Tuesday, October 10, 2017
REGULAR MEETING OF THE BOARD OF TRUSTEES

4:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606

Board President Bonilla will call the meeting to order and request a "Moment of Silence" in memory of the horrific events in Las Vegas on Sunday, October 1, 2017.

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS
2. CLOSED SESSION

Subject

2.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access

Public

Type

Information

Subject

2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

Access
Public

Type

Information

- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.
- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.
- Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.
- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases)

Subject

2.3 Public Employee Appointment (Government Code Section 54957)

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

2.4 Public Employee Discipline/Dismissal/Release

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

2. CLOSED SESSION

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

2.5 Public Employee Evaluation

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

2. CLOSED SESSION

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

- Chancellor
2.6 Initial Conference with Real Property Negotiators: (Govt. Code Section 54956.8) Agency Negotiator: Chancellor Laguerre & Nitasha Sawhney, Esq., General Counsel, 333 East Eighth Street, Oakland, Ca 94606 and parking lot located between Fallon & 7th Street.

2. CLOSED SESSION

This closed session item is for the Board to discuss the letter from the Oakland Athletics and provide the Chancellor with initial feedback and direction about developing a possible community benefits and engagement process to assess and evaluate any proposed terms or price.

Property: 333 East 8th Street and parking lot located between Fallon & 7th Street.

Agency negotiator: Chancellor Laguerre & Nitasha Sawhney, Esq., General Counsel

Negotiating parties: Oakland Athletics

Under negotiation: Provide initial direction to Chancellor on terms and price

3. OPEN SESSION

Subject

3.1 Pledge of Allegiance

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Procedural

Subject

3.2 Roll Call

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public
3.3 Report of Action Taken in Closed Session

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

3. OPEN SESSION

Access

Public

Type

Information

3.4 Approval of the Agenda

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

3. OPEN SESSION

Access

Public

Type

Action

Recommended Action

Recommend Approval
3.5 Approval of the September 12, 2017 Board Minutes

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Action

Recommended Action

Recommend Approval

Subject

3.6 Public Communication

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

3. OPEN SESSION

Access

Public

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/
4. REPORTS

Subject

4.1 Associated Student Government Reports
Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Access

Public

Type

Information

Subject

4.2 District Academic Senate Report
Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Access

Public

Type

Information

Subject

4.3 Chancellor's Reports
Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

4. REPORTS

Access
4.4 Board of Trustees' Reports
Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
4. REPORTS

Access
Public

Type
Information

Subject
Presentation on Letter of Interest from Oakland Athletics concerning District property

4.5 Peralta Classified Senate Report
Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
4. REPORTS

Access
Public

Type
Information
5. PRESENTATIONS
Subject

5.1 Review of Peralta Community College District Strategic Goals and Objectives (10 minutes)
Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

5. PRESENTATIONS

Access

Public

Type

Information

File Attachments
Strategic Goals BOARD 9.12.17.pdf (143 KB)

6. CONSENT CALENDAR - BOARD MATTERS
Subject

6.1 Consider Approval of an Amendment to the Chancellor's Employment Agreement. Presenter: President Bonilla
Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)
Consider Approval of a Second Amendment to the Chancellor's Employment Agreement. This amendment provides a one year increase in the Chancellor's term of employment and the same salary increase received by other employee groups in the District. The Board and Chancellor engage in regular discussions regarding the Chancellor's evaluation and progress. As part of the evaluation process, the Board annually considers any revisions to the Chancellor's employment agreement. This Second Amendment is recommended for approval.

The amendment includes the following revisions:

1. Term: The term of this Agreement shall be for the three (3) year period commencing on July 1, 2016 and ending on June 30, 2020.
2. **Contract Renewal:** The Board will consider renewing this Agreement on or before June 30th of every year thereafter for an additional one-year term such that at any given time, the Chancellor is not operating within the last academic year of this Agreement. This Agreement will automatically terminate on June 30, 2019 unless it is expressly renewed by the parties. The party that wishes to renew the Agreement will inform the other of its intention to renew by sending a notice in writing not less than sixty (60) days prior to the renewal date as expressed in this provision.

3. **Compensation:** Retroactive to January 1, 2016, the salary of the Chancellor shall be increased by 2% for the term of the agreement. Effective July 1, 2017, the Chancellor’s salary shall be increased 1.5%. This one-time increase of 1.5% will be ongoing on the Chancellor’s Salary Schedule, if and only if the District generates 20,000 of Resident, For-Credit FTES in the fiscal year 2017-2018, as reported on the Attendance Reports submitted to the State Chancellor’s Office. If the District does not generate 20,000 of Resident, For-Credit FTES in fiscal year 2017-2018, the salary schedule will be reduced by 1.5% beginning July 1, 2018.

File Attachments
Second Amendment Jowel C. Laguerrev2.pdf (14 KB)

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Subject

6.2 **Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre**

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact
Consider approval of Out of State Travel pursuant to Board Policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Betts</td>
<td>Denver, CO</td>
<td>October 12, 2017 – October 15, 2017</td>
</tr>
<tr>
<td>Diana Bajrami</td>
<td>Chicago, IL</td>
<td>October 12, 2017 – October 27, 2017</td>
</tr>
<tr>
<td>Nehanda Imara</td>
<td>Lagos, Nigeria</td>
<td>September 25, 2017 – September 26, 2017</td>
</tr>
<tr>
<td>Siri Brown</td>
<td>Washington, DC</td>
<td>September 19, 2017 – September, 2017</td>
</tr>
<tr>
<td>Larry Chang</td>
<td>Washington, DC</td>
<td>October 22, 2017 – October 25, 2017</td>
</tr>
<tr>
<td>Cynthia Correria</td>
<td>Denver, CO</td>
<td>October 12, 2017 – October 14, 2017</td>
</tr>
<tr>
<td>Peter Crabtree</td>
<td>Washington, DC</td>
<td>October 22, 2017 – October 25, 2017</td>
</tr>
<tr>
<td>Nghi Dong</td>
<td>Orlando, FL</td>
<td>November 27, 2017 – December 2, 2017</td>
</tr>
<tr>
<td>Victor Garcia</td>
<td>Washington, DC</td>
<td>October 21, 2017 – October 25, 2017</td>
</tr>
<tr>
<td>Victor Garcia</td>
<td>Chicago, IL</td>
<td>October 1, 2017 – October 5, 2017</td>
</tr>
<tr>
<td>Jowel Laguerre</td>
<td>Washington, DC</td>
<td>September 19, 2017 – September 24, 2017</td>
</tr>
<tr>
<td>Kelle Lynch-McMahon</td>
<td>Washington, DC</td>
<td>October 7, 2017 – October 10, 2017</td>
</tr>
<tr>
<td>Jamie Redmon</td>
<td>Orlando, FL</td>
<td>November 27, 2017 – December 2, 2017</td>
</tr>
<tr>
<td>Karl Seelback</td>
<td>Denver, CA</td>
<td>October 12, 2017 – October 14, 2017</td>
</tr>
<tr>
<td>Kevin Wade</td>
<td>Cleveland, OH</td>
<td>October 12, 2017 – October 14, 2017</td>
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<tr>
<td>Pamela Wallace</td>
<td>Chicago, IL</td>
<td>October 12, 2017 – October 14, 2017</td>
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<tr>
<td>Pamela Wallace</td>
<td>Washington, DC</td>
<td>October 22, 2017 – October 25, 2017</td>
</tr>
<tr>
<td>Matt Wolpe</td>
<td>Denver, CO</td>
<td>October 12, 2017 – October 14, 2017</td>
</tr>
</tbody>
</table>

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.3 Consider Approval of First Reading on Proposed Board Policies Presenter: Chancellor Laguerre

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public
The Board will conduct a first reading on the Board Policies. The following policies are presented for review, and will return to a future Board meeting for adoption.

- **BP 4020 Program, Curriculum, and Course Development** – The revision is to add reference to Non-credit Courses and Program

- **BP 4100 Graduation Requirements for Degrees and Certificates** – The revision is to include reference to Non-Credit certificates - a Certificate of Competency and a Certificate of Completion.

**File Attachments**
Memo to Chancellor regarding BPs reviewed 9--22-17.pdf (46 KB)
BP 4020 Program Curriculum and Course Development.pdf (45 KB)
BP 4100 Graduation Requirements for Degrees and Certificates.pdf (38 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

6.4 Consider Approval of BP 2015 for Final Reading. Presenter: Chancellor Laguerre

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Action (Consent)

Consider approval of final reading for the following board policies:

- **BP 2015 Student Board Members**

**File Attachments**
2017.09.12 BP 2015 Amendment - Student Board Members - Redline.pdf (69 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items
Subject

6.5 Consider Approval of Retainer Agreement for Curls-Bartling, P.C. Presenter: Chief of Staff Crawford

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

6. CONSENT CALENDAR - BOARD MATTERS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$100,000.00

Budgeted

Yes

Budget Source

General Funds

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider approval of retainer agreement for an amount not to exceed $100,000.00 with Ericka Curls-Bartling of Curls Bartling, P.C. to provide General Counsel Services for 2017-2018.

Deliverables and Scope of Work:

Provide General Services for PCCD. Services rendered by Ericka Curls-Bartling at the discounted rate of $265.00 per hour, at $250 per hour for attorneys with ten (10) or more years of experience, at $235.00 per hour for attorneys with less
than ten (10) years experience, and at $120.00 per hour for paralegals. While this agreement will remain active until terminated by either party, the rates set forth above will remain in effect through June 2018. After that date the firm is authorized to annually increase its rates by the amount of the increase in the California consumer price index (CPI) for the prior 12 months. All Board recommended contracts are subject to final negotiation and execution by the Chancellor. Corresponding ICC# 22409 to be routed pending board approval.

Anticipated Completion Date:
June 2018

Evaluation and Recommended Action:

File Attachments
ICC# 22409 Curls-Bartling PC exp June 2018.pdf (1,684 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - ACADEMIC AFFAIRS
Subject

7.1 Consider Approval of Course and Program Additions, Deactivation and Changes. Presenter: Vice Chancellor Brown
Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access
Public
Type
Action (Consent)
Preferred Date
Sep 26, 2017
Absolute Date
Sep 26, 2017
Fiscal Impact
No
Budgeted
No
Recommended Action

Consider Approval of Course and Program Additions, Deactivation and Changes

Included for Approval are proposed curriculum actions as recommended by the Council for Instruction, Planning and Development (CIPD). The report entitled “Sept 2017 CIPD Report” contains course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and CIPD. The Chancellor recommends approval.

File Attachments
- Sept 2017 CIPD Report.pdf (151 KB)
- Sept 2017 Program proposals.pdf (629 KB)

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Subject

7.2 Consider Approval of the Third Amendment to the Pathways to Four Year Universities MOU between The Regents of the University of California and Peralta Community College District, effective August 1, 2017 through August 1, 2020.

Presenter: Vice Chancellor Brown

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

No

Budgeted

No
**Background/Analysis:**

This Third Amendment is to extend the current MOU we have with UC Berkeley for the Pathways to Four Year Universities program through August 1, 2020, to facilitate the transfer of our students, domestic and international, from PCCD to UC Berkeley or to other four year institutions. This program allows our students to receive assistance from a UC Berkeley adviser on each campus, and utilize financial aid (domestic students only) to enroll in UC Berkeley Summer Sessions courses, which includes studying abroad through UC Berkeley summer programs.

The MOU is being reviewed by Legal Counsel as well.

**Deliverables and Scope of Work:**

All other terms and conditions of the original MOU entered into effective January 1, 2013 shall remain in full force and effect. (See attached original MOU with First and Second Amendments)

**Anticipated Completion Date:**

August 1, 2020

**Evaluation and Recommended Action:** Approval of this MOU requires board approval as the extension will now exceed five years for the duration of the agreement.

**File Attachments**

- Pathways MOU (Peralta and UC Berkeley).pdf (435 KB)
- BCMS 13588 - 07.31.17 (Third Amendment).docx (24 KB)

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**Subject**

7.3 Consider Approval of a contract with Parking Concepts, Inc. in the amount of $252,700 for Employee Parking at Berkeley City College. Presenter: President Tomaneng

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Nov 14, 2017
Fiscal Impact

No

Dollar Amount

$252,700.00

Budgeted

Yes

Budget Source

Unrestricted General Fund

Recommended Action

Consider approval of a contract for Parking Concepts, Inc. in the amount of $252,700.00.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Parking Concepts Inc. is conveniently located next to the college. The facility has provided parking to the employees of Berkeley city college for the last eleven years.

Deliverables and Scope of Work:

Provide parking to Berkeley City College employees.

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

We recommend approval of the contract.

File Attachments

PCI back up docs.pdf (588 KB)
PCI ICC.pdf (97 KB)

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Subject

7.4 Consider Approval to accept donation to College of Alameda of a Maul MX7-420 1989 Aircraft by James Wickerman/Shade Tree Aviation. Presenter: President Karas

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access
Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$200.00

Budgeted

Yes

Budget Source

Strong Workforce Funding

Recommended Action

Consider approval to accept donation to College of Alameda of Maul MX7-420 1989 Aircraft by James Wickerman/Shade Tree Aviation.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Donor:
Dr. James Wickersham
Address: 4331 Goni Road, Carson City, NV 89706 – Northwest side of Carson airport.

Article to be donated:
Turbo-prop aircraft made by Maul
Model: MX7 – 420, with an Allison 250 Turboprop
Serial number: 017268L
Registration: N672EM
Decription:
• The aircraft has an Allison 250 turbine engine- very similar to PT-6 with amphibious floats.
• The aircraft is on floats and has landing gears.
• The aircraft is in operational condition and registration is current.
• The aircraft is currently airworthy.
• The aircraft is with advance avionic system –
  o Instrument Landing System
  o VOR navigation
  o GPS

Appraised value: $460,000
Department usage of the donation:
- Hands-on projects to trouble, inspect, repair, and operate various systems
- Engine run testbed for Turbine engine (a required part of the curriculum)

Cost of acquisition:
Approximate $200 cover for the following –
- Owner will fly the aircraft to the Oakland municipal airport.
- Fuel and other miscellaneous costs
Source of funds:
Strong Workforce funding

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

ASAP

Evaluation and Recommended Action:

File Attachments
BOT Oct 10 2017 Aircraft Donation.pdf (808 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.5 Consider Approval to accept the One Stop Career Centers contract renewal to operate the Alameda and Berkeley (aka “North Cities”) One Stop Career Centers, funded through the Workforce Innovation and Opportunity Act (WIOA) by the Alameda County Workforce Development Board (ACWDB). Presenter: President Karas

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017
Fiscal Impact

No

Recommended Action

Consider approval of the Alameda County Workforce Development Board One Stop Career Centers contract with PCCD. Funding award is $175,546 for WIOA Adult Services and $260,097 for WIOA Dislocated Worker Services, totaling $435,643 through June 30, 2018.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
Consider approval of the Alameda County Workforce Development Board One Stop Career Centers contract with PCCD. Funding award is $175,546 for WIOA Adult Services and $260,097 for WIOA Dislocated Worker Services, totaling $435,643 through June 30, 2018. The Workforce Innovation and Opportunity Act (WIOA) defines the nation’s job training system and provides guidance for local workforce investment systems designed to increase the employment, retention and earnings of participants, and increase occupational skill attainment by participants.

The Alameda and Berkeley One Stop Career Centers are a part of Eastbay Works, a network of employment services throughout Alameda and Contra Costa Counties. The College of Alameda has been the operator of the Alameda One Stop Career Center since March 1997 to meet the employment needs of residents and employers in the city of Alameda and surrounding communities. In 2014, PCCD successfully bid on and obtained the Berkeley One Stop contract which expanded services to serve the Cities of Albany, Berkeley, Emeryville, and Piedmont, effectively serving all of the northwestern section of Alameda County (excluding Oakland, which has its own Local Workforce Development Area). In order to meet this expanded mission, the North Cities One Stop Career Center located at the Berkeley Adult School was established in November 2014. This project has met its performance goals for 2015-16 under new leadership and was renewed for 2016-17. The proposed contract is for the 2017-18 Program Year.

Deliverables and Scope of Work:

<table>
<thead>
<tr>
<th>RBA Contract Performance Measures</th>
<th>Goals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adults</td>
</tr>
<tr>
<td># Measure</td>
<td>Amount</td>
</tr>
<tr>
<td>Enrollments</td>
<td></td>
</tr>
<tr>
<td>1 # of New Enrollments</td>
<td>53</td>
</tr>
<tr>
<td>2 Training Set-Aside To be obligated by 6/30/2018</td>
<td>$57,663</td>
</tr>
<tr>
<td>3 Minimum # of OJT Enrollments (Spans Adult &amp; DW funding streams)</td>
<td>10</td>
</tr>
<tr>
<td>Living Wage / Industry Sector Occupational Framework (ISOF)</td>
<td></td>
</tr>
<tr>
<td>4 Minimum % of ITA Enrollments in ISOF</td>
<td>75%</td>
</tr>
<tr>
<td>5 Minimum % of OJT Enrollments in ISOF</td>
<td>75%</td>
</tr>
<tr>
<td>6 Minimum % of Closed Cases w/1st Quarter Follow Up entered in CalJOBS</td>
<td>100%</td>
</tr>
<tr>
<td>7 Of Participants Enrolled in Training, w/no Credential Attainment @ Closure, Minimum % With Follow-Up Reported in CalJOBS Until Credential Reported or through 4th Quarter Post-Exit</td>
<td>100%</td>
</tr>
<tr>
<td>Job Placement and Credentials</td>
<td></td>
</tr>
<tr>
<td>8 Of Closed Cases, Minimum % that Entered Unsubsidized Employment</td>
<td>75%</td>
</tr>
<tr>
<td>9 Of Participants with Job Placements @ Closure, Minimum % in ISOF</td>
<td>50%</td>
</tr>
<tr>
<td>10 Minimum % that Attained a Credential of those Enrolled in Training</td>
<td>60%</td>
</tr>
</tbody>
</table>

RBA = Results Based Accountability
The training set-aside is not included in the allocation of funds to the North Cities One Stop; note that PCCD is expected to expend 100% of the training set-aside.

North Cities /PCCD will be responsible for performance goals as defined by any discretionary funds program deliverables if applicable. Performance goals are based on a minimum number of participants to be served. Achievement of State and local performance goals will be evaluated by the ACWDB on a routine basis and shared with PCCD.

**Anticipated Completion Date:**
June 30, 2018

**Evaluation and Recommended Action:**

File Attachments
10-10-17 BOT 2017-18 ACWDB Contract.pdf (1,673 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

7.6 Consider Approval of a contract with Randolph Belle Consulting Contract in the amount of $25,000 for 2017-18. 
**Presenter: President Gilkerson**

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$25,000.00
Budgeted
Yes

Budget Source
5-01-501-5105-1-660100-0000-00

Recommended Action

CONSIDER APPROVAL OF CONTRACT AGREEMENT BETWEEN RANDOLPH BELLE AND LANEY COLLEGE FOR GRAPHIC DESIGN RELATED SERVICES.

Goals

A: Advance Student Access, Equity, and Success

Background/Analysis:

Laney College requests the Peralta Board of Trustees approve a contract in the amount of $25,000 for Randolph Belle Consulting Services and the Peralta Community College District for graphic design services.

Deliverables and Scope of Work:

1. **FOUR** design themes to choose from
2. **FOUR** templates
3. Design and formatting of 2017-18 Laney Course Catalog
4. Design and production of programs for Honors Banquet and Graduation
5. Spring 2018 Laney Class Listings
6. Summer 2018 Laney Class Listings
7. Fall 2019 Laney Class Listings

Anticipated Completion Date:

June 30, 2017

Evaluation and Recommended Action:
Recommend Approval

File Attachments

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
7.7 Consider Approval of Grant Agreement between City of Oakland and Peralta Community College District - Laney College Children’s Center. Presenter: President Gilkerson

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

No

Dollar Amount

$76,900.00

Budgeted

Yes

Budget Source

Laney Child Care Center

Recommended Action

Recommend Approval

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The City of Oakland wishes to enter and agreement with the Laney Children’s Center to provide childcare services to 24 children based on funding received from the US Department of Health and Human Services Administration for Children and Families.

Deliverables and Scope of Work:
Laney Children's Center staff will work in good faith to perform community-related work, services and activities as described in the Scope of Work.
Anticipated Completion Date: June 30, 2018

Evaluation and Recommended Action:

File Attachments
17-18 LANEY COLLEGE GA.pdf (298 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

7.8 Consider Approval of a Contract with Collaborative Brain Trust for Strategic Planning Process. Presenter: President Gilkerson

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$29,400.00

Budgeted

Yes

Budget Source
Recommended Action

Approval

Background/Analysis:  (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The college has requested CBT, a California community college consulting firm, to submit a proposal to assist the college in developing a Strategic Plan during the fall semester of 2017. CBT is returning to the College, after assisting with development and completion of the Education Master Plan in 2016. This Plan will identify:

- Which goals the college wants to address in the next 3-5 years
- Specific actions (objectives) to be implemented, year by year
- Measurable outcomes, with dates by which they are to be accomplished
- Responsible persons who are charged with making sure the outcomes are accomplished.

Deliverables and Scope of Work:
CBT will complete the following deliverables and scope of work:

- Engage in pre-conference meetings with College leadership and Participatory Governance Committees to plan for visits
- Complete on-campus workshops with stakeholders
- Develop first draft of the strategic plan
- Edit and post draft strategic plan for feedback
- Complete final edited version of strategic plan

Anticipated Completion Date:
Spring 2018

Evaluation and Recommended Action:
Completion of task
Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$2,084.00

Budgeted

Yes

Budget Source

Fund 11 - Oakland Workforce Development Board

Recommended Action

Request approval to increase the ICC #13870 for Cicley Winston from $44,000 to a total of $2,084 for the Fiscal Year 16-17 – Merritt College.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Cicley Winston was contracted as an Independent Contractor/ Consultant #13870 for FY 2016-2017 the Sector Access Specialist for the Career Institute and Job Center under the Workforce Innovation and Opportunity Act. As a specialist, Cicley provided a wide spectrum of employment training services to Oakland job seekers and regional businesses at Merritt College.

Deliverables and Scope of Work:

Cicley Winston was contracted as an Independent Contractor/ Consultant #13870 for FY 2016-2017 the Sector Access Specialist for the Career Institute and Job Center under the Workforce Innovation and Opportunity Act. The center announced its closure in May 2017 and Cicley Winston continued to perform work after its closure to ensure all pending projects were adequately closed resulting in her performing work after reaching her compensation cap of $44,000.

Anticipated Completion Date:

June 30, 2016

Evaluation and Recommended Action:

Request approval to increase the ICC #13870 for Cicley Winston $44,000 for an additional $2,084 totaling $46,084 for FY 16-17.

Administrative File Attachments

10.10.17 Cicley Winston Addendum 1.doc (41 KB)
10.10.17 Cicley Winston Background materials.pdf (460 KB)
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8. CONSENT CALENDAR - FINANCE

Subject

8.1 Review of the Budget Transfer Report. Presenter: Interim Vice Chancellor Williams

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Reports

Consider approval of Budget Transfer Report covering the period from August 16, 2017 through September 20, 2017. California Code of Regulations Section 58307 limits the District’s expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District’s annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges’ or District’s departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 12, 2017. The Chancellor recommends approval.

Item title:
Budget Transfer Report

Specific Board Action Requested:
Consider approval of budget transfer report covering the period from August 16, 2017 through September 20, 2017.

Item Summary:
California Code of Regulations Section 58307 limits the District’s expenditures to the amount appropriated for each major expenditure classification as approved by the Board of Trustees through the adoption of the District’s annual budget or as amended by subsequent budget transfers or revisions. Due to this statutory control language, budget transfers that move budget authority between major object codes or classifications must be approved by the Board of Trustees. The budget transfers presented are requests originating from the Colleges’ or District’s departments during the ordinary course of operations and do not significantly alter the final budget that was approved by the Board of Trustees on September 12, 2017.

Source of Funds (and Fiscal/Budgetary Impact):
Not Applicable.

Background/Analysis:
Budgeting is an essential element of the financial planning, control and evaluation processes of governmental entities. Every governmental unit prepares a comprehensive budget covering all governmental, proprietary, and fiduciary funds for each annual fiscal period. The accounting system provides the basis for appropriate budgetary control. The community college district budget is a plan of proposed expenditure for operations and estimated revenue for a given period of time (fiscal year). The budget represents the operational plans of the District in terms of economic decisions. Budget requirements and processes are described in the California Code of Regulations, beginning with Section 58300.

Once the budget is adopted, the total amount designated as proposed expenditure for each major object of expenditure classification is the maximum allowed without additional governing board authorization for transfers between major classifications or from the reserve for contingencies in accordance with California Code of Regulations Section 58307.

**Deliverables and Scope of Work:**
Not Applicable.

**Anticipated Completion Date:**
Not Applicable.

**Alternatives/Options:**
Not Applicable.

**Evaluation and Recommended Action:**
Approval of budget transfer report covering the period from August 16, 2017 to September 20, 2017.

File Attachments

Budget Transfer Report 092017.pdf (423 KB)

Subject

8.2 Review of Purchase Order Report. Presenter: Interim Vice Chancellor Williams

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Reports

The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days.” This Purchase Order Report contains all orders issued from August 16, 2017 through September 20, 2017, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

**Item title:**
Purchase Order Report

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order
Report presented for review is being done so in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days.”

The table below provides a summary by funding source of number of orders issued and total dollar value.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Number of Orders Issued</th>
<th>Total Dollar Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 01 General Unrestrict Oper</td>
<td>177</td>
<td>536,868.55</td>
</tr>
<tr>
<td>Fund 02 One Time State Allocation</td>
<td>10</td>
<td>8,324.34</td>
</tr>
<tr>
<td>Fund 10 College Designated Funds</td>
<td>53</td>
<td>111,818.04</td>
</tr>
<tr>
<td>Fund 11 General Restricted Fund</td>
<td>258</td>
<td>608,724.66</td>
</tr>
<tr>
<td>Fund 12 Parcel Tax, Measure B</td>
<td>6</td>
<td>12,344.20</td>
</tr>
<tr>
<td>Fund 30 Contract Education</td>
<td>5</td>
<td>2,549.76</td>
</tr>
<tr>
<td>Fund 61 Cap. Out. Proj .Funds-State</td>
<td>8</td>
<td>21,923.50</td>
</tr>
<tr>
<td>Fund 63 Bond Measure A</td>
<td>6</td>
<td>15,790.35</td>
</tr>
<tr>
<td>Fund 65 Bond Measure E</td>
<td>2</td>
<td>4,122.34</td>
</tr>
<tr>
<td>Fund 68 Child Development Fund</td>
<td>5</td>
<td>3,874.31</td>
</tr>
<tr>
<td>Fund 71 Trust And Agency Funds</td>
<td>13</td>
<td>7,234.92</td>
</tr>
<tr>
<td>Fund 81 Student Repres. Fee-Alameda</td>
<td>3</td>
<td>2,085.00</td>
</tr>
<tr>
<td>Total</td>
<td>546</td>
<td>1,335,659.97</td>
</tr>
</tbody>
</table>

File Attachments
Purchase Order Report 092017.pdf (207 KB)

Subject

8.3 Consider Ratification of the Warrant/Payment Report Presenter: Interim Vice Chancellor Williams

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Reports

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from August 16, 2017 through September 20, 2017. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only. The Chancellor recommends ratification.

Deliverables and Scope of Work:
Anticipated Completion Date:

Evaluation and Recommended Action:

File Attachments
Warrant Report 092017.pdf (272 KB)

Subject

8.4 Consider Ratification of Change Order #6 to WE Lyons on the BEST Center Project at Laney. Presenter: Interim Vice Chancellor Williams

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$62,871.38

Budgeted

Yes

Budget Source

Measure A, Fund 63, Laney College

Recommended Action
Ratify Chancellor's approval of Change Order #6 to WE Lyons on the BEST Center project at Laney, in the amount of $62,871.38 and 122 days.

Goals

E: Develop and Manage Resources to Advance Our Mission
D: Strengthen Accountability, Innovation and Collaboration
C: Build Programs of Distinction

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The completion of W.E. Lyons' scope of work on the BEST Center project at Laney College is pending resolution of design and other issues. This change order incorporates the solution to several design issues into the contract with W.E. Lyons. The changes to date for this contract and the scope included in this change order are summarized in the attachment ("LAN BEST WEL CO #6, incl. Summary").

Deliverables and Scope of Work:
Implement resolution of several design issues.

Anticipated Completion Date:
The contract expiration date is extended to allow performance of this work.

Evaluation and Recommended Action:
The Facilities Project Manager, Interim Director of Capital Projects and Facilities, Interim Vice Chancellor of Finance and Administration, and the Chancellor recommend ratification of the Chancellor's approval of Change Order #6.

File Attachments
LAN BEST WEL CO #6-Summary.2017 09 15.sm.pdf (58 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

8.5 Consider Approval of Budget Transfer #114 to make funds available for the PeopleSoft Upgrade Project. Presenter: Interim Vice Chancellor Williams

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

8. CONSENT CALENDAR - FINANCE

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017
Absolute Date
Oct 10, 2017
Fiscal Impact
No
Dollar Amount
$1,012,280.00
Budgeted
Yes
Budget Source
Fund 65 - Measure E Bonds
Recommended Action
Approve Measure E transfer to make funds available for the PeopleSoft Upgrade Project.

**Background/Analysis:**
Transfer will move funds from Measure E Interest to the PeopleSoft Upgrade Project.

**Deliverables and Scope of Work:**
Move funds from Measure E Interest to the PeopleSoft Upgrade Project to upgrade PeopleSoft to version 9.2. This upgrade will improve business processes and organizational change management.

**Anticipated Completion Date:**
N/A

**Evaluation and Recommended Action:**
Approve Measure E transfer to reflect reallocation of the Bond funds as agreed to by the stakeholders.

File Attachments
BT #114 - PeopleSoft Upgrade.pdf (388 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

### 9. CONSENT CALENDAR - HUMAN RESOURCES

**Subject**

9.1 Consider Approval of Short-term assignments
9. CONSENT CALENDAR - HUMAN RESOURCES

Access
Public

Type
Action (Consent)

Consider Approval of Short-term assignments

Presenter: Vice Chancellor Largent

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate’s assignment will not exceed the position title into which the candidate is assigned.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvarado</td>
<td>Cynthia</td>
<td>10/11/17</td>
<td>6/30/18</td>
<td>Research Data Spec/Assessment</td>
</tr>
<tr>
<td>Alvarado</td>
<td>Silvia</td>
<td>10/18/17</td>
<td>2/15/18</td>
<td>Financial Aid Specialist</td>
</tr>
<tr>
<td>Bailey</td>
<td>Aubrey</td>
<td>10/11/17</td>
<td>5/23/18</td>
<td>Inst Asst/EMT</td>
</tr>
<tr>
<td>Berame</td>
<td>Riza</td>
<td>10/30/17</td>
<td>1/31/18</td>
<td>Admissions &amp; Records Clerk</td>
</tr>
<tr>
<td>Buchanan-Boone</td>
<td>Jewel</td>
<td>10/11/17</td>
<td>3/22/18</td>
<td>Staff Asst/Student Services</td>
</tr>
<tr>
<td>Burnett</td>
<td>Kristal</td>
<td>11/1/17</td>
<td>3/19/18</td>
<td>Staff Asst/Student Services</td>
</tr>
<tr>
<td>Cho</td>
<td>Mangling</td>
<td>10/11/17</td>
<td>6/30/18</td>
<td>Program Spec/(International Ed)</td>
</tr>
<tr>
<td>Cho</td>
<td>Yee</td>
<td>10/17/17</td>
<td>2/22/18</td>
<td>Senior Clerical Assistant</td>
</tr>
<tr>
<td>Diaz</td>
<td>Elizabeth</td>
<td>10/25/17</td>
<td>2/22/18</td>
<td>Senior Clerical Assistant</td>
</tr>
<tr>
<td>Du</td>
<td>Brenton</td>
<td>10/11/17</td>
<td>5/23/18</td>
<td>Inst Asst/EMT</td>
</tr>
<tr>
<td>Flores</td>
<td>Ashley</td>
<td>10/11/17</td>
<td>5/10/18</td>
<td>Clerical Assistant II</td>
</tr>
<tr>
<td>Gray</td>
<td>Rose</td>
<td>10/11/17</td>
<td>5/23/18</td>
<td>Inst Asst/EMT</td>
</tr>
<tr>
<td>Hernandez</td>
<td>Alegría</td>
<td>10/11/17</td>
<td>5/23/18</td>
<td>Inst Asst/ADN Prog Skills Lab</td>
</tr>
<tr>
<td>Idrisov</td>
<td>Kemal</td>
<td>10/11/17</td>
<td>6/29/18</td>
<td>Staff Asst/Admin (General)</td>
</tr>
<tr>
<td>Jamison</td>
<td>Liane</td>
<td>10/11/17</td>
<td>5/25/18</td>
<td>Senior Clerical Assistant</td>
</tr>
<tr>
<td>Liang</td>
<td>Xiaoming</td>
<td>10/24/17</td>
<td>6/29/18</td>
<td>Staff Asst/Admin (General)</td>
</tr>
<tr>
<td>Lisch</td>
<td>Max</td>
<td>10/11/17</td>
<td>5/17/18</td>
<td>Inst Asst/Social Science</td>
</tr>
<tr>
<td>Ly</td>
<td>Ngoc</td>
<td>10/11/17</td>
<td>12/31/17</td>
<td>Financial Aid &amp; Placement Asst</td>
</tr>
<tr>
<td>McClain</td>
<td>Debra</td>
<td>10/14/17</td>
<td>6/30/18</td>
<td>Principal Clerk</td>
</tr>
<tr>
<td>Nabeta</td>
<td>Dale</td>
<td>10/24/17</td>
<td>6/29/18</td>
<td>Staff Asst/Admin (General)</td>
</tr>
<tr>
<td>Nguyen</td>
<td>Angela</td>
<td>10/11/17</td>
<td>6/30/18</td>
<td>Senior Clerical Assistant</td>
</tr>
<tr>
<td>Rivera Cordova</td>
<td>Sandi</td>
<td>10/11/17</td>
<td>2/7/18</td>
<td>Admissions &amp; Records Tech</td>
</tr>
<tr>
<td>Rodriguez</td>
<td>Alejandra</td>
<td>10/11/17</td>
<td>6/30/17</td>
<td>Staff Asst/Employee Relations</td>
</tr>
<tr>
<td>Rothbart</td>
<td>Richard</td>
<td>10/11/17</td>
<td>6/29/18</td>
<td>Inst Asst/Carpentry</td>
</tr>
<tr>
<td>Simmons</td>
<td>Deshonda</td>
<td>10/11/17</td>
<td>4/23/18</td>
<td>Staff Asst/Facilities Services</td>
</tr>
<tr>
<td>Tsehai</td>
<td>Wessen</td>
<td>11/1/17</td>
<td>6/29/18</td>
<td>Staff Asst/Admin (General)</td>
</tr>
<tr>
<td>Zhang</td>
<td>Anderson</td>
<td>10/11/17</td>
<td>5/23/18</td>
<td>Inst Asst/EMT</td>
</tr>
</tbody>
</table>

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Subject

9.2 Consider Approval of Contract Extension between the District and Alliant Insurance Services. Presenter: Vice Chancellor Largent
Approval of Contract extension between the District and Alliant Insurance Services, Inc., effective January 1, 2018, through December 31, 2019.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Alliant Insurance Services provides consulting services to the District on a broad range of employee benefits. As our agent, Alliant Insurance Services has acted on our behalf to renew, review benefit plan designs, and offer strategies to support our goal of offering fiscally sustainable group medical and dental benefits to our employees and retirees. Alliant Insurance Services meets with the District and its constituency groups to facilitate open discussion and review of benefit offerings.

Deliverables and Scope of Work:
Alliant Insurance Services will continue to collaborate with the Benefits Office on the development of short- and long-term planning strategies to generate cost savings and ensure long-term fiscal stability in the acquisition and delivery of the benefit-related products. Alliant Insurance Services will also continue to represent the District in negotiations with providers on all elements of group health and welfare benefits, and administrative and compliance issues, including those related to premium benefit funding levels, plan designs, and special term terms and conditions.

**Anticipated Completion Date:**

December 31, 2019.

**Evaluation and Recommended Action:**

The District's Human Resources & Employee Relations Office has evaluated the deliverables to date for Alliant Insurance Services and found them to be satisfactory. The Chancellor recommends approval.

File Attachments

10-10-17 PCCD Alliant Contract.pdf (380 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**

9.3 Consider Approval of an Independent Contractor/Consultant Services Contract extension between the District and American Fidelity Services, LLC. Presenter: Vice Chancellor Largent

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount
$30,000.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Approval of contract extension between the District and American Fidelity Services, LLC to provide consultancy and reporting services to the Benefits Office under the Affordable Care Act's IRS reporting requirements.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Vendor: American Fidelity Administrative Services (AFAS)

The District engages the services of administrative features of AFAS. In addition to the Employer Mandate Analysis, AFAS has provided consultation to the Peralta ACA Operational Strategy team regarding:

- satisfying reporting requirements by the new IRS Tax Reporting Forms 1094-c and 1095-c as required in the 2015 and subsequent tax years;
- analyzing our employee workforce to identify those who may become eligible to be provided with an offer of affordable coverage by the District, if eligibility requirements are met;
- developing internal record-keeping processes to ensure consistency in interpreting ACA definitions; and
- minimizing the financial exposure to penalties for not reporting on eligible employees, or not offering affordable coverage to eligible employees.

Deliverables and Scope of Work:

American Fidelity Administrative Services will provide:

- access to electronic platforms currently unavailable through our current Group Insurance Broker Consultant;
- continuity in the professional expertise and guidance in the tracking of our workforce and reporting support to the IRS.

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

The District's Human Resources & Employee Relations Office has evaluated the deliverables to date for AFAS and found them to be satisfactory. The Chancellor recommends approval.

File Attachments
10-02-17 Open Session - American Fidelity.pdf (1.396 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.
Subject

9.4 Consider Approval of an Independent Contractor/Consultant Services Contract Services Agreement Extension between the District and Keenan & Associates. Presenter: Vice Chancellor Largent

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

9. CONSENT CALENDAR - HUMAN RESOURCES

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$40,000.00

Budgeted

Yes

Budget Source

General Funds

Recommended Action

Approval to extend the BenefitBridge Services Agreement between the District and Keenan & Associates to support on-line benefits enrollment and remitting platform for medical, dental, life, long-term disability, and employee assistance plan enrollment for over 2,000 employees, retirees and their eligible dependents.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The District engages the administrative services of Keenan’s benefits enrollment platform. Employee access and ongoing utility of the service support the District’s efforts to provide a user-friendly, interactive, and secure benefit enrollment system.

The District seeks approval to extend this agreement through October 31, 2018.

**Deliverables and Scope of Work:**

The *BenefitBridge* platform will continue to provide the District with the ability to:

- support the ongoing engagement of employee participation and management of their personal data;
- improve the ability to manage records and provide reports; and
- expand the service resources available to our employee base.

**Anticipated Completion Date:**

October 31, 2018

**Evaluation and Recommended Action:**

The District’s Office of Human Resources and Employee Relations has evaluated the deliverables to date for Keenan & Associates and found them to be satisfactory. The Chancellor recommends approval.

**File Attachments**

- 10-02-17 Open Session - Keenan and Associates.pdf (1,940 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**10. CONSENT CALENDAR - FACILITIES**

**Subject**

10.1 Consider Approval of Amendment #1 to the Existing Emergency Service Contract with American Technologies, Inc. to Detail, Clean, and Air Scrub Polluted Offices at the District Administrative Center. Presenter: Vice Chancellor Ikharo

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

10. CONSENT CALENDAR - FACILITIES

**Access**

Public

**Type**

Action (Consent)

**Preferred Date**

Oct 10, 2017

**Absolute Date**
Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$25,000.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Approval is requested to approve Amendment #1 to the existing emergency service contract with American Technologies, Inc. to detail, clean, and air scrub polluted offices at the District Administrative Center, in the amount not-to-exceed $25,000.

Item Summary:
In September 2016, the vendor cleaned office spaces in the Purchasing Department, Department of General Services, Information Technology Department, Warehouse, and the International Department due to the fogging, leaving a strong odor lingering in the air that caused discomforts to employees. This scope of work under this requested amount was part of the original scope of work, but the vendor invoiced it separately from the original contract amount of $127,066.26. The administration is seeking Board approval on this amount so the District can pay the vendor’s invoice. Amendment #1 is for an increase in the scope of deliverables.

The scope of work under Amendment #1 one is as follows:

- Emergency service for water mitigation and dry out.

If this Amendment #1 is approved, then the accumulative contract will be $152,066.26. Board approval is required because the total contract amount exceeds the $25,000 threshold for contracted services.

The Chancellor recommends approval.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
On March 17, 2017, the Alameda County Superintendent of School approved this emergency service under the original contract.

To prevent harmful exposures and protect employee’s health and well-being, the administration evacuated employees from their offices to work at the District board room until the odor was mitigated in September 2016. To mitigate the polluted office environment, the administration requested American Technologies, Inc. to detail, clean, and air scrub working spaces until the air quality was tested and deemed safe. Then employees were authorized to return to their work spaces.

After complaints from employees about the strong smell in their office spaces, the administration took immediate corrective actions to protect employee’s health and prevent continual exposure in fogged offices. As required by the California Public Contract Code, Section 20654, the administration obtained approval from the Governing Board of Trustees and the Superintendent of Education of the County of Alameda to award this emergency service contract without advertising.

20654. (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of the college, or to permit the continuance of existing college classes, or to avoid danger to life or property, the board may by unanimous vote, with the approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids. (2) Notwithstanding Section 20655, authorize the use of day labor or force account for the purpose. (b) Nothing in this section shall eliminate the need for any bonds or security otherwise required by law.
Deliverables and Scope of Work:
The contractor detailed, cleaned, and air scrubbed contaminated offices at the District Administrative Center under the original contract and Amendment #1.

Anticipated Completion Date:
The scope of services was completed before June 30, 2017.

Evaluation and Recommended Action:
The administration recommends the approval of this contract amendment since the vendor completed their work and returned the office spaces to a healthy environment.

File Attachments
ATI- Amendment #1-signed.pdf (298 KB)
American Tech Inc.-Letter to Superintendent-03-14-2017.doc (79 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

10.2 Consider Approval of Amendment #1 to Extend the Existing Professional Services Agreement with Rincon Consultants, Inc. (Rincon) for the Districtwide Sustainability Master Plan Preparation (RFP No. 15-16/09). Presenter: Vice Chancellor Ikharo

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

No

Budgeted
Yes

Budget Source

Sustainability Energy Rebate Fund

Recommended Action

Approval is requested of Amendment #1 to extend the time for existing Professional Services Agreement with Rincon Consultants, Inc. for the Districtwide Sustainability Master Plan Preparation (RFP No. 15-16/09) until June 30, 2018.

Item Summary:
The administration requests to extend the Consultant’s existing contract until June 30, 2018 for final deliverables, with no increase in the original contract amount of $266,975. This amount was approved by the Governing Board of Trustees on September 13, 2016. Rincon will substantially complete their scope of work by December 3, 2017 with a contract closing date of June 30, 2018.

The justification of the time extension is to enable the vendor to adequately conduct their surveys and make recommendations to the District. Rincon will continue to develop a comprehensive District-wide Sustainability Master Plan (SMP) to include a greenhouse gas inventory (GHG – also referred to as a carbon inventory or climate action plan) to determine, outline, and prioritize measures to systematically reduce the District's carbon footprint. Further, the firm will continue to research and deliver funding recommendations to pay for implementation. Rincon will assess the District’s business operations: transportation; land use; waste management; building construction and operations; mechanical, electrical, and plumbing; HVAC systems; procurement; and food distribution systems. Rincon’s skilled team will continue to conduct input sessions and facilitate meetings with stakeholders in all District locations.

The Chancellor recommends approval.

Deliverables and Scope of Work:
Deliverables will include a comprehensive Sustainability Master Plan to meet the requirements in the Request for Proposal and Rincon’s proposal.

Anticipated Completion Date:
The consultant will complete the Sustainability Master Plan by June 30, 2018.

Evaluation and Recommended Action:
The administration recommends the approval of this contract extension with Rincon.

Rincon-Amend #1.pdf (30 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

10.3 Consider Approval of an Independent Project Management Consultant Contract for Tammy Marchand in the amount of $100,499. Presenter: Vice Chancellor Ikharo

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Access
Public

Type

Action (Consent)

Preferred Date

Sep 20, 2017

Absolute Date

Jun 30, 2018

Fiscal Impact

Yes

Dollar Amount

$100,499.00

Budgeted

Yes

Budget Source

Measure A

Recommended Action

Recommended Approval for Independent Project Manager - Consultant Services

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Project Manager/Construction Manager
Additional hours are needed to complete the 6 current projects and at least 3 future projects currently assigned.

Administrative Assistant
Below is a list of the projects where the roles of project manager and construction manager, administrative assistance is needed to support the 6 current projects and at least 3 future projects currently assigned. When performing in the roles of project manager and construction manager, administrative assistance is needed and will provide needed support for at least 3 future projects that are currently assigned

1. Laney College Classroom Painting, Phase 1
2. Laney College Classroom Shades, Phase 1
3. Laney College Pool Chlorination Upgrades
4. Laney College Chemistry Lab Plumbing Upgrades
5. Laney College Door Upgrades
6. Laney College Wheelchair Lift – G189

Future
7. Laney College Pool Heater Upgrades
8. Laney College Classroom Painting, Phase 2
9. Laney College Classroom Shades, Phase 2
Deliverables and Scope of Work:
Bid documents
Change Orders

Anticipated Completion Date:
June 30, 2018

Evaluation and Recommended Action:
Chancellor's approval recommended

File Attachments
Tammy Marchand - Amendment #1.pdf (456 KB)
Tammy Marchand's ICC #22478-original contract.pdf (198 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject

10.4 Consider Approval of Change Order No. 2 on the Laney College Kitchen Upgrades (Bid No. 16-17/12), Marcon Construction Company. Presenter: Vice Chancellor Ikharo

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

10. CONSENT CALENDAR - FACILITIES

Access

Public

Type

Action (Consent)

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount
The Anticipated Deliverables business lowest construction

Background/Analysis:
Chancellor contract for the Marcon Construction Company, in the amount of $30,912 on the Laney College Kitchen Upgrades (Bid No. 16-17/12).

Item Summary:
Marcon Construction and the District initiated this deductive Change Order because the contractor did not expend all the amount that was allocated as contingency for sewer line replacement. Also, some items were eliminated from the prior scope of work because they were no longer required. The inspector from the Alameda County Environmental Health Agency (ACEHA) recommended some changes to the prior design and the revised scope of work for equipment and appliance installation meet ACEHA requirements.

Under Change Order No. 2 (Deductive), the scope of work included the following:

I. Cost of sewer line replacement was less than allocated sewer contingency amount, so $10,077 is unused in contract amount therefore it reduces the total contract price by same amount.
II. Elimination of custom stainless sink from scope - $11,700
III. Elimination of Floor Sink #1 from scope - $2,760
IV. Elimination of Floor Sink #2 from scope - $3,150
V. Elimination of 2-Compartment Sink from scope - $2,600

The project completion date was scheduled for February 17, 2017. However, the contract terms was extended until June 10, 2017 for Final Completion. This deductive (price/costs reduction) change order totals ($30,912), which is -9.09% of the original contract amount of $339,904, approved by the Governing Board of Trustees at the December 13th, 2016, meeting. The Chancellor recommends approval.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

<table>
<thead>
<tr>
<th>CONSTRUCTION CONTRACT SUMMARY</th>
<th>BOARD APPROVAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$339,904.00</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>$22,229.19</td>
</tr>
<tr>
<td>Deductive Change Order #2</td>
<td>-$30,912.00</td>
</tr>
<tr>
<td>Contract Amount:</td>
<td>$331,221.20</td>
</tr>
</tbody>
</table>

In compliance with the District’s Purchasing Procedures a competitive solicitation for proposals was conducted to procure this construction service. Six (6) firms participated in the facility walk-through. One local firm, Marcon Construction presented the lowest qualify bid out of a total of four (4) sealed bids submitted for the work. Marcon Construction is a local Small Local Business Enterprise (SLBE) firm located in Oakland, CA. The President is Mr. Marco Marquez. The company has been in business since 2008. Marcon Construction currently employs six full-time individuals and the principals are graduates of Laney College construction program.

Deliverables and Scope of Work:
The deductive Change Orders are outlined under the Item Summary.

Anticipated Completion Date:
The contractor completed the original scope of work and reached the Final Completion on June 10, 2017.
Evaluation and Recommended Action:
The administration recommends the approval of this deductive (reduction of price/costs) Change Order since the contractor has completed the scope of work.

File Attachments
MARCON-Change Order #2 .pdf (169 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

11. ACTION ITEMS
Subject

11.1 Consider Approval of Resolution 17/18-17 for suspension of services at Merritt College on September 26, 2017.
Presenter: President Burns

Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
11. ACTION ITEMS
Access
Public

Type
Action
Budget Source

Consider Approval of Resolution 17/18-17 for suspension of services at Merritt College on September 26, 2017.

Consider Approval of Resolution 17/18-17 for suspension of services at Merritt College on September 26, 2017. Merritt College was forced to evacuate on Tuesday, September 26, 2017 due to a fire in the surrounding areas.

File Attachments
Merritt School Closure Resolution.pdf (10 KB)

Subject

11.2 Consider approval of extension of contract for Kevin Kelly Consulting for Canvas training and distance education consulting. Presenter: Vice Chancellor Cole

Meeting
Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
11. ACTION ITEMS
Access
Consider approval of $65,000 addition to current contract for a total of $85,000 w/ Kevin Kelly Consulting (Kevin Kelly, Owner).

From July to present under the current contract, Kevin Kelly has provided consulting, developed resources, and conducted trainings in preparation for the Canvas Pilot launch (currently under way with 39 instructors and 87 classes). Additionally, the current contract includes 11 Canvas training workshops and labs for faculty across the district (goal of 150 attendees), scheduled between August 16 and October 26. These trainings have served as a foundation of training and preparation for instructors preparing to use Canvas.

80 faculty attended from one to four workshops provided by Kevin last May and June. Evaluations have been conducted after all workshops and results indicate faculty perceive high value (rating of 4.4 to 4.6 out of 5) and high satisfaction (faculty rating 4.4 to 4.5 out of 5) from the workshops. Additionally, the evaluations indicate a need for more trainings and additional content.
Contract extension deliverables include:

- Additional Canvas training workshops and open labs for faculty, staff, and administrators, November 2017 through June 2018. These workshops will mirror those already offered, but will incorporate new content (e.g., accessibility, using the OEI rubric, teaching for equity, etc.) based on feedback from the evaluations and based on suggestions from the colleges.

- Design and implementation of a PCCD Distance Education Teaching Institute and certificate. During spring 2018, 25 faculty will participate in the institute which will include online coursework, face to face class sessions, and the requirement of building an online or hybrid course to meet OIE standards. The Institute will be designed in conjunction with the four colleges so that the model can be modified, and then rolled out in a unique form by each college going forward.

- Continued consulting on development and rollout of resources to improve/enhance/expand PCCD distance education. Primary projects are, a) improve information and resources for students who are interested in, or enroll in, Distance Education courses, and 2) provide continued support in the development of the PCCD Distance Education Plan.

**Anticipated Completion Date:**
June 30, 2018

**Evaluation and Recommended Action:**
PCCD will continue to conduct evaluations on all workshops and trainings conducted by Kevin Kelly Consulting, and will continue to compile those data. Additionally, this spring, the Vice Chancellor of IT and the district and college Distance Education Coordinators will conduct a qualitative evaluation of the resources developed by Kevin Kelly Consulting. The evaluation and a portfolio of those resources, along with workshop evaluations, will be available for board review in June of 2018.

Recommend approval
Absolute Date
Oct 10, 2017

Fiscal Impact
Yes

Dollar Amount
$123,861.00

Budgeted
Yes

Budget Source
Measure A

Recommended Action
Recommend Approval

Goals
C: Build Programs of Distinction
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
This work will be performed by NetXperts (Gary Nordine, CEO).

These contracts extend the scope of work for the Laney smart classroom project approved for $1.7M at the June 27 Board of Trustees meeting (Agenda Item 7.5).

The Laney smart classroom project originally anticipated installing 61 classrooms. To support the Biology faculty's implementation of their $1M Equity and Student Success in STEM/Biology Disciplines grant, the college requested adding 5 rooms to the project to support the biology faculty. These rooms were were installed for the start of the fall semester and are in use by the faculty. The additional 5 classrooms requested here will enable the installation additional classrooms to ensure all the rooms in the initial scope are completed. The vendor will install the additional rooms at the same per room rate as the original project.

The Laney Smart Classroom project also included podiums for the teacher station. The podiums were delayed and have arrived after a significant number of classrooms were installed. The contractors now need to install plug panels in the podiums and install them in the smart classrooms. The change order for $24,000 is to cover additional labor to complete the installation of the panels not covered in the initial scope as the podiums had not been selected at the time of the initial contract.

Deliverables and Scope of Work:
Provide the following for 5 classrooms:
- All pathways to the Projector, Pole Vault
- Demo out existing cable (where applicable)
- Provide (1) CAT6 cable run to (1) Projector per classroom. Test and certify each run
- Provide (1) CAT6 drop to each Pole Vault. Test and certify each drop.
- Provide (1) CAT6 drop to each Phone. Test and certify each drop.
- Provide (1) CAT6 drop for HDMI from Projector to Wall interface. Test and certify each drop
- Provide Shielded CAT6 Plenum from Processor to Podium
- Provide electrical power to the projector and podium
- Install speakers and provide supporting audio cable for each speaker
- Install Cisco phone on the wall
- Configure Cisco Phones
- Set up the PC

For 61 podiums:

- Install computer and display plug plates
- Install podium in the room and connect to smart classroom switching system
- Remove temporary switching plate
- Install computer locks

**Anticipated Completion Date:**
October 30, 2017

**Evaluation and Recommended Action:**
As of Sept 29, NetXperts had successfully installed 53 classrooms as part of the Laney smart classroom project. The installed classrooms have been accepted by the faculty and are in use. They are currently delivering 7-10 classrooms per week as part of the original scope.

Recommend approval.

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**Subject**

11.4 Consider approval for contract for NetXpert to extend Laney network for smart locks. Presenter: Vice Chancellor Cole

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

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**Category**

11. ACTION ITEMS

Access

Public

Type

Action

Preferred Date

Oct 10, 2017
Absolute Date
Oct 10, 2017

Fiscal Impact
Yes

Dollar Amount
$145,545.14

Budgeted
Yes

Budget Source
Measure A

Recommended Action
Recommend Approval

Goals
D: Strengthen Accountability, Innovation and Collaboration

**Background/Analysis:** (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
Consider approval of contract by NetXperts (Gary Nordine, CEO) to extend the Laney network to enable the installation of the SecureALL electronic locks.

This project will extend Laney's network by increasing the number of ports providing Power over Ethernet and network access for the SecureALL wireless routers. The routers provide network infrastructure for the keyless lock system approved for installation at Laney.

**Deliverables and Scope of Work:**
NetXperts will:

- Provide (5) Five Cisco WS-X4748-12X48U+E modules to be installed into Cisco Catalyst 4500 Chassis
- Install 170 new Cat6 cables for PoE-powered endpoints
- Physically mount 170 PoE-powered endpoints as identified by Laney College and Peralta CCD Staff
- Provide all necessary materials for the mounting of the endpoints, including any housings/enclosures required for external (outside) installation locations
- Terminate, test, and verify cables
- Physically connect new, certified cables, to the end-points

**Anticipated Completion Date:**
Dec 30, 2017

**Evaluation and Recommended Action:**
NetXperts installed Laney's network and smart classrooms. They routinely perform excellent work for the District and understand PCCD networking and requirements.

Recommend approval
Subject

11.5 Consider Approval to Purchase Furniture and Equipment for the Laney College Classroom Furniture Phase 1 from Krueger International Inc. (KI) through a Piggyback Compliant Contract. Presenter: Vice Chancellor Ikharo

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

11. ACTION ITEMS

Access

Public

Type

Action

Preferred Date

Oct 10, 2017

Absolute Date

Oct 10, 2017

Fiscal Impact

Yes

Dollar Amount

$411,735.00

Budgeted

Yes

Budget Source

Measure A, as approved by the voters in Peralta’s constituency and authorized under Resolution 03/04-45, Exhibit A-1, District-Wide Projects, “Equip classroom and campus facilities; technology upgrades and facility improvements.”

Recommended Action
Approval is requested to purchase furniture and equipment for the Laney College Classroom Furniture Phase 1 from KI through a piggyback compliant contract, in the amount not-to-exceed $411,735.

**Item Summary:**
The Foundation for California Community Colleges (FCCC) Administrative Services Agreement allows the District and any or all public agencies, public and private school districts, public and private colleges or universities Nationwide, or the Foundation, (collectively, “Participating Public or Private Agencies”) to purchase Products at prices stated in the Request for Proposal (RFP) #CACB13-01C. As permitted under this agreement and under Public Contract Code 20652, the District, without advertising bids, will purchase furniture and equipment utilizing this piggyback-able FCCC Contract #CB13-013 for staff offices and classrooms at Laney College from KI. The FCCC extended KI’s contract for one (1) additional year, from October 1, 2017 to October 1, 2018.

This purchase consists of chairs for classrooms and faculty offices, desks for classrooms and faculty offices, filing cabinets, wall mounted shelving and bookcases, mobile draws and pedestals, and lounge chairs and tables for the building common areas. The purchase of these specific items by District from KI is at a discounted price due to the previously established contract (FCCC) with the foundation. This purchase is a part of the Laney College modernization of it’s classrooms.

The Chancellor recommends approval.

**Background/Analysis:** *(Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)*

Laney College administrators and the Department of General Services have completed their planning with KI and a quotation has been received and incorporated into this request. The purchase of the above equipment is necessary to complete the smart classroom update. Once the District issues a purchase order to KI, the manufacturing, delivery, and installation of this furniture will require a time period of approximately three (3) months.

**Deliverables and Scope of Work:**
KI will provide furniture and equipment required in the classrooms in the new smart rooms at Laney College.

**Anticipated Completion Date:**
The anticipated completion date is January 31, 2018.

**Evaluation and Recommended Action:**
The administration recommends the approval of this furniture and equipment purchase for the Laney College Smart Rooms to meet the project deadline.

File Attachments
KI-Agreement Incorporating Piggyback Contract.pdf (118 KB)
KI-Resolution Authorizing Piggyback Contract-.pdf (72 KB)
Exhibit A - KI-13-002 AGREEMENT CB13-013 KI.pdf (6,302 KB)
Exhibit B-KI-13-002 Board Approval.pdf (1,945 KB)
Exhibit C-KI Quote-1-$411,735.pdf (1,219 KB)
FCCC RFP 13-002 v2 FINAL.pdf (306 KB)
KI-Contract extension to 10.1.2018.pdf (41 KB)

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**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

Subject

13.1 Meeting Adjournment

Meeting

Oct 10, 2017 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category

13. ADJOURNMENT

Access

Public

Type
Action

Recommended Action

Meeting adjourned at