Tuesday, January 23, 2018
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
7:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606
Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.8FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:
Link on the Peralta Board Website: http://web.peralta.edu/trustees/
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. PUBLIC COMMENT ON CLOSED SESSION ITEMS

2. CLOSED SESSION

<table>
<thead>
<tr>
<th>Subject</th>
<th>2.1 Conference with Labor Negotiator Largent, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
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<tr>
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<td>2. CLOSED SESSION</td>
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<thead>
<tr>
<th>Subject</th>
<th>2.2 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)</th>
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<tbody>
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<td></td>
<td>- Conference with Legal Counsel (54956.9(a)), Williams v. PCCD, Alameda County Superior Court, Case No. HG-14730396.</td>
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<td></td>
<td>- Conference with Legal Counsel (54956.9(a)), In re Municipal Derivatives Antitrust Litigation, U.S. District Court, Southern District of New York, Case No. 1:08-cv-02516-VM-GWG.</td>
</tr>
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<td>- Conference with Legal Counsel (54956.9(a)), R. Young v. Peralta Community College District, Case No. 14-cv-05351-JD.</td>
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<td>- Conference with Legal Counsel (54956.9(a)), Nunez et al. v. Peralta Community College District et al.; Case No. RG16827433</td>
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<tr>
<td></td>
<td>- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases)</td>
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<tr>
<th>Subject</th>
<th>2.3 Public Employee Appointment (Government Code Section 54957)</th>
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<td>Type</td>
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<td></td>
<td>1. Recommendation to appoint the Director of College Facilities and Operations, Laney College.</td>
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<tr>
<td></td>
<td>2. Recommendation to appoint the Associate Dean of Educational Success, Berkeley City College (grant-funded).</td>
</tr>
</tbody>
</table>
3. Recommendation to re-assign the Risk and Safety Programs Manager to Employee Relations and Diversity Programs to support the areas of Employee Relations and Diversity Programs.
4. Recommendation to re-assign the Interim Director for Human Resources, to the Employee Relations Office, on a part-time basis, to support the areas of Employee Relations.
5. Recommendation to re-assign the Human Resources Office to support the areas of Human Resources and personnel management.
6. Recommendation to appoint the Interim Associate Vice Chancellor of Workforce Development and Continuing Education, District Office.

Subject 2.4 Public Employee Discipline/Dismissal/Release
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Subject 2.5 Public Employee Evaluation
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 2. CLOSED SESSION
Access Public
Type
The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.
  • Chancellor

3. OPEN SESSION

Subject 3.1 Pledge of Allegiance
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type Procedural

Subject 3.2 Roll Call
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Access Public
Type Procedural

Subject 3.3 Report of Action Taken in Closed Session
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 3. OPEN SESSION
Subject: 3.4 Approval of the Agenda
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 3. OPEN SESSION
Access: Public
Type: Action
Recommended Action: Recommend Approval

Subject: 3.5 Approval of the Minutes
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 3. OPEN SESSION
Access: Public
Type: Action
Recommended Action: Recommend Approval

Subject: 3.6 Associated Student Government Reports
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 3. OPEN SESSION
Access: Public
Type: Information

Subject: 3.7 Public Communication
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 3. OPEN SESSION
Access: Public
Type: Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board’s jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President’s discretion. A speaker’s card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board’s consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker’s card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.
4. REPORTS

Subject: 4.1 Chancellor's Reports
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 4. REPORTS
Access: Public
Type: Information
- Student Success

Subject: 4.2 Board of Trustees' Reports
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 4. REPORTS
Access: Public
Type: Information

Subject: 4.3 Peralta Classified Senate Report
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 4. REPORTS
Access: Public
Type: Information

Subject: 4.4 District Academic Senate Report
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 4. REPORTS
Access: Public
Type: Information

5. PRESENTATIONS

Subject: 5.1 Facilities Master Plan Presentation. Presenter: Kelle Lynch McMahon (15 minutes)
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 5. PRESENTATIONS
Access: Public
Type:

Administrative File Attachments
PCCD_Draft2017FMPUpdate.Board20180123r2.pdf (2,653 KB)

6. CONSENT CALENDAR - BOARD MATTERS

Subject: 6.1 CCCT Board Election Slate. Presenter: Board President Brown
6.2 Consider Approval of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

Included in Trustee packets for consideration and action is a slate of candidates for the CCCT Board of the Community College League of California, due April 25, 2018. The Chancellor recommends approval.

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
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<tbody>
<tr>
<td>Julina Bonilla</td>
<td>Dallas, TX</td>
<td>February 25, 2018 - February 29, 2018</td>
</tr>
<tr>
<td>Meredith Brown</td>
<td>Washington, D.C.</td>
<td>February 9, 2018 - February 15, 2018</td>
</tr>
<tr>
<td>Peter Crabtree</td>
<td>New Orleans, LA 2018 AACC Workforce Development Institute</td>
<td>January 30, 2018 - February 2, 2018</td>
</tr>
<tr>
<td>Neil Dunlop</td>
<td>Las Vegas, NV Microsoft Visual Studio Live 2018</td>
<td>March 11, 2018 - March 16, 2018</td>
</tr>
<tr>
<td>Linda Handy</td>
<td>Washington, D.C. ACCT 2018 National Legislative Summit</td>
<td>February 9, 2018 - February 15, 2018</td>
</tr>
<tr>
<td>Herbert Kitchen</td>
<td>Philadelphia, PA 2018 NASPA CCI Pathways to Success</td>
<td>March 2, 2018 - March 7, 2018</td>
</tr>
<tr>
<td>Hoj Ko</td>
<td>Fall Church, VA Aviation Technician Education Council (ATEC) Conference</td>
<td>March 16, 2018 - March 21, 2018</td>
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<tr>
<td>Jowel Laguerre</td>
<td>Washington, D.C. State of the Airforce Conference</td>
<td>February 12, 2018 - February 16, 2018</td>
</tr>
<tr>
<td>Jowel Laguerre</td>
<td>Dallas, TX 3PC Conference 2018</td>
<td>February 25, 2018 - February 29, 2018</td>
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<tr>
<td>Mildred Lewis</td>
<td>Washington, DC ECMC Project Success 2018 Symposium</td>
<td>February 5, 2018 - February 7, 2018</td>
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<tr>
<td>Rowena Tomaneng</td>
<td>Washington, DC Association of American Colleges &amp; Universities</td>
<td>January 24, 2018 - January 27, 2018</td>
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<tr>
<td>Gabriel Winer</td>
<td>Chicago, IL TESOL 2018 International Convention and Language Expo</td>
<td>March 28, 2018 - April 1, 2018</td>
</tr>
<tr>
<td>Bill Withrow</td>
<td>Washington, D.C. ACCT 2018 National Legislative Summit</td>
<td>February 9, 2018 - February 15, 2018</td>
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All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**Subject**  
6.3 Consider Ratification of Out of State Travel pursuant to Board Policy 7400. Presenter: Chancellor Laguerre

**Meeting**  
Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
6. CONSENT CALENDAR - BOARD MATTERS

**Access**  
Public

**Type**  
Action (Consent)

**Preferred Date**  
Jan 23, 2018

**Absolute Date**  
Jan 23, 2018

**Fiscal Impact**  
No

**Budgeted**  
Yes

**Recommended Action**  
Consider ratification of Out of State Travel pursuant to Board Policy 7400 for the following:

<table>
<thead>
<tr>
<th>Name</th>
<th>Travel Location</th>
<th>Dates</th>
</tr>
</thead>
</table>
| Dustin Cheyne  | Indianapolis, IN  
74th Annual American Baseball Coaches Association Convention | January 4, 2018 - January 7, 2018 |
| Stephanie Hess | Orlando, FL  
Federal Student Aid Training Conference             | November 27, 2017 - December 1, 2017 |
| Andrea Williams| Phoenix, AZ  
Grand Canyon University Welcome Community College Weekend | December 1, 2017 - December 3, 2017 |

**File Attachments**

Ratified Travel - Submitted for Board Approval 1-23-18.pdf (429 KB)

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**Subject**  
6.4 Consider Approval of First Reading on Proposed Board Policies Presenter: Chancellor Laguerre

**Meeting**  
Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**  
6. CONSENT CALENDAR - BOARD MATTERS

**Access**  
Public

**Type**  
Action (Consent)
The Board will conduct a first reading on the Board Policies. The following policies are presented for review, and will return to a future Board meeting for adoption.

- BP 3250 Institutional Planning
- BP 5030 Student Fees

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 6.5 Consider Approval of ICC Agreement with Sharon Cornu to support Peralta’s outreach and representation to outside entities in the amount of $50,400. Presenter: Chancellor Laguerre

Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 6. CONSENT CALENDAR - BOARD MATTERS

Access: Public

Type: Action (Consent)

Preferred Date: Jan 23, 2018

Absolute Date: Jan 23, 2018

Fiscal Impact: Yes

Dollar Amount: $50,400.00

Budgeted: Yes

Budget Source: General Funds

Recommended Action: Approval recommended

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The Chancellor has identified the need for additional support in development and strengthening of strategic partnerships and for support with external activities. The Chancellor has identified Sharon Cornu as a consultant with the appropriate experience and expertise to assist him with both external partnerships and internal support on District initiatives. Ms. Cornu will assist the Chancellor in managing and expanding relationships with external and internal stakeholders.

Scope of Work:

This work increases the impact of the Peralta Colleges by strengthening existing partnerships and strategically seeking new relationships with employers, industry councils, policymakers, philanthropy and community leaders. Using personal interviews to develop a compelling narrative about Peralta's mission and impact, the work includes outreach to community partners and sharing the story of success through internal and external media. In addition to the consultant's primary responsibility, District and College leaders will be engaged as subject area experts and respected resources. A roadmap for further partnerships and developing resources to support them concludes the project.

Deliverables

- Stakeholder meeting agendas, facilitation and notes
- Stakeholder interview notes and summary
- Content for sharing with internal and external partners
- Interview summary and notes from leadership interviews
- Database of contacts, with connectivity to District communications capacity

Anticipated Completion Date:
June 30, 2018
Evaluation and Recommended Action:
Consider approval to contract with Sharon Cornu to support
Peralta’s efforts in community partnerships.

File Attachments
SHARON CORNU - Public and Government Outreach.pdf (68 KB)

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7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject 7.2 Consider Approval of Course and Program Additions, Deactivations and Changes. Presenter: Vice Chancellor Brown
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 7. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access Public
Type Action (Consent)
Preferred Date Jan 23, 2018
Absolute Date Jan 23, 2018
Fiscal Impact No
Budgeted No
Budget Source N/A
Recommended Action Consider Approval of Course and Program Additions, Deactivations and Changes

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

File Attachments
Dec 2017 CPD Report.pdf (661 KB)
Dec 2017 Program Proposals.pdf (552 KB)

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Subject 7.3 Consider Approval of the 2017-19 Integrated Plan for Berkeley City College, College of Alameda, Laney College and Merritt College. Presenter: College Presidents
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 7. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access Public
Type Action (Consent)
Fiscal Impact No

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
In 2017, the State of California's Chancellor Office began the process to integrate three programs: Basic Skills Initiative (BSI), Student Equity Program (SE), and Student Success and Support Program (SSSP). Merritt College has created an integrated BSI/Student Equity/SSSP program model that promotes integrated planning and program coordination at the district and college levels. The three programs retain separate requirements as specified in Education Code and title 5 regulations; these requirements are built into the Integrated Plan to ensure compliance with applicable law and regulations. In coming years, the Chancellor's Office intends to pursue changes in Education Code and title 5 regulations to achieve even greater integration and alignment of the three programs in subsequent planning cycles.

A taskforce of faculty, classified staff and administrators met bi-weekly during the Fall 2017 semester to draft this plan. The taskforce reviewed the 2015 plans, goals and progress, and current data related to student equity, SSSP services and basic skills. The committee also used the current Educational Master Plan as a guide for updating and integrating goals and objectives. The plan was reviewed and discussed by college constituent groups, and relevant participatory governance committees.

The attachments include the final draft of the Integrated Plan and the Integrated Plan Executive Summary.

Anticipated Completion Date: January 31, 2018

File Attachments
IP Executive summary 1.3.18.pdf (737 KB)
Integrated Plan Final 1.8.18.pdf (1,074 KB)
BSI SE SSSP Integrated Budget Plan 2017-2018-2.xlsx (41 KB)
Berkeley City College 2017-19 Integrated Plan Complete File.docx.pdf (556 KB)
Laney College Integrated Plan 2017-2019 Final.pdf (467 KB)

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Subject 7.7 Consider Approval of a Memorandum of Understanding with West-Valley Mission Community College District to receive $150,000 and partner with the Water Career Pathways Consortium to implement career pathways in the water industry for the bay area region. Presenter: Interim Director Jones
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 7. CONSENT CALENDAR - ACADEMIC AFFAIRS
Access Public
Type Action (Consent)
Preferred Date Jan 23, 2018
Absolute Date Jan 23, 2018
Fiscal Impact Yes
Budgeted No
Recommended Action Request approval of Memorandum of Understanding with West Valley Mission Community College District

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The Career Pathway Trust Memorandum of Understanding (MOU) between the West Valley Mission Community College District and the Peralta Community College District establishes the terms of coordination and implementation of the development of career pathways in the water industry for the bay area region. It includes the expansion of the current California Water Career Pathways Consortium regional model to include East Bay employers, community based organizations, K-12 districts and the Peralta community colleges. The Workforce Development Continuing Education (WDCE) will oversee the development of the project and work with the four colleges. The Peralta Community College District will receive $150,000 from the West Valley Mission Community College District Career Pathway Trust fund. Attachments include the MOU, the Workplan, and the West Valley Mission District's Board Item that details the $150,000 and was approved at their October 14th, 2017 Board meeting.

Deliverables and Scope of Work:
Expand the water pathway and sector pipeline to the East Bay Area. The WDCE will build upon its current partnership with East Bay Municipal Utilities District and:


Create a peer mentoring model
- Support the development of dual enrollment courses with K-12 districts
- Partner with the California Water Career Pathways Consortium to offer a career event in the East Bay
- Develop work-based learning opportunities
- Develop partnerships with community-based organizations to support student success

Anticipated Completion Date:
June 30, 2018

Evaluation and Recommended Action:
The partnership with West Valley Mission Community College District and California Water Career Pathways Consortium will strengthen the current work of the WDCE with East Bay Municipal Utilities District and future work with the Port of Oakland. This project is expected to positively impact enrollment of the Peralta Community College District.
Recommend approval of the MOU.

File Attachments
- MOU-WVC-PCC-20180123.pdf (168 KB)
- Water Pilot Project and Infrastructure Buildout.docx (17 KB)
- Board Item - AB96 WCP PO's 2017-8.2 (002).pdf (289 KB)

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Subject
7.1 Consider Approval of a Independent Contractor/Consultant Services Contract with Nathan Pellegrin DBA Allembic Support to assist the Department of Academic Affairs with data for a "student-centered" schedule in the amount of $20,000.00. Presenter: Vice Chancellor Brown.

Meeting
Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access
Public

Type
Action

Preferred Date
Jan 23, 2018

Absolute Date
Jan 23, 2018

Fiscal Impact
Yes

Dollar Amount
$20,000.00

Budgeted
Yes

Budget Source
General Funds

Recommended Action
Approval recommended. NB: Vendor was approved for a separate ICC #23343 at the December 12, 2017 board meeting to complete work for Laney College in the amount of $70,000.00. This brings total compensation to vendor to $90,000.00.

Item Summary:
Contractor will assist Academic Affairs with data gathering and presentation:
- Student-centered schedule
- District Enrollment Management Committee (DEMC)
- Project for Vice Chancellor of Academic Affairs

Background Analysis:
The Institutional Effectiveness Partnership Institute has identified scheduling as an important factor in enrollment management and has encouraged colleges to rely less on tweaking historical course offerings and more on data-based decision making to plan course schedules. Recognizing the critical function that course schedules play in providing educational opportunities to students, and the high impact that scheduling decisions have on students' lives, PCCD is developing a new process of scheduling. Student-centered scheduling incorporates a set of quantitative information designed to place students' needs at the center of focus.

Deliverables and Scope of Work:
Under the supervision of Dr. Siri Brown, VC of Academic Affairs, the contractor will collect, organize, analyze, report and present data, research, and information, which will enable college faculty and administrators to design student-centered schedules. The contractor will
consult with faculty, administrators, and technical staff to identify data sources, develop operational definitions of research variables, and validate database queries which will support the clear presentation of information to those engaged in schedule-building tasks. Specific projects in which the contractor will support include, but are not limited to, the following:

- Enrollment: over the course of the past 3 years for each term and college, by department
- Wait-listed courses over the past 3 years, by department
- Cancellation of courses, by department
- SEPs: information on educational plans of students, by department
- Degree audit with course completion details for each major (based on degree/certificate requirements)
- District “combing”: comparison for schedules across colleges for detecting patterns which negatively impact students, and suggesting modification which result in improved selection and timing of offerings.

The scope of work for the Department of Academic Affairs does not overlap with the ICC from Laney College.

Evaluation and Recommended Action:
Consider approval to contract with Nathan Pellegrin dba Alembic Analytics to implement the above.

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File Attachments
Laney College ICC - NPellegrin.pdf (1,210 KB)
ICC - NPellegrin.pdf (2,177 KB)

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Subject: 7.4 Consider Approval of Increase to Existing Independent Contract with Owen Hershey in Amount of $45,234. Presenter: President Karas

Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access: Public

Type: Action (Consent)

Preferred Date: Jan 23, 2018

Absolute Date: Jan 23, 2018

Fiscal Impact: Yes

Dollar Amount: $45,234.00

Budgeted: Yes

Budget Source: Fund 1133, Alameda County Workforce Development Board WIOA Contract Funds

Recommended Action: Consider Approval of Increase to Existing Independent Contract with Owen Hershey In Amount of $45,234.00

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Owen Hershey is an Independent Contractor / Consultant (ICC) and serves as a Career Services Specialist at the One Stop Career Center at Berkeley Adult School. He has utilized almost all of his hours, and will run out before the end of the year, which would cause service delivery issues, and if delayed too long, potential sanctioning of the contract. This request is to increase the contract by $45,234 to continue to provide services, bringing the total contract amount to $70,224.00. The existing contract is in effect through 06/30/2018. The costs from Owen's extension will be allocated to the Alameda County Workforce Investment Board contract (fund 1138).

The increased ICC will allow the One Stop Career Center to continue offering services to the community until the end of the fiscal year. This contract specifically supports Berkeley, as part of the northern cities of Alameda County covered through the Alameda County Workforce Investment Board (ACWIB) grant.

Deliverables and Scope of Work:
Promote Workforce Innovation and Opportunity Act (WIOA) program in assigned catchment area, targeting residents from Alameda, Albany, Berkeley, Piedmont, and Emeryville. Establish eligibility and refer appropriate clients to available training opportunities in alignment with system goals. Work with WIOA participants to provide work readiness skills, interviewing practice and referrals to needed assistance to address barriers to employment. Provide job retention and follow up services for exited clients. Collaborate closely with external Business Engagement Services team and refer and connect customers with On the Job Training (OJT) opportunities.

Anticipated Completion Date:
June 30, 2018
Evaluation and Recommended Action:
This contractor has built many key relationships within the program and throughout the community and assisted in bringing partnership opportunities and successfully achieving program outcomes. He has performed his contractual duties and to avoid disruption to these outcomes, it is recommended to increase the amount of his contract to adequately fund through June 30, 2018.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
7.5 Consider Approval of Increase to Existing Independent Contract with Lubna Hanif in Amount of $19,929. Presenter: President Karas

Meeting
Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
7. CONSENT CALENDAR - ACADEMIC AFFAIRS

Access
Public

Type
Action (Consent)

Preferred Date
Jan 23, 2018

Absolute Date
Jan 23, 2018

Fiscal Impact
Yes

Dollar Amount
$19,929.00

Budgeted
Yes

Budget Source
Fund 1138, Alameda County Workforce Development Board WIOA Funding

Recommended Action
Consider Approval of Increase to Existing Independent Contract with Lubna Hanif in Amount of $19,929.00

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
Lubna Hanif is an Independent Contractor / Consultant (ICC) and serves as a Sector Access Specialist at the One Stop Career Center at College of Alameda. She has utilized almost all of her hours, and will run out before the end of the year, which would cause service delivery issues, and if delayed too long, potential sanctioning of the contract. This request is to increase the contract by $19,929 to continue to provide services, bringing the total contract amount to $44,928.00. The existing contract is in effect through 06/30/2018. The costs from Lubna's extension will be allocated to the Alameda County Workforce Investment Board contract (fund 1138).
The increased ICC will allow the One Stop Career Center to continue offering services to the community until the end of the fiscal year. This contract specifically supports College of Alameda career center operations, supportive of CTE programs and employee engagement, as part of the northern cities of Alameda County covered through the Alameda County Workforce Investment Board (ACWIB) grant.

Deliverables and Scope of Work:
Provide a wide spectrum of employment and training services to local residents, job seekers and regional businesses. Collaborate closely with the Comprehensive Once Stop Career Center, Community Based Organizations and other external partners to solicit and obtain referrals for sector-focused employment programs. Under the direction and recommendation of CoA leadership, take the lead in developing and refining an internship model for Fablab/Makerspace program. Provide presentations with the intent of performing cohort-based enrollment in the priority sector training programs that are represented at each PCCD college.

Anticipated Completion Date:
June 30, 2018

Evaluation and Recommended Action:
This contractor has built many valuable key relationships within the program and throughout the community and continues to assist with partnership opportunities and successfully achieving program outcomes. She has performed her contractual duties very well and to avoid disruption to these outcomes, it is recommended to increase the amount of her contract to adequately fund through June 30, 2018.
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

<table>
<thead>
<tr>
<th>Subject</th>
<th>7.6 Consider Approval of Increase to Existing Independent Contract with Kathleen Cavanagh in Amount of $6,080. Presenter: President Karas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES</td>
</tr>
<tr>
<td>Category</td>
<td>7. CONSENT CALENDAR - ACADEMIC AFFAIRS</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
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<td>Preferred Date</td>
<td>Jan 23, 2018</td>
</tr>
<tr>
<td>Absolute Date</td>
<td>Jan 23, 2018</td>
</tr>
<tr>
<td>Fiscal Impact</td>
<td>Yes</td>
</tr>
<tr>
<td>Dollar Amount</td>
<td>$6,080.00</td>
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<tr>
<td>Budgeted</td>
<td>Yes</td>
</tr>
<tr>
<td>Budget Source</td>
<td>Fund 1138, Alameda County Workforce Development Board WIOA Funding</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Consider Approval of Increase to Existing Independent Contract with Kathleen Cavanagh in Amount of $6,080.00</td>
</tr>
</tbody>
</table>

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

Kathleen Cavanagh is an Independent Contractor / Consultant (ICC) and serves as a Career Center Technician at the One Stop Career Center at College of Alameda. She has utilized almost all of her hours, and will run out before the end of the year, which would cause service delivery issues, and if delayed too long, potential sanctioning of the contract. This request is to increase the contract by $6,080 to continue to provide services, bringing the total contract amount to $30,780.00. The existing contract is in effect through 06/30/2018. The costs from Owen’s extension will be allocated to the Alameda County Workforce Investment Board contract (fund 1138).

The increased ICC will allow the One Stop Career Center to continue offering services to the community until the end of the fiscal year. This contract supports center operations and the intake and scheduling processes, as part of the contracted services covered through the Alameda County Workforce Investment Board (ACWIB) grant.

Deliverables and Scope of Work:
Assist visitors to the center with completion of application, providing information and referrals as needed. Update WIOA database system. Promote WIOA orientations and community outreach. Assist in providing customer technical assistance in Resource Room.

Anticipated Completion Date:
June 30, 2018

Evaluation and Recommended Action:
This contractor has performed her contractual duties and to avoid disruption to the center’s operations, it is recommended to increase the amount of her contract to adequately fund through June 30, 2018.

File Attachments
ICC Packet Kathleen Cavanagh 012318.pdf (171 KB)

8. CONSENT CALENDAR - FINANCE
Subject 8.1 Consider Ratification of the Warrant/Payment Report. Presenter: Interim Vice Chancellor Williams

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - FINANCE

Access Public

Type Action (Consent)

Preferred Date Jan 23, 2018

Absolute Date Jan 23, 2018

Fiscal Impact Yes

Budgeted Yes

Recommended Action Approve ratification of the Warrant/Payment Report.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from November 26, 2017 through December 16, 2017. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work: N/A

Anticipated Completion Date: N/A

Evaluation and Recommended Action: The Chancellor recommends ratification.

File Attachments
Warrant Report 121917.pdf (174 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 8.2 Consider Approval of Budget Transfer Report covering the period from November 26, 2017 through December 19, 2017. Presenter: Interim Vice Chancellor Williams

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - FINANCE

Access Public

Type Action (Consent)

Preferred Date Jan 23, 2018

Absolute Date Jan 23, 2018

Fiscal Impact No

Budget Source N/A

Recommended Action Consider approval of Budget Transfer Report covering the period from November 26, 2017 through December 19, 2017.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the Individual.)

Consider approval of Budget Transfer Report covering the period from November 26, 2017 through December 19, 2017.

Deliverables and Scope of Work: N/A
Anticipated Completion Date: N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments
Budget Transfer Report 121917.pdf (418 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 8.3 Consider Approval of Budget Transfer #115 to make funds available for the College of Alameda Fab Lab Project. Presenter: Interim Vice Chancellor Williams

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - FINANCE

Access Public

Type Action (Consent)

Preferred Date Jan 23, 2018

Absolute Date Jan 23, 2018

Fiscal Impact No

Dollar Amount $130,000.00

Budgeted Yes

Budget Source Fund 63 · Measure A Bond

Recommended Action Approve Measure A Budget Transfer #115 to make funds available for the College of Alameda Fab Lab Project.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Transfer will move funds from Measure A College of Alameda Contingency/Unallocated Funds to the College of Alameda FabLab Project.

Deliverables and Scope of Work:

This project will provide a do-it-yourself center where students have access to technology that allows them to create, invent, learn and share ideas and make use of the CCC Maker grant.

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Approve Measure A Budget Transfer to reflect reallocation of the Bond funds as agreed to by the stakeholders.

File Attachments
Budget Transfer #115 - COA FabLab.pdf (407 KB)
COA FabLab Project.pdf (11,026 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.
Subject 8.4 Consider Approval of Resolution# 17/18-25 for 2018-19 Nonresident Tuition Fees. Presenter: Interim Vice Chancellor Williams

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - FINANCE

Access Public

Type Action (Consent)

Preferred Date Jan 23, 2018

Absolute Date Jan 23, 2018

Fiscal Impact No

Budgeted No

Budget Source N/A

Recommended Action Approve Resolution# 17/18-25 for nonresident tuition fee of $258.00 per semester unit to be effective July 1, 2018.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Education Code Section 76140 requires the Board of Trustees to annually adopt the nonresident tuition fee for the next fiscal year by February 1st. Determination of this fee is based on the District's 2016-17 expense of education as prescribed under the Education Code. It is recommended that the Board of Trustees approve Resolution# 17/18-25 for 2018-19 Nonresident Tuition Fee of $258.00 per semester unit. The worksheet used to arrive at the nonresident fee is attached. A statement noting that this fee will not be waived is included in the resolution.

Deliverables and Scope of Work:

Not applicable.

Anticipated Completion Date:

Upon approval, adopted fee will be effective July 1, 2018.

Evaluation and Recommended Action:

Approve Resolution# 17/18-25 for nonresident tuition fee of $258.00 per semester unit to be effective July 1, 2018. The Chancellor recommends approval.

File Attachments
Nonresident Tuition Table (completed).pdf (42 KB)
Nonresident Tuition Fee Resolution.pdf (79 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 8.5 Consider Approval of Resolution# 17/18-26 for 2018-19 Nonresident Capital Outlay Fee - Presented by: Interim Vice Chancellor Williams

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 8. CONSENT CALENDAR - FINANCE

Access Public

Type Action (Consent)

Preferred Date Jan 23, 2018
Absolute Date: Jan 23, 2018
Fiscal Impact: No
Budgeted: No
Budget Source: N/A

Recommended Action: Approve Resolution #17/18-26 for Capital Outlay fee of $7 per semester unit to be effective July 1, 2018.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

In addition to the nonresident tuition fee, Education Code 76141(A) states a community college district may charge to nonresident students an amount not to exceed the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the district in the preceding fiscal year. Consider Approval of Resolution #17/18-26 for the 2018-19 Nonresident Capital Outlay Fee.

Deliverables and Scope of Work:

Not applicable.

Anticipated Completion Date:

Upon approval, adopted fee will be effective July 1, 2018.

Evaluation and Recommended Action:

Approve Resolution #17/18-26 for Nonresident Capital Outlay Fee of $7 per semester unit to be effective July 1, 2018. The Chancellor recommends approval.

File Attachments:
Nonresident Tuition Table (completed).pdf (42 KB)
Nonresident Capital Outlay Fee Resolution.pdf (79 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 8.6 Consider Approval of Budget Transfer #116 to re-align IT Project funds in Measure A and Measure E. Presenter: Interim Vice Chancellor Williams

Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 8. CONSENT CALENDAR - FINANCE
Access: Public
Type: Action (Consent)
Preferred Date: Jan 23, 2018
Absolute Date: Jan 23, 2018
Fiscal Impact: No
Budgeted: Yes
Budget Source: Measures A & E

Recommended Action: Approve Measure A & E Budget Transfer #116 to re-align IT Project funds in Measure A and Measure E.

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Transfer Funds to Measure A: 2300 Bond Overhead $319,156. From Measure A: 2357 Tech Infrastructure $10,600; 2443 IT Managed Print $1,000; 2445 Peoplesoft Upgrade $26,260; 2449 IT Time and Labor $227,675; and 2458 IT Cloud Virtualization $3,621. To Measure E: 2357 Tech Infrastructure $239,421; 2448 IT Document Management $77,260; 2455 Peoplesoft Upgrade $227,675; and 2454 IT Student Financial Aid $8,809. From Measure E: 2300 Bond Overhead $319,156; 2346 Additional Space IT $225,200; and 2445 IT Web Based Email
8,809. These projects are a continuation of prior approved projects in the Information Technology Strategy Plan, Board Approved February 28, 2012

Deliverables and Scope of Work:
Transfer funds from various IT Project in Measure A to Bond Overhead and move same amounts from Measure E Bond Overhead to various IT Projects. This realigns the bond funds adjusting from Measure A IT Projects to Measure E IT Projects.

Anticipated Completion Date:
N/A

Evaluation and Recommended Action:
Approve Measure A & E Budget Transfer to reflect reallocation of the Bond Funds as agreed to by the stakeholders.

File Attachments
H1 #11b - District IT Projects 1.pdf (609 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar Items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 8.7 Review of Purchase Order Report. Presenter: Interim Vice Chancellor Williams

Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 8. CONSENT CALENDAR - FINANCE

Access: Public

Type: Action (Consent)

Preferred Date: Jan 23, 2018

Absolute Date: Jan 23, 2018

Recommended Action: Review of Purchased Order Report. Presenter: Interim Vice Chancellor Williams

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
The Purchase Order Report is being presented for review in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee (designated employees enumerated in AP 6330) shall be reviewed by the Board of Trustees every 60 days.” This Purchase Order Report contains all orders issued from November 28, 2017 through December 19, 2017, which have been issued in accordance with applicable policies, procedures and laws by an authorized officer of the District. The Purchase Order Report is brought to the Board for informational purposes only.

Item title:
Purchased Order Report

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, “All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days.”

The table below provides a summary by funding source of number of orders issued and total dollar value.

<table>
<thead>
<tr>
<th>Fund Code</th>
<th>Number of Orders Issued</th>
<th>Total Dollar Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 General Unrestrict Oper</td>
<td>165</td>
<td>625,578.05</td>
</tr>
<tr>
<td>02 One Time State Allocation</td>
<td>2</td>
<td>1,493.13</td>
</tr>
<tr>
<td>07 Coll. Fds On Bookstore Comm.</td>
<td>2</td>
<td>948.30</td>
</tr>
<tr>
<td>10 College Designated Funds</td>
<td>44</td>
<td>80,064.84</td>
</tr>
<tr>
<td>11 General Restricted Fund</td>
<td>208</td>
<td>426,681.92</td>
</tr>
<tr>
<td>12 Parcel Tax, Measure B</td>
<td>2</td>
<td>2,172.79</td>
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</table>
Fund Code: 30 Contract Education 1 356.00
Fund Code: 63 Bond Measure A 4 1,896.59
Fund Code: 68 Child Development Fund 6 3,485.25
Fund Code: 69 Sp Reserve Fd #2 Redev & Health 1 90,654.28
Fund Code: 71 Trust & Agency Funds 8 2,934.80
Fund Code: 72 Student Rep Fee Trust 2 557.00
Fund Code: 80 Self-Insurance Fund 1 1,539.54
Total 462 1,840,707.93

Anticipated Completion Date: N/A

Evaluation and Recommended Action: The Chancellor recommends review.

File Attachments
Purchase Order Report 121917.pdf (130 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

9. CONSENT CALENDAR - HUMAN RESOURCES

Subject 9.1 Consider Approval of Short-term assignments. Presenter: Vice Chancellor Largent

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category 9. CONSENT CALENDAR - HUMAN RESOURCES

Access Public

Type Consider Approval of Short-Term Assignments - Hiring of Non-Academic Short-Term Employees

Presenter: Vice Chancellor Largent

Pursuant to California Education Code Section 88003, the below list contains the name, date of hire, assignment end date, position title, and site location of candidates recommended for short-term assignments in non-academic classified positions. Each candidate's assignment will not exceed the position title into which the candidate is assigned.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date of Hire</th>
<th>End Date</th>
<th>Position Title</th>
<th>Site</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvarado</td>
<td>Silvia</td>
<td>2/20/18</td>
<td>6/1/18</td>
<td>Financial Aid Specialist</td>
<td>M</td>
</tr>
<tr>
<td>Asseko</td>
<td>Ronald</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Inst Asst/CIS</td>
<td>L</td>
</tr>
<tr>
<td>Baisley</td>
<td>Telena</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Clerical Assistant I</td>
<td>L</td>
</tr>
<tr>
<td>Becerril</td>
<td>Carla</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Clerical Assistant II</td>
<td>L</td>
</tr>
<tr>
<td>Beck-Pancer</td>
<td>Devora</td>
<td>1/24/18</td>
<td>5/25/18</td>
<td>Inst Asst I/DSPS</td>
<td>M</td>
</tr>
<tr>
<td>Berane</td>
<td>Riza</td>
<td>2/1/18</td>
<td>6/15/18</td>
<td>Admissions &amp; Records Clerk</td>
<td>M</td>
</tr>
<tr>
<td>Berlin</td>
<td>Michael</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Wood Technology</td>
<td>L</td>
</tr>
<tr>
<td>Brou</td>
<td>Dieudonne</td>
<td>1/24/18</td>
<td>6/27/18</td>
<td>Program Specialist/Outreach</td>
<td>A</td>
</tr>
<tr>
<td>Brown</td>
<td>Champelle</td>
<td>1/22/18</td>
<td>5/25/18</td>
<td>Clerical Assistant II</td>
<td>L</td>
</tr>
<tr>
<td>Capers</td>
<td>Ersula</td>
<td>2/5/18</td>
<td>5/25/18</td>
<td>Food Services Worker</td>
<td>L</td>
</tr>
<tr>
<td>Carnese</td>
<td>Phichitpol</td>
<td>1/24/18</td>
<td>5/19/18</td>
<td>Inst Asst/Biotechnology</td>
<td>B</td>
</tr>
<tr>
<td>Christal</td>
<td>Toshia</td>
<td>1/24/18</td>
<td>5/25/18</td>
<td>Cosmetology Lab Tech</td>
<td>L</td>
</tr>
<tr>
<td>Christy</td>
<td>Colin</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Wood Technology</td>
<td>L</td>
</tr>
<tr>
<td>Diaz</td>
<td>Elizabeth</td>
<td>2/26/18</td>
<td>6/29/18</td>
<td>Senior Clerical Assistant</td>
<td>M</td>
</tr>
<tr>
<td>Name</td>
<td>Madiou</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Instructional Asst/Accompanist</td>
<td>L</td>
</tr>
<tr>
<td>--------------</td>
<td>--------</td>
<td>---------</td>
<td>---------</td>
<td>--------------------------------</td>
<td>---</td>
</tr>
<tr>
<td>Dodge</td>
<td>Ren</td>
<td>1/24/18</td>
<td>5/19/18</td>
<td>Inst Asst/Biotechnology</td>
<td>B</td>
</tr>
<tr>
<td>Edinburgh</td>
<td>Emunah</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Wood Technology</td>
<td>L</td>
</tr>
<tr>
<td>Firestein</td>
<td>Zachary</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Inst Asst/Biotechnology</td>
<td>B</td>
</tr>
<tr>
<td>Gonzalez-Campos</td>
<td>Kimberly</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Coordinator</td>
<td>L</td>
</tr>
<tr>
<td>Guerrero-</td>
<td>Jamila</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Interpreter III</td>
<td>All</td>
</tr>
<tr>
<td>Cantor</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hall</td>
<td>Denise</td>
<td>4/9/18</td>
<td>5/25/18</td>
<td>Cashier</td>
<td>L</td>
</tr>
<tr>
<td>Hollins</td>
<td>Valerie</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Clerical Assistant I</td>
<td>A</td>
</tr>
<tr>
<td>Janowski</td>
<td>Jack</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Wood Technology</td>
<td>L</td>
</tr>
<tr>
<td>Jones</td>
<td>Ronald</td>
<td>1/24/18</td>
<td>6/2</td>
<td>Inst Asst/Machine Technology</td>
<td>L</td>
</tr>
<tr>
<td>Kang</td>
<td>Jonathan</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Machine Technology</td>
<td>L</td>
</tr>
<tr>
<td>Kanzell</td>
<td>Hannah</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Interpreter, Certified</td>
<td>All</td>
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<td>Knight</td>
<td>Jacinda</td>
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<td>5/25/18</td>
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<td>L</td>
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<tr>
<td>Kwong</td>
<td>Wesley</td>
<td>1/24/18</td>
<td>5/19/18</td>
<td>Inst Asst/Biotechnology</td>
<td>B</td>
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<tr>
<td>Lee</td>
<td>Kenneth</td>
<td>1/24/18</td>
<td>6/29/18</td>
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<td>L</td>
</tr>
<tr>
<td>Li</td>
<td>Tianyu</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Machine Technology</td>
<td>L</td>
</tr>
<tr>
<td>Moore</td>
<td>Todd</td>
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<td>6/29/18</td>
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</tr>
<tr>
<td>Moreno</td>
<td>Evelyn</td>
<td>1/24/18</td>
<td>5/30/18</td>
<td>Staff Asst/Student Services</td>
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<tr>
<td>Nakonthap</td>
<td>Vicky</td>
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<td>Perkin</td>
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<td>6/27/18</td>
<td>Inst Asst/Art</td>
<td>L</td>
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<td>Pingree</td>
<td>Elena</td>
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<td>5/25/18</td>
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<td>L</td>
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<tr>
<td>Porter</td>
<td>Patrice</td>
<td>1/24/18</td>
<td>5/25/18</td>
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<td>Riley</td>
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<td>6/30/18</td>
<td>Instructional Asst/Accompanist</td>
<td>L</td>
</tr>
<tr>
<td>Rivera Cordova</td>
<td>Sandi</td>
<td>2/20/18</td>
<td>6/15/18</td>
<td>Admissions % Records Tech</td>
<td>L</td>
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<td>Rohozinski</td>
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<td>1/24/18</td>
<td>6/29/18</td>
<td>Inst Asst/Machine Technology</td>
<td>L</td>
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<tr>
<td>Souza</td>
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<td>1/24/18</td>
<td>6/29/18</td>
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<td>L</td>
</tr>
<tr>
<td>Washington-Diouf</td>
<td>Naomi</td>
<td>1/24/18</td>
<td>6/30/18</td>
<td>Instructional Asst/Accompanist</td>
<td>L</td>
</tr>
<tr>
<td>Widjaja</td>
<td>Rudiarto</td>
<td>1/24/18</td>
<td>6/29/18</td>
<td>Clerical Assistant I</td>
<td>A</td>
</tr>
<tr>
<td>Yoon</td>
<td>Ha Rin</td>
<td>1/24/18</td>
<td>2/9/18</td>
<td>Staff Asst/Admin (General)</td>
<td>D</td>
</tr>
</tbody>
</table>

**Subject**

9.3 Consider Approval to Increase an Independent Contract's Agreement (ICC) for Professional Services with Van Dermyden Maddux in the amount of $50,000. Presenter: Vice Chancellor Largent

**Meeting**

Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Category**

9. CONSENT CALENDAR - HUMAN RESOURCES

**Access**

Public

**Type**

Action (Consent)

**Fiscal Impact**

Yes

**Dollar Amount**

$50,000.00

**Budgeted**

Yes

**Budget Source**

General Funds

**Recommended Action**

Consider Approval to Increase an ICC with Van Dermyden Maddux, Investigations Law Firm by $50,000.

District administration requests authorization to increase an existing Independent Contract's Agreement with Van Dermyden Maddux, Investigations Law Firm by $50,000 to provide independent investigative services to the District regarding complaints. The current contract amount $100,000. The new contract is not to exceed $150,000. All board recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

**File Attachments**

PCCD- NH Investigation back up documents.pdf (4,932 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from
the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject  9.2 Consider Approval to increase the amount of Independent Contractor’s Agreement between the District and Renne Sloan Holtzman & Sakai, LLP by $75,000. Presenter: Vice Chancellor Largent

Meeting  Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category  9. CONSENT CALENDAR - HUMAN RESOURCES

Access  Public

Type  Action (Consent)

Preferred Date  Jan 23, 2018

Absolute Date  Feb 27, 2018

Fiscal Impact  Yes

Dollar Amount  $75,000.00

Budgeted  Yes

Budget Source  General Fund - 1-01-133-5103-1-673300-0000-00

Recommended Action  Consider approving the increase in the contract amount for Renne Sloan Holtzman and Sakai, LLP, by $75,000 (from $25,000 to $100,000).

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

District administration requests authorization to increase the existing Independent Contractor’s Agreement (ICC# 21629) with Renne Sloan Holtzman & Sakai, LLP by $75,000 to continue to provide legal services to the District regarding personnel matters. The current contract amount is $25,000. The new contract amount will not exceed $100,000.

Deliverables and Scope of Work:

The scope of work includes a broad range of legal services including, but not limited to, handling of arbitration hearings.

Anticipated Completion Date:

June 30, 2018

Evaluation and Recommended Action:

The District’s Employee Relations Office has evaluated the deliverables to date for Renne Sloan Holtzman & Sakai, LLP, and found them to be satisfactory.

All board-recommended contracts are subject to final negotiation and execution by the Chancellor. The Chancellor recommends approval.

File Attachments
01-23-18 Supporting documents for recommendation to increase contract amount for Renne Sloan Holtzman & Sakai.pdf (544 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

10. CONSENT CALENDAR - FACILITIES

Subject  10.5 Consider Approval of Resolution No. 17/18-27 ratifying a Construction Agreement with TRICON AQUATICS for the Laney College Pool Heaters Upgrades (Bid No. 17-18/21) Presenter: Director Lynch McMahon
Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 10. CONSENT CALENDAR - FACILITIES
Access Public
Type Action (Consent)
Preferred Date Jan 23, 2018
Absolute Date Jan 23, 2018
Fiscal Impact Yes
Dollar Amount $232,514.00
Budgeted Yes
Budget Source Fund 61 ['State and Redevelopment Agencies Funding']
Recommended Action Ratification is requested to approve a construction agreement with TRICON AQUATICS for the Laney College Pool Heaters Upgrades (Bid No. 17-18/21), in the amount not-to-exceed $232,514.

Item Summary:
Under this construction agreement (Attachment #1) and Resolution No. 17/18-27 (Attachment #2), Tricon Aquatics will perform the scope of work, equipment, accessories specifications, and plans provided by Maktinta Energy. The work of this contract comprised of the following:

1) The replacement of pool boilers with condensing heaters along with related pumps and piping;
2) The replacement of 2 pool VFDs;
3) Installation of 2 electronic (non-paddle wheel) blind flow meters to be connected to the Tek controllers;
4) Installation of analog flow meters;
5) Installation of a 3-way diverter valve;
6) Demolition and removal of the existing boilers and heating system from the pool area.

During the Board recess, on December 22, 2017, under Chancellor Authorization to approve contracts (Resolution 99/00-5), the Chancellor authorized this contract for Tricon Aquatics to start and perform the above project scope of work during the holiday break. Board approval is required because this public works contract amount exceeds the $15,000 threshold for public works and Board of Trustees policy 6340 on bids and contracts. The Chancellor recommends approval.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
A formal bid process was completed by the Purchasing Department. The mandatory bidder’s conference was held on November 27, 2017. Four (4) sealed bids were received on the bid closing date of December 6, 2017. Per the bid tabulation (Attachment #3), four (4) submitted Bids were from the following entities:

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>LOCATION</th>
<th>TOTAL BASE BIDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tricon Construction, Inc. dba Tricon Aquatics</td>
<td>Rancho Cordova, CA</td>
<td>$232,514</td>
</tr>
<tr>
<td>California Commercial Pools, Inc</td>
<td>Glendora, CA</td>
<td>$263,700</td>
</tr>
<tr>
<td>Gockel, Inc.</td>
<td>Lakeport, CA</td>
<td>$325,000</td>
</tr>
<tr>
<td>Western Water Features, Inc.</td>
<td>El Dorado Hills, CA</td>
<td>$359,420</td>
</tr>
</tbody>
</table>

Tricon Aquatics provided the lowest and responsible bid for this project. Thomas Reid is the owner of the company. This project requires the contractor to sign a Letter of Assent (LOA), agreeing to work under the terms of the District's Construction Project Labor Agreement (PLA). Additionally, the contractor will comply with California prevailing wage laws applicable to the project.

Deliverables and Scope of Work:
The scope of work is as described under the Item Summary.

Anticipated Completion Date:
The Substantial Completion of the entire work is within 60 calendar days from the commencement date. The Final Completion will be achieved 80 calendar days from the commencement date.

Evaluation and Recommended Action:
The administration recommended the approval of this contract so the contractor can start work right during the holiday break.

File Attachments
Attachment #1-Tricon Aquatics-Construction Agreement.pdf (1,657 KB)
Attachment #2-Tricon Aquatics Resolution for Contract Award.pdf (19 KB)
Attachment #3-Bid-17-18-21-Results.pdf (146 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be
10.3 Consider Approval of Amendment No. 1 for BHM Construction Inc. in the amount of $71,833.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College. Presenter: Director Lynch McMahon

Meeting
Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
10. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Jan 23, 2018

Absolute Date
Jan 23, 2018

Fiscal Impact
Yes

Dollar Amount
$71,833.00

Budgeted
Yes

Budget Source
Redevelopment Funds, Fund 61, Laney College

Recommended Action
Approve Amendment No. 1 for BHM Construction, Inc. in the amount of $71,833.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College

Goals
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District entered into a contract with BHM Construction, Inc. to provide construction services for the Laney Leak Remediation of Courtyard B at Laney College. (see attached Notice to Proceed dated 9/21/17 and Agreement dated 9/12/17)

Change Order No. 1 addresses an unforeseen condition and clarifies an architect initiated issue in the contract documents both meeting the goals of the project, which is to make Courtyard B watertight. A summary of the original contract amount and change orders to date are attached.

BHM Construction, Inc has been in business since 2007. Jeffery Mazet is the current President of the company. California Contractor's License # 900404 A,B.

Contact Information:
221 Gateway Road West, Suite 405, Napa, CA 94558
707-643-4580
www.bhmconstruction.com

Deliverables and Scope of Work:
1. Cost Proposal #1 - Provides for a new expansion joint at the foot of the western entry stairs per response to RFI #1. Add cost $17,208.00

2. Cost Proposal #OR1 - Provides for placement of a leveling course at the structural slab at three (3) locations per response to RFI #6. Add cost $54,625.00

Original Contract $914,683.00
CO #01 $71,833.00
New Contract Sum $986,516.00

Anticipated Completion Date:
Expected completion is February, 2018 weather permitting

Evaluation and Recommended Action:
The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Change Order No. 1 for BHM Construction, Inc. in the amount of $71,833.00 on the Laney Leak Remediation, Courtyard B, Project at Laney College
All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject: 10.1 Consider Approval of Amendment #4 for KONE Elevator- KONE, Inc. for Operational Compliance of Elevators in the amount of $87,219.72. Presenter: Director Lynch McMahon

Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 10. CONSENT CALENDAR - FACILITIES

Access: Public

Type: Action (Consent)

Preferred Date: Jan 23, 2018

Absolute Date: Jan 23, 2018

Fiscal Impact: Yes

Dollar Amount: $87,219.72

Budgeted: Yes

Budget Source: Fund 161 and Fund 163 - General Maintenance and Operation and Scheduled Maintenance Budgets

Recommended Action: Approve the amendment ratifying change orders previously approved by Chancellor in 2017. Change Orders requested were outside of the original contract scope of work and required additional maintenance and urgent repairs to occur in order for PCCD to maintain operational compliance for elevators district wide.

Goals: A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Kone Elevator is a vendor who was awarded a contract in September 10, 2013 in accordance with qualifications and requirements of RFP & Bid No. 13-14/03 to provide District Wide Elevator Inspection Maintenance. PCCD's Board provided approval on September 10, 2013. The contract duration was for three (3) year term. The term of the agreement has been extended by subsequent amendments, not to exceed 5 years. The services provided allow for continued operation and compliance for all elevators in the District. Routine maintenance and operation was covered in the agreement and did not include emergency repairs and or equipment overhaul services in the event of comprehensive failure of equipment due to long term wear and tear. The scope requested in the Change Orders covered by Amendment #4 provide for full comprehensive coverage of the remainder of work required to keep PCCD in compliance with state regulations.

Deliverables and Scope of Work:

Amendment 4 covers additional changes that are required to maintain compliance with State regulations for operation of the elevators district wide. The scope changes that have occurred and were required due to compliance issues include the following:

1. COA Roller guide Upgrade $26,448.24
2. State required testing based on New Regulations for 2017 standards $12,964.05
3. Replacement of Control button due to vandalism and general use $23,229.00
4. State of CA Required Load testing - Merritt College $7,778.43
5. State of CA required Load testing District wide $16,800.00

Grand Total of Change Orders $87,219.72
Original Contract Amount $ 151,049.66
Amendments 1 & 2 $ 102,573.12
Amendment 3 $ 59,560.65
Amendment 4 (covering CO1-5) $ 87,219.72

New contract total $ 401,203.17

The work in these changes orders has already begun and is required for PCCD to maintain State of CA compliance and operation of the elevators on all campuses. As we move forward in our future planning, DGS will address lifecycle repairs and cost to determine what the true estimated cost of our scheduled maintenance and repairs shall be for 2018/19 fiscal year. This will allow for a reduction in the need of additional change orders to scopes of work in the future for repairs of our elevator systems.

Anticipated Completion Date:
All Compliance work will be completed prior to September 30, 2018

Evaluation and Recommended Action:

Recommend Approval of Change order in the amount of $87,219.72 based on prior review and acceptance by Int. Director of Facilities, VC of Purchasing, VC of Finance and The Chancellor.

File Attachments
KONE Roller guide Upgrade.pdf (320 KB)
KONE Load Test Merritt.pdf (355 KB)
KONE Distinctwide Testing.pdf (644 KB)
KONE -BCC Testing.pdf (399 KB)
Elevator Control Buttons-KONE.pdf (1,629 KB)
KONE Elevator Original 2013.pdf (7,845 KB)
KONE-Amendment #3-.pdf (12,008 KB)
KONE Inc.-Exec Agreement-Amend #1- Repairs.pdf (2,563 KB)
KONE Inc.-Exec Amendment #2-All Elevators.pdf (4,483 KB)
Amendment 4 KONE Elevator- Change order 1-5 (1) 1-19-18 v.2 POST.pdf (52 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject
10.4 Consider Approval of Amendment No. 1 to the Agreement with Indoor Environmental Services, IES, in the amount of $22,568.00 on the Replacement of Variable Frequency Drives (VFDs) in Library L113 at Laney College. Presenter: Director Lynch McMahon

Meeting
Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category
10. CONSENT CALENDAR - FACILITIES

Access
Public

Type
Action (Consent)

Preferred Date
Jan 23, 2018

Absolute Date
Jan 23, 2018

Fiscal Impact
Yes

Dollar Amount
$22,568.00

Budgeted
Yes

Budget Source
Redevelopment Funds, Fund 61, Laney College

Recommended Action
Approve Amendment No. 1 to the Agreement with Indoor Environmental Services (IES) for the replacement of Variable Frequency Drives (VFDs) in Library L113

Goals
E: Develop and Manage Resources to Advance Our Mission

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)
The District entered an Agreement for Contracted Services with IES on 9/18/17 in the amount of $10,454.00 for the replacement of heating hot water pumps in Library L113 at Laney College. (see attached Agreement)

Additional work is required at the same location specifically the replacement of two (2) Variable Frequency Drives (VFDs). Both pieces of equipment have surpassed their life expectancy and have since failed. Their replacement is needed to maintain control of the supply and exhaust fan systems within the building.

IES is a full service mechanical contractor, which was founded in 1988. Charlie Butts, Jr. is the President of the company. California License # 646794 B, C4, C10, C20, C36, C38, and C43

Contact Information:
1512 Silica Avenue Sacramento, CA 95815
916-988-8808
www.ies-hvac-com

Deliverables and Scope of Work:
Provide and install two (2) supply and exhaust fan VFDs in the Library L113 at Laney College. Work includes isolating equipment and disconnecting electrical from existing VFDs; removing existing VFDs; providing and installing two (2) new ABB VFDs; re-connecting existing electrical to new VFDs; and placing system back into operation. Competitively bid cost $22,568.00

Original agreement $10,454.00
Amendment No. 1 $22,568.00
New agreement amount $33,022.00

Anticipated Completion Date:
Expected completion is February, 2018

Evaluation and Recommended Action:
The Facilities Project Manager, Director of Capital Projects and Facilities, Director of Finance and Administration, and Chancellor recommend approval of Amendment No. 1 in the amount of $22,568.00 for the replacement of the two (2) VFDs in Library L113 at Laney College.

File Attachments
Indoor Environmental Services-Exec Agreement-$10,454.pdf (1,489 KB)
Laney Mech Rm L113 VFD Replacement Bid Results.pdf (174 KB)
Peralta CCD - Laney College Room 113 VFD Replacements.pdf (36 KB)
Peralta Room L113 Drive Prop.pdf (181 KB)
Qtc1766LaneyReplVFDs8-17.pdf (63 KB)
Amendment 1 IES (1-19-18) POST.pdf (48 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Subject 10.2 Consider Approval of Contract Amendment #2 Relating to Construction Management Services for Swinerton Management & Construction in the amount of $70,423. Presenter: Director Lynch McMahon

Meeting Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category 10. CONSENT CALENDAR - FACILITIES
Access Public
Type Action
Preferred Date Jan 23, 2018
Absolute Date Jan 23, 2018
Fiscal Impact Yes
Dollar Amount $70,423.00
Budgeted: Yes
Budget Source: Measure A and Measure E Bond Programs
Recommended Action: Approve increase in contract scope and extension of contract time for Swinerton Management Services.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)
Swinerton Management has been contracted by Peralta Community College District to provide oversight and construction management assistance for deferred maintenance and specifically assistance to support construction projects at Laney College. They have been a vendor with PCCD over 15 years off and on during the Measure A, Measure B and Measure E Bond Programs. Swinerton Management and Construction is a Bay Area company based in San Francisco, CA. The address is 260 Townsend Street, San Francisco CA 94107-1790. Managing the Division for Region is Mr. Jefferey Gee, AIA Vice President Division Manager and General Manager.

Deliverables and Scope of Work:
Generally, Swinerton Management is providing construction management and technical engineering oversight for the Laney Leaks project. They are providing assistance on Phase I.

Swinerton is providing construction management and oversight services to the Laney Leaks Project-Quad B. The current contract requires an extension of the schedule in order to complete a full replacement of the slab and leak remediation in Building B. These additional services will add $70,432 to the Swinerton contract.

Original Contract is $ 85,000 - Board Approved March 14, 2017
Amendment 1 $ 127,769 - Board Approved September 12, 2017
Amendment 2 $ 70,432 - Agenda Item

New Contract Total $ 283,201
Scope of work includes the Development and delivery of meeting minutes for record documents for PCCD; Providing recommendations for repairs to Laney Building A mechanical work; installation of roll down doors at Laney Swimming pool; installation and oversight of hot water piping in Building G and the Laney Library. Continued oversight of repair work being completed for the boiler replacements and VFD replacements campus-wide.

Anticipated Completion Date:
Phase I completion is anticipated March 2018. The scope of work may change and the completion date may change based on weather conditions and access due to weather conditions.

Evaluation and Recommended Action:
Based on review by Director of Facilities, VC General Services, VC of Finance and the Chancellor, please consider approval of the contract amendment to increase base contract fees to accommodate schedule changes and additional services noted.

File Attachments
Contract 101 with Swinerton.pdf (2,668 KB)
Swinerton Management-Exec Amend #1-$127,769.pdf (3,079 KB)
Swinerton Management Executed Amendment #2-70,432(rev.1).pdf (776 KB)

11. ACTION ITEMS

Subject: 11.1 2016-17 Annual District Audit Report – Presented by: Interim Vice Chancellor Williams
Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Category: 11. ACTION ITEMS
Access: Public
Type: Action
Preferred Date: Jan 23, 2018
Absolute Date: Jan 23, 2018
Fiscal Impact: No
Budgeted: No
Budget Source: N/A

Recommended Action: Review and accept Peralta Community College District's June 30, 2017 annual audit report.

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

Receive and file Peralta Community College District's June 30, 2017 annual audit report. The June 30, 2017 annual audit report is being presented to the Board of Trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability. The audit will be posted on the Budget and Finance website.

Deliverables and Scope of Work:

Not applicable.

Anticipated Completion Date:

Not applicable.

Evaluation and Recommended Action:

Review and accept Peralta Community College District's June 30, 2017 annual audit report. The Chancellor recommends acceptance.

File Attachments
Peralta CCD Report 2017 - Revised.pdf (1,162 KB)

Subject: 11.2 Consider Acceptance of Updated Draft of Facilities Master Plan. Presenter: Director Lynch Mcmahon

Meeting: Jan 23, 2018 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Category: 11. ACTION ITEMS

Access: Public

Type: Action (Consent), Discussion

Preferred Date: Jan 23, 2018

Absolute Date: Jan 23, 2018

Fiscal Impact: No

Budgeted: Yes

Budget Source: Measure A and Measure E Funds

Recommended Action: Approve the Facility Master plan for the 2018-2028. Review presentation of updated information provided.

Goals:

E: Develop and Manage Resources to Advance Our Mission
C: Build Programs of Distinction
A: Advance Student Access, Equity, and Success

Background/Analysis: (Please discuss this item. If a Vendor is involved, please include the company name as well as the individual.)

The District has been engaging in a robust district-wide effort to develop an updated Facilities Master Plan with the assistance of Steinberg Architects. The process has included a review, analysis and study of existing conditions and facility usage for each campus within Peralta Colleges District. The comprehensive plan reviewed and looked at overall repair and replacement costs; life cycle costs; infrastructure needs assessment; technology master plan needs & educational master plan needs as they relate to facility master plan needs; and future growth opportunities for expansion at each campus. The technology and sustainability master plans were expanded to develop a deeper understanding of the needs related to the specific campuses.

Deliverables and Scope of Work:

Steinberg Architects and District administration will provide an update on the Facility Master Plan that now incorporates updated information from the campuses and incorporates feedback received from the Board of Trustees and cabinet. Questions and clarifications that were previously requested have been included in the updated version presented for review and acceptance.

Anticipated Completion Date:
The Facility Master Plan is scheduled for completion no later than March 2018.

**Evaluation and Recommended Action:** Based on Chancellor review it is recommended that the Board accept the updated draft of the Facilities Master Plan.

The Facilities Master Plan can also be accessed directly at the following link:
https://steinberg.sharefile.com/d-se1d5fe78e784867a

Additional information:

**File Attachments**
- BCC_DraftFTMP_20180123.pdf (8,039 KB)
- MC_DraftFTMP_20180123.pdf (19,827 KB)
- LC_DraftFTMP_20180123.pdf (16,636 KB)
- COA_DraftFTMP_20180123.pdf (14,057 KB)
- DRAFT_PCCD_Districtwide_20180123r.pdf (61,137 KB)
- PCCD_Draft2017FMPUpdate_Board20180123r2.pptx (34,469 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

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