Tuesday, March 27, 2018
REGULAR MEETING OF THE BOARD OF TRUSTEES

6:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606
Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are broadcast live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. RECEPTION

Subject
1.1 DESSERT RECEPTION HONORING JEFF HEYMAN (5:00 P.M.)

Meeting
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
1. RECEPTION

Access
Public

Type
Information

File Attachments
Jeff Heyman.pdf (2,881 KB)

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. CLOSED SESSION

Subject
3.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
3. CLOSED SESSION

Access
Public

Type
Information

Subject
3.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
3. CLOSED SESSION

Access
Public

Type
Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
• Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases)

Subject 3.3 Public Employee Appointment (Government Code Section 54957)
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. CLOSED SESSION
Access Public
Type Information
• Recommendation to extend the appointment of the Interim Director of Enterprise Services, District Office.
• Recommendation to appoint the Dean of Mathematics, Science and Applied Technology, Merritt College.
• Recommendation to appoint the Dean of Liberal Arts and Social Sciences, Merritt College.
• Recommendation to extend the appointment of the Interim Director of Business and Administrative Services, Laney College.

Executive File Attachments
03-28-17 Recommendation for Kyu Lee as Interim Director of Enterprise Services, District Office.pdf (1,046 KB)
03-27-18 Recommendation for Jason Holloway as Dean of Math, Science and Applied Tech, Merritt.pdf (833 KB)
03-27-18 Recommendation for Syed Hussain as Dean of Liberal Arts and Social Sciences, Merritt.pdf (2,581 KB)
03-27-18 Recommendation to extend Chungwal Chum's appointment as Interim Business & Administrative Services Director.pdf (1,083 KB)

Subject 3.4 Public Employee Discipline/Dismissal/Release
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. CLOSED SESSION
Access Public
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 3.5 Public Employee Evaluation
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. CLOSED SESSION
Access Public
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.
• Chancellor

4. OPEN SESSION

Subject 4.1 Pledge of Allegiance
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 4. OPEN SESSION
Access Public
Type Procedural
4.2 Roll Call

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 4. OPEN SESSION
Access: Public
Type: Procedural

4.3 Report of Action Taken in Closed Session

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 4. OPEN SESSION
Access: Public
Type: Information

4.4 Approval of the Agenda

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 4. OPEN SESSION
Access: Public
Type: Action
Recommended Action: Recommend Approval

4.5 Approval of the Minutes

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 4. OPEN SESSION
Access: Public
Type: Action
Recommended Action: Recommend Approval

4.6 Associated Student Government Reports

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 4. OPEN SESSION
Access: Public
Type: Information

4.7 Peralta Classified Senate Report
### 4.8 District Academic Senate Report

**Meeting**  
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
4. OPEN SESSION

**Access**  
Public

**Type**  
Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board.

For further direction, please contact the Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://www.peralta.edu/trustees/board-policies/

### 4.10 Chancellor's Reports

**Meeting**  
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
4. OPEN SESSION

**Access**  
Public

**Type**  
Information

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### 5. PRESENTATIONS

**Subject**  
5.1 College for All Presentation. Presenter: Trent Hanible (10 minutes)

**Meeting**  
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
5. PRESENTATIONS

**Access**  
Public

File Attachments

- College for All Presentation [Laney].pdf (1,740 KB)
EMC Research firm conducted a poll to assess the level of perception of likely voters and support for Peralta Community College District. Ruth Bernstein from EMC Research will present the results of the poll.

6. BOARD DEVELOPMENT

Subject 6.1 Board Governance Discussions. Facilitator: Bonny Garcia, Garcia Hernandez Sawhney, LLP
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 6. BOARD DEVELOPMENT
Access Public
Type Information
The Board held discussions at the Merc 13, 2017 board meeting about governance and the Board Handbook. The Board will continue its discussions to improve governance and civility. Later, the Board will consider approving the Board Handbook.

7. CONSENT CALENDAR - BOARD MATTERS

Subject 7.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 7. CONSENT CALENDAR - BOARD MATTERS
Access Public
Type Action (Consent)
Preferred Date Mar 27, 2018
Absolute Date Mar 27, 2018
Fiscal Impact No
Budgeted Yes
Recommended Action Consider approval of Out of State Travel pursuant to Board policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott Albright</td>
<td>Centralia, WA Northwest Diesel Instructors Conference</td>
<td>April 18, 2018 - April 21, 2018</td>
</tr>
<tr>
<td>Paula Armstead</td>
<td>Georgia, Louisiana, Florida HBCU EST Black College Tour Experience</td>
<td>April 1, 2018 - April 6, 2018</td>
</tr>
<tr>
<td>Stephanie Bunn</td>
<td>Kansas City, MO PTK Catalyst 2018</td>
<td>April 19, 2018 - April 22, 2018</td>
</tr>
<tr>
<td>Lilia Chavez</td>
<td>New York, NY AERA American Educational Research Association Conference</td>
<td>April 12, 2018 - April 17, 2018</td>
</tr>
<tr>
<td>Drew Gephart</td>
<td>Havana, Cuba College of Alameda Study Abroad in Cuba Program</td>
<td>May 26, 2018 - June 2, 2018</td>
</tr>
<tr>
<td>Doris Hankins</td>
<td>Detroit, MI HBCU Tour</td>
<td>March 31, 2018 - April 8, 2018</td>
</tr>
<tr>
<td>Mary Denise</td>
<td>Dallas, TX AACC Annual Convention</td>
<td>April 26, 2018 - April 30, 2018</td>
</tr>
<tr>
<td>Jackson</td>
<td>Philadelphia, PA NAFSA Annual Conference and Expo</td>
<td>May 28, 2018 - June 1, 2018</td>
</tr>
<tr>
<td>Matthew Jones</td>
<td>Centralia, WA Northwest Diesel Instructors Conference</td>
<td>April 18, 2018 - April 21, 2018</td>
</tr>
<tr>
<td>Name</td>
<td>Travel Location</td>
<td>Dates</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>Jowel Laguerre</td>
<td>Dallas, TX AACC Annual Convention</td>
<td>April 26, 2018 - April 30, 2018</td>
</tr>
<tr>
<td>Nha Le</td>
<td>Pittsburgh, PA Terra Dotta Global Users Conference</td>
<td>April 15, 2018 - April 19, 2018</td>
</tr>
<tr>
<td>Victor Littles</td>
<td>Detroit, MI HBCU Tour</td>
<td>March 31, 2018 - April 8, 2018</td>
</tr>
<tr>
<td>Amenary Masry</td>
<td>Portland, OR 2017 College NET User Conference</td>
<td>July 8, 2018 - July 11, 2018</td>
</tr>
<tr>
<td>Blair Norton</td>
<td>Centrallie, WA Northwest Diesel Instructor's Conference</td>
<td>April 18, 2018 - April 21, 2018</td>
</tr>
<tr>
<td>John Taylor</td>
<td>Centrallie, WA Northwest Diesel Instructor's Conference</td>
<td>April 18, 2018 - April 21, 2018</td>
</tr>
<tr>
<td>Thomas Torres-Gil</td>
<td>Philadelphia, PA NAFSA Annual Conference</td>
<td>May 28, 2018 - June 1, 2018</td>
</tr>
<tr>
<td>Charles Washington</td>
<td>Georgia, Louisiana, Florida HBCU EST Black College Tour Experience</td>
<td>April 1, 2018 - April 6, 2018</td>
</tr>
</tbody>
</table>

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

7.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

**Meeting**

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

7. CONSENT CALENDAR - BOARD MATTERS

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Mar 27, 2018

**Absolute Date**

Mar 27, 2018

**Fiscal Impact**

No

**Budgeted**

Yes

**Recommended Action**

Consider ratification of Out of State Travel pursuant to Board Policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry Cheng</td>
<td>Las Vegas, NV 2018 National HVAC Educators and Training Conference</td>
<td>March 25, 2018 - March 28, 2018</td>
</tr>
<tr>
<td>Charles Frost</td>
<td>Las Vegas, NV 2018 National HVAC Educators and Training Conference</td>
<td>March 25, 2018 - March 28, 2018</td>
</tr>
<tr>
<td>Nick Kyriakopdgi</td>
<td>Las Vegas, NV 2018 National HVAC Educators and Training Conference</td>
<td>March 25, 2018 - March 28, 2018</td>
</tr>
<tr>
<td>Rowena Tomaneng</td>
<td>Beijing, China SY Academy Recruitment and High School Visits</td>
<td>March 24, 2018 - March 29, 2018</td>
</tr>
</tbody>
</table>
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 7.3 Consider Approval of Board Trustee Handbook. Presenter: Chancellor Laguerre
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 7. CONSENT CALENDAR - BOARD MATTERS
Access Public
Type

Subject 7.4 Consider Ratification of an Agreement with The Lew Edwards Group in the amount of $50,000 to provide consultant services. Presenter: Chancellor Laguerre
Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 7. CONSENT CALENDAR - BOARD MATTERS
Access Public
Type Action (Consent)
Preferred Date Mar 27, 2018
Absolute Date Mar 27, 2018
Fiscal Impact Yes
Dollar Amount $50,000.00
Budgeted Yes
Budget Source General Fund
Recommended Action Consider ratification of the Lew Edwards Group agreement.

Item Summary:
The District is in need of a political consulting firm to assist with analyzing the feasibility of bond measure for the November 2018 ballot and a parcel tax measure. Under this agreement, The Lew Edwards Group will perform the following professional scope of services to meet the District's requirements and provide comprehensive services, at a competitive fee, including, but not limited to the following:
- Provide the pre-election planning and community outreach services and assist the District in deciding the feasibility of a bond measure for the June 2018 ballot and a parcel tax measure or the November 2018 ballot;
- Assess and advise the District regarding potential support and opposition to a bond measure and parcel tax measure based on review of a recently conducted voter opinion poll;
- Meet with various District stakeholders (staff, administrators, teachers, parents), planning committees and task forces to measure their potential support for a bond and advise the Chancellor and the Board of Trustees of their opinions;
- Meet with a broad array of community and business leaders to measure their opinions of the District, its management, and the feasibility of a bond measure and advise the Chancellor and the Board of Trustees of their opinions;
- Advise District staff and committees, as necessary, in the overall feasibility of developing successful measures and methods for communicating facilities and operational needs to the larger community;
- Coordinate or prepare informational (non-advocacy) materials to assist District in informing local community members and groups about District facilities needs and priorities, financial needs and funding, and the reason for bond and parcel tax measures, and
- Assist District in prioritizing facilities and financial needs, review information and facilities data, including Facilities Master Plan, to assist in preparation of a bond measure, bond project list, and other collateral measure related materials for Board consideration in calling a bond election; and
- Coordinate and collaborate with other District consultants as needed, including without limitation financial advisor, legal counsel, bond counsel, and architect.
Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

As required by the District's Purchasing Procedures, the administration conducted an informal bid and sent the Request For Proposal (RFP) to 16 qualified professional consultants, but only two (2) consultants responded to this RFP. As allowed by the CA Public Contract Codes, evaluation committee of three (3) evaluators used the "best value" process to procure this service. Each vendor's proposal was evaluated based on these criteria: vendor's experience, price for services, Small Local Business Enterprise, and references defined in the RFP. The Lew Edwards Group met the criteria for Small Local Business Enterprise and was selected by the administration.

Catherine Lew is the owner of the company, which is located in Oakland, CA.

Deliverables and Scope of Work:
As described under the Item Summary.

Anticipated Completion Date:
The projected completion date is December 31, 2018.

Evaluation and Recommended Action:
The administration recommends the ratification of this professional services agreement with this consultant.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.


Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 7, CONSENT CALENDAR - BOARD MATTERS

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018

Fiscal Impact: Yes

Budgeted: Yes


Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Administration conducted an informal Request for Proposal for financial advisors with skills and knowledge in ballot measures, bond funded capital programs, parcel tax and bond financing. Three (3) firms were contacted. An evaluation committee was established to assess the bid proposals using the best value procurement process permitted by the California Public Contract Codes. Each proposal was evaluated based on the following criteria: vendor's experience, price for services, small local business enterprise status and references, all defined in the RFP. A formal interview was also conducted with each of the three (3) firms to better assess their skills and ideas and support that they could provide to the District. Following those interviews, it was determined that it would be beneficial both financially and strategically to have Backstrom McCarley Berry & Co., LLC and Public Financial Management Inc. serve together as Co-Financial Advisors to the District.

Vincent McCarley is the Chief Executive Officer of Backstrom McCarley Berry & Co., LLC. The firm's headquarters is located at 115 Sansome Street, San Francisco, CA 94104 and has several offices throughout the nation, including one located in Oakland, California. Backstrom McCarley Berry & Co., LLC is a minority owned, small business enterprise certified by the State of California as a Disadvantaged Business Enterprise.
David Olson is a Director at Public Financial Management Inc.'s San Francisco office, located at 50 California Street, Suite 2300, San Francisco, CA 94111.

Deliverables and Scope of Work:
The Co-Financial Advisors scope of services will include, but no be limited to:

a. Provide the District with expert financial advice and assistance on deciding the feasibility of bond and parcel tax matters, financing techniques and options on matters pertaining to structuring a general obligation bond program, sizing of the bond program, reviewing the Facilities Master Plan and bond funded projects and debt service scenarios.

b. Provide the District with available financing options by conducting studies and analyses to determine the most appropriate and cost-effective financing terms and methods. Financing options and accompanying studies and analyses shall be presented to the District within an agreed upon timeline.

c. Work cooperatively and coordinate the work with bond counsel and other consultants, selected by the District, in connection with the election authorizing the bonds and the issuance and sale thereof, as well as the election authorizing a parcel tax.

d. Review and make recommendations for updating the District’s debt policy, reserve policy and other related financial policies.

e. Assist the District in their initial and annual filing required under newly enacted California SB1205, if requested.

f. Develop and provide exploratory report on student and workforce housing, if requested.

g. Develop and implement a credit and rating agency strategy on behalf of the District, to the extent desired by the District.

h. Develop and provide exploratory report on student and workforce housing, if requested.

i. Perform such other functions as requested by the District, normally contemplated to be within the scope of a fully qualified financial advisor.

The cost of services related to the ballot measures is a flat fee of $12,000. Thereafter, for ongoing services during a 12-month period, a flat retainer fee of $24,000 will apply for the 1st 12 mos period and, for each subsequent 12-mos, the flat fee will be $20,000. In connection with the preparation and issuance of any general obligation bonds, if the Co-Financial Advisors services are utilized, the 12 mos. timeframe/retainer will be paused, and bond financial services of $60,000 shall be apply. Thereafter the then applicable 12 mos timeframe will resume.

Anticipated Completion Date:
February 28, 2021

Evaluation and Recommended Action:
The Chancellor recommends ratification of this Agreement.
Budgeted: Yes
Budget Source: General Funds

Background/Analysis:

Curls Bartling, P.C. provides general counsel services to Peralta Community College District (including the 4 colleges), together with Garcia, Hernandez and Sawhney LLP. Their services are targeted to the review, negotiation, drafting and/or the provision of guidance in connection with various memorandums of understanding, licenses, agreements and contracts entered into by the District and the colleges; providing training relating to contracting, coordinating with other legal counsel of the District, as requested or necessary; and any other legal services as requested by the Chancellor.

Curls Bartling P.C. is a woman and minority-owned law firm based in Oakland. The firm's owner and managing attorney is Ericka Curls Bartling. Services rendered by Ericka Curls-Bartling is at the discounted rate of $265.00 per hour and the additional discounted rates apply: $250 per hour for attorneys with ten (10) or more years of experience, $235.00 per hour for attorneys with less than ten (10) years experience, and $120.00 per hour for paralegals. While this agreement will remain active until terminated by either party, the rates set forth above will remain in effect through June 2018. After that date the firm is authorized to annually increase its rates by the amount of the increase in the California consumer price index (CPI) for the prior 12 months.

Deliverables and Scope of Work:

Ongoing provide provision of general counsel services for PCCD as described above. Curls Bartling is increasingly involved in advising District and College staff on their contract related Board items (including the newly created staff agenda review) and coordinating with the Board Clerk on Board agenda matters (which includes board agenda review/preparation and closed session review with the BOT). Curls Bartling supports the District in its review of the master facilities plan, as well as discussions and efforts in connection with considering and possibly pursuing bond and parcel tax measures.

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>AGREEMENT</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curls Bartling, PC</td>
<td>ICC# 22409 BOT Approved 10/1017 (FY 2016-2017)</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>Addendum to ICC# 22409 (FY 2017-2018)</td>
<td>$150,000.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$250,000.00</strong></td>
</tr>
</tbody>
</table>

Anticipated Completion Date:
Ongoing. Addendum covers fees through June 2018

Evaluation and Recommended Action:
Chancellor recommends approval of this Addendum.

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8. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject: 8.1 Consider Approval of Course and Program Additions, Deactivations and Changes. Presenter: Vice Chancellor Brown

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 8. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018
Subject 8.2 Consider approval of Independent Contractor/Consultant (ICC) #21672, for Conrad Seto in the amount of $70,000 to refresh Berkeley City College’s website. Presenter: President Tomaneng

Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access Public

Type Action (Consent)

Preferred Date Mar 27, 2018

Absolute Date Mar 27, 2018

Fiscal Impact Yes

Dollar Amount $70,000.00

Budgeted Yes

Budget Source Career Pathways Trust (CPT1) - $27,000 (Phases 1 and 2) / Equity - $13,000, Fulbright - $30,000 (Phases 3 and 4)

Recommended Action Consider approval of Independent Contractor/Consultant (ICC) #21672, for Conrad Seto in the amount of $70,000 to refresh Berkeley City College’s website. Presenter: Rowena Tomaneng

Goals A: Advance Student Access, Equity, and Success
B: Engage and Leverage Partners
C: Build Programs of Distinction
D: Strengthen Accountability, Innovation and Collaboration
E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Peralta Community College District enlisted Beacon Technologies to conduct website audits across the colleges. The audit revealed a series of limitations that BCC’s current site creates for student access. Currently Berkeley City College’s website is out of compliance with American Disabilities Act (ADA) Section 508 under Title II, Website Accessibility (https://www.ada.gov/508/webpages.pdf) and poses a
series of enrollment related challenges with the current layout and construct. As a result of the audit a Website Committee consisting of faculty, classified staff, administrators, and students was formed and chaired by Barbara Godoy, Dean of Enrollment Services. The Committee vetted five website designers. The Website Committee determined to move forward with Conrad Seto due to his service model, willingness to work within our established, limited budget and desire to continue to utilize the WordPress platform as some of the designers required full migration to a fully integrated content management system. Mr. Conrad Seto served as Laney College’s initial contractor when redesigning their website. Berkeley City College is engaging in a website “refresh” rather than a website “re-design” due to the immediate need to enhance the website within the budget allotted. Due to the funding sources and restrictions related to the CPT1 Grant, those funding sources will be executed and encumbered to begin phases 1 and 2.

Deliverables and Scope of Work:

The website refresh seeks to improve the following conditions:

- Communicating clearly Berkeley City College’s mission and branding the college as a community partner.
- Meeting the requirements for mobile devices.
- Addressing compliance with Section 508 Standards, including
  - Increase access for all students and enhance user experience both internally and externally for all constituents
  - Leverage the website to promote Berkeley City College’s brand, identity, and mission in alignment with the State Chancellor’s Office and Peralta Community College District’s vision.
- Facilitating the user experience, in particular the enrollment experience of new and returning students.
- Providing the site visitor, current student, or prospective student vital information about Berkeley City College operations.

The website will be a refresh of the current website in which a new theme will be developed from a mutually agreed upon base theme (Parent Theme). The database structure will be preserved. The design process consists of four (4) phases: Concept, Design, Technical, and Testing. The project timeline is nine months.

| Concept Phase | 1 | $21,960 |
| Design Phase  | 2 | $19,200 |
| Technical Phase | 3 | $13,440 |
| Test Phase    | 4 | $15,400 |
| **Total**     |   | **$70,000** |

Anticipated Completion Date:

January 15, 2019

Evaluation and Recommended Action:

It is recommended to contract Conrad Seto to refresh Berkeley City College’s website.

File Attachments

Attachment #1 - Conrad Seto - ICC #21672.pdf (113 KB)
Attachment #2 - Conrad Seto - Work Plan and Cost Details.pdf (173 KB)
Attachment #3 - Conrad Seto - Complete Refresh Proposal Packet.pdf (971 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 8.3 Consider Ratification of a Consulting Agreement with East Bay Municipal Utility District for Contract Education for the amount of $27,119.75. Presenter: Interim Associate Vice Chancellor for Jones

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 8, CONSENT CALENDAR - ACADEMIC AFFAIRS

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018
Fiscal Impact: No

Dollar Amount: $27,119.75

Budgeted: Yes

Budget Source: Fund 10, Special Revenue Fund

Recommended Action: It is recommended that the Peralta Board of Trustees ratify the Consulting Agreement with East Bay Municipal Utility District for $27,119.75.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Beginning in July 2016, East Bay Municipal Utility District (EBMUD) and Peralta Workforce Development Continuing Education (WDCE) began discussions on a collaboration and partnership in workforce development to further the training of EBMUD employees. This Consultant Agreement is the result of those conversations and represents a unique contract education opportunity and partnership for Peralta and EBMUD. The EBMUD conducted a survey of their employees to determine the educational and workforce needs. The survey results were presented to PCCD’s shared governance committees, and the powerpoint presentation is attached. An informational presentation was provided to the Peralta Board of Trustees by Dr. Melvinia King at the June 27, 2017 meeting. In August, 2017, EBMUD entered into an agreement with the Peralta Community College District WDCE to offer a Cohort Learning Program to an EBMUD cohort of employees. The program commenced in Fall 2017 and was taught by faculty from Laney College. This Consultant Agreement is for the Fall 2017 semester, and separate agreements will follow for the upcoming semesters. The Fall 2017 cohort consisted of 25 students. The teaching facilities included Laney College and the EBMUD Adeline Maintenance Facility.

The Cohort Learning Program consists of classes that enable EBMUD employees to earn 18-30 college level units. The program includes a combination of general education, business management, construction management, and technical courses to prepare participants for promotional opportunities. The partnership goals include:

- Expansion of the engagement of EBMUD employees in continuing education in preparation for promotional opportunities;
- Leverage and expansion of EBMUD’s current instructional capacity;
- Engagement of Peralta Community College District as a recruitment partner to diversify applicant pools.

The cohort will continue with the program through December 2018. However, this Consulting Agreement covers a single semester of classes (Fall 2017) for the cohort of incumbent workers. EBMUD requested separate agreements for each semester. Due to administrative oversight, this Consulting Agreement was not brought to the Board for approval in a timely manner.

Deliverables and Scope of Work:
Three (3) eight-week courses were taught Fall semester, beginning August 21, and ending December 7, 2017. The courses were aligned with the Management and Supervision Certificate Program curriculum, and 25 students received credit.

Anticipated Completion Date:
This Consultant Agreement was complete December, 2017. The Cohort Learning Program will continue through December 2018, and agreements will be brought to the Board for approval for each semester.

Evaluation and Recommended Action:
The program cohort has reported that they benefit from their participation, and they continue to attend classes and receive credit. EBMUD reports positive feedback in strengthening their promotion pool and instructional capacity. EBMUD reported that they will continue to engage with the Peralta Community College District WDCE. It is recommended that the Board of Trustees ratify the Consulting Agreement.

File Attachments:
Consulting Agreement - East Bay Municipal Utility District (EBMUD) and PCCD (FINAL CL APPROVED) 9-5-17.pdf (746 KB)
B_HRD - LEG-HR Presentation Peralta 1-10-17 (Final) (1).pdf (1,093 KB)
MANAGEMENT AND SUPERVISION CERTIFICATE PROGRAM.docx (16 KB)

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Subject: 8.4 Consider Ratification of a Consulting Agreement with the East Bay Municipal Utility District for Contract Education for the amount of $25,458.96. Presenter: Interim Associate Vice Chancellor Debra Jones

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 8. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access: Public
Type: Action (Consent)

Preferred Date: Mar 27, 2018
Absolute Date: Mar 27, 2018
Fiscal Impact: No
Dollar Amount: $25,458.96
Budgeted: Yes
Budget Source: Fund 10, Special Revenue Fund

Recommended Action: It is recommended that the Peralta Board of Trustees ratify the Consulting Agreement between Peralta WDCE and East Bay Municipal Utility District for $25,458.96.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
This Consulting Agreement is the second of four agreements between East Bay Municipal Utility District (EBMUD) and Peralta Community College District for the implementation of the Learning Cohort Program that serves 24 EBMUD employees. One of the original 25 students chose not to continue in the program: the Spring 2018 cohort is 24 students. The Agreement covers the Spring 2018 semester and the program will consist of two (8) week courses held during the Peralta College semester schedule. By completing the 18 month-long program, EBMUD employees will earn a Certificate in Management and Supervision. See attached. This program includes a combination of general education, business management, and technical courses, with the intention of preparing participants for promotional opportunities. Weekly course will be held at Laney College and at the EBMUD Adeline Maintenance Training Resource Center. The two courses being taught this semester are:
- Construction Math 10
- Math 220A-D

Deliverables and Scope of Work:
Laney faculty will teach Construction Math 10 and Math 220A-D to the EBMUD cohort of 24 students.

Anticipated Completion Date:
Courses will be completed May 25, 2018

Evaluation and Recommended Action:
Part 1 of the Cohort Learning Program was evaluated and enthusiastically endorsed by representatives from Laney College, Peralta Community College District, and EBMUD. It is recommended that the Peralta Board of Trustees ratify this second Consulting Agreement between EBMUD and Peralta Community College District.

File Attachments
MANAGEMENT AND SUPERVISION CERTIFICATE PROGRAM.docx (16 KB)
EBMUD Peralta Final Spring 2018.doc (77 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

9. CONSENT CALENDAR - FINANCE
10. CONSENT CALENDAR - HUMAN RESOURCES

Subject: 10.1 Consider Approval of Short-term assignments
Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 10. CONSENT CALENDAR - HUMAN RESOURCES
Access: Public
Type: Action (Consent)

Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Presenter: Vice Chancellor Largent
Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

“The District has complied with the applicable provisions of the Education Code”

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
<th>Site</th>
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<tbody>
<tr>
<td>Balero</td>
<td>Jessica</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Science Lab Tech/Bio Science</td>
<td>A</td>
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<tr>
<td>Berlin</td>
<td>Michael</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Inst Asst/Wood Technology</td>
<td>L</td>
</tr>
<tr>
<td>Burnett</td>
<td>Kristal</td>
<td>3/28/18</td>
<td>6/29/18</td>
<td>Staff Asst/Student Services</td>
<td>M</td>
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<tr>
<td>Lee</td>
<td>Catherine</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Science Lab Tech/Chemistry</td>
<td>A</td>
</tr>
<tr>
<td>Lisch</td>
<td>Max</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Inst Asst/Photography</td>
<td>L</td>
</tr>
<tr>
<td>Ly</td>
<td>Ngoc</td>
<td>4/10/18</td>
<td>6/29/18</td>
<td>Financial Aid &amp; Placement Assl</td>
<td>L</td>
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<tr>
<td>Martinez</td>
<td>Lusa</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Senior Clerical Assistant</td>
<td>B</td>
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<tr>
<td>Marzouk</td>
<td>Dina</td>
<td>4/2/18</td>
<td>6/29/18</td>
<td>Senior Clerical Assistant</td>
<td>L</td>
</tr>
<tr>
<td>Minero</td>
<td>Adriana</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Staff Asst/Dean’s Office</td>
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<tr>
<td>Miraflor</td>
<td>Mark</td>
<td>3/28/18</td>
<td>6/30/18</td>
<td>Inst Asst/Wood Technology</td>
<td>L</td>
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<tr>
<td>Mosley-Moon</td>
<td>Reginald</td>
<td>4/9/18</td>
<td>6/30/18</td>
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<td>Onchya</td>
<td>Victor</td>
<td>3/28/18</td>
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<td>Solvula</td>
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<td>Winila</td>
<td>4/2/18</td>
<td>6/29/18</td>
<td>Senior Clerical Assistant</td>
<td>L</td>
</tr>
</tbody>
</table>

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11. CONSENT CALENDAR - FACILITIES

Subject: 11.1 Consider Approval of Amendment No. 1 for a contract extension for Emergency Notification Services with Blackboard Inc. for an additional two (2) year term. Presenter: Vice Chancellor Ikharo.

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018

Fiscal Impact: Yes

Dollar Amount: $75,000.00

Budgeted: Yes

Budget Source: General Fund

Recommended Action: Approval is requested for Amendment No. 1 for a contract extension for Emergency Notification Services with Blackboard Inc. for an additional two (2) year term, in a total amount not-to-exceed $75,000.

Item Summary:
The District entered into a 3-year contract with BlackBoard Inc. from April 1, 2015 to March 31, 2018, with the option to renew for an additional 2 year term for a total not-to-exceed five (5) years. Under this Amendment #1 (Attachment #1), Blackboard Inc. will continue to provide their emergency notification system product and services for two (2) successive periods from April 1, 2018 until March 31, 2020.

<table>
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<th>Quantity</th>
<th>Product Name</th>
<th>Product or Service Description</th>
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<th>4/1/2019 to 3/31/2020</th>
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<td>Connect Emergency UNLTD</td>
<td>Blackboard Connect unlimited emergency messaging service</td>
<td>$35,000</td>
<td>$35,000</td>
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<td>Amounts</td>
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<tr>
<td>------------------------------</td>
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<tr>
<td>Original Agreement (Attachment #2)</td>
<td>$112,500.00 (3 years)</td>
<td>January 13, 2015</td>
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<tr>
<td>Amendment #1 (Attachment #1)</td>
<td>$75,000.00 (2 years)</td>
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<td><strong>TOTAL:</strong></td>
<td><strong>$187,500.00</strong></td>
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</table>

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

In compliance with the Public Contract Codes, Section 20651, formal competitive request for a proposal (RFP) was conducted for this project. An RFP was advertised in newspaper publications of general circulation on November 25th and December 2nd, 2014. A non-mandatory site visit occurred on December 3, 2014. A steering committee of staff evaluated submitted proposals based on the evaluative criteria stated in the RFP. A total of four (4) proposals were received from Blackboard Inc., AT&T, Everbrid, and Rapid Notify Inc.

The Public Contract Code (PCC) section 20651, permitted the District to award this contract to the bidder whose proposal is determined to be the “best value” based solely on the criteria set forth in the RFP. Based on the evaluation, Blackboard Inc. received the highest score of 330 points. Tos Frazier was the owner/vice president of the company, which is located in Washington D.C. currently, Bill Jones is the Deputy General Counsel at the company.

Deliverables and Scope of Work:
For the last 3 years, Blackboard Inc. has provided and hosted hybrid delivery models of the Emergency Notification System (ENS) for the District five campuses: Laney College, Berkeley City College, Merritt College, and College of Alameda, and District Administrative Center (DAC). The ENS is an automated, robust, interactive, reliable high-speed notification system that notifies District students, faculty, staff, and visitors of emergency incidents. The District Information Technology collaborated with Blackboard Inc. and successfully launched this ENS system serve students and employees. The vendor will continue to offer the following solution types and models during the terms of the contract:

- Off-premise and on-premise servers;
- Off-premise software—hosted: shared; and
- Data to be owned by the District in both models.

Blackboard’s Emergency Notification System platform delivered the following functionality:

- Improved safety and security;
- Protected student, staff, and administration;
- Delivered speedy emergency messages instantly;
- Performed reliably;
- Provided integration and supportability; and
- Reduced tasks.

Anticipated Completion Date:
The projected completion date is March 31, 2020.

Evaluation and Recommended Action:
The administration recommends the approval of this Amendment No. 1 to the Original Agreement with Blackboard Inc. Staff have reviewed the implementation and utilization of this software and are satisfied to recommend renewal.

File Attachments
- Attachment #1-Contract Amendment #1.pdf (91 KB)
- Attachment #2-Blackboard Inc.-EXECUTED Agreement-Emergency Notification System.pdf (5,122 KB)
- Attachment #3-Notification of Contract Renewal.pdf (108 KB)

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Subject
11.2 Consider Approval of Amendment No. 1 to Agreement for Professional Services with Keller Mitchell & Company Landscape Architecture in the amount of $78,500.00 to provide landscape architectural improvements for center courtyard A, all Courtyards F, and center Courtyard G at Laney College. Presenter: Director Lynch McMahon.
Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018

Fiscal Impact: Yes

Dollar Amount: $78,500.00

Budgeted: Yes

Budget Source: Fund 65, Bond Measure F

Recommended Action: Consider Approval of amendment No.1 to Agreement for Professional Services with Keller Mitchell & Company Landscape Architecture in the amount of $78,500.00 to provide landscape architectural improvements for center Courtyard A, all Courtyards F, and center Courtyard G at Laney College.

Goals: A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Peralta Community College District conducted an informal competitive bid process to select the landscape architect to improve southern Courtyard B at Laney College. Keller Mitchell Landscape Architects was approved to provide the landscape design at the Board Meeting 2/27/18. This work started as part of Phase I Laney Leaks Remediation Project. Design was started and continues to be worked on post completion of the construction work that was required. The damage to the area was caused by a previous contractor installing faulty work; poor workmanship and poor quality control in completing the concrete slab restoration work completed in 2015.

As part of the Leak Remediation Phase 2 Project which is focused on fixing problems with the concrete slab at Laney College, the topping slab and the planter boxes within the center courtyard at Building A, all three courtyards at Building F, and the center courtyard at Building G needs to be completely demolish and a new topping slab placed. For this Phase II, an informal solicitation was conducted and Keller Mitchell was the best value for the District. Similar to southern Courtyard B the intent will be to improve the campus environment with new landscape features such as furniture, lighting, sun sails, and/or surface mounted plantings. The goal is to provide an environment that is conducive for learning and working.

Keller Mitchell & Company is a landscape architectural firm, founded in 1988. Jacque Keller is the founder and Principal of the company. Their California landscape license number is #1027.

Contact Information:
302 Fourth Street Oakland, CA 94607
510-451-9987
www.kellermitchell.com

Board approval is required because the total contract amount exceeds the $24,999 threshold for goods and services, effective January 2018. If this Amendment #1 is approved, then the total contract amount will add up to $107,000.00.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amounts</th>
<th>Board Approval</th>
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<tr>
<td>Original Contract (Attachment #2)</td>
<td>$28,500.00</td>
<td>27-Feb-18</td>
</tr>
<tr>
<td>Amendment #1 (Attachment #1)</td>
<td>$78,500.00</td>
<td>Seeking Approval</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td><strong>$107,000.00</strong></td>
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</tr>
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</table>

Deliverables and Scope of Work:

Provide landscape architectural improvements for Courtyards A, F, and G at Laney College including the following:

- Schematic Design - develop 3 options for miscellaneous spaces, paving design, shade structures and associated site furniture; provide plant design and locations; provide colored image boards for different types of shade structures, site furniture and plant materials; and develop order of magnitude cost estimate.
- Design Development - refine schematic design options as presented to the school district; select landscape materials and prepare landscape design development details; provide outline specifications for landscape work; and refine the cost estimate.
• Construction Documents - prepare the construction documents for bidding purposes. Construction documents will include dimension, installation, and finishing plans; landscape construction details, surface mounted planting plans and details, and written specifications.
• Construction Administration - provide site visits; respond to submittals and RFIs; attend construction meetings; and perform punch-list at end of project.

Anticipated Completion Date:
The project is anticipated to be completed by December 31, 2018

Evaluation and Recommended Action:
The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Amendment No. 1 to the Agreement for Professional Services with Keller Mitchell & Company Landscape Architects in the amount of $78,600.

File Attachments
Keller Mitchell Proposal_Courtyards A F G at Laney.pdf (2,021 KB)
Amendment 1 Keller Mitchell - Laney Leak phase 2-R1.pdf (182 KB)
Keller Mitchell Agreement (R).pdf (996 KB)

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Subject 11.3 Consider Approval of Amendment No. 2 to the Professional Services Agreement with Noll and Tam for Architectural Services on the 2118 Milvia Retrofit and Remodel Project for Berkeley City College, to Increase the Contract Amount by $76,512 and Extend completion to Dec 31, 2020.  
Presenter: Director Lynch McMahon

Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 11. CONSENT CALENDAR - FACILITIES

Access Public

Type Action (Consent)

Preferred Date Mar 13, 2018

Absolute Date Mar 27, 2018

Fiscal Impact Yes

Dollar Amount $76,512.00

Budgeted Yes

Budget Source Measure A Bond (Fund 63)

Recommended Action Consider Approval Amendment #2 to the Agreement with Noll and Tam for Architectural Services for retrofit and Remodel Project for BCC, to Increase the Amount by $76,512 and Extend the Contract End Date to Dec 31, 2020.

Goals E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

At the PCCD Board of Trustees meeting on 26 January 2016, the Board approved and awarded the contract to Noll & Tam Architects and Planners to provide architectural design services for the Milvia Acquisition Retrofit and Remodel project at Berkeley City College in the amount of $1,179,242 with an expiration date of June 30, 2018. The original contract was signed by the District on 24 May 2016. Amendment #1 was approved by the Board on June 13, 2017.

The project is in the construction documents phase. The design team is currently responding to the results of ongoing field investigations and to DSA direction to provide additional documentation of the existing structure. These responses are an increase in
Amendment #2 reflects the increases the scope of work, increases the contract price, and extends the contract expiration date to 31 December 2020.

Contact information:
Noll & Tam Architects
729 Heinz Ave #7
Berkeley, CA 94710
Tel: (510) 542-2200

Deliverables and Scope of Work:

<table>
<thead>
<tr>
<th>Description of Item</th>
<th>Scope</th>
<th>Amount</th>
<th>Board Approval</th>
</tr>
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<tr>
<td>Original Agreement</td>
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<td>$1,179,242.00</td>
<td>January 26, 2016</td>
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<tr>
<td>Amendment #1</td>
<td>Owner Requested scope changes-Credit Back</td>
<td>$192,625.00</td>
<td>June 13, 2017</td>
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<td>Amendment #2</td>
<td>DSA Required Changes and Time extension</td>
<td>$ 76,512.00</td>
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<td>Revised Contract Total</td>
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<td>$1,113,129.00</td>
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</table>

The scope of work for Amendment #2 includes and is not limited to:

1. Providing a cost estimate document and bid documents divided into Phase I: Structural Retrofit and Phase II: Remodel.
2. Performing additional investigation of existing conditions to the roof and roof infrastructure.

Anticipated Completion Date:
The bid documents are scheduled to be completed in Summer 2018. The remodeled facility is scheduled for program occupancy in Fall 2020.

Evaluation and Recommended Action:

After review and approval by the Interim Director of Capital Projects and Facilities and by the Vice Chancellor for Finance, the Chancellor recommends approval of Amendment #2.

File Attachments
BCC MARR.A+T Contract Tracker-Amend 2.to BD.2018 02 27B.sm.pdf (64 KB)
BCC MARR.Amend #2.Noll and Tam.to BD.2018 02 27E.pdf (2,185 KB)
Noll & Tam-Exec Agreement-2118 Mtvia-signed.Agmt Only.to N+T.2018 01 25.pdf (756 KB)
Amendment 1 Noll Tam 2118 Mtvia [DWK Rev 5.30.17 - Final].from Board Docs.pdf (142 KB)
Attachment #1 Revised fee proposal.from BoardDocs.pdf (203 KB)
Exhibit 2 - Revised Geotech Scope of Work.from BoardDocs.pdf (350 KB)

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Subject 11.4 Consider Approval of Amendment No. 4 to Extend the Time of the Existing Contract with Security By Design, Inc. (SBD) for the Installation of the District-wide Code Blue Emergency Phones. Presenter Vice Chancellor Inhara.

Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 11. CONSENT CALENDAR - FACILITIES

Access Public

Type Action (Consent)

Preferred Date Mar 27, 2018

Absolute Date Mar 27, 2018

Fiscal Impact No
Budget Source

Recommended Action

Item Summary:

A formal bid process was completed in 2015 and SBD was chosen to complete the scope of work related to replacement of emergency blue phones district-wide. Bids were solicited from three (3) Consulting firms: SBD, TCG, and Catalyst Consulting. Due to a shortage in funding allocation for all campuses, the scope of work was broken down into multiple phases to complete the work over several fiscal cycles. SBD has completed these scope of services for all four colleges including the District Administrative Center: Phase I - Design Development, Phase II - Construction Documents for Bid Redesign, and Phase III - Bid. (See the Deliverables section for the completed detailed scope of work for these phases). The current SBD contract expired on December 31, 2017. A contract time extension is required to allow SBD to complete Phase IV and V scope of work at Laney College and Merritt College.

This project involved the comprehensive review of existing district-wide code blue emergency phone system, development of scope of work and preparation of pre-bid documents to meet requisite educational code requirements standards for emergency notification.

When funding is available, the administration will undertake Phase II Construction of the Code Blue Emergency Phones at Berkeley City College and College of Alameda, SBD will provide similar services for both colleges.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

<table>
<thead>
<tr>
<th>Contract History</th>
</tr>
</thead>
<tbody>
<tr>
<td>Descriptions</td>
</tr>
<tr>
<td>Original Agreement (Attachment #2)</td>
</tr>
<tr>
<td>Amendment #1 (Attachment #3)</td>
</tr>
<tr>
<td>Amendment #2 (Attachment #4)</td>
</tr>
<tr>
<td>Amendment #3 (Attachment #5)</td>
</tr>
<tr>
<td>Amendment #4 (Attachment #1)</td>
</tr>
<tr>
<td>TOTAL:</td>
</tr>
</tbody>
</table>

Security By Design (SBD) is located in Pacheco CA. Address: 5528 Pacheco Blvd, Suite B-100 - Pacheco CA 94553. Mr. Eric Reith is the president/owner of the company.

Deliverables and Scope of Work:

The scope of services in Phases 1 through 5 at Laney College, Merritt College, Berkeley City College and the District Administrative Center include the following:

Phase I – Design Development:
- Attended kickoff meeting and discussed the emergency phone existing challenges and desired features; conducted site walk;
- Created a design narrative that describes the approach and requirements for the emergency phone system;
- Developed specifications for network, District requirements, fiber and wire, PA system;
- Created plans, schematic design drawing, block diagrams, elevations, design development details;
- Provided a comprehensive budgetary estimate with annual operational costs;
- Reviewed drawing package with the District; and
- Made updates and bring design package to bid ready status.

Phase II – Construction Documents (CD) for Bid Redesign:
- Prepared for and attended coordination meetings and discussed additional E-Call station location, technology options, video, and IT infrastructure requirements;
- Research cellular phone apps, 911 Cellular, video, and any recent case law that may impact this project per IT report;
- Updated specifications for network, District requirements, fiber and wire, intercom system;
- Added general video surveillance to outdoor E-Call stations. Updated 4 details, 4 block diagrams, and 3 specifications, to incorporate video;
- Updated and finalized campus plans, block diagrams, elevations, details, budgetary ROM estimate, reviewed construction drawings with the District, and brought them to a re-bid ready state.

Phase III: Bid Support
- Coordinated with District to research, review, and answer bidder’s Request for Information (RFIs);
- Created Addendum #1 and #2, sent to the District for distribution to bidders; and
- Provided general administration and support.

Phase IV - Construction Administration at Laney College and Merritt College
- Respond to Request for Information from security contractors;
• Participate in weekly construction meetings with Contractor to monitor progress of installation; and
• Coordinate project implementation, verification, and provide general administration.

**Phase V - Implementation Support Operation/Project Close-Out at Laney College and Merritt College:**
• Provide assistance with refining, adjusting and calibrating the emergency call and related video systems;
• Assist in start-up, testing and placing in operation emergency call and associated video equipment and systems;
• Assist in the connection with the completion of punch list work, including but not limited to, preparing the initial comprehensive punch list and conducting no more than two follow up site visits in addition to other responsibilities;
• Help the District in coordination of training District's staff to operate and maintain equipment and related systems as necessary;
• Assist the District in reviewing and enhancing the procedures for the operation, maintenance, and retention of emergency call and associated video system data;
• Visit the project to observe any apparent defects in the completed construction, make recommendations as to replacement, correction, or diminished value of defective work.

**Anticipated Completion Date:**

The anticipated completion date is March 31, 2019.

**Evaluation and Recommended Action:**

After review and approval by Director of Capital Projects & Facilities, VC of General Services, VC of Finance, the Chancellor recommends approval of Amendment #4 for the contractual time extension for Security By Design.

File Attachments
Attachment #1-SBD Amendment No 4.pdf (130 KB)
Attachment #2-SBD-Original Agreement-Blue Phone-$39,550.pdf (1,672 KB)
Attachment #3-Exec Amendment #1-Blue Phones-contract extension.pdf (1,163 KB)
Attachment #4-Exec Amendment #2-Blue Phones-$116,095.pdf (1,846 KB)
Attachment #5-Exec Amendment #3 -$32,865.pdf (4,163 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

11.5 Consider Approval of Amendment No. 4 of a Contract with Tyco/SimplexGrinnell for the Districtwide Fire Alarm compliance work. Presenter: Director Lynch McMahon

**Meeting**

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

11. CONSENT CALENDAR - FACILITIES

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Mar 27, 2018

**Absolute Date**

Mar 27, 2018

**Fiscal Impact**

Yes

**Dollar Amount**

$162,310.00

**Budgeted**

Yes

**Budget Source**

Fund 61- Scheduled Maintenance

**Recommended Action**

Consider Approval the Amendment #4 that will include change order proposals for $162,310 for the district-wide Fire Alarm Testing and Inspection.

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Tyco/Simplex Grinnell has been under contract with PCCD for District-wide fire alarm testing, inspection and repair and maintenance (RFP 13-14/15) for the past three years. The current contract will expire in July 2019.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$917,471.00</td>
<td>January 21, 2014</td>
</tr>
<tr>
<td>Amendment #1</td>
<td>$120,000.00</td>
<td>October 7, 2014</td>
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</tbody>
</table>
We are now preparing and executing Amendment #4 that will add additional services in the total of $162,310 to existing amended contract. These changes all are required due to the mandated changes required by new regulations issued in 2017 by the Alameda County Fire Marshall and the update of the International Building Codes for Fire Life and Safety. The current scope of work did not include monitoring and upgrades to the communication system for the controls system for 860 Atlantic Ave and the Air School at COA. This scope change will provide monitoring ability for all devices and locations to broadcast back to the sheriffs department.

The infrastructure for the upgrade of the system is required and the current devices are failing due to their inability to communicate with the existing alarm panel system. The work has evolved due to a delay in servicing the fire alarm devices district wide because funding was not completely available at the time work was required. PCCD is under warning violations for the current academic year for lack of corrections required for continued operations. Many software upgrades and discontinued parts for several devices in older buildings have caused current campuses to fall out of compliance and are in immediate need of work that will bring campuses back in operation compliance. Because they failed to alarm at the main panel when our annual test occurred in September, November and December 2017, we are in violation and will be fined if we do not meet compliance requirements immediately. PCCD has pending violation (red tag) notices on all campuses for several elevators and chair lifts and fire alarms. The existing fire alarm system will require an upgrade and we must complete this scope of work immediately to maintain our current operational compliance for the colleges to continue current semester operations of all building required safety systems.

Tyco/Simplex Grinnell is a wholly owned subsidiary of Johnson Controls, Inc. The local company is located at 6552 Preston Ave, Suite 2 Livermore, CA 94551. District Manager is Scott Rheanne  Phone:(925) 280-5299

Deliverables and Scope of Work:

The scope of work includes the addition of testing and inspection of the sprinkler systems, wet sprinkler systems, fire pumps and new suppression gas systems, hood and halon systems that were upgraded within this year, all kitchen hoods and furnace hoods in all labs district wide. This proposal includes the monitoring of 860 Atlantic and COA Air School.

<table>
<thead>
<tr>
<th>Description</th>
<th>COP</th>
</tr>
</thead>
<tbody>
<tr>
<td>860 Atlantic - COA</td>
<td>$8,920.00</td>
</tr>
<tr>
<td>Air School - COA</td>
<td>$8,425.00</td>
</tr>
<tr>
<td>Berkeley City College</td>
<td>$17,280.00</td>
</tr>
<tr>
<td>College of Alameda</td>
<td>$32,215.00</td>
</tr>
<tr>
<td>District Office Complex</td>
<td>$7,400.00</td>
</tr>
<tr>
<td>Laney College</td>
<td>$55,300.00</td>
</tr>
<tr>
<td>Merritt College</td>
<td>$31,770.00</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$152,310.00</strong></td>
</tr>
</tbody>
</table>

The new contract total will be $1,079,781.00

Anticipated Completion Date:

Change order work will be completed by the end of the current academic year. Anticipated completion is June 2018.

Evaluation and Recommended Action:

Based on evaluation from the Director of Facilities, VC of Purchasing, VC of Finance, the Chancellor recommends approval of the Amendment #4 in the amount of $162,310.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

11.6 Consider Approval of Change Order No. 1 for Rossi Builders, Inc. for COA abatement work in the amount of $51,722. Presenter Director Lynch McMahon
Meeting name: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 11. CONSENT CALENDAR - FACILITIES
Access: Public
Type: Action (Consent)
Preferred Date: Mar 27, 2018
Absolute Date: Mar 27, 2018
Fiscal Impact: Yes
Dollar Amount: $51,722.30
Budgeted: Yes
Budget Source: Measure A (Fund 61) Bond Funds (Fund 63)
Recommended Action: Consider approval of Change Order #1 for abatement related repairs in Building C & D in the amount $51,722.30
Goals: A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Rossi Builders, Inc. responded to an informal solicitation for work at COA to repair damaged areas that were in need of repair and replacement due to mold abatement work that was completed in September 2017. Rossi Builders, Inc. was contracted to complete repair work at COA in October 2017. The original contract amount was for $9,103, and was not required to seek Board approval because it fell below the $10,000 threshold for public contract work. This change order is a compilation of work described below that is being done on a not-to-exceed time and material basis. The amount requested requires Board approval.

Rossi Builders is a California Corporation and holds General Construction License. Lic.# 8229568. Regional Manger is John Healy. Contact info is:

Rossi Builders, Inc.
5 - 3rd Street
San Francisco CA 94103
(415) 982-6292
www.rossibuilders.com

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Date Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Agreement</td>
<td>$9,130.00</td>
<td>October 2017</td>
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<tr>
<td>Change Order 1</td>
<td>$51,722.00</td>
<td>Pending March 2018</td>
</tr>
<tr>
<td><strong>Total New Contract Amount</strong></td>
<td><strong>$60,852.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

The scope of work includes the repair and replacement of wall and ceiling penetrations, painting and floor restoration in areas that were damaged after mold remediation had been completed by ACC Environmental. The repair work is in progress and ongoing on a not-to-exceed-time and material basis due to the emergency status of the work and the requirement to provide a safe and secure environment for staff and students to occupy their offices and classroom areas.

Anticipated Completion Date:

Project completion is anticipated for April 2018.

Evaluation and Recommended Action:

After review by Director of Facilities and Capital Projects, VC General Services, VC of Finance, and the Chancellor recommends approval of the Change Order #1 for $51,722. for Rossi Builders, Inc.

File Attachments:
- Professional Services Agreement -Rossi Builders (Revised CL approved 2-28-18).pdf (1,425 KB)
- COR 1 Rossi Builders.pdf (255 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
11.7 Consider Approval Change Order No. 1 for Rodan Builders, Inc for $127,500.00 for repairs of abatement work at College of Alameda. Presenter Director Lynch McMahon

Meeting
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
11 CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Mar 27, 2018

Absolute Date
Mar 27, 2018

Fiscal Impact
Yes

Dollar Amount
$127,500.00

Budgeted
Yes

Budget Source
Measure A Bond (Fund 63)

Recommended Action
Consider Approval Contract Change Order #1 for $127,500.00 for Rodan Builders, Inc. for the completion of repairs for emergency abatement work at the College of Alameda.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Initial contract was awarded for minor work related to repairs associated with mold abatement in Building A & D and the G Building at the College of Alameda. Upon completion of several areas that were being repaired, discovery was made of additional mold and deteriorated areas that required immediate emergency remediation and subsequently expanded the initial scope of work. This additional work is required for continued health and safety of faculty and staff in the classrooms and offices affected by the abatement work.

Rodan Builders, Inc. is a California Corporation, located in San Mateo CA and is currently managed by. Dan Oliver President anc Owner of the company. They possess General Contractor license and provide comprehensive services. CA License No. 858119.

Deliverables and Scope of Work:

The scope of work includes and is not limited to the repair and replacement of drywall, paint, repairs of electrical outlets, light fixtures, wall trim and door moldings and any work associated with restoring the classroom areas to required functionality. All work will be completed prior to the completion of the current semester.

Change Order 1 is comprised of Charge Order Requests (COR) 1-3 that are described below:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial contract</td>
<td>$ 14,900.00</td>
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<tr>
<td>Change Order Request (COR) 1</td>
<td>$ 44,577.00</td>
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<tr>
<td>Change Order Request (COR) 2</td>
<td>$ 73,440.00</td>
</tr>
<tr>
<td>Change Order Request (COR) 3</td>
<td>$ 9,483.00</td>
</tr>
</tbody>
</table>
New Contract Total $142,400.00

Anticipated Completion Date:

All abatement work and related repairs will be completed by April 30, 2018.

Evaluation and Recommended Action:
After review by Director of Capital Projects & Facilities, VC of Finance and VC of General Services, the Chancellor recommends approval of the Change Order #1 for Rodan Builders, Inc. in the amount of $127,500.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 11.8 Consider Ratification of Contract Agreement with BHM Construction Inc. for $914,683

Presenter: Director Lynch McMahon

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018

Fiscal Impact: Yes

Dollar Amount: $914,683.00

Budgeted: Yes

Budget Source: Measure A Bond (FUND 63); Redevelopment Funds; Scheduled Maintanence (Fund 61)

Recommended Action: Ratification of Contract for BHM Construction, Inc. for construction work related to Laney College Leaks Courtyard B Modernization Project in the amount of $914,683.00

Goals
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District conducted a formal bid process for Laney College Laney Leaks project and the low bid was awarded to BHM Construction in August 2017. The scope of work included the new required design changes that incorporated the expansion of the footprint of repair work due to damages due to leaking at various locations due to faulty construction previously by another contractor. The contract was executed and work was started in September 2017 to provide construction services for the Laney Leak Remediation Courtyard B Project.

BHM Construction is a California Corporation and is located in Napa CA. The Company was established in 2007 and is managed by current President Mr. Jeffrey Mazel.

Contact Information:
221 Gateway Road West, Suite 405
Napa Ca 94558
Phone: 707-643-4580

Deliverables and Scope of Work:

The scope of work included completing repairs to the waterproof membrane under the existing concrete to eliminate leaks that were disrupting classes that occupied space below the courtyard. The work included leveling the concrete deck area, replacing old broken drainage, reinforcing the structural slab, installing new expansion joints for water infiltration elimination, and correcting previous work done by others that did not meet industry quality standards for deck replacement.

Anticipated Completion Date:

Phase I-Courtyard B was completed in January 2018.
Evaluation and Recommended Action:

After review and approval by the Director of Facilities, VC of Finance, VC of General Services, and the Chancellor, approval of the ratification of the contract for $914,683.00 is recommended.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 11.9 Consider Approval of Change Order No. 2 for BHM Construction Inc. in the amount of $7,851.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College. Presenter Director Lynch McMahon.

Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 11. CONSENT CALENDAR - FACILITIES

Access Public

Type Action (Consent)

Preferred Date Mar 27, 2018

Absolute Date Mar 27, 2018

Fiscal Impact Yes

Dollar Amount $7,851.00

Budgeted Yes

Budget Source Redevelopment Funds, Fund 61, Laney College

Recommended Action Consider Approval of Change Order No. 2 for BHM Construction, Inc. in the amount of $7,851.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College.

Background/Analysis:

The District entered into a contract with BHM Construction Inc. to provide construction services for the Laney Leak Remediation of southern Courtyard B at Laney College. (See attached Notice to Proceed dated 9/21/17 and Agreement dated 9/12/17).

During construction Change Order No. 1 for the amount of $71,833.00 was generated and approved at the 1/23/18 Board Meeting.

Change Order No. 2 addresses further unforeseen conditions and clarifies the intent of the contract documents meeting the goals of the project. The goals of the project are to eliminate leaking at the lower levels of Building B and to eliminate water intrusion in the classrooms adjacent to courtyard B. In addition the aesthetics of the courtyard are being improved by the replacement of the concrete and damaged materials that were previously there. This is the final change order of the project. A summary of the original contract amount and change orders to close out the project are attached.

BHM Construction Inc. is the General Contractor and has been in business since 2007. Jeffery Mazet is the current President of the company. California Contractor’s License #900404 A, B.

Contact Information

221 Gateway Road West, Suite 405, Napa, CA 94558

707-643-4580

www.bhmconstruction.com

Deliverables and Scope of Work:

Change Order #2 is comprised of two Cost Proposals that total $7,851.00. The scope and cost are below:
1. Cost Proposal #9R1 – Provides additional labor to custom fabricate approximately 350 LF of perimeter flashing due to unknown existing conditions and inconsistent alignment of structural concrete and face of brick. Add cost $6,516.00
2. Cost Proposal #10R1 – Provides for installation of six pieces of 1/2" clear tempered glass to replace existing plexiglass panels at storefront windows. Add cost $1,335.00

<table>
<thead>
<tr>
<th>Description</th>
<th>Change Order Proposal</th>
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<tr>
<td>Original Contract</td>
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<tr>
<td>Change Order #1 (BOT Approved 3/13/18)</td>
<td>$71,833.00</td>
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<tr>
<td>Change Order #2</td>
<td>$7,851.00</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$994,367.00</td>
</tr>
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</table>

**Anticipated Completion Date:**

Project will be complete by 6/27/18, with all punch list items addressed and completed. The project is in the closeout phase.

**Evaluation and Recommended Action:**

After review and approval by The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, the Chancellor recommends approval of Change Order No. 2 for BHM Construction, Inc. in the amount of $7,851.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College.

File Attachments
- 2018 0123 Board Meeting Minutes.pdf (592 KB)
- BHM Agreement, signed and executed.pdf (343 KB)
- BHM Construction Change Order No. 2 Summary.pdf (170 KB)
- CPE #009R1.pdf (602 KB)
- CPE #010R1.pdf (96 KB)
- Notice to Proceed - BHM CONSTRUCTION Inc..pdf (68 KB)
- BHM Construction Change Order No. 2 signed.pdf (151 KB)
- Amendment No. 1 to BHM Construction Agreement.pdf (215 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**
11.10 Consider Approval of a Contracted Services Agreement with Johnson Controls Fire Protection, LP (formerly SimplexGrinnell) for District-wide fire systems testing, inspection, repair and maintenance. Presenter: Vice Chancellor Ikharo

**Meeting**
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
11. CONSENT CALENDAR - FACILITIES

**Access**
Public

**Type**
Action (Consent)

**Preferred Date**
Mar 27, 2018

**Absolute Date**
Mar 27, 2018

**Fiscal Impact**
Yes

**Dollar Amount**
$492,610.00
Budget Source: General Fund

Recommended Action: Request approval on the contracted services agreement with Johnson Controls Fire Protection, LP formerly SimplexGrinnell Inc.; proposed work include district-wide fire systems testing, inspection, repair and maintenance, in the amount not-to-exceed $492,610 for first 3 years, and an option to renew for additional two years for a total not-to-exceed 5 years period.

Item Summary:
Under this proposed contract, the Administration approved for Johnson Controls Fire Protection, LP to provide the materials and labor for district-wide fire system testing, inspection, repair and maintenance. The Agreement ensures that proper district-wide testing and inspection services meets locally mandated fire safety and public health requirements.

Board approval is required because cumulative contract amounts ($492,610) for 3 years will be in excess of the existing threshold for professional contract services. The Chancellor recommends approval.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
As required by the District’s Purchasing Procedures, the administration conducted a formal public RFP process. Notices were advertised in local publications and over 8 corporate entities attended the pre-bid meeting and job walk. However, only two (2) proposals was received on the closing date. Both proposals were reviewed by an in-house panel of three (3) reviewers. The chart below shows the scoring by each evaluator and the total score for each bidding vendor.

<table>
<thead>
<tr>
<th>Johnson Controls Fire Protection, LP (formerly SimplexGrinnell)</th>
<th>Battalion One Fire Protection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total: 262</td>
<td>247</td>
</tr>
</tbody>
</table>

The proposal submitted by Johnson Controls Fire Protection, LP was scored 262 points while the proposal from Battalion One Fire Protection was scored 247 points. Johnson Controls Fire Protection, LP (formerly SimplexGrinnell) scored the highest points in every relevant category including costs, and was deemed the lowest responsive and responsible bidder. Additionally, Johnson Controls is the current vendor (under the aegis of its recent merger acquisition –SimplexGrinnell) providing services for the last 5+ years and the RFP for services was intended to re-advertise the job in compliance with legally mandated contracting procedures.

Johnson Controls local office is located in Livermore in southern Alameda County, and employs a lot of people in Alameda County.

Deliverables and Scope of Work:
As described under the Item Summary.

Anticipated Completion Date:
The contract termination date is set for June 30, 2020.

Evaluation and Recommended Action:
The administration recommends the approval of this contracted service agreement with Johnson Controls Fire Protection, LP.

File Attachments
Johnson Control.pdf (450 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar Items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 11.11 Consider Approval of a Contracted Services Agreement with N.S. Construction in the amount of $9,850 for the Construction and Installation of New Hoist Platform for Wheelchair Lift in Room G-189 at Laney College. Presenter: Director Lynch McMahon

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018
Fiscal Impact: Yes
Dollar Amount: $9,850.00
Budgeted: Yes
Budget Source: Laney College Infrastructure (Fund 61)
Recommended Action: Consider approval of the contracted services agreement with N.S. Construction for Laney College Music Classroom/Theater (Room G-189) in the amount of $9,850.00.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

This project is to provide accessibility to disabled students. The scope of work includes removal of architectural barriers in the amount of $9,850 to create a hoist way for a wheelchair lift, install an electrical outlet in the hoist way to power the wheelchair lift, provide safety railing around the hoist way, and install a new wheelchair lift in the hoist way at Laney College, Room G-189.

N.S. Construction is a General Contractor located in Alameda, License # 566459. Nick Stavrianopoulos is the owner of the company.

Contact Info:
N.S. Construction
1037 Fontan Drive
Alameda CA 94502
(925) 389-1122

N.S. Construction has several contracts already executed with PCCD for other related scopes of work.

Board approval is required because the total cumulative contract amount for this vendor in this fiscal year exceeds the $15,000 threshold for public construction work. If this contract agreement is approved, the total amount of contract with the vendor will add up to $31,400. A project summary of the projects with this vendor include:

<table>
<thead>
<tr>
<th>PROJECT(s) Scope of Work</th>
<th>Approved Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Painting at Laney College</td>
<td>$5,875.00</td>
</tr>
<tr>
<td>2. Light fixture repairs at COA</td>
<td>$8,575.00</td>
</tr>
<tr>
<td>3. Remove &amp; replace new carpet at Laney College</td>
<td>$4,250.00</td>
</tr>
<tr>
<td>4. Repair damaged floors and ceiling at Laney College Theater</td>
<td>$2,850.00</td>
</tr>
<tr>
<td>5. Install a new hoist platform for wheelchair lift in Rm. G-189 at Laney College (pending approval)</td>
<td>$9,850.00</td>
</tr>
</tbody>
</table>

**TOTAL $31,400.00**

Deliverables and Scope of Work:

N.S. Construction will provide the materials and labor for the build-out of a hoist platform to accommodate a new wheelchair lift in room G-189 (Music Classroom/Theater) at Laney College. Additional work includes framing around the new hoist way, building a small extension platform, installation of new carpet, the installation of electrical receptacles for power supply to the chair lift, and various minor cleanup.

Anticipated Completion Date:

The anticipated completion date is June 30, 2018.

Evaluation and Recommended Action:

After review and approval by Director of Capital Projects/Facilities; Vice Chancellor of General Services; Vice Chancellor of Finance, the Chancellor recommends approval of contract agreement with N.S. Construction for the amount of $9,850.00.

File Attachments:
N. S. Construction - Proposal for Laney Wheelchair Lift.pdf (37 KB)
N.S Construction Contract - LC Wheelchair Lift in Rm. G-189 at Laney.pdf (238 KB)
N.S. Construction Painting #2-118243 #22160.pdf (3,324 KB)
N.S Construction Painting #22340 #2-11692 $5875.00.pdf (3,438 KB)
N.S Construction-Exec Agreement-$9575.pdf (815 KB)
N.S. Construction - Laney Theater Floor & Ceiling Repairs.pdf (340 KB)

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heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 11.12 Consider Approval of Agreement in the amount of $12,500 for Professional Services with Taylor Design for Architectural Services for the Entry Door Replacement at Berkeley City College  
Presenter: Director Lynch McMahon

Meeting: Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Mar 27, 2018

Absolute Date: Mar 27, 2018

Fiscal Impact: Yes

Dollar Amount: $12,500.00

Budgeted: Yes

Budget Source: Schedule of Maintenance Fund #61

Recommended Action: Consider Approval of the Agreement of Professional Services for Taylor Design, for Architectural Services for the Entry Door Replacement at Berkeley City College in the amount of $12,500

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Berkeley City College has a persistent problem with the front door systems that are in place are to be repaired and/or replaced due to continual malfunction of the panic release devices. Due to the interlinked communication system that is tied to the fire alarm system, design assistance is needed to remedy the problem. Taylor Design was selected via the informal bid process. Three (3) informal bids were received and evaluated in September 2017:

<table>
<thead>
<tr>
<th>FIRM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. WLC Architects, Inc.</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>2. Taylor Design</td>
<td>$12,500.00</td>
</tr>
<tr>
<td>3. DSK Architects</td>
<td>$ 8,480.00</td>
</tr>
</tbody>
</table>

Taylor Design was chosen because it was determined that they provide the best value with regards to the special design requirement of the existing doors that have to be replaced. The designer on Taylor Design’s team was the original architect who was a participant in the original design and construction of the facility.

Taylor Design has a local office located at 26 O’Farrell Street, 2nd Floor, San Francisco, CA 94108. It is a California Corporation, with headquarters located at 17850 Fitch, Irvine, CA 92614. Robert Williamson is the Project Director of the Bay Area Office.

Board approval is required because the vendor has reached and exceeded the $93,100 limit for Professional Services with PCCD. According to Board Policy 6340, we are required to seek approval of the change that exceeds the set limits. While this contract agreement is in the amount of $12,500, the vendor’s multiple contracts total an amount of $200,960.

<table>
<thead>
<tr>
<th>LIST OF CONTRACTS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Locker Room/Title IX Project at Laney College</td>
<td>$ 188,460.00</td>
</tr>
<tr>
<td>2. Entry Door Replacement at Berkeley City College</td>
<td>$ 12,500.00</td>
</tr>
</tbody>
</table>

**NEW REVISED CONTRACT TOTAL**

| NEW REVISED CONTRACT TOTAL | $200,960.00 |

Deliverables and Scope of Work:
Taylor Design will provide the following services:
- Design and Documentation that includes assessment, coordination and approval for District acceptance for the preparation of plans and specifications and aid in development of and solicitation of contractor bids for the project.
- Bidding & Construction Administration includes both pre-bid and post-bid meetings, bidders addenda, RFIs, shop drawings submittals, punch-lists, final approval and acceptance of work based on review of specifications and submittals.

Anticipated Completion Date:
Anticipated Substantial Completion is expected December 2018

Evaluation and Recommended Action:

After review and approval by Director of Capital Projects & Facilities, VC of General Services, VC of Finance, the Chancellor recommends approval Taylor Design's Professional Services Agreement in the amount of $12,500.

Admin Content

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

11.13 Consider Approval of a Professional Services Agreement with Enovity in the amount of $25,880 for the Laney College. Presenter: Vice Chancellor Ikharo.

Meeting

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Mar 27, 2018

Absolute Date

Mar 27, 2018

Fiscal Impact

Yes

Dollar Amount

$25,880.00

Budgeted

Yes

Budget Source

Measure & Bond Fund

Recommended Action


Item Summary:

Currently, the existing pneumatic and compressed air-system have failed at the Laney College campus. Several high profile CTE programs are connected to existing generators that give support to the Career Technical Education (CTE) labs; (Machine Technology, Carpentry Department, and Environment Control Technology). The existing system is antiquated, constantly fails, leaks oil, and not sustainable for continued use and operation for support of the programs. Interruptions of the pneumatic and compressed air-system have adverse impact on teaching and learning in these labs. The constant failure has caused a decline in enrollment in the courses and will cause complete disruption the event it fails again. Therefore, a robust new unit is needed and will be connected to the District's Delta System for programming to create a consistency in monitoring and maintenance of the system. The connectivity will allow for multiple redundancies in teh monitoring system so that any failures will be recorded and addressed immediately by staff and the engineering team. Under this agreement (Attachment #1), Enovity will design and create engineered documents to address the existing system failures and allow for a revised and fully compressor that will provide adequate service to the programs in CTE. The upgrade of the system will support energy reduction, reduce maintenance labor to refill oil in compressors and drain water/oil from the distribution lines, and provide for a better environment for staff and students to occupy.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

As required by the District’s Purchasing Procedures, the administration conducted an informal bid and requested three (3) proposal quotes from qualified professional consultants as follow. The results are:
<table>
<thead>
<tr>
<th>Consultants</th>
<th>Price Quote</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enovity</td>
<td>$25,880.00</td>
<td>San Francisco, CA</td>
</tr>
<tr>
<td>McCracken &amp; Woodman</td>
<td>$46,000.00</td>
<td>San Francisco, CA</td>
</tr>
<tr>
<td>Terraphase Engineering</td>
<td>Non-Responsive</td>
<td>Oakland, CA</td>
</tr>
</tbody>
</table>

Enovity provided the lowest and responsive bid. PCCD will formally award the contract once the item is Board of Trustee approved. The company info is as follows:

Enovity
100 Montgomery Street, Suite 600
San Francisco, CA 941044

Mr. Jonathan Soper is the principal/owner of the company. Enovity is a California Corporation.

Deliverables and Scope of Work:
The consultant will complete the following projects tasks:

**Task 1 – Bid Documentation**
- Survey the existing compressors, storage and distribution system to determine the course of corrective action.
- Provide documents suitable for a Design Build contractor to bid the work, describing project scope of work, equipment of choice, new equipment or items to install, performance criteria.
- Conduct a bid walk with District selected contractors layout out project, respond to Request for Information (RFI) and bid summary memo.

**Task 2 – Construction Administration**
- Conduct construction meetings, approve submittals, RFIs, manage schedule, progress of work, payment approvals, site surveys with field reports, pre and final punchlist.

**Task 3 – Commissioning**
- Conduct installation verification, witness equipment factory startup, functionality test system, and provide commissioning report.

Anticipated Completion Date:
The anticipated projected completion date is December 31, 2018

Evaluation and Recommended Action:
After review and approval by the Director of Capital Projects and Facilities, VC General Services, and the VC of Finance, the Chancellor recommends the approval of this professional services agreement in the amount of $25,800.

File Attachments
Attachment #1-Agreement & Proposal.pdf (463 KB)

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12. CONSENT CALENDAR – INFORMATION TECHNOLOGY

<table>
<thead>
<tr>
<th>Subject</th>
<th>12.1 Consider Approval of Amendment No. 1 to ICC with Fox &amp; Weaver consulting in the amount of $73,200 to provide project management and training support for Starfish implementation. Presenter: Vice Chancellor Cole</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>12. CONSENT CALENDAR – INFORMATION TECHNOLOGY</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Preferred Date</td>
<td>Mar 27, 2018</td>
</tr>
<tr>
<td>Absolute Date</td>
<td>Mar 27, 2018</td>
</tr>
<tr>
<td>Fiscal Impact</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Dollar Amount: $73,200.00  
Budgeted: Yes  
Budget Source: General Funds and CCC implementation grant  
Recommended Action: Recommend Approval  

Goals:  
D: Strengthen Accountability, Innovation and Collaboration  
A: Advance Student Access, Equity, and Success  

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

PCCD's Strategic goals call for the implementation of an early alert program across all four colleges to improve student success. In 2017, PCCD's Academic Affairs committee and District Academic Senate approved the selection of Starfish as our early alert platform. In Fall 2017, the Board of Trustees approved the acquisition of Starfish licenses for early alert and degree planning. The draft District Distance Education calls for the implementation of early alert to support student success in online and hybrid classes.

The PCCD team is requesting additional support to coordinate implementation across all four colleges and provide training and configuration support of Starfish functionality for PCCD staff. The District executed a pilot contract with Fox & Weaver Consulting (Beck Weaver, CEO), to provide initial support and coordination. This contract extension will enable Fox & Weaver to provide support for the PCCD team through the pilot launch in Summer 2018.

Fox & Weaver will assist PCCD in the implementation of the Starfish progress survey used by faculty to trigger early alerts and contact the student and the appropriate service area. The system will be implemented for all four colleges and include alerts for counseling, tutoring and other services to support student success.

Table:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Contract</td>
<td>$20,000</td>
</tr>
<tr>
<td>Amendment 1</td>
<td>$73,200</td>
</tr>
<tr>
<td>Total contract</td>
<td>$93,200</td>
</tr>
</tbody>
</table>

Deliverables and Scope of Work:

- Manage implementation of Early Alert Progress Survey for Berkeley City College pilot in Summer 2018, with Fall 2018 rollout at College of Alameda, Laney and Merritt.
- Design documentation for the intervention strategies to be implemented in support of the first Progress Survey. These will be end to end workflows beginning with how, when and why a flag is raised, who is the raiser (if manual), who will see and manage the flag (i.e. close it), who will contact the student to process the flag, and document the business process steps for any ToDo items with due dates.
- Under the documented intervention strategies, draft the design of all flags, ToDos, Referrals, or Kudos that will be used for the Progress Survey.
- Document specifications for the attributes required to support the flags specified
- Document the roles to be used for the June 15th launch of the progress survey
- Configuration of attributes, flags, to-do items, referrals, and kudos in support of the progress survey to be launched June 15th.

Anticipated Completion Date:

July 2018

Evaluation and Recommended Action:

Fox and Weaver have met the requirements of the initial contract, providing critical support and expertise to the Starfish implementation team. Recommend approval.

File Attachments:
- Peralta CCD Starfish Phase I Project Management Proposal Revised 3_15_18.pdf (94 KB)
- Initial ICC.pdf (493 KB)
- Amendment 1 FW 13Mar18 v3.pdf (116 KB)

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12.2 Consider Approval of Contract with Amplify Professional Services in the amount of $569,032 to provide operational support for the PCCD Enterprise Services team. Presenter: Vice Chancellor Cole

Meeting
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
12. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Access
Public

Type
Action (Consent)

Preferred Date
Mar 27, 2018

Absolute Date
Mar 27, 2018

Fiscal Impact
Yes

Dollar Amount
$569,032.00

Budgeted
Yes

Budget Source
Measure E and General Fund

Recommended Action
Recommend Approval

Goals
D: Strengthen Accountability, Innovation and Collaboration
E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The PCCD Enterprise Services team is currently short-staffed with Kyu Lee, Senior Application Developer, serving as the Interim Director of Enterprise Services and the departure of another Application Developer. The recruitment process for the Director position has been resorted after an initial failed search and is expected to take several more months to complete.

The 2016 SWOT Analysis identified staffing levels in the Enterprise Services team as a critical weakness: “The Enterprise Services area is understaffed and positions are unfilled. There is no backup for staff with specific technical expertise.” Staffing is also identified as a critical issue in the 2012-2015 IT strategic plan.

The Finance department has identified an internal need for a high-level functional analyst to help fill the business process improvement gap left by the departure of the budget director and help support the Finance team beyond the In addition, ONEPeralta modernization project.

Amplify Professional Services will provide contractors to help fill this critical gap in PCCD’s staffing while we recruit for permanent staff. Amplify (headquartered in Malibu, CA, Diane Gubin CEO) provides professional IT temporary staffing. Nationally, there is a limited talent pool with the necessary skills in PeopleSoft and Higher Ed experience. Of the temporary agencies contacted, Amplify was the only one able to provide all of the needed roles.

The needed roles/services include:

Campus Solutions Technical / Functional Developer: Provides expertise and guidance for users to help configure and troubleshoot Campus Solutions, including admissions and records, financial aid and curriculum. Helps end users write testing scripts and frameworks. Provides solutions and testing support outside the scope of the Deloitte contract.

Technical Analyst / Developer: Develops technical solutions for system integration and feature implementation. Examples include responding to end user requests for changes, Starfish and Canvas integration, financial system integration, systems testing and performance tuning.

Finance Technical / Functional Developer: Provides expertise and guidance for users to help configure and troubleshoot PeopleSoft Finance, including budgeting, general ledger, accounts payable, accounts receivable and purchasing. Helps end users write testing scripts and frameworks. Provides solutions and testing support.

System Administrator: Provide system and user configuration management. This is a short-term resource to help clear backlog of tasks working with staff system administrator.

The not-to-exceed contract resource amounts are:

<table>
<thead>
<tr>
<th>Resource</th>
<th>Months</th>
<th>Total Hours</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Solutions Technical / Functional Developer</td>
<td>8</td>
<td>1280</td>
<td>$149/hr</td>
<td>$190,720</td>
</tr>
<tr>
<td>Technical Analyst / Developer</td>
<td>7</td>
<td>1080</td>
<td>$149/hr</td>
<td>$160,920</td>
</tr>
</tbody>
</table>
Finance Technical / Functional Analyst | 7 | 1080 | $149/hr | $160,920
System Admin | 3 | 480 | $117.65/hr | $56,472
Total | | | | $569,032

All positions are exempt and not eligible for overtime pay. All contractors can be released with 2 weeks notice.

The total amount of the contract with the amendment will not exceed $569,032. The agreement will be executed in two phases. Phase one will not exceed $310,000. Phase two will not exceed $259,032.

IT previously had a contract with Amplify in the amount of $24,000. The total amount of both contracts will not exceed $593,032.

**Deliverables and Scope of Work:**
The scope of work includes:
- Provide business analyst and/or technical analyst support for system applications across Campus Solutions/Student Administration and/or financial domains.
- Recommend changes for future consideration to improve application functionality, security, performance, capacity, and cost benefits.
- Provide/develop functional and technical documentation for existing and delivered system applications across Campus Solutions/Student Administration and financial domains.
- Research and develop non-standard or custom configuration/setup to meet business requirements.
- Develop test scripts and contribute to the testing plan.
- Design, configure, test, and implement complex pages/panels and complex programs; create timelines and documentation as needed.
- Participate in user training.
- Coordinate with IT team on server updates.
- Any other technical and functional tasks as needed.

**Anticipated Completion Date:**
December 30, 2018

**Evaluation and Recommended Action:**

These services are critical to the ongoing operation and success of our enterprise services department. The professionals recommended have been interviewed by the business units and the technical teams. Recommend approval of the amendment.

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**File Attachments**
- Peralta CCD. Original Job Descriptions. 031418.pdf (346 KB)
- Amplify Staffing Services Mgmt. Peralta CCD. 031518 v4.pdf (159 KB)

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**13. PUBLIC HEARING - ADJOURN TO PUBLIC HEARING**

**Subject**
13.1 Hold Public Hearing Regarding CEQA Initial Study/Mitigated Negative Declaration for College of Alameda New Center for Liberal Arts. Presenter: Director Lynch McMahon

**Meeting**
Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
13. PUBLIC HEARING - ADJOURN TO PUBLIC HEARING

**Access**
Public

**Type**
Action

**Preferred Date**
Mar 27, 2018

**Absolute Date**
Mar 27, 2018

**Fiscal Impact**
No

**Budgeted**
Yes

**Budget Source**
Measure A Bond Funds

**Recommended Action**
Hold public hearing
Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The Peralta Community College District (District) is proposing the construction of a New Center for Liberal Arts in a portion of the east side of the College of Alameda campus ("Project"). In accordance with the requirements of the California Environmental Quality Act of 1970, as amended ("CEQA"), and CEQA Guidelines, the District has prepared an Initial Study/Mitigated Negative Declaration which evaluates the potential environmental effects of the Project, and a Mitigation Monitoring and Reporting Program ("MMRP") for the Project, which defines the measures which would be imposed on the Project to mitigate or avoid potentially significant environmental Impacts of the Project. The Initial Study/Mitigated Negative Declaration concludes that implementation of the Project will not result in a significant effect on the environment because the mitigation and standard measures described in the Initial Study/Mitigated Negative Declaration and MMRP are included in the Project to reduce potential impacts to a less than significant level. The final Initial Study/Mitigated Negative Declaration is attached as Exhibit A to the Resolution, and the MMRP is attached as Exhibit B to the Resolution.

Amy Skewes Cox was hired as an independent CEQA consultant in 2017 to prepare and complete the required work for the CEQA negative declaration study for evaluation of environmental impacts of the project on the local community. The company is owned by Amy Skewes Cox and is located in Marin County. Her contact info is: Po Box 422 45 Lauren Grove Ave, Ross CA 94957. Phone (415) 203-0454 email: amy@rfsc.com

Deliverables and Scope of Work:

The Board is required to make certain findings under CEQA, as set forth in the Resolution, when adopting a mitigated negative declaration. Board adoption of the final Initial Study/Mitigated Negative Declaration and MMRP for the Project in compliance with CEQA would allow the District to move forward with the Project if the Project is approved.

Anticipated Completion Date:

Study was complete in December 2017

Evaluation and Recommended Action:

Hold public hearing

File Attachments
Environmental Declaration (County Clerk)_3209158_1(DMS).PDF (42 KB)
Amy Skewes Cox Contract.pdf (1,236 KB)
Agenda Item - IS_MND COA Center for Liberal Arts (CEQA)_3183290_2(DMS).pdf (46 KB)
EXHIBIT A-CollegeAlameda-Peralta :S-Sept 22 Final (002).pdf (7,282 KB)
EXHIBIT B- CollegeAlameda-Peralta MMRP Table.pdf (159 KB)
Resolution Adopting IS_MND - COA New Center Liberal Arts 3-27-18.pdf (9,848 KB)
Notice of Intent to Adopt a mitigated Negative Declaration.pdf (144 KB)

14. ACTION ITEMS

Subject 14.1 Consider Approval of Resolution 17/18-32 for CEQA Initial Study/Mitigated Negative Declaration for College of Alameda New Center for Liberal Arts. Presenter: Director Lynch McMahon

Meeting Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 14. ACTION ITEMS

Access Public

Type Action

Preferred Date Mar 27, 2018

Absolute Date Mar 27, 2018

Fiscal Impact No

Budgeted Yes

Budget Source Measure A Bond Funds

Recommended Action Adoption of the Initial Study/Mitigated Negative Declaration which evaluates the potential environmental effects of the Project, and a Mitigation Monitoring and Reporting Program ("MMRP") for the Project, which defines the measures which would be imposed on the Project to mitigate or avoid potentially significant environmental impacts of the Project.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
The Peralta Community College District (District) is proposing the construction of a New Center for Liberal Arts in a portion of the east side of the College of Alameda campus (“Project”). In accordance with the requirements of the California Environmental Quality Act of 1970, as amended (“CEQA”), and CEQA Guidelines, the District has prepared an Initial Study/Mitigated Negative Declaration which evaluates the potential environmental effects of the Project, and a Mitigation Monitoring and Reporting Program (“MMRP”) for the Project, which defines the measures which would be imposed on the Project to mitigate or avoid potentially significant environmental impacts of the Project. The Initial Study/Mitigated Negative Declaration concludes that implementation of the Project will not result in a significant effect on the environment because the mitigation and standard measures described in the Initial Study/Mitigated Negative Declaration and MMRP are included in the Project to reduce potential impacts to a less than significant level. The final Initial Study/Mitigated Negative Declaration is attached as Exhibit A to the Resolution, and the MMRP is attached as Exhibit B to the Resolution.

Amy Stewes Cox was hired as an independent CEQA consultant in 2017 to prepare and complete the required work for the CEQA negative declaration study for evaluation of environmental impacts of the project on the local community. The company is owned by Amy Stewes Cox and is located in Marin County. Her contact info is: Po Box 422 45 Lauren Grove Ave, Ross CA 94957. Phone (415) 203-0454 email: amy@rtasc.com

Deliverables and Scope of Work:

The Board is required to make certain findings under CEQA, as set forth in the Resolution, when adopting a mitigated negative declaration. Board adoption of the final Initial Study/Mitigated Negative Declaration and MMRP for the Project in compliance with CEQA would allow the District to move forward with the Project if the Project is approved.

Anticipated Completion Date:

Study was complete in December 2017

Evaluation and Recommended Action:

District staff recommends that the Board adopt Resolution 1718-32 adopting the final Initial Study/Mitigated Negative Declaration, CEQA findings, mitigation measures, and MMRP for the Project, and approving the Project.

File Attachments

- Environmental Declaration (County Clerk)_3209158_1(DMS).PDF (42 KB)
- Amy Stewes Cox Contract.pdf (1,236 KB)
- Agenda Item - IS_MND COA Center for Liberal Arts (CEQA)_3183290_2(DMS).pdf (46 KB)
- EXHIBIT A-CollegeAlameda-Peralta_S-Sept 22 Final (002).pdf (7,282 KB)
- EXHIBIT B-CollegeAlameda-Peralta MMRP Table.pdf (159 KB)
- Resolution Adopting IS_MND - COA New Center Liberal Arts 3-27-18.pdf (9,848 KB)
- Notice of Intent to Adopt a mitigated Negative Declaration.pdf (144 KB)

15. INFORMATIONAL ITEMS

Subject

15.1 Sunshining of Contract Reopeners for Negotiations from the International Union of Operating Engineers (Local 39) to the District for Regular and Hourly Employees. Presenter: Vice Chancellor Largent

Meeting

Mar 27, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

15. INFORMATIONAL ITEMS

Access

Public

Type

Action (Consent)

Preferred Date

Mar 27, 2018

Absolute Date

Mar 27, 2018

Recommended Action

Sunshining of Contract Reopeners for Negotiations from IUOE Local 39 to the District for regular and hourly Local 39 employees.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Pursuant to Government Code 35471(a), Article 29 of the Collective Bargaining Agreement and the Educational Employment Relations, Section 3575, IUOE Local 39 hereby gives public notice of its proposed contract reopeners for a new Successor Agreement for regular and hourly employees. This Agreement is to be negotiated in 2018. In order to satisfy the Sunshine requirements, the Union wishes to open and negotiate the following articles:

For Regular Local 39 Employees:

- Article 9: Leaves
- Article 10: Filling of Vacancies
- Article 12: Hours of Work
- Article 14: Stand-by Pay
• Article 15: Position Audits/Classification Study
• Article 17: Vacation Pay
• Article 18: Holiday Schedule
• Article 21: Transfers
• Article 24: Health & Welfare Benefits
• Article 26: Pay and Allowances

For Hourly Local 39 Employees:

• Article 8: Hours and Overtime
• Article 9: Pay and Allowances

The Union reserves the right to amend, modify, change, add to, or subtract from, the above-listed articles.

Public comments on such proposals shall be received at the next regular Governing Board meeting of April 24, 2018.

Deliverables and Scope of Work:
N/A

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:

All Board-recommended contracts are subject to negotiations and Execution by the Chancellor.

File Attachments
LOCAL 39'S PROPOSALS FOR REGULAR EMPLOYEES FOR SUNSHINE 2019-2021.pdf (85 KB)
LOCAL 39'S PROPOSALS FOR HOURLY EMPLOYEES FOR SUNSHINE 2018-2021.pdf (79 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

16. REPORTS

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17. ANNOUNCEMENTS

18. ADJOURNMENT

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