutes per individual maximum) will be provided for speakers under this agenda section. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Written statements can be submitted for inclusion into the Board minutes to the Board Clerk, and members of the public are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.)

REPORTS (7:40 P.M.)
The Board requests that constituent group reports and presentations be brief and concise, and that only electronic copies be provided for posting.
All open session reports and meeting materials have been submitted to the Board electronically, and are available for public viewing on Granicus.

2. **Associated Student Government Reports**
Representatives of the Associated Student Governments will be afforded an opportunity to address the Board. (Please provide your Name, College, and Position, and line-up to speak.)

3. **Chancellor’s Reports**
Chancellor’s Report Dr. José M. Ortiz
Vice Chancellor’s Reports
- **Budget Update** Vice Chancellor Gerhard
- **Enrollment Update** Interim Vice Chancellor Orkin
- **Student Services Update** Vice Chancellor Ng
- **General Services Update** Vice Chancellor Ikharo
- **Awards Received from the City of Berkeley & State Assembly**
  - Energy Efficiency Excellence
  - Certificate of Recognition, Energy Smart Buildings
- **Human Resources** Vice Chancellor Largent

College Reports
- **Berkeley City College** Interim President Budd
- **College of Alameda** President Jackson
4. **Board of Trustees’ Reports**
   At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

5. **District Academic Senate Report** **Presenter:** DAS President Karolyn van Putten

### PRESENTATIONS (8:00 P.M.)

6. **Review of June 30, 2012 Annual Audit Report** (10 minutes) **Presenter:** Heidi White, Vavrinek, Trine, Day & Co., LLP
   There will be a review of the June 30, 2012 Annual Audit report, which relates to agenda Item 22 on the consent calendar.

7. **Strengthening Pathways, Systems, and Services to Maximize Student Success: Report on Merritt College’s Title III Grant Project.** **Presenter:** Dr. Audrey Trotter, Project Director (10 minutes)
   There will be a report on Merritt College’s Title III grant project.

8. **Laney College Facilities Master Plan** (10 minutes) **Presenters:** Vice Chancellor Ikharo, Suniya Malhotra and Rob Barthelman, STV Architects
   Vice Chancellor Ikharo and representatives from STV Architects (formerly architecture/VBN) will give a presentation on the Laney College Facilities Master Plan. This relates at agenda Item 28 on the consent calendar.

9. **Study Session on Proposed Board Policies** **Presenter Jim Grivich** (10 minutes)
   The Board will conduct a study session on the Board Policy and Administrative Procedure Project. Based upon the Accreditation Commission’s June 30, 2011 letter Recommendation 4, the Board will evaluate selected Board policies and implement actions to resolve deficiencies. The following policies are presented for review, and will return to a future Board meeting for adoption:
   - BP 2510 Participation in Local Decision Making
   - BP 2710 Conflict of Interest
   - BP 3510 Workplace Violence
   - BP 3540 Sexual and Other Assaults on Campus
   - BP 3600 Auxiliary Organizations
   - BP 3720 Information Technology Use
   - BP 3810 Liability Claims against the District
• BP 3820 Gifts
• BP 4210 Student Learning Outcomes
• BP 5020 Nonresident Tuition
• BP 5150 Extended Opportunity Programs and Services
• BP 5400 Associated Students Organization
• BP 5410 Associated Students Elections
• BP 5700 Athletics
• BP 6100 Delegation of Authority for Business
• BP 6150 Designation of Authorized Signatures
• BP 6550 Disposal of Property
• BP 6750 Parking
• BP 7240 Confidential Employees
• BP 7250 Academic Administrators
• BP 7260 Classified Managers
• BP 7280 Volunteers
• BP 7310 Nepotism
• BP 7330 Communicable Disease
• BP 7335 Health Examinations
• BP 7340 Leaves
• BP 7350 Resignations
• BP 7360 Discipline and Dismissal – Academic Employees
• BP 7365 Discipline and Dismissal – Classified Employees
• BP 7370 Political Activity
• BP 7380 Ethics, Civility and Mutual Respect
• BP 7381 Cash In-Lieu of a Paid Medical Benefits Option

**CONSENT CALENDAR  (9:00 P.M.)**

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Motion on the Consent Calendar**

**Public Comments on the Consent Calendar**

**Vote on the Consent Calendar**
BOARD MATTERS

10. Consider Approval of Board Policy 4030 Academic Freedom (New Policy)  
    Presenter: Chancellor Ortiz  
Consider approval of Board Policy 4030 Academic Freedom (New Policy). The Chancellor recommends approval.

11. Consider Approval of Board Policy 6620 Naming of Buildings (Replaces Board Policy 6.87)  
    Presenter: Chancellor Ortiz  
Consider approval of Board Policy 6620 Naming of Buildings (Replaces Board Policy 6.87). The Chancellor recommends approval.

EDUCATIONAL AND STUDENT SERVICES

12. Consider Approval of Course and Program Additions, Deactivations and Changes  
    Presenter: Interim Vice Chancellor Orkin  
Included for approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The packet entitled “Curriculum and Instruction Recommendations – November 2012” contains course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and CIPD. The Chancellor recommends approval.

13. Consider Approval of a Contract Extension with Design4X, Inc. for Mark Martin for Advanced Manufacturing and Industrial Maintenance Workforce Development at Laney College  
    Presenter: Interim Vice Chancellor Orkin  
Consider approval of a contract extension for Dr. Mark Martin, doing business as Design4X, Inc., not to exceed $8,000 for Advanced Manufacturing and Industrial Maintenance workforce development at Laney College through January 31, 2013.  
    Funding Source: Grant funded Bay Area Workforce Funding Collaborative (BAWFC) / San Francisco Foundation. The initial contract amount was for $110,000 from February 1, 2012 to December 31, 2012, which brings the total contract amount to not exceed $118,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

14. Consider Approval of a Contract Agreement with Design 4X, Inc. for Mark Martin for Project Management Services for the Advanced Manufacturing and Industrial Maintenance Education and Workforce Development Grant at Laney College  
    Presenter: Interim Vice Chancellor Orkin  
Consider approval of a contract agreement for Dr. Mark Martin, doing business as Design4X, Inc., not to exceed $145,000 from February 1, 2013 through January 31, 2014 for project management services to Laney College’s grant for Advanced Manufacturing and Industrial Maintenance education.  
    Funding Source: San Francisco Foundation. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.
15. **Consider Approval of the Bay Area Workforce Funding Collaborative (BAWFC) / San Francisco Foundation Grant for Advanced Manufacturing and Industrial Maintenance Education and Workforce Development at Laney College**

**Presenter: Interim Vice Chancellor Orkin**

Consider approval of a grant from the San Francisco Foundation not to exceed $254,074 for February 1, 2013 through January 31, 2014 to support education and workforce development in Advanced Manufacturing at Laney College. **Funding Source:** Bay Area Workforce Funding Collaborative (BAWFC) / San Francisco Foundation. Laney College will develop curriculum in Advanced Manufacturing and Industrial Maintenance and provide education and workforce development to approximately 100 students, including students already enrolled in the Industrial Maintenance Career Advancement Academy program, to prepare these students for high-skilled, high-wage careers in the manufacturing sector. The grant will also fund the alignment of Laney’s Machine Technology curriculum with the National Institute of Metalworking Skills (NIMS) certification system so that Laney students will be eligible for industry-recognized NIMS certifications. The grant will also fund Laney’s efforts to strengthen its regional employer network, to develop internships and direct job placements in industry for students, and to ensure that the Laney curriculum meets the needs of multiple industry employers within the Bay Area labor market. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

16. **Consider Approval of the California Community College Chancellor’s Office IDRC Grant for Machining and Industrial Maintenance Apprenticeship Programs at Laney College**

**Presenter: Interim Vice Chancellor Orkin**

Consider approval to accept a $129,283 grant from the California Community College Chancellor’s Office EWD Industry Driven Regional Collaborative (IDRC) for machining and industrial maintenance apprenticeship programs, Laney College. **Funding Source:** California Community College Chancellor’s Office EWD Industry Driven Regional Collaborative (IDRC). The objective of this grant is to strengthen the competitiveness of local manufacturing, design, and product development firms by reconstituting apprenticeship programs in the Bay Area. The grant will focus on apprenticeships in machining, Computer Numerical Control (CNC) machining, and industrial maintenance. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

17. **Consider Approval of the Advanced Manufacturing Jobs and Innovation Accelerator Challenge (AMJIAC) Grant at Laney College**

**Presenter: Interim Vice Chancellor Orkin**

Consider approval to accept an award of $399,000 under the Advanced Manufacturing Jobs and Innovation Accelerator Challenge (AMJIAC) grant from November 15, 2012 through November 15, 2015 at Laney College. **Funding Source:** Employment and Training Administration, Department of Labor. The grant will train and place unemployed students and displaced workers in employment in advanced manufacturing and provide training for incumbent manufacturing workers to gain wage increases. All
Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**FINANCIAL SERVICES**

18. **Review of Purchase Order Report** **Presenter: Vice Chancellor Gerhard**
The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the governing board every 60 days.” This Purchase Order Report contains all orders issued from October 27, 2012 through November 23, 2012, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

19. **Consider Ratification of the AP, Travel, and Consulting Contract Warrant Register** **Presenter: Vice Chancellor Gerhard**
Consider *ratification* of the AP, Travel, and Consulting Contract Warrant Register from October 27, 2012 through November 23, 2012. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for *ratification* purposes only. The Chancellor recommends *ratification*.

20. **Consider Approval of Budget Transfer Report** **Presenter: Vice Chancellor Gerhard**
Consider approval of budget transfer report covering the period from October 27, 2012 through November 23, 2012. California Code of Regulations Section 58307 limits the District’s expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District’s annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges’ or District’s departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 11, 2012. The Chancellor recommends approval.

21. **Consider Approval of the District’s Fiscal Year 2012-13 First Quarter CCFS-311Q Report** **Presenter: Vice Chancellor Gerhard**
Consider approval of the District’s fiscal year 2012-13 first quarter CCFS 311Q report. The CCFS-311Q is the State Chancellor’s Office Quarterly Financial Status Report summarizing and communicating the results of the budgetary decisions and transactions made by the District through the first quarter of fiscal year 2012-13. The Chancellor recommends approval.
22. **Receive and File Peralta Community College District’s June 30, 2012 Annual Audit Report**  
**Presenter: Vice Chancellor Gerhard**

Receive and File Peralta Community College District’s June 30, 2012 Annual Audit Report. The June 30, 2012 annual audit report is being presented to the board of trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the District’s annual financial statements to access their fairness and reliability. The audit will be posted on the Budget and Finance website [http://web.peralta.edu/business/finance-contacts/annual-financial-reports/](http://web.peralta.edu/business/finance-contacts/annual-financial-reports/) The Chancellor recommends approval.

23. **Consider Approval of a Contract Extension with Turtle Inc. for Tony Tortorice**  
**Presenter: Vice Chancellor Gerhard**

Consider Approval of Contract Extension with Turtle Inc. for Tony Tortorice through May 31, 2013. The current contract for Turtle, Inc. is scheduled to end on December 31, 2012. **Funding Source: No fiscal impact.** A no-cost extension of this contract is requested for Mr. Tortorice to continue in his role as project manager, specifically for the PeopleSoft Upgrade and the transition of any other remaining activities related to priority “A” projects identified in the Information Technology Strategic Plan. The PeopleSoft upgrade is scheduled to be completed by May 2013. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

24. **Consider Approval of Resolution 12/13-20 to Establish a Citizens’ Oversight Committee of Measure B**  
**Presenter: Vice Chancellor Gerhard**

Consider approval of Resolution 12/13-20 ordering the establishment of a Citizens’ Oversight Committee for Oversight of Measure B Parcel Tax Expenditures. The Chancellor recommends approval.

25. **Consider Approval of a Contract Extension for Christine Williams, College of Alameda**  
**Presenter: President Jackson**

Request approval of a contract extension for Christine Williams from December 12, 2012 to June 30, 2013 to serve as a consultant working with College of Alameda custodial staff and management to provide custodial support/operational training not to exceed $35,000. The original contract amount was $12,600. The addendum will increase the total contract amount not to exceed $47,600. **Funding Source: Unrestricted General Funds from facility rental revenue.** The consultant will work with the Head Custodian and the Business & Administrative Manager to assess custodial workforce, create detailed work procedures for each campus building, and provide training in proper cleaning procedures. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

**HUMAN RESOURCES**

26. **Consider Approval of a Contract Extension for Larry Frierson**  
**Presenter: Vice Chancellor Largent**
Consider approval of a contract extension for Larry Frierson not to exceed $25,000 for legal services. **Funding Source: General Funds.** $25,000 was approved under the Chancellor’s contract authority, and an additional $25,000 is requested not to exceed a total of $50,000 for fiscal year 2012-2013. Mr. Frierson will provide legal advice for the District and Chancellor involving specific personnel and employee relations matters under the administrative responsibility of the District’s Vice Chancellor for Human Resources. All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

27. **Consider Approval of Short-Term Assignments - Hiring of Non-Academic Classified Short-Term Employees**  
   **Presenter: Vice Chancellor Largent**

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned. The Chancellor recommends approval.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
<th>Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bollinger</td>
<td>Michael</td>
<td>1/22/13</td>
<td>6/28/13</td>
<td>Inst Asst I/DSPS</td>
<td>A</td>
</tr>
<tr>
<td>Bush</td>
<td>Joyce</td>
<td>12/12/12</td>
<td>6/28/13</td>
<td>Inst Asst/Biomedical Eng.</td>
<td>L</td>
</tr>
<tr>
<td>Despins</td>
<td>Nicole</td>
<td>1/14/13</td>
<td>6/28/13</td>
<td>Inst Asst III/DSPS</td>
<td>L</td>
</tr>
<tr>
<td>Hernandez</td>
<td>Alegria</td>
<td>1/22/13</td>
<td>5/22/13</td>
<td>Inst Asst/ADN Program</td>
<td>M</td>
</tr>
<tr>
<td>Livsey</td>
<td>Andrew</td>
<td>1/14/13</td>
<td>6/28/13</td>
<td>Inst Asst IV/DSPS</td>
<td>L</td>
</tr>
<tr>
<td>Perez</td>
<td>Salvador</td>
<td>12/17/12</td>
<td>6/28/13</td>
<td>Clerical Assistant II</td>
<td>M</td>
</tr>
<tr>
<td>Ruckman</td>
<td>Joann</td>
<td>12/12/12</td>
<td>6/28/13</td>
<td>Inst Asst/Multimedia</td>
<td>B</td>
</tr>
<tr>
<td>Tran</td>
<td>Ben</td>
<td>12/12/12</td>
<td>6/28/13</td>
<td>Inst Asst IV/DSPS</td>
<td>L</td>
</tr>
<tr>
<td>Wortz</td>
<td>Dorcas</td>
<td>12/12/12</td>
<td>6/30/13</td>
<td>Food Service Supervisor</td>
<td>L</td>
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**FACILITIES**

28. **Consider Approval of the Laney College Facilities Master Plan**  
   **Presenter: Vice Chancellor Ikharo**

Approval is requested for the Laney College Facilities Master Plan (FMP), prepared by the Administration and STV Architects (formerly architecture/VBN), with consultation from the stakeholders. **Funding Source: No expenditure of funds is involved in this action.**

Preparation of the Laney Facilities Master Plan was funded by Measure A. In April 2010, the Educational Master Plan for Laney College was approved by the Board of Trustees. Due to the environmental changes affecting Laney College and the surrounding communities, there was a need to update the Facilities Master Plan to reflect the strategic educational plan of the college. Laney College opted to create a new Facilities Master Plan that reflected those changes. The Chancellor negotiated a Board approved contract with STV Architects (formerly architecture/VBN) to provide facilities master planning services to create the Laney College FMP. An electronic copy of the report is available to the public on the Peralta website at [http://web.peralta.edu/general-services/](http://web.peralta.edu/general-services/) All Board approved contracts are subject to final negotiation and execution by the Chancellor. The
29. Consider Approval of Amendment No. 2 to the Agreement with Valley Relocation and Storage and Approval of Amendment No. 2 to the Agreement with Crown Worldwide Moving and Storage for Furniture and Equipment Moving Services

Presenter: Vice Chancellor Ikharo

Approval is requested for Amendment No. 2 to the agreement with Valley Relocation and Storage and Amendment No. 2 to the agreement with Crown Worldwide Moving and Storage for furniture and equipment moving services, in the total amount of $200,000 ($105,000 for Valley Relocation and Storage and $95,000 for Crown Worldwide Moving and Storage). The amendments will extend the agreement services until December 31, 2013. **Funding Source: General Funds or Measure A, depending on the moving service required.**

The Board approved the original agreements with Valley Relocation and Storage and Crown Worldwide Moving and Storage at the meeting of December 7, 2010. The not-to-exceed total was $250,000 (Valley Relocation and Storage as the primary mover, in the amount of $150,000, and Crown Worldwide Moving and Storage as the secondary mover, in the amount of $100,000). The companies were selected through a formal Request for Proposals process. The agreements were for two-year periods with one-year renewal options. At the Board meeting of July 19, 2011, amendments to the agreements were approved in the total amount of $200,000 ($100,000 for each company).

The continued need for move services is related to Measure A capital projects development at the four colleges and the District Administration Center (DAC) in the Peralta District. These projects are ongoing and require the removal and replacement of office equipment and furnishings beyond the scope of labor resources available to campus personnel. The prices for moving services will remain the same as the originally quoted prices in the existing contracts. Both companies have performed satisfactorily, and it is recommended that their services be extended. This will be the third and final year of their contracts.

The anticipated moves for the upcoming fiscal year are as follows:

<table>
<thead>
<tr>
<th>College</th>
<th>Move</th>
<th>Time Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laney College</td>
<td>Relocation of items in Theater Building</td>
<td>2012/2013</td>
</tr>
<tr>
<td></td>
<td>Relocation of items from storage</td>
<td>2012/2013</td>
</tr>
<tr>
<td>Merritt College</td>
<td>Move into Library from storage</td>
<td>2013</td>
</tr>
<tr>
<td></td>
<td>Move from Building A to Library</td>
<td>2013</td>
</tr>
<tr>
<td></td>
<td>Move from Building A to Building Q</td>
<td>2013</td>
</tr>
<tr>
<td>College of Alameda</td>
<td>Move Biology Department to 860 Atlantic</td>
<td>2013</td>
</tr>
<tr>
<td></td>
<td>Move out of Cougar Village</td>
<td>2013</td>
</tr>
</tbody>
</table>
Including Amendment No. 2 to the contract with Valley Relocation and Storage, the total will be $355,000; and including Amendment No. 2 to the contract with Crown Worldwide Moving and Storage, the total will be $295,000. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**ACTION CALENDAR ITEMS**

The Action Calendar lists non-routine items that the Board of Trustees may wish to discuss and/or debate. The list below may be supplemented by items removed from the Consent Calendar. The Board will move to the Action Calendar items with public speakers, and Board-sponsored Resolutions. The Board will hear public comments prior to taking any action on these items.

**Motion on each Action Calendar Item**

**Public Comments on each Action Calendar Item**

**Vote on each Action Calendar Item**

**ANNOUNCEMENTS**

**ADJOURNMENT**

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation at least 48 hours prior to the meeting to the Board Clerk, Chancellor’s Office, 333 East 8th Street, Oakland, CA, (510) 466-7203, repstein@peralta.edu at least 48 hours prior to the meeting.