Tuesday, May 8, 2018

REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:

Link on the Peralta Board Website: http://web.peralta.edu/trustees/

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS

2. CLOSED SESSION

Subject

2.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access
2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (4 cases)

Subject

2.3 Public Employee Appointment (Government Code Section 54957)

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Action

• Recommendation to appoint the Benefits Manager, District Office.
• Recommendation to appoint the Vice President of Instruction, Laney College.

Subject

2.4 Public Employee Discipline/Dismissal/Release
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject

2.5 Public Employee Evaluation

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

- Chancellor

3. OPEN SESSION

Subject

3.1 Pledge of Allegiance

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Procedural
**Subject**

**3.2 Roll Call**

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

**3. OPEN SESSION**

**Access**

Public

**Type**

Procedural

**Subject**

**3.3 Report of Action Taken in Closed Session**

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**
3. OPEN SESSION

Access

Public

Type

Information

**Subject**

3.4 Approval of the Agenda

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type
Subject

3.5 Approval of the Minutes

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Action

Recommended Action
Recommend Approval

Subject

3.6 Associated Student Government Reports
Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Information

Subject

3.7 Peralta Classified Senate Report
Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
3. OPEN SESSION

Access

Public

Type

Information

Subject

3.8 District Academic Senate Report

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public
At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit
any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

Subject

3.10 Chancellor's Reports

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Information

4. PRESENTATIONS

Subject

4.1 BRJ & Associates Presentation. Presenter: Bonnie James (20 minutes)

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
At the September 2017 Board meeting, the Trustees approved a $73,600 contract with BRJ & Associates, LLC. For a period of 14 weeks, the firm’s scope of work would include the following:

a. evaluating the current operations and systems of the Department of General Services (“DGS”) and the Office of Finance and Administration (“OF&A”)
b. assisting in re-organizing DGS into two units (currently there are three) that can more efficiently serve and address the needs of the District
c. assisting in evaluating the challenges in procurement of construction and other related services and prompt payment to all of the District’s consultants and contractors
d. recommending appropriate and practical systems so DGS can function and work to address facility needs throughout the District with measurable progress markers.

BRJ & Associates is located in Pasadena, CA.

**Deliverables and Scope of Work:**

Mr. Bonnie James, President, along with his Executive Vice President Mark Edwards and Senior Project Manager Brooke Duncan, have completed their work and will present their findings to the Board to include recommendations and an implementation plan. The proposal has been shared with District personnel and appropriate Shared Governance bodies.

**Anticipated Completion Date:**
Evaluation and Recommended Action:
No action required – Information only

File Attachments
Organizational Review - Abreviated PP 4-26-18.pdf (306 KB)

Subject

4.2 Budget Amendment Presentation. Presenter: Vice Chancellor Johnson (10 minutes)

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. PRESENTATIONS

Access

Public

Type

Information
Budget Amendment and related documents for FY 17-18.

5. BOARD DEVELOPMENT

Subject
5.1 Proposed Board of Trustees Workgroups

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. BOARD DEVELOPMENT

Access

Public

Type

Discussion

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

To support ongoing dialogue related to strategic planning, ad hoc working groups that consist of members of the Board and district employees and members of the public will be established. These groups will address issues that require broad understanding and participation in a short period of time. They will meet over the summer and have a report and recommendations in October. These groups will complement other Shared Governance groups and not duplicate them.

Deliverables and Scope of Work:

Anticipated Completion Date:
6. CONSENT CALENDAR - BOARD MATTERS

Subject

6.1 Consider Approval of First Reading on Proposed Board Policies

Presenter: Chancellor Laguerre

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Background/Analysis:

The Board will conduct a first reading of the Board Policies. The following policies are presented for review and will return to a future Board meeting for adoption.

- BP 2015 Student Board Members
- BP 3725 Information Security Standard
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.2 Consider Approval of Final Reading on Proposed Board Policies. 
Presenter: Chancellor Laguerre

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)
The Board will conduct a first reading on the Board Policies. The following policies are presented for review, and will return to a future Board meeting for adoption.

- BP 7310 Nepotism

File Attachments
BP 7310 Nepotism.pdf (39 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.3 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type
Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

No

Budgeted

Yes

Recommended Action

Approve of Out of State Travel pursuant to Board policy 7400 for the following:

**Background/Analysis:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott Albright</td>
<td>Big Rapids, MI Northwest Diesel Instructor's Conference</td>
<td>June 10, 2018 - June 14, 2018</td>
</tr>
<tr>
<td>Charity Clay</td>
<td>New Orleans, LA National Conference on Race and Ethnicity</td>
<td>May 28, 2018 - June 2, 2018</td>
</tr>
<tr>
<td>Matthew Jones</td>
<td>Guangzhou, China</td>
<td>June 25, 2018 - July 1, 2018</td>
</tr>
<tr>
<td>Name</td>
<td>Location</td>
<td>Event Description</td>
</tr>
<tr>
<td>----------------------</td>
<td>--------------------</td>
<td>--------------------------------------------------------</td>
</tr>
<tr>
<td>Si Yazid Kahil</td>
<td>Big Rapids, MI</td>
<td>Whorleren American Transfer College and Transfer Admission Forum</td>
</tr>
<tr>
<td>Tim Karas</td>
<td>Toronto, Canada</td>
<td>Northwest Diesel Instructor's Conference</td>
</tr>
<tr>
<td>Mengus Kong</td>
<td>Salt Lake City, UT</td>
<td>National Chinese Language Conference</td>
</tr>
<tr>
<td>Blair Norton</td>
<td>Big Rapids, MI</td>
<td>Northwest Diesel Instructor's Conference</td>
</tr>
<tr>
<td>Kye Ocasio-Pare</td>
<td>New Orleans, LA</td>
<td>American Library Association Annual Conference</td>
</tr>
<tr>
<td>E. Peter Olds</td>
<td>Billings, MT</td>
<td>K-Pg Boundary Field Expedition</td>
</tr>
<tr>
<td>Pauline Pang-Sagara</td>
<td>Whitefish, MT</td>
<td>WASEA 2018 Conference and Training</td>
</tr>
<tr>
<td>Mohamed Sovula</td>
<td>Reno, NV</td>
<td>WASFAA Sister Dale Brown Summer Institute 2018</td>
</tr>
</tbody>
</table>

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

Approve

File Attachments

Out of State Travel - BOT 05-08-18(rev1).pdf (1,507 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.4 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018
Recommended Action

Ratification of Out of State Travel pursuant to Board Policy 7400 for the following:

**Background/Analysis:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aaron Mobley</td>
<td>Phoenix, AZ What is Western Civilization/National Association of Scholars</td>
<td>February 8, 2018 - February 11, 2018</td>
</tr>
<tr>
<td>Nesi More</td>
<td>Washington, D.C.</td>
<td>March 17 - March 20, 2018</td>
</tr>
</tbody>
</table>

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

6.5 Consider Approval of an Independent Contractor/Consultant Services Contract with Prather Law Offices in the amount $40,000 for legal services. **Presenter: Chancellor Laguerre**

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)
Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$40,000.00

Budgeted

Yes

Budget Source

General Funds

Recommended Action

Approve an Independent Contractor/Consultant Services Contract with Prather Law Offices in the amount $40,000 for legal services.
Background/Analysis:  (Please discuss this item.  If a Vendor is Involved, please include the company name as well as the individual.)

Prather Law Offices/Edwin Prather is located at 245 Fifth Street, Suite #103, San Francisco, CA 94103 and will provide legal services including but not limited to grand jury and criminal matters for PCCD as requested by the Chancellor, any Vice Chancellor, any Board Member, any individual College President or the General Counsel.

Deliverables and Scope of Work:

Prather Law Offices/Edwin Prather will provide legal services to Peralta Community College District including but not limited to: representation of the District/District employee, (1) before and with the County of Alameda Civil Grand Jury; (2) in criminal or quasi-criminal matters; (3) civil grand jury, criminal or quasi-criminal matters; (4) provide legal advice concerning the public relation implications of any litigation, civil grand jury, criminal or quasi-criminal matters; (5) internal/external investigation matter; (6) advice regarding the District's response to requests for information or documents. Rate: $375 per hour.

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

File Attachments

ICC# 22441 Prather Law Offices (for routing).pdf (596 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - ACADEMIC AFFAIRS
Subject

7.1 Consider Approval of Program Additions, Deactivations and Changes.
Presenter: Vice Chancellor Brown

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact
Recommended Action

Approve Course and Program Additions, Deactivations and Changes that were approved at April 9, 2018 CIPD meeting.

Background/Analysis:

The PDF entitled “Apr 2018 CIPD Report” and "Apr 2018 Program Proposals" contains course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and The Council for Instruction, Planning and Development (CIPD).

Deliverables and Scope of Work:

Anticipated Completion Date:

Evaluation and Recommended Action: Recommend Approval

File Attachments
Apr 2018 CIPD Report.pdf (421 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.2 Consider Approval of a Memorandum of Understanding between Sonoma County Junior College District and Laney College for a Prop 39 Grant in the amount of $156,110. Presenter: President Gilkerson

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date
Recommendation: Approve Memorandum of Understanding between Sonoma County Junior College District and Laney College for a Prop 39 Grant in the amount of $156,110.

Background/Analysis: Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.
Proposition 39 was approved by voters to provide funding for energy upgrades to K-14 California public institutions and to provide program improvement funding for specified TOP code-identified programs related to clean energy and construction technology at colleges throughout the state. Laney College has many programs in the approved TOP codes including Architecture, Industrial Maintenance, Welding, Wood Technology, Carpentry, Construction Management, Environmental Control Technology, and Electrical Technology. The Grant Sub-award is to support various program improvement efforts in the targeted top code-identified programs.

**Deliverables and Scope of Work:**

Laney will undertake program activities identified in the Mini Grant Work Plan #17-177-007-004 Attachment 1 of the attached Memorandum of Understanding. The activities include: (1) develop curriculum for the LEED Exam Prep, purchase study guides, and fund instructional time for LEED exam Prep; (2) complete four marketing videos for energy-related CTE programs; (3) provide for instructor release time to develop curriculum for stackable certificate in high performance building construction; (4) complete ALC control system upgrade for built-up Air Handling Unit in the ECT lab; (5) purchase Oculus Rift VR headset and peripheral devices for 3-D simulation of design projects for architecture students; (6) purchase and install lab tools, benches and related for the new Best Center electrical lab; (7) co-fund a Bay Region incumbent worker training in High Performance Building Operations. In addition to carrying out the specified activities, Laney will also support regional alignment of energy efficiency curriculum, strengthen Communities of Practice among clean energy workforce educators, and attend relevant professional development activities.

**Anticipated Completion Date**

February 28, 2019

**Evaluation and Recommended Action:**

Approve Prop 39 MOU and Sub-Award from Sonoma Junior College District to Laney College in the amount of $156,100.

File Attachments

Award Letter Laney.pdf (126 KB)
SRJC-Laney MOU Workplan v.2 20180503.pdf (871 KB)

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Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

7.3 Consider Approval of Renewal of College of Alameda WorkAbility III 3 Year Contract in the amount of $625,188 with Department of Rehabilitation. Presenter: President Karas

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date
May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$625,188.00

Budgeted

Yes

Budget Source

Grant California Department of Rehabilitation

Recommended Action

Approve Renewal of College of Alameda WorkAbility III 3 Year Contract in the amount of $625,188 with Department of Rehabilitation. Presenter: President Karas

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The College of Alameda Workability III Program (WAIII) will provide employment services such as employment preparation, job search instruction, employment services, job and internship development and on-going support activities for up to 90 days after job placement to students referred by the Department of Rehabilitation (DOR). This is a renewal of a contract for a program that has successfully met all goals each year since 1994.
Deliverables and Scope of Work:

At least 80 students per year from WAIII program will apply to the College of Alameda to receive services through the WA III program. The funding cover the costs of four staff to deliver program services to students. The total certified amount over a 3 year period is $625,188 to be disbursed over the 2018-2019, 2019-2020 and 2020-2021 fiscal years.

Anticipated Completion Date:

6/30/2021

Contract Term is: 7/1/2018-6/30/2021

Evaluation and Recommended Action:

This is a renewal of a contract for a program that has successfully met or exceeded all goals each year since 1994. It is recommended to approve this WorkAbility III contract.

File Attachments


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Subject
7.4 Consider Approval of High Road to Health Career Contract Education Agreement in the amount of $123,263.25. Presented by: Interim Associate Vice Chancellor Jones

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact
Yes

Dollar Amount

$123,263.25

Budgeted

Yes

Budget Source

Revenue

Recommended Action

Approve the High Road to Health Careers contract for $123,263.25 with SEIU UHW-West and Joint Employer Education Fund.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Workforce Development and Continuing Education (WDCE) is contracting with the Education Fund to implement the High Road to Health Career program. It is a 144 hour learning experience that prepares incumbent janitorial and food service staff to move through career pathways in healthcare. Based at Merritt College, the program incorporates 120 hours of instruction in a core curriculum that emphasizes foundational academic skills, technology skills for the workplace, customer service, and sustainability, all within a healthcare context. The learning goals are based on the Fundamentals of Healthcare Competency Model and a needs analysis that explored learner and employer needs, existing pathways, and industry best practices.

This program is a pre-apprenticeship pilot and is designed with an infrastructure to deliver a training program for entry-level workers promoting basic skills education and career advancement. The contract includes a partnership with adult education and a sub contract with Oakland Unified School District to provide a Learning Specialist to support students in the classroom. The partnership with adult education is based upon a contextualized education model.
Deliverables and Scope of Work:

Merritt College will be providing the following courses for the pilot program:

- COMM 20 - 3 credits
- CIS 205 - Not-for-Credit
- COUN 207C - 1 credit
- HLTED 11 - .5 credit
- Math Lab - Not-for-Credit
- Green Skills Workshop - Not-for-Credit

These courses will be taught by Merritt College faculty.

The total cost of Merritt's services is $123,263.25, to be paid by the Education Fund. The contract is attached.

Anticipated Completion Date:
October 30, 2018

Evaluation and Recommended Action: Approve

File Attachments

High Road to Healthcare Careers - 4.26.2018.pdf (352 KB)

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Subject
7.5 Consider Approval of an Addendum #2 in the amount of $8,000 to the Independent Contractor/Consultant Contract (ICC#15667) with Idea Builder Labs (Danny Beesley) for the College of Alameda. Presenter: President Karas

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact
Yes

Dollar Amount

$8,000.00

Budgeted

Yes

Budget Source

CCC Maker Initiative grant funds

Recommended Action

Approve Addendum #2 in the amount of $8,000 to the Independent Contractor/Consultant Contract (ICC#15667) with Idea Builder Labs (Danny Beesley) for the College of Alameda.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

College of Alameda was awarded a 1 year CCC Maker Initiative Grant in July 2017. Mr. Beesley was contracted to assist in the implementation of grant deliverables pertaining to the establishment of a Maker/FabLab at the College of Alameda. Mr. Beesley has an separate contract with Laney College.

Deliverables and Scope of Work:

The contractor has overseen the physical development of the Makerspace/FabLab at College of Alameda. The need for additional hours is required to complete the project. Mr. Beesley expended previously approved hours by setting up the FabLab’s equipment and operations in an alternate space because the planned space was not ready for occupancy due to infrastructure work (electrical/HVAC) delays. The large commercial pieces of equipment are being delivered in May.
2018. It is requested that $8,000 be approved to cover remaining services for the 2017-2018 fiscal year by Danny Beesley. All funding is supported through the CCC Maker Initiative Grant.

The additional amount of funding will focus on:

- Specifying and sourcing materials and equipment
- Assisting in setting up vendor agreements
- Assisting in the ordering of equipment and materials
- Oversee the installation and placement of equipment
- Train faculty and staff on the safe use and operations of equipment
- Coordinate with the City of Alameda on the July Mini-Maker Faire

<table>
<thead>
<tr>
<th>ICC</th>
<th>Source</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICC #15667</td>
<td>CoA</td>
<td>$12,500</td>
<td>August 2017</td>
</tr>
<tr>
<td>Addendum #1</td>
<td>CoA</td>
<td>$17,500</td>
<td>November 2017</td>
</tr>
<tr>
<td>Addendum #2</td>
<td>CoA</td>
<td>$8,000</td>
<td>Pending approval</td>
</tr>
<tr>
<td>ICC # 22165</td>
<td>Laney</td>
<td>$12,500</td>
<td>August 2017</td>
</tr>
</tbody>
</table>
Addendum #1

Addendum

<table>
<thead>
<tr>
<th>Grant</th>
<th>Laney</th>
<th>$29,852</th>
<th>November 2017</th>
</tr>
</thead>
</table>

District Total | $80,352

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

Mr. Beesley has a proven track record within the Peralta Community College District in the area of MakerSpace and FabLab design. He has also successfully completed work for Laney College. Mr. Beesley was chosen based on his experience and quality of work. The approval of the contract addendum is recommended.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.6 Consider Approval of Recommendation Regarding Granting of Probationary Status. Presenter: Vice Chancellor Brown

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type
Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

No

Budgeted

Yes

Budget Source

College’s Budget

Recommended Action

Approval of Recommendation Regarding Granting of Probationary Status

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

At the February 27, 2018 regular meeting of the Board of Trustees, the Board approved recommendations to enter into contracts for continued probationary status with seventy-six (76)
named faculty members. The list of faculty members presented for such approval on that date inadvertently failed to include the following one (1) additional faculty member, as to whom the relevant Tenure Review Committee, Tenure Review Certification Committee, and College President had also recommended continued probationary status with a recommendation that the Board formally authorize a third contract to continue in probationary status for the 2018-2019 academic year:

Kimberly Blackwell, Laney College Counseling Department, Third Year

It is recommended that the Board confirm its authorization of a third contract with said faculty member.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**Subject**

7.7 Consider Approval for a Partnership Agreement with East Bay Asian Local Development Corporation and project grant award in the amount of
$150,000 for Laney College to provide special services to CTE students.
Presenter: President Gilkerson

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

No
Dollar Amount

$150,000.00

Budgeted

Yes

Budget Source

East Bay Asian Local Development Corporation as fiscal agent for California Workforce Development Board Workforce Accelerator Grant

Recommended Action

Approve the Partnership Agreement with East Bay Asian Local Development Corporation and project grant award in the amount of $150,000 for Laney College to provide special services to CTE students.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

East Bay Asian Local Development Corporation (EBALDC)/SparkPoint Oakland, Laney College, and the West Oakland Jobs Resource Center (WOJRC) applied jointly for a Workforce Accelerator grant to provide workforce development services to West Oakland residents and Laney College CTE students, especially those in Carpentry/Construction trades and Industrial Maintenance instructional programs. This 18-month grant was awarded earlier this year. Laney College will partner with EBALDC/SparkPoint Oakland to provide financial literacy, skills training, and job placement services to Laney CTE students. SparkPoint was developed in conjunction with the United Way of the Bay Area and has been piloted as a financial literacy delivery system at various community colleges in the Bay Area including Skyline College and Contra Costa College. The SparkPoint model has shown that employment attainment and retention is more successful when students receive wraparound services including financial coaching, debt reduction, credit management, asset development, and other supportive services.
Deliverables and Scope of Work:

Laney College will partner with EBALDC/SparkPoint to identify and recruit students for on-site financial coaching and conduct training and job placement activities. Approximately 110 students from the target CTE programs will be recruited for participation in the financial coaching program over the 18-month period of the grant. The grant also sets forth the following outcome goals for the project: approximately 84 Laney students will receive financial coaching services and approximately 67 of these students will be placed in living wage jobs. In addition to these key grant goals, Laney will also coordinate with EBALDC to integrate financial coaching into program activities, ensure collaboration between EBALDC staff and Laney staff, assist with recruitment of students for financial coaching, and provide location for financial coaching services to occur.

Anticipated Completion Date:

June 30, 2019

Evaluation and Recommended Action:

Approve partnership agreement with East Bay Asian Local Development Corporation (EBALDC) and project grant award in the amount of $150,000 for Laney College to provide special services to CTE students.

File Attachments

SPO Laney 03 01 2018 (002).docx (892 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.8 Consider Approval of Sabbatical Leave for 2018-19

Meeting
May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Budgeted

Yes
Budget Source

Comes from General Funds. 1/3 comes from each colleges professional development committee. 2/3 the replacement cost of each faculty comes from district general funds. PFT contract article 25.c.1.

Recommended Action

Approve Sabbatical Leave for the following:
Wanda Sabir Fall 2018 College of Alameda
Matt Freeman Fall 2018 Berkeley City College
Cleavon Smith Fall 2018/Spring 2019 Berkeley City College
David Simon Spring 2019 Laney College
Steven Zetlan Fall 2019 Laney College

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Each sabbatical was review by faculty from each colleges professional development committee and approved by the college president.

Deliverables and Scope of Work:

<table>
<thead>
<tr>
<th>College</th>
<th>Sabbatical Awarded to</th>
<th>Proposal</th>
<th>Scope of Work</th>
<th>Have Leave Contract</th>
<th>Pres. Confirmation</th>
<th>Date of Leave</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCC</td>
<td>Matt Freeman</td>
<td>Yes</td>
<td>Digitizing Civic Education: Exploring the</td>
<td>Yes</td>
<td>Yes</td>
<td>F18</td>
</tr>
<tr>
<td>Institution</td>
<td>Faculty Name</td>
<td>Success</td>
<td>Description</td>
<td>Completed</td>
<td>Start Date</td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>----------------</td>
<td>---------</td>
<td>------------------------------------------------------------------------------</td>
<td>-----------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>BCC</td>
<td>Cleavon Smith</td>
<td>Yes</td>
<td>Use of Apps, Simulations &amp; Games in Political Science &amp; Civic Engagement</td>
<td>No</td>
<td>S19 &amp; S20 at 66%</td>
<td></td>
</tr>
<tr>
<td>COA</td>
<td>Wanda Sabir</td>
<td>Yes</td>
<td>Faculty Burnout at BCC</td>
<td>Yes</td>
<td>F18</td>
<td></td>
</tr>
<tr>
<td>Laney</td>
<td>David Simon</td>
<td>Yes</td>
<td>Creation of English class at COA that takes place inside a prison through the Inside-Out Prison Exchange Program</td>
<td>Yes</td>
<td>S19</td>
<td></td>
</tr>
<tr>
<td>Laney</td>
<td>Steven Zetlan</td>
<td>Yes</td>
<td>Research the value of prerequisite math courses for economics classes, and the creation of an economics AA.</td>
<td>No</td>
<td>S19</td>
<td></td>
</tr>
<tr>
<td>Merritt</td>
<td>n/a</td>
<td></td>
<td>Funding, Training, and Best Practices for Enriched ESL Embedded Tutoring</td>
<td>No</td>
<td>F19</td>
<td></td>
</tr>
</tbody>
</table>

Anticipated Completion Date:
All will be completed by Spring 2020.

Evaluation and Recommended Action:
Approve.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

8. CONSENT CALENDAR - FINANCE

Subject

8.1 Consider Approval of a Contract Addendum with Hanson Bridgett, LLP in the amount not to exceed $40,000 for a total of $100,000. Presenter: Vice Chancellor Johnson

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access
Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$40,000.00

Budgeted

Yes

Budget Source
Retirement Board - OPEB

Recommended Action

Approve the contract addendum with Hanson Bridgett, LLP, in the amount not to exceed $40,000.

Background/Analysis:

Hanson Bridgett, LLP, currently provides legal services to the District. Their engagement will involve continuing to provide advice and counsel to the District with regards to issues related to the District's retiree medical program, including issues related to the interaction of the District's 2005 limited obligation OPEB bonds with other documents for the District's retiree medical program. The initial agreement was approved by the Board of Trustees on February 27, 2018 in the amount of $60,000. Contract addendum to increase agreement an additional $40,000 with a total of $100,000.

<table>
<thead>
<tr>
<th>ICC Number</th>
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<tbody>
<tr>
<td>ICC# 22133</td>
<td>$60,000</td>
<td>February 27, 2018</td>
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<tr>
<td>ICC #22133 Addendum</td>
<td>$40,000</td>
<td>April 24, 2018</td>
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<td>Total</td>
<td>$100,000</td>
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</table>

Deliverables and Scope of Work:

Provide legal services including advice to the Retirement Board on OPEB and Board programs.

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

Request approval of the contract with Hanson Bridgett, LLP. The Chancellor recommends approval.

File Attachments
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.2 Review of Purchase Order Report for the period covering from March 26, 2018 through April 20, 2018. Presenter: Vice Chancellor Johnson

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date
May 08, 2018

Absolute Date

May 08, 2018

Recommended Action


Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6340.

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days.” This Purchase Order Report contains all orders issued from March 26, 2018 through April 20, 2018, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

Item title:

Purchase Order Report

The table below provides a summary by funding source of number of orders issued and total dollar value.

<table>
<thead>
<tr>
<th>Fund Code</th>
<th>Number of Orders Issued</th>
<th>Total Dollar Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Code: 01 General Unrestrict Oper</td>
<td>1001</td>
<td>537,832.97</td>
</tr>
<tr>
<td>Fund Code: 02 One Time State Allocation</td>
<td>7</td>
<td>38,699.82</td>
</tr>
<tr>
<td>Fund Code</td>
<td>Description</td>
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</tr>
<tr>
<td>-----------</td>
<td>-------------</td>
<td>-----</td>
</tr>
<tr>
<td>03</td>
<td>Comm. Service-Fee Based Course</td>
<td>1</td>
</tr>
<tr>
<td>07</td>
<td>Coll. Fds On Bookstore Comm.</td>
<td>27</td>
</tr>
<tr>
<td>10</td>
<td>College Designated Funds</td>
<td>88</td>
</tr>
<tr>
<td>11</td>
<td>General Restricted Fund</td>
<td>2019</td>
</tr>
<tr>
<td>12</td>
<td>Parcel Tax, Measure B</td>
<td>30</td>
</tr>
<tr>
<td>30</td>
<td>Contract Education</td>
<td>2</td>
</tr>
<tr>
<td>61</td>
<td>Cap. Out. Proj. Funds-State</td>
<td>10</td>
</tr>
<tr>
<td>63</td>
<td>Bond Measure A</td>
<td>4</td>
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<tr>
<td>68</td>
<td>Child Development Fund</td>
<td>21</td>
</tr>
<tr>
<td>69</td>
<td>Sp Reserve Fd #2 Redev &amp; Health</td>
<td>3</td>
</tr>
<tr>
<td>71</td>
<td>Trust And Agency Funds</td>
<td>13</td>
</tr>
<tr>
<td>72</td>
<td>Student Rep Fee Trust</td>
<td>6</td>
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<tr>
<td>80</td>
<td>Self-Insurance Fund</td>
<td>3</td>
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<tr>
<td>83</td>
<td>Stud. Repres. Fee- Fund-Merrit</td>
<td>5</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>3240</td>
</tr>
</tbody>
</table>

Anticipated Completion Date: N/A

Evaluation and Recommended Action: The Chancellor recommends review.

File Attachments

PO Report 042018.pdf (641 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
8.3 Consider Ratification of the Warrant/Payment Report for the period covering March 26, 2018 through April 20, 2018. Presenter: Vice Chancellor Johnson

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact
Yes

Budgeted

Yes

Recommended Action

Approve ratification of the Warrant/Payment Report.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from March 26, 2018 through April 20, 2018. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work: N/A

Anticipated Completion Date: N/A

Evaluation and Recommended Action: The Chancellor recommends ratification.

File Attachments

Warrant Report 042018.pdf (376 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.


**Subject**

8.4 Consider Approval of Budget Transfer Report for the period covering from March 26, 2018 through April 20, 2018. Presenter: Vice Chancellor Johnson

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018
Fiscal Impact

No

Budget Source

N/A

Recommended Action

Approve Budget Transfer Report covering the period from March 26, 2018 through April 20, 2018.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider approval of Budget Transfer Report covering the period from March 26, 2018 through April 20, 2018.

Deliverables and Scope of Work: N/A

Anticipated Completion Date: N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

Budget Transfer Report 042018.pdf (391 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be
removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

9. CONSENT CALENDAR - FACILITIES

Subject

9.1 Consider Approval of the Contract Agreement with W.E. Lyons Construction Co. for $3,057,545.00 with a 10% contingency for $305,754.00 for a total not to exceed $3,363,299.00 for the Laney Leaks Remediation, Buildings A, F, and G Phase II at Laney College. Presenter: Vice Chancellor Ikharo

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018
Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$3,363,299.00

Budgeted

Yes

Budget Source

Measure A Bond (Fund 63)

Recommended Action

Approve Contract Agreement with W. E. Lyons Construction Co. for $3,057,545.00 and a 10% contingency for $305,754.00 for a total not to exceed $3,363,299.00 on the Laney Leak Remediation Buildings A, F, and G, Phase 2 Project at Laney College.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District conducted a formal bid process for Laney Leak Remediation Buildings A, F, and G, Phase 2 Project and the low bid is being awarded to W. E. Lyons Construction Co. (See attached
Notice of Intent dated 3/29/18). The scope of work includes modifying the waterproofing system with a new required design due to leaking at numerous locations of Buildings A, F, and G. This is a continuation of the overall leak remediation project in which Phase 1 for Building B, which is being performed by BHM Construction, Inc.

W. E. Lyons Construction Co. is the General Contractor and has been in business since 1926. Greg Lyons is the current President of the company. California Contractor’s License #180607 A, B. They have worked on various projects for Peralta Community College District and presently are completing the Best Center at Laney College.

Contact Information
1301 Ygnacio Valley Road, Walnut Creek, CA 94598
925-658-1600
www.welyons.com

Deliverables and Scope of Work:
This scope of work is Phase II of a Two phase project at Laney College for leak remediation. The scope of work includes completing repairs to the waterproof membrane beneath the existing concrete topping slab to eliminate leaks that have been disrupting classes occupying space below the courtyard. Specifically, the work includes demolishing the topping slab and planters, placing a leveling course on the structural slab as needed, replacing the old broken drain bowls and adjacent drain lines, installing new expansion joints for water infiltration elimination, installing new perimeter flashing, installing new concrete topping slab.

Base Bid Contract Amount $3,057,545.00
10% Contingency $305,754.00
Requested Not to Exceed Project Cost $3,363,299.00

Anticipated Completion Date:
Project is anticipated to be substantially complete by 8/22/18 and fully complete 45 days thereafter, by early October 2018.

Evaluation and Recommended Action:

File Attachments
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

9.2 Consider Approval of Contract Agreement with Marina Mechanical Co. for $116,090.00 and a 10% contingency for $11,609.00 for a total not to exceed $127,699.00 on the Laney Bistro Kitchen Equipment Exhaust System Modifications Project at Laney College. Presenter: Director Lynch McMahon.

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type
Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$127,699.00

Budgeted

Yes

Budget Source

Measure A Bond (Fund 63)

Recommended Action
Approve Contract Agreement with Marina Mechanical for $116,090.00 and a 10% contingency for $11,609.00 for a total not to exceed $127,699.00 on the Laney Bistro Kitchen Equipment Exhaust Systems Modification Project at Laney College

Goals

A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District conducted a formal bid process for the Laney Bistro(formerly known as Beginner’s Inn) Kitchen Equipment Exhaust Systems Modification Project at Laney College and the low bid is being awarded to Marina Mechanical. (See attached Notice of Intent dated 4/9/18). The scope of work includes modifying the existing exhaust system for new kitchen equipment located in the bakery kitchen of Building E. The new kitchen equipment replaces the old obsolete equipment and enhances the baking experience taught by instructors to the students. Due to the new code requirements and design upgrades for the new kitchen equipment, the existing exhaust system required modification. Once the system is modified the kitchen equipment will be fully code compliant and available for full operational use.

Marina Mechanical is the General Contractor and has been in business since 1958. Carl Koos is the current President of Construction for the company. California Contractor’s License #416198; C2, C4, C10, C20, C36, C38, and C43.

Contact Information:
799 Thornton Street, San Leandro, CA 94577
510-614-3500
www.team-marina.com

Deliverables and Scope of Work:

The scope of work includes providing new steam exhaust and flue exhaust fans for the kitchen equipment recently purchased. The existing exhaust system will be modified to serve the new equipment.

Base Bid Contract Amount $116,090.00
10% Contingency $11,609.00

Requested Not to Exceed Project Cost $127,699.00

Anticipated Completion Date:
Project is anticipated to be substantially complete 60 days from executed contract and fully complete 30 days thereafter. Estimated completion is August 2018.

**Evaluation and Recommended Action:**

The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Contract Agreement with Marina Mechanical for a total value of $127,699.00 on the Laney Bistro Kitchen Equipment Exhaust Systems Modification Project at Laney College.

**File Attachments**

- Bid tabulation.pdf (126 KB)
- Notice of Intent - Laney Kitchen Equipment Exhaust Mods.pdf (72 KB)
- Marine-Agreement-LC Beginner's Inn Exhaust System.pdf (85 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

9.3 Consider Approval of Change Order No. 3 for BHM Construction Inc. in the amount of $3,375 on the Laney Leak Remediation, Courtyard B, Project at Laney College. Presenter: Director Lynch McMahon.

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$3,375.00

Budgeted
Yes

Budget Source

Redevelopment Funds, Fund 61, Laney College

Recommended Action

Approve Change Order No. 3 for BHM Construction, Inc. in the amount of $3,375.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College.

Goals

A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District entered into a contract with BHM Construction Inc. to provide construction services for the Laney Leak Remediation of the southern Courtyard B at Laney College. (See attached Notice to Proceed dated 9/21/17 and Agreement dated 9/12/17).

During construction Change Order Nos. 1 and 2 were generated for the amount of $79,684.00 to include the replacement of expansion joints and additional materials for leveling the surface in multiple locations. They were approved at the 1/23/18 and 3/27/18 Board Meetings, respectively. Items referenced are attached below.

Change Order No. 3 addresses several unforeseen conditions, which include additional sealant in various locations, and replacement of gaskets and minor control joints along the wall in various locations. The changes will provide remedies for the last leak observed and documented in the HVAC room B150. This is the final change order of the project and will close out all related construction costs. A summary of the original contract amount and change orders to close out the project are noted below and are attached.

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$914,683.00</td>
<td>3/27/18</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$71,833.00</td>
<td>1/23/18</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>$7,851.00</td>
<td>3/27/18</td>
</tr>
</tbody>
</table>
BHM Construction Inc. is the General Contractor and has been in business since 2007. Jeffery Mazet is the current president of the company. The company California Contractor's License is #900404 Class A, B.

Contact Information
221 Gateway Road West, Suite 405, Napa, CA 94558
707-643-4580
www.bhmconstruction.com

Deliverables and Scope of Work:

The Scope of Work included completing concrete deck repairs to upper Quad B of Building B area to eliminate leaks that were causing damage to classrooms on the lower level of Building B. The contractor has completed primary scope of work and previous change order that were approved that increased the scope of work. The remaining scope of work includes and is not limited to:

1. Cost Proposal #007 – Provides additional labor and materials to locate and repair leak to ADA toilet fixture located in the men’s restroom near south courtyard B, which was the source of the last leak in HVAC room B150. Add cost $3,375.00

Anticipated Completion Date:

Project is complete as of 6/27/18, punch-list work has been completed, and project is in closeout phase.

Evaluation and Recommended Action:

The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Change Order No. 3 for BHM Construction, Inc. in the amount of $3,375.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College.

File Attachments
Notice to Proceed - BHM CONSTRUCTION Inc..pdf (68 KB)
BHM Agreement, signed and executed.pdf (343 KB)
BHM CO #3 signed.pdf (239 KB)
CPE #007.pdf (301 KB)
BHM CO #1 signed.pdf (202 KB)
BHM Construction Change Order No. 2 signed.pdf (151 KB)
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Subject

9.4 Consider Approval of Change Order No. 2 for Rodan Builders, Inc in the amount of $4,655 for additional abatement repairs at College of Alameda. 
Presenter: Director Lynch McMahon

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date
May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$4,655.00

Budgeted

Yes

Budget Source

Measure A Bond (Fund 389)

Recommended Action

Approve Change Order in the amount of $4,655.00 for the repairs related to abatement work at College of Alameda (COA).

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The Initial contract was awarded for minor work related to repairs associated with mold abatement in Building A & D and the G Building at the College of Alameda. Upon completion of several areas that were being repaired, discovery was made of additional mold and deteriorated areas that required immediate emergency remediation and subsequently expanded the initial scope of work. This additional work is required for continued health and safety of faculty and staff in the classrooms and offices affected by the abatement work.

Rodan Builders, Inc. is a California Corporation, located in San Mateo CA and is currently managed by, Dan Oliver President and Owner of the company. They possess General Contractor license and provide comprehensive services. CA License No. 858119

**Deliverables and Scope of Work:**

The scope of work includes the re-framing and backing blocking and insulation required to seal walls in two buildings and four classrooms damaged by abatement work.

Change Order 2 is comprised of Change Order Requests (COR) 4 that are described below:

- **Initial contract** $14,900.00
- **Change Order 1** BOT Approved 3/27/18 $127,500.00
- **Change Order 2** BOT 5/8/18 (anticipated) $4,655.00

**New Contract Total** $147,055.00

**Anticipated Completion Date:**

Anticipated Completion is scheduled for May 30, 2018

**Evaluation and Recommended Action:**

After review by Director of Capital Projects & Facilities, VC of Finance and VC of General Services, the Chancellor recommends approval of the Change Order #2 for Rodan Builders, Inc. in the amount of $4,655.00.

File Attachments
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Subject

9.5 Consider Approval of Change Order No. 1 for Maktinta Energy for Phase 2 of the Laney College Pool Heating and Chlorination Upgrades in the amount of $2,050. Presenter: Vice Chancellor Ikharo.

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public
Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact

Yes

Dollar Amount

$2,050.00

Budgeted

Yes

Budget Source

Fund 61

Recommended Action
Approve Change Order #1 for Maktinta Energy, Inc. for $2,050.00 including additional professional services of the Laney College Pool Heaters Upgrades Project.

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In the June 13, 2017, Maktinta was contracted to provide design, construction administration, commissioning and post commissioning services to install the new pool heating equipment, chlorination system and associated pipeline network. Maktinta Energy’s CEO is Gal Moyal, and the company is located in Campbell, California.

Maktinta Energy is both the pool architect and construction administrator for both phases of Laney College Pool Upgrades Chlorination Upgrades and Heater. Maktinta provided engineering services that included the drawings and scope of work for the Pool Chlorination and the Pool Heating project. Due to the inter-relationship between the chlorination design and the heater design projects, the District approved an extension to the existing contract previously approved by the Board on June 13, 2017.

**Deliverables and Scope of Work:**

Under Change Order #1, Maktinta will complete the additional proposed professional services as follows:

- Procure and install 2 new 500KVA transformers
- Procure and install 2 new Intellicom control boards

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Professional Services Agreement for Laney College Pool Chlorination Upgrades</td>
<td>$29,500.00</td>
<td>6/13/2017</td>
</tr>
<tr>
<td>Contract Extension Amendment #1 for Laney College Pool Heater Upgrades</td>
<td>$29,500.00</td>
<td>2/27/2018</td>
</tr>
<tr>
<td>Change Order #1 for LC Pool Heater Upgrades</td>
<td>$2,050.00</td>
<td>seeking approval</td>
</tr>
<tr>
<td>New Total Contract Amount</td>
<td>$61,050.00</td>
<td></td>
</tr>
</tbody>
</table>
Board approval is required because the Makinta replaced two transformers from the heater pump motor drives electrical with correct size transformers (500KVA).

**Anticipated Completion Date:**

The anticipated project completion date is June 30, 2018.

**Evaluation and Recommended Action:**

The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Contract Agreement with Makinta Energy for a total value of $61,050.00.

**File Attachments**

- Maktinta Amendment #1 and Proposal.pdf (1,671 KB)
- Maktinta Energy - Construction Change Order Summary 1, 4-10-2018 rev1 tm.pdf (145 KB)
- Maktinta Energy - Construction Change Order 1, 4-10-2018.pdf (123 KB)
- Maktinta Energy-Exec Contract-$29%2c500.pdf (1,556 KB)
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

9.6 Consider Approval of Agreement For Professional Services with YEI Engineers, Inc. for $12,795 to provide construction administration services at Laney College. Presenter: Director Lynch McMahon

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date
Recommendation:

Approve Agreement For Professional Services with YEI Engineers, Inc. for $12,795.00 for construction administration services at Laney College.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The original agreement between YEI Engineers, Inc. and Peralta Community College District and Amendment No. 1 have been completed for both the Chemistry Laboratory Plumbing Upgrade and the Bistro Kitchen Equipment Exhaust Modification Projects at Laney College. The original scope of work was for mechanical system design services only and the preparation of construction documents for construction. The addition of Construction Administration (CA) services will be needed when the projects begin construction, which is tentatively scheduled for early June, 2018. The new agreement will cover administrative work related to the construction of both the chemistry lab and the Bistro kitchen exhaust modification.

Board approval is required because the total aggregate contract amounts exceeds the $25,000.00 threshold for Consultant Services. If this contract agreement is approved, the total contract amount will add up to $50,666.00. Projects summary is below:

<table>
<thead>
<tr>
<th>Contract</th>
<th>Approved Amount</th>
<th>Board Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$9,900.00</td>
<td>Not required - 8/2017</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$27,971.00</td>
<td>2/27/18</td>
</tr>
<tr>
<td>Additional Professional Services Contract</td>
<td>$12,795.00</td>
<td>Anticipated 5/8/18</td>
</tr>
<tr>
<td>Total</td>
<td>$50,666.00</td>
<td></td>
</tr>
</tbody>
</table>

The overall contract amount for this vendor will be $50,666 for this fiscal year, which is below the required maximum threshold for professional services.

YEI Engineers, Inc is the mechanical engineering firm and was founded in 1975. They are a certified Minority Business Enterprise (MBE) and a Small Disadvantage Business Enterprise (SDBE). Patrick Mallillin is a Principal within the firm. City of Oakland Business License #00014595.

Contact Information

Airport Corporate Centre, 7677 Oakport Street, Suite 200, Oakland, CA 94621
510-383-1050
www.yeiengineers.com

**Deliverables and Scope of Work:** The scope of work includes providing CA services inclusive of attending pre-construction meeting; reviewing contractor submittals; responding to contractor RFIs; providing punch-list after substantial; and preparing as-built drawings per Contractor’s redline markups for both the Laney College Chemistry Laboratory Plumbing Upgrade Project and the Laney College Beginner’s Inn Exhaust Systems Modification Project.

**Anticipated Completion Date:** Construction for both projects are anticipated to be fully complete by December, 2018. Closeout and as-builts will follow, and be complete by June, 2019.
**Evaluation and Recommended Action:** The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Amendment No. 2 with YEI Engineers, Inc. for $12,795.00 for providing CA services related to their mechanical engineering design services for both the Chemistry Laboratory Plumbing Upgrade and the Beginner’s Inn Kitchen Equipment Exhaust Modification Projects at Laney College.

File Attachments

YEI proposal letter Laney CA services Kitchen exhaust.pdf (130 KB)
YEI proposal letter Laney CA services Plumbing Upgrade.pdf (137 KB)
YEI Agreement.pdf (1,767 KB)
YEI Amendment #1.pdf (67 KB)
YEI Contract _ Laney Chamistry & Bistro CA Services.docx (41 KB)

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10. CONSENT CALENDAR - HUMAN RESOURCES

Subject

10.1 Consider Approval of Short-term assignments. Presenter: Vice Chancellor Largent

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - HUMAN RESOURCES
Access

Public

Type

Action (Consent)

Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Presenter: Vice Chancellor Largent

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

“The District has complied with the applicable provisions of the Education Code”

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
<th>Site</th>
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</thead>
<tbody>
<tr>
<td>Carter</td>
<td>Aidan</td>
<td>7/1/18</td>
<td>6/30/19</td>
<td>Inst Asst I/DSPS</td>
<td>B</td>
</tr>
<tr>
<td>Diouf</td>
<td>Madiou</td>
<td>7/2/18</td>
<td>6/29/19</td>
<td>Inst Asst/Accompanist</td>
<td>L</td>
</tr>
<tr>
<td>Dixon</td>
<td>Neshawn</td>
<td>7/1/18</td>
<td>10/31/18</td>
<td>Staff Asst/Admin (General)</td>
<td>M</td>
</tr>
<tr>
<td>Ingersoll</td>
<td>Valerie</td>
<td>5/9/18</td>
<td>6/30/18</td>
<td>Interpreter, Fully Certified</td>
<td>All</td>
</tr>
<tr>
<td>Jauregui</td>
<td>Lidia</td>
<td>6/18/18</td>
<td>6/30/18</td>
<td>Lifeguard</td>
<td>L</td>
</tr>
<tr>
<td>Jauregui</td>
<td>Lidia</td>
<td>7/1/18</td>
<td>6/30/19</td>
<td>Lifeguard</td>
<td>L</td>
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<tr>
<td>Lau</td>
<td>John</td>
<td>6/1/18</td>
<td>6/29/18</td>
<td>Program Spec/Outreach</td>
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<tr>
<td>Name</td>
<td>Position</td>
<td>Start Date</td>
<td>End Date</td>
<td>Notes</td>
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<td></td>
</tr>
<tr>
<td>Le</td>
<td>Stephanie 6/18 6/29/18 Senior Clerical Assistant</td>
<td></td>
<td></td>
<td>B</td>
<td></td>
</tr>
<tr>
<td>Le</td>
<td>Stephanie 7/2/18 12/21/18 Senior Clerical Assistant</td>
<td></td>
<td></td>
<td>B</td>
<td></td>
</tr>
<tr>
<td>Lisch</td>
<td>Max 5/9/18 6/30/18 Inst Asst/Photography</td>
<td></td>
<td></td>
<td>L</td>
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<tr>
<td>McCarthy</td>
<td>Edward 7/1/18 6/30/19 Lifeguard</td>
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<td></td>
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<tr>
<td>Morfin</td>
<td>Gilberto 7/1/18 6/30/19 Lifeguard</td>
<td></td>
<td></td>
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<tr>
<td>Mosley</td>
<td>Reginald 7/1/18 6/30/19 Lifeguard</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
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<tr>
<td>Nguyen</td>
<td>Julie 7/1/18 8/20/18 Staff Asst/Admin (Instr)</td>
<td></td>
<td></td>
<td>B</td>
<td></td>
</tr>
<tr>
<td>Pang</td>
<td>Kenmond 7/2/18 7/31/18 Staff Asst/Admin (General)</td>
<td></td>
<td></td>
<td>D</td>
<td></td>
</tr>
<tr>
<td>Perkin</td>
<td>Michael 7/2/18 12/14/18 Inst Asst/Art</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Ramirez</td>
<td>Jorge 7/9/18 11/15/18 Inst Asst IV/DSPS</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Riley</td>
<td>Jesse 7/2/18 6/28/19 Inst Asst/Accomp</td>
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<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Saucedada</td>
<td>Christopher 7/1/18 6/30/19 Stage Production Supv</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Saucedada</td>
<td>Christopher 5/9/18 6/30/18 Stage Production Supv</td>
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<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Solomon</td>
<td>Felix 7/2/18 2/15/19 Inst Asst/Journalism</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Speed Prothro</td>
<td>Ma'khayla 7/1/18 6/30/19 Lifeguard</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Washington Diouf</td>
<td>Naomi 7/2/18 6/29/19 Inst Asst/Accomp</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
<tr>
<td>Zhu</td>
<td>Haonan 7/1/18 6/30/19 Lifeguard</td>
<td></td>
<td></td>
<td>L</td>
<td></td>
</tr>
</tbody>
</table>

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11. CONSENT CALENDAR - INFORMATION TECHNOLOGY
11.1 Consider Approval of Gartner Services Agreement for PCCD for $39,500 Presenter: Vice Chancellor Cole

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. CONSENT CALENDAR - INFORMATION TECHNOLOGY

Access

Public

Type

Action (Consent)

Preferred Date

May 08, 2018

Absolute Date

May 08, 2018

Fiscal Impact
Yes

Dollar Amount

$39,500.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Recommend Approval of contract with Gartner, Inc.

Goals

E: Develop and Manage Resources to Advance Our Mission

Background/Analysis:

Gartner Inc (Eugene A Hall, CEO) provides on-demand, subscription-based services to improve IT department effectiveness through executive coaching, vendor management and sourcing support, contract and license reviews, a large library of IT industry research, independent calls with over 1,000 IT industry researchers, benchmarks, toolkits, and templates.

In Fiscal Year 2017-2018, Gartner analysts and research provided the following benefits to the District:
2. $80,000 in savings for Merrit network refresh through Cisco pricing review.
3. $60,000 per year in Oracle OBIEE licenses through research and analysis to support Institutional Research adoption of PowerBI.
4. $20,000 in savings for 10gig firewall project through Cisco pricing review.
5. Expert review of cloud hosting options and support for the decision to migrate to Azure.
6. RFP, RFP response and contract evaluation for PeopleSoft upgrade project.
7. Support for IT service portfolio development to clarify service roles and begin delineation of function work for accreditation.
8. Information security research, expert engagement and best practices to help improve PCCD’s IT security posture.

The renewal is at a lower service tier than 2017-18 to reduce IT expenditure while obtaining the minimum required service level to realize value.

Deliverables and Scope of Work:

Anticipated for 2018 - 2019:

9. Review of all contracts and purchasing, including Smart Classroom phase 2, PeopleSoft renewal, Microsoft renewal, and other contracts. Anticipate continued hard dollar savings in excess of subscription amounts.
10. Complete development of TCO model for all District and college IT capabilities and projects.
11. Continued benchmarking of PCCD IT performance against peers.
12. Expert analysis and support for the planned virtual desktop pilot project.
13. Best practices, templates and analyst support for the creation of a District-wide data dictionary and analytics platform.
14. Improve time to deliver value through the use of tool-kits and templates for strategy development, service portfolio development, security programs, and PeopleSoft program development.
15. Provide research on the direction of IT across education and government sectors to ensure our long-term planning aligns with anticipated market changes while mitigating the risk of adopting technologies too early.

PCCD will still retain access to core research and analysts, but will not have the executive service team.

Anticipated Completion Date:

March 31, 2019

Evaluation and Recommended Action:
Gartner engagement has resulted in hard dollar savings over the subscription amount. The additional value added through expert engagement, research and toolkits provided significant additional value.

Recommend approval.

File Attachments
Gartner ROI and Business Case - Peralta Community College District.pptx (2,479 KB)
SA PERALTA COMMUNITY COLLEGE DISTRICT 1-4X16Z2W-GITLA.pdf (151 KB)

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12. ACTION ITEMS

Subject

12.1 Consider Approval of Resolution 17/18-40, Excusing Student Trustee Absence. Presenter: Board President Brown

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS
Access

Public

Type

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

It is recommended that Trustees approve Resolution 17/18-40, excusing Student Trustee More from the March 13, 2018 Board meeting due to their absence on District business.

Subject

12.2 Consider Approval of Resolution 17/18-41, Excusing Student Trustee Absence. Presenter: Board President Brown

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access

Public

Type
Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

It is recommended that Trustees approve Resolution 17/18-41, excusing Student Trustee More from the March 27, 2018 Board meeting due to their absence on District business.

Subject

12.3 Consider Approval of Resolution 17/18-43 in support of Measure A, Alameda County’s Ballot Measure for Child Care and Early Education.

Presenter: Board President Brown

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

12. ACTION ITEMS

Access

Public

Type

Action

Recommended Action

Approve Resolution 17/18-43 in support of Measure A, Alameda County's Ballot Measure for Child Care and Early Education.
Consider Approval of Resolution 17/18-43 in support of Measure A, The Alameda County Ballot Measure for child care and early education on the June 5, 2018 ballot to provide additional support for high quality child care and early education services for low-and middle-income children and families in Alameda County and to improve wages for child care providers and early educators who provide these services.

13. INFORMATIONAL ITEMS

Subject

13.1 Sunshining of Contract Reopeners for Negotiations from the District to the International Union of Operating Engineers (Local 39) for Regular Employees. Presenter: Vice Chancellor Largent

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

13. INFORMATIONAL ITEMS

Access

Public

Type

Information

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Pursuant to Government Code 3547(a), Article 29 of the Collective Bargaining Agreement and the Educational Employment Relations, Section 3575, the District hereby gives public notice of its proposed contract reopeners for a new Successor Agreement for regular employees. This Agreement
is to be negotiated in 2018. In order to satisfy the Sunshine requirements, the District wishes to open and negotiate the following articles:

For Regular Local 39 Employees:

Article 6.1: Management Rights
Article 7: Definitions
Article 10.3(b): Career Ladder Job Groups
Article 10.4(b): Filling of Permanent Promotional Vacancies
Article 10.8: Filling of Vacancies
Article 12.1: Hours of Work
Article 12.7: Annual Shift Alignment
Article 19.1: Performance Evaluations
Article 21.2: Temporary Transfers
Article 21.3: Involuntary Transfers
Article 24: Health Benefits

The District reserves the right to amend, modify, change, add to, or subtract from, the above-listed articles.

Public comments on such proposals shall be received at the next regular Governing Board meeting of June 12, 2018.

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A
Evaluation and Recommended Action:

All Board-recommended contracts are subject to negotiations and Execution by the Chancellor.

14. REPORTS

Subject

14.1 Board of Trustees' Reports

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

14. REPORTS

Access

Public

Type

Information

15. ANNOUNCEMENTS

16. ADJOURNMENT

Subject
16.1 Meeting Adjournment

Meeting

May 8, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

16. ADJOURNMENT

Access

Public

Type

Action

Recommended Action

Meeting adjourned at