ADMINISTRATIVE PROCEDURE 5300 STUDENT EQUITY

A. Each College has a Student Equity Plan which is the joint responsibility between Instruction and Student Services. The Plan is filed as required to the California Community Colleges Chancellor’s Office, following approval by the Governing Board.

B. Each Student Equity Plan addresses:

1. Active involvement of the groups at the college through governance committees, and instructional and student development departments, and through the program review process
2. Involvement by appropriate people from the community who can articulate the perspective and concerns of historically underrepresented group
3. Research as to the extent of student equity
4. Institutional barriers to equity
5. Goals for access, retention, degree and certificate completion, English as a Second Language (ESL) and Basic Skills completion, and transfer for each historically underrepresented group
6. Activities most likely to be effective to attain the goals, including coordination of existing student equity related programs
7. Sources of funds for the activities in the Student Equity Plan
8. A schedule and process for evaluation of progress toward the goals
9. An executive summary that describes the groups for whom goals have been set, the goals, the initiatives that the College will undertake to achieve the goals, the resources budgeted for that purpose, and that the Vice President of Student Services can be contacted for further information.

C. The Student Equity Plan shall be developed, maintained, and updated each year in April at each college under the supervision of the Vice President of Student Services or other appropriate college administrator.

References:
Education Code Sections 66030, 66250 et seq., and 72010 et seq.
Title 5 Section 51026, 54220

Approved by the Chancellor: November 28, 2012