ADMINISTRATIVE PROCEDURE 4240 ACADEMIC RENEWAL

I. Substandard Performance

The Peralta Community College District has adopted and published the following procedures pertaining to the alleviation of previously recorded, substandard performance (defined as “D,” “F,” “FW,” or “NP”) which is not reflective of a student’s demonstrated ability. Academic Renewal is applicable for up to a total of 24 semester units of substandard work. The previously recorded substandard coursework will be disregarded in the computation of grade point averages.

II. Procedures

A maximum of two semesters or a maximum of twenty-four (24) semester units of work which has been legally petitioned may be alleviated and disregarded in the computation of cumulative grade point averages under the following conditions:

A. A period of one year must have elapsed since the work to be alleviated was completed.

B. The student has requested the action through formal petition and has presented evidence that work completed in the term(s) under consideration is (are) substandard and not representative of present scholastic ability and level of performance.

C. Since the most recent work to be disregarded was completed, the student must have completed 15 lower-division semester units with at least a 2.5 GPA, either in the Peralta Community College District or another regionally accredited college or university.

D. The student may request an “Academic Renewal of Substandard Performance” petition from Admissions and Records Office (A&R) or obtain the petition form from the district Admissions and Records web site. The student shall complete the petition form and return it to Admissions and Records to have their academic record reviewed for academic renewal of substandard academic performance.

When course work is alleviated, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Academic renewal does not guarantee that other institutions outside the Peralta Community College District will approve alleviated course work. That determination will be made by the respective transfer institution.

Reference:
Title 5 Section 55046

Approved by the Chancellor: April 12, 2012
Revised and approved by the Chancellor: January 17, 2014